

La Mesa-Spring Valley School District

Board of Education

March 5, 2013

Our Purpose

To Inspire Learning and Respect

Our Vision

**La Mesa-Spring Valley School District is a
community of life-long learners who engage in
continuous improvement and contribute positively to
a global society, within a safe learning environment**

**4750 Date Avenue
La Mesa, California 91941-5293
Phone: (619) 668-5700
FAX: (619) 668-4619**

AGENDA
BOARD OF EDUCATION MEETING
LA MESA-SPRING VALLEY SCHOOL DISTRICT
REGULAR SESSION: Tuesday, March 5, 2013 - 7:00 P.M.
PLACE: Education Service Center, 4750 Date Avenue, La Mesa, CA

OPENING PROCEDURE

1. Call to Order
2. Pledge of Allegiance
3. Establishment of Quorum

MINUTES OF PREVIOUS MEETING(S)

Action

COMMUNICATIONS

APPROVAL OF AGENDA

Action

HEARING

1. Public Hearing – General Matters Regarding Education

REPORTS OF OFFICERS OF THE BOARD

1. 2012-13 Second Interim Financial Report and Budget Update

Information

NEW BUSINESS

BUSINESS SERVICES

1. Approval of 2012-13 Second Interim Financial Report and Incorporated Budget Revisions

Action

SUPERINTENDENT

1. Selection of Applicants for Provisional Appointment to La Mesa-Spring Valley Board of Education
2. Authorization to Enter into Access Agreement with Shell Oil Products US for Access to Property Located at 9099 Park Plaza Drive, La Mesa (Parkway Middle School)

Action

Action

BUSINESS SERVICES (cont.)

2. Consent Calendar*
 - a. Ratification of Purchase Orders and Warrants

Action

- | | | |
|----|--|--------|
| 3. | Authorization to Submit to the California Department of Education the Consolidated Application Part II for the 2012-13 School Year | Action |
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LEARNING SUPPORT

- | | | |
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| 1. | Authorization to Conduct Student Excursions Sponsored by the San Diego Maritime Museum | Action |
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HUMAN RESOURCES RECOMMENDATIONS

- | | | |
|----|--|-------------------|
| 1. | Standard Human Resources Recommendations | Action |
| 2. | Resolution 12-13-25, Reducing Certain Certificated Services for the 2013-14 School Year | Roll Call
Vote |
| 3. | Authorization to Enter into an Agreement with Northern Arizona University | Action |
| 4. | Approval of Certificated Job Description – Classroom Teacher – Community Day School Teacher | Action |
| 5. | Approval of New Position: Supervisor, Gardening and Groundskeeping; with Placement on the Classified Supervisors Salary Schedule at \$51,360 (Step 1) to \$65,076 (Step 6) | Action |
| 6. | Authorization to Restore 1.5% to Hourly Rates of Pay for Non-Bargaining Unit Classified Employees | Action |

ANNOUNCEMENTS, REPORTS, COMMUNICATIONS FROM THE BOARD

RECESS

CLOSED SESSION (Government Code 54957)

- | | |
|----|---|
| 1. | Negotiations Update – LMSV Teachers Association (GC 54957) |
| 2. | Negotiations Update – California School Employees Association (CSEA), Chapter 419 (GC 54957) |
| 3. | Negotiations Update – Administrators Association and Other Unrepresented Bargaining Groups (GC 54957) |
| 4. | Non-Reelection of Certificated Employees for the 2013-14 School Year (EC 44954) |
| 5. | Discipline/Dismissal/Release of Certificated Employee (File No. 03-05-13-1) |

6. Conference with Legal Counsel – Existing Litigation (Jude M. v. La Mesa-Spring Valley School District, et al.) (GC 54956)

ADJOURNMENT

* Items may be removed from the Consent Calendar for separate action.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at 619-668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Education in advance of their meetings may be viewed at the Education Service Center located at 4750 Date Avenue, La Mesa, California 91941. In addition, if you would like a copy of any record related to an item on the agenda, please contact Barbara Martinez, Board Recording Secretary, at 619-668-5700, Ext. 6383 or e-mail: barbara.martinez@lmsvsd.k12.ca.us

Board of Education agendas and minutes are, by law, public documents. Please note the La Mesa-Spring Valley School District posts Board agendas and minutes on the Internet.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: **Brian Marshall**
 Superintendent

ITEM NUMBER: **H-1 Public Hearing**
 General Matters Regarding Education

A hearing session will be announced for anyone who wishes to address the Board on any topic relating to public education.

Each speaker who wishes to address the Board must complete a *Request to be Heard* card (located on the table near the entrance) and submit it to the President of the Board of Education or the Recorder prior to the opening of the meeting. Speakers shall be allotted no more than three (3) minutes each for their remarks. A yellow card will be shown when the speaker has one minute remaining and a red card when time is up.

Please note that Government Code 54952.2 prohibits the Board from taking action or discussing anything that is not on this agenda. Therefore, the Board will not be able to comment on any topic that is not on this evening's agenda.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: Lori Wigg
Assistant Superintendent, Business Services

ITEM NUMBER: **R-1 Reports of Officers of the Board**
2012-13 Second Interim Financial Report and Budget Update

Assembly Bill 1200 requires each school district to submit two interim financial reports to the governing board each fiscal year. The first interim report covers the financial and budgetary status of the District for the period ending October 31, 2012, and the second interim report covers the period ending January 31, 2013. Included in the report is a certification of financial condition as to whether the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Based on current projections for the 2012-13 second interim report, a positive certification is recommended since the District will be able to meet its financial obligations in the current year, 2012-13, and subsequent 2013-14 fiscal year.

Lori Wigg, Assistant Superintendent, Business Services; and Robyn Adams, Director, Fiscal Services, will present an overview of the second interim report and respond to clarifying questions.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: Lori Wigg
 Assistant Superintendent, Business Services

ITEM NUMBER: B-1 New Business **Action Item**
 Approval of 2012-13 Second Interim Financial Report and Incorporated
 Budget Revisions

Assembly Bill 1200 requires Local Education Agencies (LEAs) to file two interim financial reports with their governing board each fiscal year. The first interim report encompasses the financial and budgetary status of the District for the period ending October 31, 2012 and the second interim report covers the period ending January 31, 2013. Included in the report is a certification of financial condition as to whether the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Education Code Sections 42130 and 42131 require that interim reports be submitted to the governing board on the Standard Account Code Structure forms, which is the format prescribed by the Superintendent of Public Instruction.

Budget revisions have been made in the general fund to account for changes in revenues and expenditures since the first interim report, which include salary restorations, grant award amendments, changes in staffing, and program adjustments. The structural deficit on the unrestricted side of the budget increased from \$1,888,679 on the first interim report to \$2,573,141 on the second interim report. The unrestricted ending fund balance is estimated at \$8,478,073.

Enclosed are the forms and narrative necessary to report the financial position of the District as of January 31, 2013. Based upon this information, the District will be able to meet its financial obligations for the current year and subsequent 2013-14 fiscal year; therefore, the certification will be positive.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the second interim financial report and authorize administration to submit a positive certification to the San Diego County Office of Education.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: **Brian Marshall**
 Superintendent

ITEM NUMBER: **S-1 New Business**

Action Item

Selection of Applicants for Provisional Appointment to the La Mesa-Spring Valley Board of Education

At the February 5, 2013 meeting the Board determined the vacancy on the Board of Education would be filled by provisional appointment. The vacancy has been posted at all District campuses, the La Mesa and Spring Valley libraries and published in the Union-Tribune. Applications have been received from the following individuals and are provided on the District website at <http://www.lmsvsd.org/domain/50> .

