



LA MESA-SPRING VALLEY SCHOOLS
Fletcher Hills Campus

2023-2024 STUDENT AND PARENT HANDBOOK



2330 Center Place, El Cajon, CA 92020

(619) 668-5820

FAX (619) 668-8353

www.lmsvschools.org/fletcherhills

Office Hours: Monday-Friday 7:30 am – 3:30 pm

Attendance Line: 668-5820, Press “2” (24 hrs.)

Fletcher Hills Elementary School

2023-2024 STUDENT & PARENT HANDBOOK

Dear Parents and Students:

Welcome to a new school year at Fletcher Hills Elementary School! Fletcher Hills is a school with a tradition of excellence where students are the most important people. Staff, parents, extended families and community join in partnership and work in harmony to ensure that **all students succeed**.

Our school is an engaging learning environment where everyone does her/his best at all times. The idea that each person has special gifts and talents, that we are each responsible for bringing out the best in ourselves and in each other, is what makes Fletcher Hills a great school.

This handbook contains important information about school programs, policies, and procedures. It is vital for our community to have a clear understanding of the included information. Please take a few minutes to review this handbook as a family.

OUR MISSION: Fletcher Hills Elementary School is committed to providing a quality educational program which challenges all students, promotes literacy and fosters self-esteem that will allow children to become productive, lifelong learners.

In order for all of us to do our best, we pledge:

- To praise people
- To give up put-downs
- To seek wise people
- To notice and speak up about hurts I have caused
- To right wrongs
- To help others

Fletcher Hills Elementary is a PeaceBuilder school. We build peace at home, at school, and in our community each day.

Together we strive for excellence.

With pride and respect,



Your Principal,
Kelli Maringer

ATTENDANCE

School success goes hand in hand with good attendance. Help your child succeed in school; build a habit of good attendance. If a child is ill, they, of course, should stay home to rest and recover. The following are **excused** absences and can be excused verified with a doctor's note:

- Personal illness or injury
- Quarantine
- Medical/dental/counseling appointments
- Religious holidays/observances with prior notification
- Immediate family member funeral (1 day if in California, 3 days if out of state)

All other absences are unexcused.

In the event that your child will miss school for 3 consecutive days or more for any reason, please contact the Health Technician prior to the absences for an **Independent Study Contract**. The contract describes the work to be completed, and it is the responsibility of the parent to see that the work is done. A study contract does require time to prepare and a minimum of 2 days advance notice is required. Once your child returns to school and submits their completed Independent Study Contract, these absences will be cleared.

Regular school attendance is expected. Students are required by law to be at school. Children who are habitually absent or tardy miss critical opportunities for learning (the State considers 3 or more unexcused absences to be excessive). Parents will be held responsible. Actions ranging from a parent reminder letter, to notification of local truant officer, referral to the School Attendance Review Team (SART) and/or Student Attendance Review Board (SARB) at the district office, to a referral through the San Diego County Juvenile Court System are mandated by law. Ten or more absences are considered habitual.

ATTENDANCE (What to do!): In order for a student to achieve his or her potential, it is very important that your child arrive on time and attend school every day. Being absent or late interferes with your child's progress in school because each subject is taught step-by-step in sequence.

1. When your child is absent, **please call the school Attendance Line--668-5820; Press "2"**. This is a 24-hour line. All absences must be promptly reported to the office by a parent or other adult. Absences not reported within 20 days cannot be excused.
2. Be sure to report communicable diseases to our office. If you are not sure about keeping your child at home, please check with our Health Technician.

TARDIES

Tardiness to school affects your child's education in a negative manner. Students who are tardy miss opening instruction and interrupt their class when coming in late. Students are tardy if not in class or at the Peace Circle when the bell rings at 7:55am.

Arriving at school tardy, or leaving school early, 3 or more times per school year is considered habitual. Arriving 30 minutes late 3 times equals one absence. If tardiness is habitual, further action will be taken, ranging from a parent reminder letter to notification of local truant officer, referral to the School Attendance Review Team (SART) and/or Student Attendance Review Board (SARB) at the district office, to a referral through the San Diego County Juvenile Court System are mandated by law.

