

MURRAY MANOR CAMPUS IMPORTANT INFORMATION

New Registrations: If you need to register a new student or know of anyone who needs to register a new student, please have them enroll online at: [Why Enroll at La Mesa-Spring Valley Schools?](#). You may also contact the enrollment department at the district office at 619-668-5700 x5800.

Absences: Report absences any time, day or night, by calling our attendance line at (619) 668-5865, press 2, or to speak to Cristina Daniels, our Attendance/Health Tech, directly, ext 1489.

Extended School Services (ESS): Extended School Services will be open at Murray Manor for the upcoming school year. If you are interested in ESS, please call the District Office at 619-668-5700 ext. 3911.

Get School Updates: On our school webpage [Murray Manor Webpage](#) and/or follow us on our social media sites Facebook (Murray Manor Page), Twitter (@MUM_principal), and Instagram (murray.manor.campus).

Website: Please use our school website to view our calendar, download forms and permission slips, gain pertinent information, look up dates/times of events, and email teachers and staff. All staff emails: firstname.lastname@lmsvschools.org

Do We Have Your Email Address? Our school's primary source of communication is parent email. If you have not given us your email address, please do so ASAP. Please inform our office of your email address whenever it changes (please note that our school cannot provide PTA with your email address, so remember to give PTA your email as well if you would like to receive PTA Email Blasts).

PTA Email Blasts: Provide MUM PTA with your email address to receive our PTA Email Blasts, another way connecting our families and our school.

Do We Have Your Primary Phone Number? Since we may need to call you at any time during the day, your primary phone number is best for us. Please always update your phone numbers and address with us.

Hours: Our office staff is happy to help you between the hours of 7:30 am – 3:00 pm, Monday – Friday. Kim Hendrix-Racine, School Office Manager/kim.hendrixracine@lmsvschools.org 619-668-5865 ext. 1497.