Steve Babbitt
Robert Divine II
Gerald (Jerry) Lecko
Little Ben Motten
Jay L. Steiger
Fred (Mike) Stewart

At a special Board meeting on March 14, 2013, the Board shall review and assess the qualifications of the applicants. Each Board member may select two applicants for final interview at the March 14 Board meeting. These candidates will be notified of their selection and asked to be present at the March 14 meeting to address the Board concerning their qualifications.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board select applicants as appropriate for provisional appointment to the La Mesa-Spring Valley Board of Education.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: **Brian Marshall**
 Superintendent

ITEM NUMBER: **S-2 New Business** **Action Item**
 Authorization to Enter into Access Agreement with Shell Oil Products US
 for Access to Property Located at 9099 Park Plaza Drive, La Mesa
 (Parkway Middle School)

On February 28, 2013, the District received an e-mail from Shell Oil Products US requesting access to drill one test well on the property of Parkway Middle School. The test well would be drilled in the lower parking lot and would be capped at grade level, as noted in the attached access agreement.

Conditions of the access would be the same as previously approved by the Board on May 18, 2010. The project will be completed when there are no students on campus and will not interfere with the day-to-day operations of the school.

ADMINISTRATIVE RECOMMENDATION

It is recommended authorization be granted to enter into Access Agreement with Shell Oil Products US for Access to Property Located at 9099 Park Plaza Drive, La Mesa (Parkway Middle School).



Mr. Brian Marshall, Superintendent
La Mesa Spring Valley School District
4750 Date Avenue
La Mesa, CA, 91942-9293

Shell Oil Products US
Health, Safety & Environment
Environmental Services
20945 S. Wilmington Ave.
Carson, CA 90810
Tel (310) 550-5846
Fax (310) 550-5862
Email marvin.katz@shell.com
Internet <http://www.shell.com>

February 28, 2013

Re: Request for Access to Property Located at
9009 Park Plaza Drive, La Mesa, California 91942

Dear Mr. Marshall,

As a result of an ongoing environmental assessment at the Shell-branded service station located at 9090 Dallas Street, La Mesa, California, Equilon Enterprises LLC dba Shell Oil Products US ("SOPUS") has been advised that there may hydrocarbons (gasoline, oil, etc.) in or about your property located at 9009 Park Plaza Drive, in the vicinity of the service station. Therefore, on behalf of SOPUS we request permission to enter your property and perform the work outlined below to determine if hydrocarbons originating from SOPUS's operations at the Shell-branded service station are present and remediate such hydrocarbons as may be required by applicable law.

The work to be performed may include the installation of monitoring well(s) and periodic, ongoing monitoring of such wells, abandonment of such wells after completion of the environmental assessment, tests, inspections, borings, engineering studies, surveys, appraisals, environmental studies, remediation operations, and/or other activities that SOPUS deems necessary to comply with all applicable federal, state and local statutes, regulations, ordinances, directives, orders and standards governing underground storage tank systems and the assessment or remediation of petroleum hydrocarbons. Any monitoring wells we install will be capped at grade level per the attached typical installation drawing. The proposed locations for the wells are indicated on the attached site map.

A licensed contractor retained by SOPUS will perform the above work. This work is being performed on behalf of SOPUS to comply with the environmental requirements of the State of California.

The work may result in minor disruptions of the normal use of your property. The surface area of the property disturbed by the work will be restored to its approximate former condition as soon as possible after we have ascertained if hydrocarbons from operations at the Shell-branded service station are present and, to the extent required, such hydrocarbons have been remediated. SOPUS agrees to indemnify you from any and all claims by third parties arising out of the work performed by SOPUS under this agreement.

SOPUS shall make a single one-time payment to the La Mesa Spring Valley School District (LMSVSD), after the full execution of this access agreement, in the amount of one thousand (\$1,000.00) dollars for costs and expenses incurred in the negotiation and finalization of this access

agreement. SOPUS' right of access shall not commence until SOPUS or its agent on behalf of SOPUS pays this amount to you.

Please sign below to signify your consent and return this letter with the attachments in the enclosed stamped envelope.

We appreciate your cooperation in this matter and would appreciate your timely response. If you have any questions, please call Kyle Gillis at 510-420-3357.

Very truly yours,

Equilon Enterprises LLC dba Shell Oil Products US

Marvin Katz

Senior Program Manager

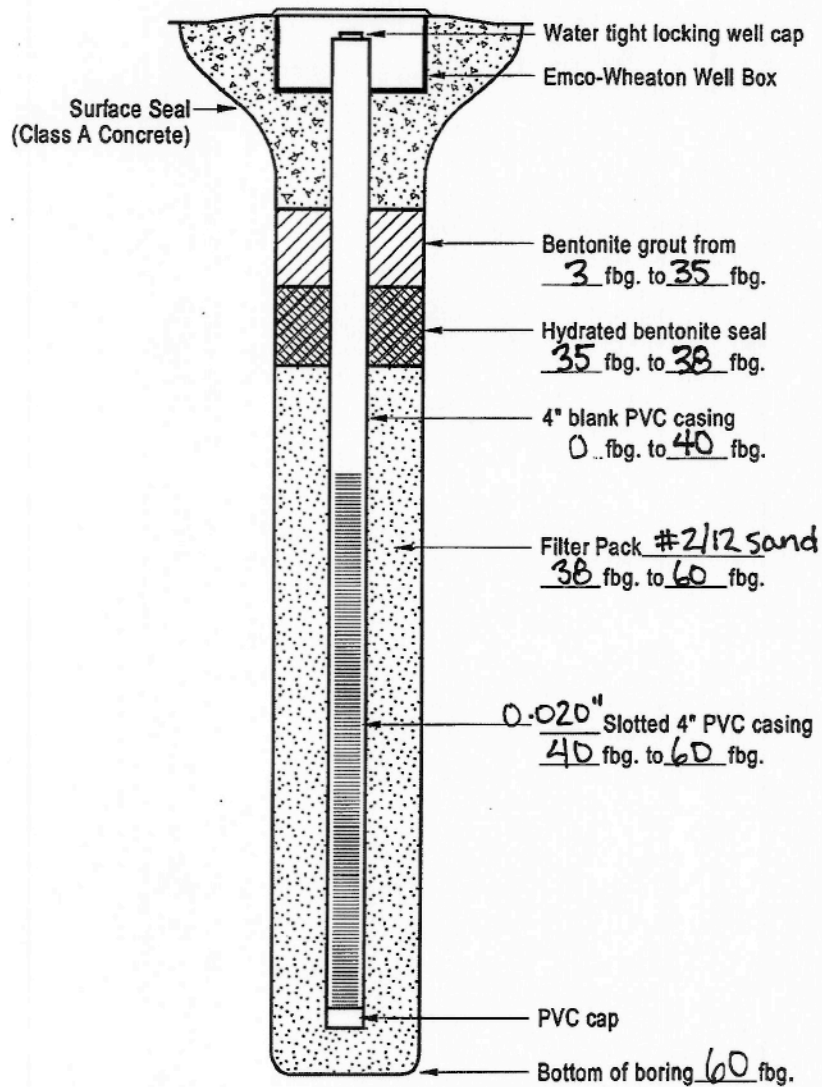
I have reviewed your request and I hereby consent to the entry by SOPUS upon my property for the purpose of performing the work described herein. I understand that I may be prevented from using a portion of my property and I agree to the minor disruption of the normal use of my premises as described. I agree to cooperate with SOP US and execute any additional documents and governmental permits or applications that may be required to effectuate the purpose of this agreement, including but not limited to the Property Owner Consent form required by the County of San Diego, a copy of which is attached hereto and is being executed concurrently with LMSVSD, as well as our respective successors, representatives and assigns.