TK and Kindergarten students are held to the same attendance laws as all other grades. If your child is enrolled in TK or Kindergarten, they must obey the California Education Code regarding attendance.

The **only excused tardy** is for a doctor's or dentist's visit. The child will need to check into the office to sign in and **present a note from the doctor or dentist**.

Homelessness Should Not Affect Your Child's Education

It is unacceptable for one child in the United States to be homeless for even one day. The reality, however, is that there are over 2,000 family members enrolled in San Diego shelters as a family unit. For every homeless family living in a shelter, experts estimate that there are two to three families who are on the verge of homelessness due to unstable living conditions and who need similar support services as homeless families in order to sustain permanent housing. Families who are living in the temporary accommodations of family or friends may be qualified under the McKinney-Vento Homeless Assistance Act to receive services for their student. There are federal laws in place to ensure that students can continue their education at their school should there be a loss of housing for the family. Please contact the District Homeless Liaison at the District Office for more information: 619-668-5700.

EMERGENCY NUMBERS/NEW ADDRESS/TELEPHONE: We must have emergency numbers for your child so that we can reach someone in case of an illness or accident. If you are not sure we have a proper emergency number for you, please call and check or give us the new number if it has been changed. If you move or are planning to move during the school year, please let the office know as soon as possible. You will need to complete new paperwork before we can make any address changes.

RELEASE OF CHILDREN: When you wish to take your child from school during the school day, it is necessary for you to come to the office and sign them out for the day. For your protection, children are released to parents, guardians, or other authorized persons only. Be sure to bring identification. If a student is being picked up early from school, only the parent/guardian will be permitted to sign the student out unless a signed note is given to the office ahead of time indicating who will be picking the student up from school that day. Please do not call ahead to have your child waiting in the office as they are likely to miss class time while waiting for their parent/guardian to arrive. If you want to pick up your students before the end of the school day, it must be BEFORE 2:00 pm (MwThF) or 12:45 pm (Tuesdays). Anyone arriving after this time will need to wait until classes are dismissed to take their student.

WHEN YOUR CHILD BECOMES ILL AT SCHOOL: If a child has a fever (100.00F or higher) or is displaying other symptoms of illness, the parent, or person listed by the parent on the emergency card, will be notified. The child should be picked up as soon as possible. Students should have a normal temperature for 24 hours without the aid of a fever reducing medication before returning to school. School personnel, including the Health Technician, are not permitted to administer treatment or to diagnose. In the event of an injury, the same procedure will be followed.

In order for a child to leave school, the child must be signed out by an adult listed on the emergency contact. Please be sure to present proper identification for pick-up.

MEDICATION: In order to have your child take medication at school, a Physician's Authorization for Medication form must be completed annually by the doctor and parent and sent to the school. No medication will be given at school without this form. This includes over-the-counter medication such as Tylenol, cough drops, cough syrup, ointments, sunscreen etc. These forms may be obtained in the office and on our website. **Only adults may transport medication to and from school.**

NOTE: All medication taken at school must be under the supervision of a designated school employee.

INSURANCE: Each year La Mesa-Spring Valley School District provides information to parents on an Accident Medical/Dental Expense insurance policy. The school district itself does not provide any medical or dental expense insurance for pupils injured on school premises or in school activities. If you do not carry insurance on your child, you are urged to enroll your child under one of the commercial plans that are offered by the insurance company. There is also health coverage available through Medi-Cal. The health office has more information.

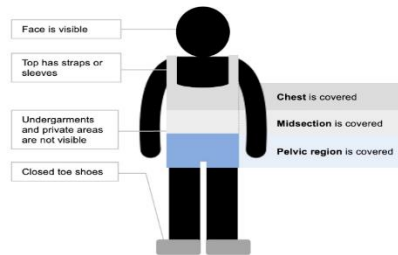
SCHOOL OFFICE: School office hours are 7:30 a.m. to 3:30 p.m. To better serve you, please follow these suggestions:

1. If your child is absent, please call the school Attendance Line: 619-668-5820; Press “2”.
2. If you have to make special arrangements for transportation, etc., please make these arrangements **BEFORE** your child comes to school. **Please do not call the school office to have a message sent to your child unless it is an absolute emergency. It is not always possible to deliver the many messages that come in each day in a timely manner.**

COMING ON CAMPUS DURING SCHOOL HOURS: We welcome your visit to our wonderful school. **ALL** visitors must check in at the office with a valid ID, complete a visitor form and get a visitor badge before entering the school campus. This means if you are on campus for **ANY REASON**, we **must** know. This request is made to protect the children from unauthorized visitors and to locate the teacher for you if the class is out of the room at the time. Community walk-throughs are conducted several times per year by our Principal. This is a great way to see every facet of our school program.

