



Title I, Part A School-Level Parent and Family Engagement Policy 2021-22

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

To involve parents in the Title I, Part A programs, the following practices have been established:

At Sweetwater Springs, we utilize every opportunity available to communicate with our families regarding student achievement, school improvement, and school-wide activities. We solicit parent involvement via classroom teachers, parent-teacher conferences, school newsletters, the school marquee, parent surveys, social media platforms such as Twitter and Facebook, and phone/email communication. We truly value the input of our stakeholder groups. Therefore, we also make every effort to offer information to families in multiple languages in order to solicit input, as required. All public meetings are published at the beginning of the year for all parent advisory meetings to allow ample planning time and to encourage maximum parent attendance. We invite all members of our school community to attend our parent advisory meetings and send several reminders for those dates and times.

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]).

An annual Title I meeting is held with parents at Back to School Night in the fall. A PowerPoint presentation is shared. During the presentation, information about the Title I program, the California State Standards, student performance data, and parental rights are explained to parents. We also use this meeting as an opportunity to encourage parent participation on parent advisory committees. The presentation is repeated on another date and time by the end of September. Translation services are offered at the meetings for those parents who are not English speakers.

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]).

Our school holds meetings with parents at a variety of times. An annual Title I meeting is held with parents at Back to School Night in the fall. The presentation is repeated on another date and at a different time of the day by the end of September. Meetings are held for School Site Council (SSC), English Learner Advisory Committee (ELAC), and Title I parents in the morning, after school, and evening. Back to School Night, Parent Teacher Association (PTA) Meetings, parent trainings, Coffee with the Principal, and family engagement events are scheduled at various times to accommodate the needs of stakeholders. Conferences in the Fall are also held throughout the day to allow for parent participation.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116(c)[3]).

Parents are involved in the planning, monitoring, and modifications involved with the Title I program primarily through the participation in planning all reforms of the school. Elected representatives from parent and community stakeholders work with the School Site Council to analyze data, monitor progress, and when necessary, make modifications to the instructional program, both through the School Plan for Student Achievement (SPSA) and the Parent Engagement Policy. The policy will be reviewed and updated annually during a SSC meeting in the spring.

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116(c)(4)[A]).

Parents receive information about Title I programs annually during Back to School Night. Timely information about Title I, Part A programs is done through weekly and/or monthly communication from teachers, support staff, and administration. Timely communication about the programs is also done through updates via telephone and email, our school website, social media platforms, at SSC meetings, ELAC meetings, PTA meetings, Coffee with the Principal, Title I parent meetings, and Open House. Information is posted on the school website, in the main office, sent through Blackboard, and sent through the U.S. Mail, when necessary.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116(c)[4][B]).

Parents are provided an explanation of the programs in place at our school during the annual Title I meeting, Back to School Night, Coffee with the Principal, PTA meetings, family engagement events, SSC meetings, and ELAC meetings. Teachers also share their curriculum overview, assessment, and grading (as appropriate) in their start of the year communications and/or course syllabus and during fall conferences where parents speak with teachers one-on-one about their child's academic achievement.

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116(c)[4][C]).

Parents experience an open door policy at our school. Parents and families are always welcome to set up a meeting with site administration or staff. Our school holds parent-teacher conferences in the fall. We also conduct meetings throughout the year for individual students or students in special programs (i.e.: IEPs, 504s, SSTs) Parents may always submit comments in writing regarding the SPSA and may attend regular SSC meetings and ELAC meetings.

This School-Level Parent and Family Engagement Policy has been developed jointly with, updated periodically, and agreed on with parents of children participating in Title I, Part A programs, as evidenced by:

Evidence of annual joint development/revision of the School-Level Parent and Family Engagement Policy can be found on the agenda and minutes of a SSC meeting held in the spring. The plan is updated periodically to meet the changing needs of parents and the school.

This policy was adopted by the Sweetwater Springs Elementary School learning community on May 11, 2021 and will be in effect for the period of the 2021-22 school year.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: September 30, 2021.

Type signature here.

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Signature of Authorized Official

Enter date approved.

May 11, 2021

Governing Board Approval Date

June 15, 2021

California Department of Education
April 2020