I further represent and warrant that I am the owner of the property located at 9009 Park Plaza with full authority to provide the consent given above.

LA MESA SPRING VALLEY SCHOOL DISTRICT

By: _____
Brian Marshall, Superintendent

Date: _____



fbg. = feet below grade
Drawing not to scale

FIGURE
2



CONESTOGA-ROVERS
& ASSOCIATES

Typical Monitoring Well
Construction Diagram

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: **Lori Wigg**
 Assistant Superintendent, Business Services

ITEM NUMBER: **B-2a New Business (Consent Calendar)**
 Ratification of Purchase Orders and Warrants

Action Item

Purchase orders and warrants issued since the last Board meeting will be available at the meeting for review by the Board.

The following are submitted for ratification:

- I. Purchase Orders: 132 purchase orders have been processed, numbered G42519 through G42650, totaling \$248,124.98.
- II. Warrants: 188 warrants have been issued, dated February 7, 2013 through February 15, 2013, totaling \$605,196.98.
- III. Revolving Cash Fund Reimbursements: Zero (0) checks have been processed since the last Board meeting.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board ratify these purchase orders and warrants.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: **Lori Wigg**
 Assistant Superintendent, Business Services

ITEM NUMBER: **B-3 New Business**
 Authorization to Submit to the California Department of Education the
 Consolidated Application Part II for the 2012-13 School Year

The purpose of the Consolidated Application is to combine a number of the categorically-funded programs currently implemented in the District into one document. The figures contained in the Consolidated Application Part II are the funding figures as adopted in the state budget for the 2012-13 school year.

The Consolidated Application includes the following categorically-funded supplemental programs implemented in the District:

Title I, Part A: Helping Disadvantaged Children	2,016,885
Title II, Part A: Improving Teacher Quality	523,900
Title III, Limited English Proficiency (LEP)	267,079
Title III, Immigrant Education	29,700
Economic Impact Aid, Limited English Proficient	1,662,870
TOTAL	<hr/> \$ 4,500,434

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board authorize the District to submit to the California Department of Education the Consolidated Application Part II for the 2012-13 school year.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: Karen Walker, Ed.D.
Assistant Superintendent, Learning Support

ITEM NUMBER: LS-1 New Business
Authorization to Conduct Student Excursions Sponsored by the San Diego Maritime Museum

Action Item

The Californian, Star of India, and Voyage of Hope Overnight programs are sponsored by the San Diego Maritime Museum. These programs offer hands-on activities for a unit of study on immigration and the Revolutionary War. A number of classes at Murray Manor Elementary School are requesting authorization to conduct the overnight trip, as shown in the table below:

Grade/Teacher	Program	Date of Departure	Date of Return
5th, Mrs. Reish	Californian	5/9/13	5/10/13
5th, Mr. Blevins	Californian	5/14/13	5/15/13
5th, Mr. Cress	Californian	5/15/13	5/16/13

The participation fee of \$68.00 per student will be paid from donations. The required adult/student ratio of 1:5 will be maintained throughout the excursion. Transportation will be provided by a District bus.

ADMINISTRATIVE RECOMMENDATION

It is recommended authorization be granted to Murray Manor Elementary to conduct overnight student excursions on the Californian.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: Claudia Bender
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-1 Human Resources Recommendations
Standard Recommendations

Action Item

The Human Resources recommendations which are attached for consideration at the March 5, 2013, Board of Education meeting are standard.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the attached standard Human Resources recommendations as presented.

1. Standard Human Resources Recommendations – March 5, 2013

CERTIFICATED:

Approval of Leave of Absence:

Effective:

Conde, Serena M.	Teacher (child rearing)	01/21/13 – 06/14/13
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Approval of Change of Classification:

Marinkovich, Gayle E.	From: V-19	To: VI-19	02/01/13
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Approval of Change of Employment Status (Temporary to Probationary):

Worthington, Matthew A.	08/14/12
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Approval of Contract Revision (From Temporary to Regular Contract Status):

Castillo, Krystal N.	11/13/12
Lopez, Elizabeth	08/14/12
Nava, Oscar J.	01/07/13
Scheitlin, Emily M.	08/14/12
Shubert, Suzanne C.	01/07/13

Approval of Rehire from 39-Month Reemployment List:

Lyons, Shama D.	Teacher (temporary)	VI-4	02/12/13 – 06/14/13
St. Cyr, Amy L.	Reading Resource Teacher (temporary)	IV-5	02/12/13 – 06/14/13

Approval of Rehire from 24-Month Reemployment List:

Harris, Sandra	Resource Teacher – 60% (temporary)	V-3	03/04/13 – 06/07/13
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CLASSIFIED:

Approval of Employment/Merit System:

Hernandez, Alberto G.	Extended School Services Leader	26-A	02/19/13
Hotchkiss, Summer F.	Paraprofessional – Special Education	21-B	02/25/13
Mason, Richard W.	Paraprofessional – Special Education	21-A	02/19/13
Ogden, Linda J.	Paraprofessional – Special Education	21-B	02/15/13
Pass, Taylor A.	Paraprofessional – Special Education	21-B	02/20/13
Walsh, Michelle C.	Paraprofessional – Special Education	21-A	02/12/13

Approval of Employment:

Contreras, Griselda	Playground Attendant	\$8.85/hr	02/19/13
Flisher, Marcus R.	Extended School Services Attendant	\$10.18/hr	02/19/13
Green, Ryan A.	Extended School Services Attendant	\$10.18/hr	02/15/13
Higareda, Geovanny I.	Extended School Services Attendant	\$10.18/hr	02/25/13
Millican, Iris A.	Extended School Services Attendant	\$10.18/hr	02/15/13
Myers, Keith L.	Extended School Services Attendant	\$10.18/hr	02/15/13

Naranjo, Julia M.	Extended School Services Attendant	\$10.18/hr	02/15/13
Nigro, Breana M.	Extended School Services Assistant Leader	\$13.39/hr	01/30/13
Rebolledo, Ernestina A.	Playground Attendant	\$8.85/hr	01/29/13
Rosas, Brittney J.	Student Helper	\$10.16/hr	02/19/13
Smith, Charity A.	Playground Attendant	\$8.85/hr	02/19/13
Smith, Samantha N.	Extended School Services Attendant	\$10.18/hr	02/15/13
Vidal, Elizabeth B.	Playground Attendant	\$8.85/hr	02/25/13
Watkins, Michael E.	Student Helper	\$10.16/hr	01/14/13
Williams, Joann P.	Playground Attendant	\$8.85/hr	10/24/12
Williamson, Julio C.	Extended School Services Attendant	\$10.18/hr	02/25/13

