



ROLANDO QUICK REFERENCE INFORMATION 2018-2019



May all who enter as guests, leave as friends.

Absences	Please call our school office at (619)668-5800 each day your child misses school..or email us at angela.porco@lmsvschools.org . Students must be fever free for 24 hours before returning to school after an illness.
After/Before School Care (ESS)	Extended School Services (ESS) is available for all students. You may reach the main office at (619)668-6406. Our site lead is Brittney Fink, you may reach her at (619)668-5853. Please notify the school immediately of any changes to your childcare schedule.
Bikes	Helmets and bike locks are required if your child chooses to ride their bike/scooter to school. We have a bike rack outside the auditorium that is locked during school the school day. Scooter, skates, skateboards, and wheelie shotes are not allowed on campus.
Birthdays	Your child's teacher will explain birthday procedures for your classroom. Please remember to check with the teacher before planning any in-school celebrations. Sweet treats are not allowed at school; see our district's wellness policy for details. Birthday balloons or flowers will be held in the office until the end of they day.
Breakfast & Lunch	<p>Breakfast is available to students for \$1.50 beginning as early as 8:00a.m. Students must finish eating by 8:25a.m. in order to line up at class and/or Character Circle. Lunches cost \$3.00.</p> <p>Children have 20 min. to eat & 20 min. to play. Our Playground Supervisors encourage them to eat everything they put on their plate and to clean up after themselves. You are welcome to join your child for lunch at their regularly scheduled lunchtime! Please check in at our front office for a badge.</p> <p>Each year, all families are highly encouraged to apply for free and/or reduced lunch at https://schoolmealapp.com/ Please apply by October 1, 2018. In the meantime, please send your child with money for breakfast and/or lunch, or a sack lunch with a disposable drink (no soda, high sugar drinks or glass bottles). Your child will also need a small, healthy snack at recess.</p> <p>You may purchase breakfasts and/or lunches in advance online at www.schoolcafe.com or by sending cash or check (made payable to Rolando Elementary) in an envelope (available in the front office) clearly marked with child's name, room and amount enclosed.</p>
Busing	K-3 students may apply for fee or reduced price transportation if they live a more or more from school (619)668-5767. There is no free transportation for Grades 4-6. Bus tickets are \$2 each and provide a ride to and from school for each ticket purchased in our school office. Half year and annual passes are available at a discounted rate. More information available in our front office.
Change of Clothing	Many TK and kindergarten children keep a fresh set of underwear/pants in their backpack in case of a wet accident. We keep a very limited supply of replacement clothing in the office. Children will need to be picked up for other "bathroom accidents."
Character Circle	On Mondays, all 1st-6th grade students start the day at our Character Circle on the blacktop (kinder joins us after Oct. Break); Tues. - Fri., students line up at their classrooms at 8:25. Attendance is taken promptly at 8:30.

Clothing/Dress Code	We are not a uniform school. However, We ask that your child dresses for full participation in our activities, including recess and P.E. Wear closed-toe shoes (no flip flops). Girls' shoulder straps must be "two fingers" wide; spaghetti strap and midriff tops are not appropriate for school. Clothing must display appropriate messages. Students may not wear make up. We make every effort to keep children's belongings organized and secure, but the school is not responsible for lost items. Put your child's name inside their jacket, lunch bag, etc.
Cell Phone Policy	Students may not use cell phones/phone-watch while on school campus during school hours of 8:00 - 2:50. Phones/phone-watches must be turned off and tucked safely away or turned into the office. Any necessary calls will be generated from the Health Office or by the classroom teacher directly. It is not advisable to store cell phones in backpacks as they are hung outside the classrooms all day.
Communication	Rolando has gone digital. The school sends weekly communication blasts each Sunday via email, and text upon request. We are here for you. When wanting to contact staff please stop by the office or classroom, write a note, send an email, or give us a call. Email addresses are teacherfirstname.teacherlastname@lmsvschools.org or (619)668-5800.
Early Check-Outs	Be prepared to present your ID if you're taking your child out early. Students will not be released within 20 min. of the end of the school day; between 2:30 - 2:50 & Tues. 1:15 - 1:35. If someone other than your child's parent/guardian is picking up your child, the parent/guardian must deliver a signed, dated letter notifying the office as to which emergency contact will be picking up the student with the date and time of that pick up. That person must show their ID upon pick up. Too many early checkouts will result in absence monitoring (taking a child out early 30 min. or more, and arriving late 30 min. or more equals a truancy). If your child has an appointment during the day, please be sure your child is at school before and after the appointment.
Mascot & School Colors	We are Rolando Roadrunners @ No Excuses University. Mondays are College Spirit Days. Fridays are Rolando Spirit Days, our school colors are red, white, and blue. Orders for Rolando t-shirts and sweatshirts are available several times per year at nominal pricing through PTA.
Medications	All students taking medication (of any kind) must have a doctor authorization (our specific form) on file in our health office - and the properly labeled medication must be brought by an adult to the health office - no exceptions.
Personal Items	Personal items such as toys, jewelry, novelty items, should not be brought to school.
Physical/ Dental Screenings	There are needed for all incoming kindergarteners and any first grader new to CA or new to public school. They must be done within 6 months before the first day of school (August 9th they year). You may obtain the necessary forms from our school's front office.
PTA	We invite you to be actively involved in our PTA. Meetings occur the 3rd Thursday of each month at 6:00 in the Staff Lounge. Membership information can be found in the office.
School Hours	School begins everyday at 8:30a.m., and dismissal is 2:50p.m. everyday except Tuesday, which is at 1:35p.m. Campus opens at 8:00a.m. for supervision. Students may eat in the lunch arbor, read in the library, or participate in Walk/Jog on the lower field. No students/families should be in the hallways until 8:25a.m. Prompt arrival is extremely important. If you child is late, not in class by 8:30, you must sign in at the front office.
Volunteers/ Visitors	We welcome and appreciate all volunteers! Please bring your ID to check in at the front office if you're volunteering/visiting campus. Our sign-in system runs your ID through Megan's Law website each time you sign in.