INTERRUPTIONS TO THE CLASSROOM: Our site is part of the District-wide commitment to eliminate classroom interruptions to instruction. If your child has forgotten his/her lunch or homework, you MAY NOT take it to the classroom. In addition, please make after-school pick-up arrangements (as well as any alternative plans) before school. Each interruption costs precious instructional time.

DRESS: We feel that appropriate clothing for school contributes to a child’s total attitude and focus in the classroom. The appearance of the student is a direct reflection of pride in themselves and their school.



As illustrated in the graphic above, students must wear clothing that fully covers the chest (at approximately armpit level), midsection (with arms down), and pelvic region. With the exception of shoulder straps, undergarments and private areas must not be visible. Tops must have shoulder straps or sleeves. Closed toe shoes must be worn at all times.

- See-through and mesh clothing must have appropriate coverage underneath or on top and meet the minimum requirement listed above.
- Headgear must not be worn in a manner that hides a student’s face, unless for religious, health, or other reasons approved by school administration. (Examples: hats, hoodies, sunglasses, masks etc.) dresses, or swimsuits) is prohibited.
- Clothing and accessories that may endanger student or staff safety is not permitted. (Examples; wallet chains, spiked wristbands, etc)
- Clothing and personal items (such as jewelry, backpacks, water bottles, etc) shall not:
 1. Depict, imply, advertise, or advocate illegal, violent or lewd conduct, weapons, or the use of alcohol, tobacco, marijuana or any other controlled substance;
 2. Depict or imply pornography, nudity, or sexual acts;
 3. Display or imply vulgar, discriminatory or obscene language or images;
 4. State, imply, or depict hate speech/imagery targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected classification.

Please see full dress code on our website: [LMSVSCHOOLS.ORG/FLETCHERHILLS](https://www.lmsvschools.org/fletcherhills)

EXTENDED SCHOOL SERVICES (ESS) PROGRAM: This is a self-supporting, year-round childcare program offered before and after school to students enrolled at Fletcher Hills School. This excellent program is located in the school auditorium. Enrollment is open. Hours are 6:00 a.m.-6:00 p.m. If you need further information, please call 619-668-5820, press “5” or 619-668-5841.

EXTRA-CURRICULAR ACTIVITIES: There are many opportunities for participation in extra-curricular and service activities. Your children will receive information regarding opportunities as they become available.

PICTURES: School pictures are usually taken shortly after the start of the school year. There will be a make-up day for those who are absent. Children should wear bright, colorful clothing on Picture Day. In addition to fall pictures, we also take spring pictures and 6th Grade promotion pictures.

TOBACCO-FREE POLICY: Students, employees and community members are reminded that Fletcher Hills is a tobacco-free environment. No smoking is allowed anywhere on campus.

DOGS ON CAMPUS: California Education code Section 32210, California Penal Code Section 626.8, and CUSD Policy AR 1330 stipulate that animals are NOT allowed on school grounds as posted on the metal signs located on the perimeter fence. Horses, dogs and cats are examples of forbidden animals but this is by no means a complete list. Any animal that is necessary under the Americans with Disabilities Act (ADA) of 1990 will be allowed, but only after the office has been notified. Pets brought for sharing must have prior permission from the teacher.

LIBRARY/MEDIA CENTER: Fletcher Hills has a resource and reference library available for your child's use when school is in session. Your child will visit the library once a week and will be allowed to borrow materials. Books will be due the following week. Students who lose or damage books will be billed for the cost of replacing them. Appropriate library behavior is expected of all students. Parents are welcome to check out library materials as well.