Approval of Acceptance of Resignation/Merit System:

Walsh, Vicki J.	Health Technician	34-F+	04/30/13
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Approval of Termination of Employment:

Baltzley, Maria T.	Playground Attendant (resigned)	11/23/12
Deleon, Michael K.	Extended School Services Assistant Leader (employment elsewhere)	01/29/13
Dulce, Jr., Renato D.	Playground Attendant (employment elsewhere)	11/01/12
Goycoochea, Karlene M.	Playground Attendant (resigned)	11/23/12
Harris, Marla L.	Playground Attendant (moved from area)	06/15/12
Hernandez, Alberto G.	Extended School Services Assistant Leader; Playground Attendant; Extended School Services Attendant (employment elsewhere)	02/18/13
Houle, Tyra L.	Health Aide (permanency not granted)	02/19/13
Lewis, Heather N.	Extended School Services Attendant (further education)	01/25/13
Magill, Barbara A.	Playground Attendant (resigned)	12/01/12
Mello, Amy L.	Playground Attendant (resigned)	08/16/12
Negron, Brittany E.	Playground Attendant (employment elsewhere)	08/16/12
Sampugnaro, Jessica A.	Extended School Services Attendant (further education)	01/25/13
Sharer, Morgaine L.	Playground Attendant (employment elsewhere)	10/01/12
Swanson, Ariana V.	Student Helper (further education)	01/15/13
Villasenor, Graciela F.	Playground Attendant (resigned)	12/21/12
Williams, Joann P.	Playground Attendant (employment elsewhere)	07/01/12
Wittmayer, Jessie A.	Extended School Services Attendant (employment elsewhere)	01/25/13
Ziegler, Danielle V.	Extended School Services Attendant (further education)	01/31/13

Approval of Change of Classification:

Rubio, Maria	From: Child Nutrition Worker II	14-F+	02/12/13
	To: Child Nutrition Worker I	9-F+	

Approval of Placement on 39-Month Reemployment List:

Hemmingson, Phyllis N.	Secretary	02/01/13
Rubio, Maria	Child Nutrition Worker II	02/11/13

Approval of Rehire from 39-Month Reemployment List:

Blackman, Paul D.	Custodian	26-F	02/19/13
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CONSULTANT, LECTURER/PRESENTER, SHORT-TERM EMPLOYMENT: (Attached)

AAUW La Mesa-El Cajon	Lecturer/Presenter (Fletcher Hills)	03/15/13
Amazing School Assemblies/J. Abrams	Lecturer/Presenter (Rolando)	03/08/13
San Diego Symphony/G. Campbell	Lecturer/Presenter (Casa de Oro)	02/15/13 – 06/14/13
Savage, Jeff	Lecturer/Presenter (Murray Manor)	03/08/13
Valdez, Elizabeth	Short-Term Employment (Murdock)	03/01/13 – 06/30/13
Women in History	Lecturer/Presenter (Rolando)	03/11/13; 03/18/13

CONTRACT FOR CONSULTANT OR LECTURER/PRESENTER SERVICES

CONTRACT MUST BE COMPLETED AND SIGNED BY CONSULTANT OR LECTURER/PRESENTER. APPROPRIATE APPROVAL SIGNATURES MUST BE OBTAINED. AND MUST BE SUBMITTED TO HUMAN RESOURCES FOR BUDGET APPROVAL THREE (3) WEEKS PRIOR TO NEXT REGULAR BOARD MEETING. THIS FORM MUST BE TYPED.

Originating School or Department Fletcher Hills Elementary Date 02/14/2013
 Consultant/Lecturer/Presenter Name AAUW Women in History: Virginia Loyd, MaryJo McGuire & Marilyn Kneeland
 Name of Firm or Business AAUW La Mesa-EI Cajon Taxpayer ID No (for 1099) _____
 Address _____ .942
 Background and qualifications of Consultant/Lecturer/Presenter Retired educators, histoians

Program to be charged	Fund	Sub	Resource	Sub	Goal	Function	Object	Sub	School	Loc	Split	
No Fee							8				%	\$

☐ Consultant ☒ Lecturer/Presenter Laura Langman Date 2/15/13
 Signature, Principal or Department Head
 Additional Approval (If needed) _____ Date _____ Signature of Assistant Superintendent [Signature] Date 2/26/13
 APPROVED FOR BOARD Claudia Bender Date 2/26/13
 SUBMISSION: Assistant Superintendent, Human Resources Date Board Approval Date

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 12 day of February, 2013, by and between the LA MESA-SPRING VALLEY SCHOOL DISTRICT, 4750 Date Avenue, La Mesa, California 91942, (hereafter "District"), and AAUW (hereafter "Contractor").

WHEREAS, Contractor represents that he or she is specially trained, experienced, and competent to provide the special services and to give the advice called for by this Agreement; and

WHEREAS, District has determined that it has a need to enter into this Agreement with Contractor for the special services and advice described herein.

NOW THEREFORE, it is mutually agreed by the parties hereto as follows:

- EMPLOYMENT OF CONTRACTOR.** The District hereby engages Contractor, and Contractor agrees to perform the professional services as hereinafter set forth.
- TERM OF AGREEMENT.** The term of this Agreement shall be for the period commencing _____, through _____, inclusive; or, services shall be provided on the following dates 3/15/13.
- COMPENSATION.** The District agrees to pay Contractor the amount of \$0 for the performance of all services rendered pursuant to this Agreement. Payments shall be made upon receipt and verification of Contractor's invoice for services delivered. Invoices shall not exceed one per month and should be submitted to the District's Administrator, as stated in provision 5 below, for verification.
- SCOPE OF SERVICES AND AUDIT OF RECORDS.** Contractor shall keep designated District representatives fully informed as to the progress of the work and shall submit to District such oral and written reports as District may specify. Contractor will maintain such records as may be necessary to support hours worked, activities, and expenses in the performance of this contract. These records and other data, reports, or materials respecting matters covered by this Agreement, shall be made available for examination during normal business hours, at District's place of business, as District may deem necessary. Contractor hereby agrees to perform the professional services specified below, or, set forth in Exhibit A, attached hereto and incorporated herein by reference, to the satisfaction of the District.

Presenters will discuss historical women figures and their contributions to society.

12257

CONTRACT FOR CONSULTANT OR LECTURER/PRESENTER SERVICES

FEB 20 2013

CONTRACT MUST BE COMPLETED AND SIGNED BY CONSULTANT OR LECTURER/PRESENTER. APPROPRIATE APPROVAL SIGNATURES MUST BE OBTAINED, AND MUST BE SUBMITTED TO HUMAN RESOURCES FOR BUDGET APPROVAL THREE (3) WEEKS PRIOR TO NEXT REGULAR BOARD MEETING. THIS FORM MUST BE TYPED.

