



ROLANDO QUICK REFERENCE INFORMATION 2019-2020



May all who enter as guests leave as friends.

www.lmsvschools.org/Rolando
 Instagram: Rolando Roadrunners
 Twitter: @ROLroadrunners & Facebook

Absences	Please call our school office at (619) 668-5800 each day your child misses school or email attendance at angela.porco@lmsvschools.org . Students must be fever free for 24 hours before returning to school after an illness.
After/Before School Care (ESS)	Extended School Services (ESS) is available for all students. You may reach the main office at (619) 668-6406 . Our site lead is Brittney Fink, who can be reached at (619) 668-5853 . Please notify the school immediately of any changes to your childcare schedule. Weekly Fees: (All fees are subject to change) <ul style="list-style-type: none"> ∞ Full day/full academic year = \$90. Sibling discount rate = \$81.00 ∞ AM only/full academic year = \$45 (no sibling discount) ∞ PM only/full academic year = \$66 (no sibling discount) ∞ Break fees for Fall, Spring, and Summer = \$135. Sibling discount rate = \$125
Bikes	Helmets and bike locks are required if your child chooses to ride their bike/scooter to school. We have a bike rack outside the auditorium that is locked during school the school day. Scooter, skates, skateboards, and wheelie shoes are not allowed on campus.
Birthdays	Your child's teacher will explain birthday procedures for your classroom. Please remember to check with the teacher before planning any in-school celebrations. Sweet treats are not allowed at school; see our district's wellness policy for details. Birthday balloons or flowers will be held in the office until the end of the day.
Breakfast & Lunch	Breakfast is available to students for \$1.50 beginning as early as 8:00a.m. Students must finish eating by 8:25a.m. to line up at class and/or Character Circle. Lunches cost \$3.00. Children have 20 min. to eat & 20 min. to play. Our Playground Supervisors encourage them to eat everything they put on their plate and to clean up after themselves. You are welcome to join your child for lunch at their regularly scheduled lunchtime! Please check in at our front office for a badge. <div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>Each year, <u>all families</u> are highly encouraged to apply for free and/or reduced lunch at https://schoolmealapp.com. Please apply by October 1, 2019.</p> </div> <p>While waiting for approval of your application, please send your child with money for breakfast and/or lunch, or a sack lunch with a disposable drink (no soda, high-sugar drinks or glass bottles). Your child will also need a small, healthy snack at recess. Snack items are available in the cafeteria for \$0.75. You may purchase breakfasts and/or lunches in advance online at www.schoolcafe.com or by sending cash or check (made payable to Rolando Elementary) in an envelope (available in the front office) marked with child's name, room and amount enclosed.</p>
Busing	K-3 students may apply for free or reduced price transportation if they live a mile or more from school (619) 668-5767. There is no free transportation for Grades 4-6. Bus tickets are \$1.25 each and provide a ride to and/or from school for each ticket purchased in our school office. Half-year and annual passes are available at a discounted rate. Get more information in our front office.
Change of Clothing	Many TK and kindergarten children keep a fresh set of underwear/pants in their backpack in case of a wet accident. We keep a very limited supply of replacement clothing in the office. Children will need to be picked up for other "bathroom accidents."
Character Circle	On Fridays, all 1 st - 6 th grade students start the day at our Character Circle on the blacktop (kinder joins us after the October Break); Mon. - Thurs., students line up at their classrooms at 8:25. Attendance is taken promptly at 8:30.

Clothing / Dress Code	We are not a uniform school. However, we ask that your child dresses for full participation in our activities, including recess and P.E. Wear closed-toe shoes (no flip flops). Shoulder straps must be “two fingers” wide; spaghetti strap and midriff tops are not appropriate for school. Clothing must display appropriate messages. Students may not wear make-up or fake nails. We make every effort to keep children’s belongings organized and secure, but the school is not responsible for lost items. Put your child’s name inside their jacket, lunch bag, etc. Label everything.
Cell Phone Policy	Students may not use cell phones/phone-watches while on school campus during school hours of 8:00 - 2:50. Phones/phone-watches must be turned off and tucked safely away or turned into the office. Any necessary calls will be generated from the Health Office or by the classroom teacher directly. Phones will be confiscated if students are observed using them during the day, and a parent may be required to pick up the phone if this rule is repeatedly violated. It is not advisable to store cell phones in backpacks as they are hung outside the classrooms all day. The school is not responsible for lost electronic items.
Communication	The school sends weekly communication blasts each Sunday via email and text upon request. Follow us on Twitter @ROLroadrunners, Instagram: Rolando Roadrunners, and our website: www.lmsvschools.org/Rolando . If you would like to contact staff, please stop by the office or classroom, write a note, send an email, or give us a call. Email addresses for all staff members follow this protocol: teacherfirstname.teacherlastname@lmsvschools.org or (619)668-5800.
Early Check-Outs	Be prepared to present your ID if you’re taking your child out early. <u>Students will not be released within 15 min. of the end of the school day; between 2:35 - 2:50 & Tues. 1:20 - 1:35.</u> If someone other than your child’s parent/guardian is picking up your child, the parent/guardian must deliver a signed, dated letter notifying the office as to which emergency contact will be picking up the student with the date and time of that pick up. That person must show their ID upon pick up. Too many early checkouts will result in absence monitoring (taking a child out early 30 min. or more, and arriving late 30 min. or more equals a truancy). If your child has an appointment during the day, please be sure your child is at school before and after the appointment.
Mascot & School Colors	We are Rolando Roadrunners @ No Excuses University. Mondays are College Spirit Days. Fridays are Rolando Spirit Days, our school colors are red, white, and blue. Orders for Rolando t-shirts and sweatshirts are available several times per year at nominal pricing through PTA.
Medications	All students taking medication <u>of any kind</u> must have a doctor authorization on file in our health office, and the properly labeled medication must be brought by an adult to the health office. No exceptions. Come to the health office to pick up a doctor’s authorization form.
Personal Items	Personal items such as toys, jewelry, novelty items, should not be brought to school.
Physical / Dental Screenings	These forms are needed for all incoming kindergarteners and any first grader new to CA or new to public school. The screenings must be done within 6 months before the first day of school. You may obtain the necessary forms from our school’s front office.
PTA	We invite you to be actively involved in our PTA. Meetings occur the 3 rd Thursday of each month at 6:00 in the Staff Lounge. Membership information can be found in the office or by emailing rolandoelementaryPTA@gmail.com .
School Hours and Tardy Policy	School begins every day at 8:30a.m., and dismissal is 2:50p.m. every day except Tuesday, which is at 1:35p.m. Campus opens at 8:00a.m. for supervision. Students may eat in the lunch arbor, read in the library, or participate in Walk/Jog on the lower field. No students/families should be in the hallways until 8:25a.m. Prompt arrival is extremely important. If your child is not in class by 8:30, they are considered tardy, and must check-in at the health office and get a tardy slip.
Volunteers / Visitors	We welcome and appreciate all volunteers! Please bring your ID to check in at the front office if you’re volunteering/visiting campus. Our sign-in system runs each ID through Megan’s Law website for everyone’s safety each time you sign in.