



## School-Level Parent and Family Engagement Policy 2020-21

To involve and engage parents and families in the school programs, the following practices have been established:

We will utilize every opportunity available to communicate with our parents regarding student achievement, school improvement, and school-wide activities. We will solicit parent involvement via classroom teachers, parent-teacher conferences, school newsletters, the school marquee, and phone/email communication. We will also take every effort to offer information to solicit input in multiple languages, as required. All public convened meetings are published at the beginning of the year for all parent advisory meetings to allow ample planning time encouraging maximum parent attendance.

The school offers a flexible number of meetings for parents, such as meetings in the morning or evening.

Our school holds meetings with parents at a variety of times. Meetings are held for School Site Council (SSC), English Learner Advisory Committee (ELAC), and PTA in the morning, after school, and/or evening. Back to School Night, PTA meetings, and family engagement events are scheduled at varying times to accommodate the needs of stakeholders. Conferences in the fall are also held throughout the day to allow for parent participation.

The school provides parents with timely information about programs at the school.

Timely information about school programs is done through weekly and/or monthly communication from teachers, support staff, and administration. Timely communication about the programs is also done through updates via telephone and email. Timely information is also shared at Back to School Night, SSC meetings, ELAC meetings, PTA meetings, and Open House. Information is posted on the school website, in the main office, and sent through the U.S. Mail, when necessary.

The school provides parents with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.

Teachers review the curriculum and assessments used to measure student progress during Back to School Night each year. Teachers also review their curriculum overview, assessment, and grading expectations (as appropriate) in their start of the year communications and/or course syllabus. Curriculum and assessments are also reviewed during fall conferences.

If requested by parents, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.

There are a number of parent meetings throughout the year for individual students. Our school holds parent-teacher conferences in the fall. Parents are always welcome to set up a meeting any time with teachers, support staff, and/or administrators. We also conduct meetings for students in special programs (i.e.: IEPs, 504s, SSTs). Parents are invited to participate in making site decisions related to the education of all students as well. Elected representatives from parent and community stakeholders work with the SSC to analyze data, monitor progress, and when necessary, make modifications to the instructional program, both through the School Plan for Student Achievement (SPSA) and the Parent Engagement Policy.

This School-Level Parent and Family Engagement Policy has been developed jointly with, updated periodically, and agreed on with parents.

Evidence of annual joint development/revision of the School-Level Parent and Family Engagement Policy can be found on the agenda and minutes of a School Site Council meeting held in the spring.

This policy was adopted by the Murray Manor Elementary School on May 28, 2020 and will be in effect for the period of the 2020-21 school year.

The school will distribute the policy to all parents on, or before: September 30, 2020.

**Type signature here.**



**Signature of Authorized Official**

**Enter date approved.**

May 28, 2020

California Department of Education  
July 2018