Originating School or Department ROLANDO ELEMENTARY Date 2/13/13
 Consultant/Lecturer/Presenter Name John Abrams Soc Sec No _____
 Name of Firm or Business Amazing School Assemblies Taxpayer ID No (for 1099) _____
 Address _____ -3832
 Background and qualifications of Consultant/Lecturer/Presenter Character building assemblies throughout CA

Program to be charged	Fund	Sub	Resource	Sub	Goal	Function	Object	Sub	School	Loc	Split	
PTA pays											%	\$

☐ Consultant ☒ Lecturer/Presenter Janelle Schuster Date 2/13/13
 Signature, Principal or Department Head
 Additional Approval (if needed) _____ Date _____
 Signature of Assistant Superintendent
 APPROVED FOR BOARD SUBMISSION: Claudia Bender Date 2/26/13
 Assistant Superintendent, Human Resources Board Approval Date _____

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 12th day of February, 2013, by and between the LA MESA-SPRING VALLEY SCHOOL DISTRICT, 4750 Date Avenue, La Mesa, California 91942, (hereafter "District"), and John Abrams/Amazing School Assemblies (hereafter "Contractor").

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NOW THEREFORE, it is mutually agreed by the parties hereto as follows:

- EMPLOYMENT OF CONTRACTOR.** The District hereby engages Contractor, and Contractor agrees to perform the professional services as hereinafter set forth.
- TERM OF AGREEMENT.** The term of this Agreement shall be for the period commencing _____, through _____, inclusive; or, services shall be provided on the following dates March 8, 2013.
- COMPENSATION.** The District agrees to pay Contractor the amount of (PTA pays directly) for the performance of all services rendered pursuant to this Agreement. Payments shall be made upon receipt and verification of Contractor's invoice for services delivered. Invoices shall not exceed one per month and should be submitted to the District's Administrator, as stated in provision 5 below, for verification.
- SCOPE OF SERVICES AND AUDIT OF RECORDS.** Contractor shall keep designated District representatives fully informed as to the progress of the work and shall submit to District such oral and written reports as District may specify. Contractor will maintain such records as may be necessary to support hours worked, activities, and expenses in the performance of this contract. These records and other data, reports, or materials respecting matters covered by this Agreement, shall be made available for examination during normal business hours, at District's place of business, as District may deem necessary. Contractor hereby agrees to perform the professional services specified below, or, set forth in Exhibit A, attached hereto and incorporated herein by reference, to the satisfaction of the District.

Random Acts of Character assemblies

12255

La Mesa-Spring Valley School District

CONTRACT FOR CONSULTANT OR LECTURER/PRESENTER SERVICES

CONTRACT MUST BE COMPLETED AND SIGNED BY CONSULTANT OR LECTURER/PRESENTER. APPROPRIATE APPROVAL SIGNATURES MUST BE OBTAINED. AND MUST BE SUBMITTED TO HUMAN RESOURCES FOR BUDGET APPROVAL THREE (3) WEEKS PRIOR TO NEXT REGULAR BOARD MEETING. THIS FORM MUST BE TYPED.

Originating School or Department Casa de Oro Elementary Date 2/15/13
 Consultant/Lecturer/Presenter Name Glen Campbell Soc Sec No _____
 Name of Firm or Business San Diego Symphony Taxpayer ID No (for 1099) _____
 Address _____
 Background and qualifications of Consultant/Lecturer/Presenter Mr. Campbell and 3 other members of a quartet are professional string musicians of the San Diego Symphony.

Program to be charged	Fund	Sub	Resource	Sub	Goal	Function	Object	Sub	School	Loc	Split	
											%	\$
No Charge												

☐ Consultant ☒ Lecturer/Presenter Dana James Date 2/15/13
 Signature, Principal or Department Head
 Additional Approval (if needed) _____ Date _____
 Signature of Assistant Superintendent [Signature] Date 2/20/13
 APPROVED FOR BOARD _____ Date _____
 SUBMISSION: _____ Assistant Superintendent, Human Resources _____ Date _____ Board Approval Date _____

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 15th day of February, 2013, by and between the LA MESA-SPRING VALLEY SCHOOL DISTRICT, 4750 Date Avenue, La Mesa, California 91942, (hereafter -District"), and Glen Campbell of the San Diego Symphony (hereafter "Contractor").

WHEREAS, Contractor represents that he or she is specially trained, experienced, and competent to provide the special services and to give the advice called for by this Agreement; and

WHEREAS, District has determined that it has a need to enter into this Agreement with Contractor for the special services and advice described herein.

NOW THEREFORE, it is mutually agreed by the parties hereto as follows:

1. **EMPLOYMENT OF CONTRACTOR.** The District hereby engages Contractor, and Contractor agrees to perform the professional services as hereinafter set forth.
2. **TERM OF AGREEMENT.** The term of this Agreement shall be for the period commencing 2/15/13, through 6/14/13 inclusive; or, services shall be provided on the following dates _____.
3. **COMPENSATION.** The District agrees to pay Contractor the amount of N/A for the performance of all services rendered pursuant to this Agreement. Payments shall be made upon receipt and verification of Contractor's invoice for services delivered. Invoices shall not exceed one per month and should be submitted to the District's Administrator, as stated in provision 5 below, for verification.
4. **SCOPE OF SERVICES AND AUDIT OF RECORDS.** Contractor shall keep designated District representatives fully informed as to the progress of the work and shall submit to District such oral and written reports as District may specify. Contractor will maintain such records as may be necessary to support hours worked, activities, and expenses in the performance of this contract. These records and other data, reports, or materials respecting matters covered by this Agreement, shall be made available for examination during normal business hours, at District's place of business, as District may deem necessary. Contractor hereby agrees to perform the professional services specified below, or, set forth in Exhibit A, attached hereto and incorporated herein by reference, to the satisfaction of the District.

The quartet will present 2 assemblies, one for primary and one for upper grades. The theme will be "Music Around the World", with the musicians performing musical selections interspersed with explanations about different cultures.

12254

CONTRACT FOR CONSULTANT OR LECTURER/PRESENTER SERVICES

CONTRACT MUST BE COMPLETED AND SIGNED BY CONSULTANT OR LECTURER/PRESENTER, APPROPRIATE APPROVAL SIGNATURES MUST BE OBTAINED, AND MUST BE SUBMITTED TO HUMAN RESOURCES FOR BUDGET APPROVAL THREE (3) WEEKS PRIOR TO NEXT REGULAR BOARD MEETING. THIS FORM MUST BE TYPED.

Originating School or Department Murray Manor Date 1/23/13

Consultant/Lecturer/Presenter Name Jeff Savage Soc Sec No _____

Name of Firm or Business Jeff Savage Taxpayer ID No (for 1099) _____

Address _____ '62 _____

Background and qualifications of Consultant/Lecturer/Presenter Jeff Savage is a nine-time winner of the International Reading Association-Children's Choice Award and winner of the Voice of Youth Advocates Non-Fiction Honor Award. More than 100 of his books have been adopted by the National Accelerated Reader Program.

Program to be charged	Fund	Sub	Resource	Sub	Goal	Function	Object	Sub	School	Loc	Split	
											%	\$
Donations	03	00	0000	101	1110	1000	5800	095	140			
				191		8						

☐ Consultant ☒ Lecturer/Presenter

Signature, Principal or Department Head _____ Date _____

Additional Approval (If needed) _____ Date _____ Signature of Assistant Superintendent _____ Date 2/15/13

APPROVED FOR BOARD SUBMISSION: Claudia Bender _____ Date 2/21/13
Assistant Superintendent, Human Resources _____ Board Approval Date _____

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this Twenty-third day of January, 2013, by and between the LA MESA-SPRING VALLEY SCHOOL DISTRICT, 4750 Date Avenue, La Mesa, California 91942, (hereafter "District"), and Jeff Savage (hereafter "Contractor").