LOST AND FOUND: Clothing articles and lunch boxes that are left in the classroom by students will be kept in the classrooms for a period of time and then placed in the "Lost and Found" cabinet (outside the auditorium). Please **clearly mark** all jackets, hats, sweaters, lunch boxes, etc., with your child's name. Children who have lost things on the playground should check in their classrooms first, and finally, the "Lost and Found" cabinet. Please check with the office for items of value—money, jewelry, etc.

PERSONAL PROPERTY: Students assume the responsibility for loss or damage to their clothing, equipment, books or instruments. The school endeavors to protect all personal property, such as bikes, but it is not responsible for them. **Large sums of money and articles of real or sentimental value should not be brought to school. Personal toys and games are NOT allowed in school (including sports balls, Nintendo Switch, iPods or any other personal electronic toy).**

CELL PHONES: Cell phones, smart watches or other mobile communication devices are brought to school at your own risk. We will NOT investigate the loss or theft of these devices. Cell phones, smart watches or other mobile communication devices are to be turned off and put away during school hours. They may not be kept in a pocket or at a student's desk. If a student is using their cell phone, smart watch etc. during school hours, the following steps will be taken:

- 1st offence - Cell phone etc. will be turned into the teacher for the remainder of the day.
- 2nd offence - Cell phone etc. will be turned into the office until the parent picks it up.
- 3rd offence - The student will be required to turn his/her cell phone etc. into the office each morning and pick it up at the end of each school day.

SAFETY PATROL: Students are recommended to participate in this program by their teacher. The following are taken into consideration: citizenship, attitude, effort and responsibility. The El Cajon Police Department cooperates with the school in training the Safety Patrol to guard school crossings and protect our students. All students are required to obey the Safety Patrol members. Safety Patrol members must not be distracted in any way while on duty. This is a serious violation of school and police policy. Safety Patrol may not enter campus any earlier than 7:15am.

Our Safety Patrol is on duty in front of the school at 7:30-7:50 a.m. and at 2:10-2:30 p.m., Mondays, Wednesdays, Thursdays and Fridays. On Tuesdays, the Safety Patrol is on duty from 7:30-7:50 a.m. and at 12:55-1:15 p.m.

VISION & HEARING SCREENING: The State mandates that students in public schools in California be screened for vision and hearing depending on their grade. Each student in Kindergarten is screened for both hearing and vision. In the first grade, the only testing done is color distinction for boys. Hearing is done on all second and fifth graders, and vision is done on all third and sixth graders. Students in fourth grade are not tested. Any student who already wears glasses and/or has had a previous hearing problem is screened if there is a concern. A pupil may be excluded from mandated screening programs if the parent/guardian files a written statement refusing consent for the examination with the school principal.

SAFEST ROUTE TO SCHOOL/TRAFFIC: Due to heavy traffic during arrival and dismissal times, we ask that parents take time to talk over traffic safety and street crossing procedures with children. **Children and parents should walk on the sidewalks and cross only at the signals or stop signs.** This includes when going to the Rec. Center. Please model safe habits at all times; children learn from examples.

Pick-Up and Drop Off Safely

It is your responsibility:

- Pull all the way up to the curb
- Do not double park (not even for just a minute)
- Never allow your child to walk between cars
- Children should enter the car from the curb side, NOT the street side
- Avoid U-turns in front of the school
- No student drop off in the staff parking lot
- Respect all painted curbs and follow the city municipal codes:

10.16.110 Curb markings (excerpt).

1. Red shall mean no stopping, standing or parking at any time except as permitted by the state Vehicle Code, except, that a bus may stop in a red zone marked or signed as a bus zone.
2. Yellow shall mean no stopping, standing or parking at any time between seven a.m. and six p.m. of any day except Sundays and holidays for any purpose other than the **loading or unloading of passengers** or materials; provided, that the loading or unloading of passengers shall not consume more than **three minutes** nor the loading or unloading of materials more than twenty minutes.
3. White shall mean no stopping, standing or parking for any purpose other than **loading or unloading of passengers**, or for the purpose of depositing mail in an adjacent mail box, which shall not **exceed three minutes**, and such restrictions shall apply between seven a.m. and six p.m. of any day except Sundays and holidays and except as follows:
4. Blue indicates parking limited exclusively to the vehicles of physically handicapped persons.
5. Green indicates time-limited parking.

