

# **SVA PTSA Needs new or current members who can attend our meetings!**



- ★ Meetings are currently held via Zoom.
- ★ 2nd Tuesday of each month, at 6:00 pm.
- ★ Meetings are no more than 1 hour long.

## **We ESPECIALLY need someone to be our SECRETARY :**

Key Role – PTA Secretary • Takes minutes at board and association meetings • Co-signs formal papers with president: authorizations for payment, resolutions and formal letters • Handles PTA correspondence as directed by the president • Maintains and preserves PTA records and important documents to pass on at the end of the term

**We are a fun group of parents and staff who care about our school, the SVA families, and especially our SVA students.**

Please consider joining us!

If you are interested, please contact [marsha.juarez@lmsvschools.org](mailto:marsha.juarez@lmsvschools.org) or [kelly.pallitto@lmsvschools.org](mailto:kelly.pallitto@lmsvschools.org).

Thank you!