WHEREAS, Contractor represents that he or she is specially trained, experienced, and competent to provide the special services and to give the advice called for by this Agreement; and

WHEREAS, District has determined that it has a need to enter into this Agreement with Contractor for the special services and advice described herein.

NOW THEREFORE, it is mutually agreed by the parties hereto as follows:

- EMPLOYMENT OF CONTRACTOR.** The District hereby engages Contractor, and Contractor agrees to perform the professional services as hereinafter set forth.
- TERM OF AGREEMENT.** The term of this Agreement shall be for the period commencing March 8, 2013, through March 8, 2013 inclusive; or, services shall be provided on the following dates March 8, 2013.
- COMPENSATION.** The District agrees to pay Contractor the amount of \$1100.00 for the performance of all services rendered pursuant to this Agreement. Payments shall be made upon receipt and verification of Contractor's invoice for services delivered. Invoices shall not exceed one per month and should be submitted to the District's Administrator, as stated in provision 5 below, for verification.
- SCOPE OF SERVICES AND AUDIT OF RECORDS.** Contractor shall keep designated District representatives fully informed as to the progress of the work and shall submit to District such oral and written reports as District may specify. Contractor will maintain such records as may be necessary to support hours worked, activities, and expenses in the performance of this contract. These records and other data, reports, or materials respecting matters covered by this Agreement, shall be made available for examination during normal business hours, at District's place of business, as District may deem necessary. Contractor hereby agrees to perform the professional services specified below, or set forth in Exhibit A, attached hereto and incorporated herein by reference, to the satisfaction of the District.

Author visit -- assemblies, followup sessions.

12252

REQUISITION FOR SHORT-TERM EMPLOYMENT

To be completed by school/department and approved prior to service (Submit all copies to Human Resources)

Print Name ELIZABETH VALDEZDate 2/12/2013Describe service performed/Program Objective Music Instructiondaily basis K-6 small groupsDate(s) of Service Mar 2013 - June 2013Location of Service MURDOCK SCHOOL

Program to be charged	Fund	Sub	Resource	Sub	Goal	Function	Object	Sub	School	Loc	%	Split	
												\$	\$
Donations	03	00	0000	191	1110	1000	2900	099	340				

Hourly or Daily Rate (circle one) \$ 25.00/hrTotal Not to Exceed \$ 7000.00

Expenditure Approved by:

Principal/Department Head

Date

2-13-13

Spec. Education/Spec. Programs (if required)

Date

Accounting Budget Review

Date

2/21/13

Asst. Supt., Business or Asst. Supt., Instruction

Date

Assistant Superintendent, Human Resources

BOARD APPROVAL DATE

No service to be rendered until after Board approval.

APPLICATION FOR SHORT-TERM EMPLOYMENT

(To be completed by applicant only if not completed previously.)

Please Type

Name VALDEZ
LastELIZABETH
First

Middle

Soc. Sec. No

Address

Street

City

CA

State/Zip

Telephone

Cell phone

Are you a citizen of the United States? ☒ Yes ☐ No If No, do you have a legal right to work in the U.S.? ☐ Yes ☐ NoHave you ever been employed by this district? ☒ Yes ☐ No If Yes, when? 2011 Under what name? sameAre you currently a member of a California retirement system? ☐ Yes ☒ No If Yes, which system: ☐ STRS ☐ PERSHave you ever been convicted of any criminal offense? ☐ Yes ☒ No If Yes, please give date of each offense and sentence below:

(The District reserves the right to fingerprint all applicants.)

Background qualifications for assignment I am currently in a principal position with the Grossmont Symphony Orchestra and I teach violin and basic music theory in private.

Professional references (include those who know of your ability and experience):

Name

Occupation

Complete Mailing Address

Telephone

Dr Randall TweedMusic DirectorGrossmont College619-644-7298Sharon ShwatkaMusic InstructorAlpine, CA619-722-1162

I understand that any false or misleading information given on this application may be cause for rejection of application and/or removal from employment. I hereby authorize the District to conduct work history, reference, or police record inquiries to determine my acceptability for employment.

Signature

Date

Rev. 9/06

09973

Distribution: White: Human Resources

Yellow: Payroll

Pink: Accounting

Goldenrod: Originator

Form Subject To Change - Revised 2/4/10

I:\Data\shared\IE-Forms\IE-Form Short-Term Employment Req.doc

12253

La Mesa-Spring Valley School District

CONTRACT FOR CONSULTANT OR LECTURER/PRESENTER SERVICES

CONTRACT MUST BE COMPLETED AND SIGNED BY CONSULTANT OR LECTURER/PRESENTER. APPROPRIATE APPROVAL SIGNATURES MUST BE OBTAINED. AND MUST BE SUBMITTED TO HUMAN RESOURCES FOR BUDGET APPROVAL THREE (3) WEEKS PRIOR TO NEXT REGULAR BOARD MEETING. THIS FORM MUST BE TYPED.

Originating School or Department ROLANDO ELEMENTARY Date 2/13/13
 Consultant/Lecturer/Presenter Name Carol Perkins/Yolanda Emery/Marilyn Kneeland/Ann McDonald Soc Sec No _____
 Name of Firm or Business Women in History Taxpayer ID No (for 1099) _____
 Address _____
 Background and qualifications of Consultant/Lecturer/Presenter Historical portrayal of women in history

Program to be charged	Fund	Sub	Resource	Sub	Goal	Function	Object	Sub	School	Loc	Split %	Split \$
No Fee												

☐ Consultant ☒ Lecturer/Presenter [Signature] Date 2/13/13
 Signature, Principal or Department Head
 Additional Approval (if needed) [Signature] Date 2/13/13
 Signature of Assistant Superintendent
 APPROVED FOR BOARD [Signature] Date 2/26/13
 SUBMISSION: Assistant Superintendent, Human Resources Board Approval Date

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 12th day of February, 2013, by and between the LA MESA-SPRING VALLEY SCHOOL DISTRICT, 4750 Date Avenue, La Mesa, California 91942, (hereafter "District"), and Carol Perkins / Women in History (hereafter "Contractor").

WHEREAS, Contractor represents that he or she is specially trained, experienced, and competent to provide the special services and to give the advice called for by this Agreement; and

WHEREAS, District has determined that it has a need to enter into this Agreement with Contractor for the special services and advice described herein.