(Ord. 3353 § 1, 1979; prior code § 17-42.)

DO NOT PARK IN THE BUS TURNAROUND. Our buses need this area clear to load/unload our bus riders safely.

BICYCLES/SKATEBOARDS/SCOOTERS/ROLLER BLADES/SKATING: Only students in grades 4, 5 and 6 are permitted to ride their bicycles to school. We consider riding a bicycle to school a privilege, and certain standards of safety must be maintained. Failure to follow the student bicycle safety standards will result in the loss of this privilege. If your child plans to ride a bicycle to school, a bicycle contract can be obtained from the school office. Once it is returned and on file this privilege is in force.

Students are not allowed to ride skateboards, scooters, rollerblades or skates to school or to have them on school grounds.

Bicycles are to be ridden to school for transportation only. They are not to be ridden on the school grounds while school is in session and are not allowed in the inner patio area at any time. Be sure bicycles are padlocked as the school does not take responsibility for bike security. **Safety helmets are required by law.** For the safety of your child, and legal compliance, your child must wear a helmet. In addition, students are expected to follow all traffic laws.

SCHOOL PRIDE: We try very hard to keep the school looking neat and clean. We are certainly proud of its appearance and trust that you feel the same way. We would appreciate your cooperation in helping us instill in your children pride and respect for school property. Remind them to pick up their litter and leave places better than they found them.

PARENT-TEACHER ASSOCIATION (PTA): PTA is a long-standing organization which represents the interest of the children in the school and community. This organization puts the children of Fletcher Hills first and is dependent upon volunteers. The membership drive takes place at the beginning of the school year. The PTA also distributes a PTA calendar of events and activities and publishes a newsletter throughout the school year. We welcome your participation.

TECHNOLOGY DEVICES/TEXTBOOKS: Technology devices and textbooks are loaned to students for their use during the school year. These technology devices and books should be handled carefully with the idea that other students will be using them in the coming years. Students are responsible for taking care of the technology and textbooks issued to them. Students will be charged for any technology and/or textbook that is lost or damaged beyond normal repair.

VOLUNTEERS: Fletcher Hills actively encourages parents, guardians, grandparents and members of the community to volunteer. There are opportunities to work in the classroom, the school workroom, and even from home. Workroom hours are 8:00 a.m.-2:15 p.m. every day except on Tuesdays. On Tuesdays, workroom hours are 8:00 a.m.-1:00 p.m. Please allow staff to use any workroom equipment before/after school hours and during their breaks.

At the beginning of the school year, a volunteer interest form is sent home with each child. We encourage you to fill it out to let us know how you would like to help. We need you and your children need you. The first time you come in to volunteer, you will be asked to complete a Volunteer form and provide identification. This form will remain on file and will be updated as needed. Whenever you volunteer, please go to the school office to sign in with a valid ID. You will get a badge that must be worn while on campus. We respectfully request that volunteers turn off their cell phones while in classrooms.

VOLUNTEER FINGERPRINTING: Volunteer chaperones who are not under the direct supervision of staff are required to be fingerprinted through the Department of Justice system. In other words, if you are **alone** with a group of students on a study trip and/or on campus, the volunteer must have fingerprint clearance through the La Mesa-Spring Valley School District. Once you are on file with the District, your information will be valid for the years you volunteer in the La Mesa-Spring Valley School District.

SCHOOL HOURS:

It is important that all students be in class on time.

Grades TK-6	7:55 a.m.-2:15 p.m. (Mondays/Wednesdays/Thursdays/Fridays) 7:55 a.m.-1:00 p.m. (Tuesdays)
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Students are to arrive at school no earlier than 7:30 a.m. as there is no supervision prior to this time. Students should wait at the front of the school until the supervisor opens auditorium for breakfast or the front gate for students to go to class. After school, students are to go directly home when their class is dismissed. Parents waiting for children should wait outside of the campus gates and not at classroom doors or in hallways.

