

MURRAY MANOR ELEMENTARY ATTENDANCE MATTERS

If your child is absent from school for **ANY** reason,
PLEASE CALL:

- ★ 619-668-5865 (Press 2 when directed)
- ★ Calls may be placed 24 hours a day.

Please leave the following information:

- Date of the absence
- Full name of your child
- Reason for absence
- Tardies are excused with a note from a Doctor or Dentist **ONLY**

Students are tardy promptly at 8:00 am. Students not in class are marked tardy. If arriving on campus after school start time, students must first stop by the front office to get a tardy slip when tardy.

If arriving prior to 7:55 am, students are to line up at their classroom for optional breakfast from 7:45 am to 7:55 am. There is no supervision before 7:45 am. For your child's safety, please make proper arrangements or enroll your child in Extended School Services - ESS. There is no loitering in the hallways, playing on playground apparatuses, or waiting around on the upper blacktop area prior to school start time.

MEDICATION AT SCHOOL

- ★ Must be brought to school by an adult
- ★ Must be accompanied by a Medical Authorization Form
- ★ This includes all over the counter medication

QUESTIONS: Please call our Kelly, Munoz, our Health Technician at 619-668-5865, ext. 1489, or email: Kelly.Munoz@lmsvdsd.net.