NOW THEREFORE, it is mutually agreed by the parties hereto as follows:

- EMPLOYMENT OF CONTRACTOR.** The District hereby engages Contractor, and Contractor agrees to perform the professional services as hereinafter set forth.
- TERM OF AGREEMENT.** The term of this Agreement shall be for the period commencing _____, through _____, inclusive; or, services shall be provided on the following dates March 11 and 18, 2013.
- COMPENSATION.** The District agrees to pay Contractor the amount of (no fee; not for profit organization) for the performance of all services rendered pursuant to this Agreement. Payments shall be made upon receipt and verification of Contractor's invoice for services delivered. Invoices shall not exceed one per month and should be submitted to the District's Administrator, as stated in provision 5 below, for verification.
- SCOPE OF SERVICES AND AUDIT OF RECORDS.** Contractor shall keep designated District representatives fully informed as to the progress of the work and shall submit to District such oral and written reports as District may specify. Contractor will maintain such records as may be necessary to support hours worked, activities, and expenses in the performance of this contract. These records and other data, reports, or materials respecting matters covered by this Agreement, shall be made available for examination during normal business hours, at District's place of business, as District may deem necessary. Contractor hereby agrees to perform the professional services specified below; or, set forth in Exhibit A, attached hereto and incorporated herein by reference, to the satisfaction of the District.
Costume & character authentic portrayal of Sonia Sotomayor, Nellie Bly, and Helen Keller with their specific influence on history.

12256

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: Claudia Bender
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-2 Human Resources Recommendations **Action Item**
Resolution 12-13-25, Reducing Certain Certificated Services for the 2013-2014 School Year

ROLL CALL VOTE

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board adopt attached Resolution 12-13-25, Reducing Certain Certificated Services for the 2013-2014 School Year.

La Mesa-Spring Valley School District

RESOLUTION 12-13-25

REDUCING CERTAIN CERTIFICATED SERVICES FOR THE 2013-2014 SCHOOL YEAR

On Motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the Governing Board of the La Mesa-Spring Valley School District has determined that it shall be necessary to reduce the particular kinds of services of the District as itemized in Exhibit "A" at the close of the current school year; and

WHEREAS, it shall be necessary to terminate at the end of the 2012-2013 school year, the employment of certain certificated employees of the District as a result of this reduction of particular kinds of services; and

WHEREAS, it shall be necessary to retain certificated employees who possess special training or experience, which other certificated employees with more seniority do not possess, to teach a specific course of study. Said training and experience includes possession of the following skills, knowledge and experience:

Possession of a Multiple Subject teaching credential issued by the Commission on Teacher Credentialing, together with three (3) years teaching experience within the past five years. Ability to provide the core instructional program and project-based learning experiences in the subject areas of language arts, math, social studies and science to students with extensive academic, behavior, attendance and emotional challenges in the alternative setting of Community Day School. Experience with students serviced by community-based social services agencies (e.g. juvenile justice system and mental health organizations) and the ability to diffuse potentially dangerous situations and shape appropriate behaviors; and

WHEREAS, the Board finds that it is in the District's best interest to adopt competency standards for bumping purposes where a certificated employee shall be deemed competent for an assignment if he or she is "highly qualified" for the new assignment as specified under the No Child Left Behind Act of 2001.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the La Mesa-Spring Valley School District directs the Superintendent to send appropriate notices to all employees whose services shall be terminated by virtue of this action. Nothing herein shall be deemed to confer any status or rights upon temporary or categorically funded certificated employees in addition to those specifically granted to them by statute.

PASSED AND ADOPTED by the Governing Board of the La Mesa-Spring Valley School District this 5th day of March 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

I, Brian Marshall, Secretary to the Board of Education of the La Mesa-Spring Valley School District of San Diego County, California, do hereby certify the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting held on the 5th day of March, 2013.

Brian Marshall, Secretary to the Board of Education

La Mesa-Spring Valley School District

EXHIBIT A

Recommended Reduction in 2013-2014 Programs/Services for the
La Mesa-Spring Valley School District

The Superintendent recommends the Governing Board adopt a resolution to reduce the programs and services for the 2013-2014 school year as follows:

<u>Services</u>	<u>Number of Full-Time Equivalent Positions</u>	
Elementary Counseling Services	2.2	FTE
Middle School English Teaching Services	1.6	FTE
Middle School Math Teaching Services	1.6	FTE
Middle School Physical Education Teaching Services	1.2	FTE
Middle School Science Teaching Services	1.0	FTE
Middle School Social Studies Teaching Services	1.2	FTE
TOTAL	8.8	FTE

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: Claudia Bender
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-3 Human Resources Recommendations
Authorization to Enter into an Agreement with Northern Arizona
University

Action Item

Each year, various institutions of higher education request assistance with the professional training of teachers, counselors, speech therapists and psychologists.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board authorize staff to enter into the attached agreement with Northern Arizona University.

STUDENT TEACHING AGREEMENT
(formerly known as Directed Teaching)

This agreement entered into this _____ day of _____, 2013, by and between the Arizona Board of Regents for and on behalf of Northern Arizona University (hereinafter referred to as the "University") and the La Mesa-Spring Valley School District (hereinafter referred to as the "District") in the state of _____ California _____.

WITNESSETH

Whereas, the governing board of any District is authorized to enter into agreements with any university or college accredited as a teacher education institution, to provide teaching experience through student teaching to students enrolled in teacher education curricula of such institution; and

Whereas, any such agreement may provide for the payment in money or in services for the services rendered by the District in an amount not to exceed the actual cost to the District of the services rendered by the District:

Now, therefore, it is mutually agreed between the parties hereto as follows:

SPECIAL PROVISIONS

TERM: The term of this Agreement shall be from July 1, 2013 to June 30, 2014 and each year thereafter, not to exceed a period of five years, until the Agreement is terminated by either party.

SERVICES: Not to exceed 5 Student Teaching Assignments per semester.

RATE AND AMOUNT: \$360.00 Master Teacher Stipend per semester of full-time student teaching, consisting of six (6) units.

Student supervisor shall be paid \$500.00 plus mileage at \$0.445 /mile and shall meet with the student teacher five (5) times throughout the semester.

GENERAL TERMS

1. The District shall provide teaching experience through student teaching to schools and classes of the District, not to exceed the number of student teaching assignments set forth in the special provisions. Such student teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.
2. The District may, for good cause, refuse to accept for student teaching any student of the University assigned to student teaching in the District. The University shall terminate the assignment of any student of the University to student teaching in the District.

3. "Student teaching" as used herein and elsewhere in this Agreement means active participation in the duties and function of classroom teaching under the direct supervision and instructions of employees of the District who hold valid clear teaching credentials issued by the State of California, authorizing them to serve as classroom teachers in the schools and classes in which the student teaching is provided, and that they have completed a minimum of three (3) years successful teaching experience.
4. The University shall pay the District for the Performance by the District of all services required to be performed by the District under this agreement at the aforesaid rates for each session of full-time student teaching or part-time student teaching provided by the District pursuant to this agreement.
5. "Session of student teaching" as used herein and elsewhere in this Agreement is considered to be a full day of student teaching daily for five (5) days a week for a minimum of eight (8) weeks for elementary credential candidates (for this the elementary credential candidate receives six (6) semester units of practice teaching credit) and three periods a day for five (5) days a week for a minimum of eight (8) weeks for secondary credential candidates (for this the secondary credential candidate receives six (6) semester units of practice teaching credit). The credential candidate must complete two sessions for a minimum total of sixteen (16) weeks.
6. An assignment of a student of the University to student teaching in classes of schools of the District shall be for one (1) or two (2) sessions as mutually agreed between the University and the District.
7. The assignment of a student of the University to student teaching in the District shall be deemed to be effective for the purposes of this Agreement as of the date the student presents to the proper authorities of the District the assignment papers or other document provided by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.
8. In the event the assignment of a student of the University student teaching is terminated by the University for any reason after the student has been in student teaching and has been at the assignment for a minimum of two (2) weeks, the District shall receive payment for one assignment on account of each student as though there had been no termination of the assignment. Said payment to exceed no more than six (6) units per session of terminated assignment.
9. Notwithstanding any other provisions of this agreement, the University shall not be obligated by this Agreement to pay the District any amount in excess of the total sum set forth in the section on special provisions.