BREAKFAST:

Fletcher Hills will now offer breakfast before each school day. Both breakfast and lunch will be free for all students during the 2023-2024 school year.

Breakfast will be served 7:30am to 7:45am. Students may arrive at 7:30am and enter through the double auditorium doors. Students will use their lunch card and go through the line just as they do during lunch. Then, students will eat at the lunch tables. At 7:50am all students must clean up and head to class.

MORNING ARRIVAL PROCEDURES:

Students not eating breakfast at school should not arrive before 7:45am. When students arrive, they will wait outside of the gates until 7:45am. Our front and back Tampa Ave. gates will be opened at 7:45am each morning. Students will enter and head straight to class. Students may not play on the playground before school starts. The gates will be locked at 8:00am. The only exit point after 8am will be at the front of the campus.

LATE PICK-UP: Other than students in the Extended School Services Program or other school activities, of which you will be notified, **there is no after-school supervision. Therefore, it is important that you pick up your child in a timely manner.** Students still waiting to be picked up when Safety Patrol comes in will be brought to the office and parents will be called.

WELLNESS POLICY: The La Mesa-Spring Valley School District has adopted a Wellness Policy in compliance with federal guidelines. Our school is committed to this policy by providing a school environment that will protect and promote children's health, well-being and ability to learn by supporting healthy eating and physical activity. You may view the actual Wellness Policy under the parent information section of the District website at www.lmsvsd.org.

Please comply with the following guideline: **Snacks brought to school should be nutritious and must be approved by the Health Technician/Principal due to numerous food allergies that might exist. Chips, cookies, candy, pastries and donuts are not acceptable snack choices.**

Together, we can all make a difference in the health of our children.

BIRTHDAYS: We recognize that birthdays are a special day for our students. In accordance with our District Wellness Policy, we must recognize the importance of wellness and good nutrition. The school and our staff are responsible for positively influencing student beliefs and habits in these areas. Cookies, cupcakes and other sweets are not in alignment with these learning goals. We respectfully request that you **DO NOT** bring sweet treats to school to celebrate birthdays. As an alternative, Fletcher Hills will continue the Birthday Book Club Program. Families may purchase a book for the library or classroom in honor of your child's birthday. **We also respectfully request that you do not send birthday invitations to school to be handed out or to deliver balloons, flowers or other celebratory items.**

HOMEWORK POLICY: Please refer to the District website at www.lmsvschools.org for Board policies.

PLAYGROUND RULES:

1. LISTEN TO ADULT DIRECTIONS THE FIRST TIME
2. LEAVE ALL PERSONAL PLAY EQUIPMENT AT HOME
3. BE A PEACE BUILDER
4. USE EQUIPMENT THE WAY IT IS DESIGNED TO BE USED
5. NO THROWING ROCKS, SAND, BARK, STICKS, ETC.
6. FREEZE WHEN THE BELL RINGS, WALK TO YOUR ASSIGNED CLASS NUMBER, WAIT FOR ADULT TO EXCUSE YOU TO CLASS
7. NEVER KICK A BALL INTO A GROUP OF STUDENTS
8. KEEP HANDS AND FEET TO YOURSELF
9. ORGANIZED SPORTS (BASKETBALL, SOCCER, ETC.) CAN ONLY BE PLAYED WHEN SUPERVISED BY ADULTS
10. PUT AWAY ALL PLAY EQUIPMENT AFTER EACH RECESS
11. DO NOT LEAVE PLAYGROUND WITHOUT A PASS FROM A CAMPUS ATTENDANT

CAFETERIA PROCEDURES:

1. Campus Attendants will direct you to an eating area.
2. Use good manners and talk softly with neighbors.
3. When finished eating, clean up your own area.
4. When excused, walk quietly to line up.

EMERGENCY PREPAREDNESS INFORMATION:

In case of a school emergency, or natural disaster such as an earthquake, you need to be aware of our school's plan for releasing your child. Our concern is for the safe and orderly dismissal of all our students. If as many as 600 parents arrive at school at approximately the same time to pick up students, your cooperation and patience will be essential to our plan. Please wait for communication from our office before coming to pick up your child. We may not be able to release students immediately.

Parking will be very limited, so be prepared to park at least a block or two from the school.

DO NOT DOUBLE PARK in the school parking area or in front of the school, as it may interfere with getting emergency vehicles into our school site. **DO NOT PARK in the bus turnaround.**

For the safety of your child, before allowing you to take him/her home, we must document to whom each child is released. When you arrive at school, you will need to come to the office or other designated "Check In Area", and do the following:

1. Sign Student Release Log.
2. School office manager will check identification with emergency information, which you previously provided on Disaster Information/Emergency form.
3. Be prepared to present a picture identification card if requested.
4. A staff member will go to the Student Supervision Area, get your child, and take him/her to the "Family Reunion Area".
5. After completing the Student Release Log, go to the Family Reunion Area and wait for your child.

It may take some time for the orderly dismissal of over 600 students, so please be patient and be prepared to wait. The less confusion the staff has the quicker students will be reunited with parents/guardians.

It is imperative you keep all information on your child's Emergency Contact and Disaster Information form up-to-date. Your child will be released only to those listed on the form, or when circumstances warrant, it is in the best interest of your child to place him/her in an alternate place of safety, as judged by the Principal or Principal designee.

These procedures should be shared with everyone you list on the Emergency Card and Disaster Information form so they are familiar with our procedures.

SCHOOLWIDE DISCIPLINE PLAN:

To promote a positive school climate for students and staff at Fletcher Hills, we have a uniform, schoolwide, assertive discipline program. The purpose of the program is to teach children to accept **responsibility** for their behavior, make appropriate **choices** and understand their behavior has **consequences** for themselves and others.

The staff at Fletcher Hills agrees that acceptable behavior is promoted through positive reinforcement. Consequences may be used, however, are only a temporary solution to most problems and will not bring about a permanent change in student behavior.

Therefore, we have established the following school expectations, and these will be taught to all students:

- Be safe
- Be kind and respectful
- Be responsible

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Students who choose to follow the rules will be recognized in a variety of ways.

Students who choose not to follow the rules will have one or more of the following consequences:

1. Verbal warning by the staff member.
2. Restorative conversation with the staff member.
3. Parent contact by the staff member.
4. Loss of recess or privilege.
5. Referral to the Principal.
6. Suspension (home or in school).

Part of the joy of working with children is to catch them being good. We intend to do just that while teaching the advantages of good citizenship to all our Fletcher Hills students. **Each time we discipline children, it is another opportunity to capture a "teachable moment" where we can remind the children on ways to peacefully manage conflicts without violence or being hurtful.**

SUSPENSIONS:

We hope suspension would never be necessary; however, this section is included for information and to make parents and children aware of behaviors that are deemed unacceptable.

Pursuant to Education Code 48900 and/or Board of Education Regulation 5131.6, your child may be suspended for the following reason(s):

- Caused, attempted to cause, or threatened to cause physical injury to another person.
- Possessed, sold, or otherwise furnished any firearm, knife, explosive or other dangerous object.
- Possessed, used, sold, furnished, or under the influence of a controlled substance.
- Offered, arranged or negotiated to sell a controlled substance or alcohol.
- Committed or attempted to commit robbery or extortion.
- Caused or attempted to cause damage to school property or private property.
- Stolen or attempted to steal school property or private property.
- Possessed or used tobacco.
- Committed an obscene act or engaged in habitual profanity or vulgarity.
- Unlawful possession, offered or arranged to sell drug paraphernalia.
- Disrupted school activities or otherwise willfully defied the valid authority of school officials.
- Knowingly received stolen school property or private property.
- Sexual harassment.

- Hate, violence.

WE ALL WIN WHEN:

- Everyone has an equal chance to learn.
- Everyone has an equal opportunity to participate in curricular and extracurricular activities.
- Everyone's diversity (color, race, national origin, religion, sex, handicap) is respected and celebrated.

Any student who feels he or she does not have an equal opportunity to learn, participate in curricular or non-curricular activities, feels he/she is being discriminated against or harassed sexually, shall report the incident immediately to the principal or principal designee.



Go Falcons!