10. Insurance Requirements

- A. Northern Arizona University shall maintain adequate insurance (through the State's Risk Management Division, which is a self-insurance program) to cover any liability arising from the acts and omissions of Northern Arizona University students participating in this professional internship program. The University shall not be responsible for maintaining insurance coverage for liability arising from the acts and omissions of School District employees or agents.

School District shall maintain adequate insurance (which may include a bona fide self-insurance program) to cover any liability arising from the acts and omissions of School District employees or agents. School District shall not be responsible for maintaining insurance coverage for liability arising from the acts and omissions of Northern Arizona University students.

- B. The students involved in this program are not covered by the University's Worker's Compensation policy and are made aware of such prior to placement.
11. The parties agree to comply with Arizona Executive Order 99-4, prohibiting discrimination in employment by government contractors, to the extent applicable to this contract.
12. The parties agree that this contract may be cancelled for conflict of interest in accordance with A.R.S. 38-511.
13. All contract claims and controversies arising under this contract shall be resolved pursuant to Arizona Board of Regents procurement procedures, section 3-809, in particular section 3-809(C).
14. This contract may be cancelled without any further obligation on the part of the Arizona Board of Regents and Northern Arizona University in the event that sufficient appropriated funding is unavailable to assure full performance of its terms. The District shall be notified in writing of such non-appropriation at the earliest opportunity.
15. All books, accounts, reports, files and other records relating to this contract shall be subject at all reasonable times to inspection and audit by the Arizona Board of Regents, Northern Arizona University or the Auditor General of the State of Arizona, or their agents for five (5) years after completion of this contract. Such records shall be produced at Northern Arizona University, or such other location as designated by Northern Arizona University, upon reasonable notice to the District.
16. Notice to NAU:
Professional Education Unit
Office of Fieldwork Experiences
P.O. Box 5774
Flagstaff, AZ 86011
- Notice to: La Mesa-Spring Valley School District:
Attn: Claudia Bender, Asst. Superintendent
4750 Date Avenue
La Mesa, CA 91942

La Mesa-Spring Valley School District

The Arizona Board of Regents
for and on behalf of
Northern Arizona University

By _____

By _____

Laura Huenneke, Ph.D.

Its _____

Its _____
Provost and Vice President for Academic Affairs

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the La Mesa-Spring Valley School District, hereby certify that the following is true and exact copy of a portion of the minutes of a regular meeting of said Board held on March 5, 2013.

“It was moved, seconded and carried that the attached contract with Northern Arizona University whereby students may be assigned to the schools in the school district for student teaching, be approved; and the Secretary to the Board is hereby authorized to execute the same.”

Signed _____
Secretary Clerk to the Governing Board

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: Claudia Bender
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-4 Human Resources Recommendations **Action Item**
Approval of Certificated Job Description – Classroom Teacher –
Community Day School

Periodically, the Human Resources department reviews and updates certificated job descriptions to ensure compliance with current state and federal laws. The Community Day School job functions are outlined in accordance with best practices in this specialized setting. The job description has been reviewed and approved by the La Mesa-Spring Valley Teachers Association.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the attached job description for Classroom Teacher – Community Day School, as presented.

CLASSROOM TEACHER – COMMUNITY DAY SCHOOL (GRADES 6-8)

PRIMARY FUNCTION:

Under the immediate supervision of the site administrator, and as a member of the school staff, shall provide appropriate instruction and guidance to students assigned to him/her consistent with the California Standards for the Teaching Profession, State Academic Content Standards, the course of study, instructional materials and methodologies adopted by the Board. *Shall provide these services to students placed in the alternative educational setting due to academic, social and/or behavioral concerns.* Shall work with *representatives from law enforcement, juvenile justice system, social service agencies*, District employees and parents to create an *engaging* school environment conducive to learning for *these students*.

Professional Responsibilities

1. Compile and analyze data as required for documentation and program planning.
2. Comply with state and federal guidelines regarding implementation of Individualized Education Plans (IEPs), and 504 plans.
3. Maintain accurate grade and assessment records for students assigned to him/her.
4. Maintain awareness and understanding of current educational trends and developments through professional literature, by attending conferences, site and District meetings.
5. Maintain personal standards of grooming compatible with the contract.
6. Maintain standard of promptness in carrying out assignments.
7. Meet obligations as specified by the Education Code and Board Policy.
8. Meet professional and education standards required of all teachers.
9. Participate in Professional Learning Community work.
10. Participate in school and community-related activities such as staff meetings, School Site Council, PTA special projects, etc.
11. Perform basic attendance accounting and business services as required.
12. Share responsibility for effective operation of the school program.
13. Support and participate in District and school programs such as School Improvement, Title I, GATE and English Learners.

ESSENTIAL FUNCTIONS:

Instructional

1. Assess and document students' academic and social growth; keep appropriate records; collect and analyze student data; and prepare progress reports and intervention plans consistent with District/school requirements.
2. Collaborate with *community agencies, district and school staff and parents* to provide instructional services to students with *academic, social, or behavioral challenges and/or 504 plans*.
3. Collaborate with Special Education service personnel to provide instructional services to students with special needs consistent with Individual Education Plans.
4. Communicate with parent or guardian and/or *appropriate agencies* through a variety of means. Hold parent conferences consistent with District/school requirements to discuss the individual student's progress and interpret the school program.
5. Cooperate with other professional staff members; *plan and coordinate the work of paraprofessionals assigned to the program.*

6. Create and implement a classroom management plan that includes positive behavior supports, *non-traditional and de-escalation responses* to achieve an engaging and safe learning atmosphere in the classroom. Assume the primary responsibility for supervision of the behavior of students during the entire school day.
7. Instruct students in citizenship, and character education as specified in the Education Code and District policies and procedures; *implement strategies that promote fairness, respect, social development, and responsibility.*
8. Prepare and utilize lesson plans and instructional materials and strategies consistent with State Academic Content Standards and appropriate to the readiness and maturity of the students. *Provide instructional services on an individual, small group and whole class basis; utilize project learning.*

Such materials, including the plan book, seating chart, class list, assigned duties and schedules, shall be available to the substitute teacher.
9. Provide daily instruction consistent with assignment utilizing the State Academic Content Standards, the course of study, District exit level objectives, textbooks, and other appropriate materials and activities provided by the Board.
10. *Utilize current technological applications that are appropriate to the subject matter and student's interests.*

Other Duties and Responsibilities

Under the direction of his/her supervisor, the classroom teacher may be assigned to:

1. Administer group standardized tests in accordance with the District and school testing program.
2. Cooperate with District offices in distributing and collecting paperwork to facilitate communication and adhere to laws and/or policies.
3. Plan and coordinate the work of paraprofessionals and as requested by the supervisor, participate in the selection of these employees.
4. Select books, instructional aids, materials and supplies for his/her classroom, and maintain required inventory records.
5. Supervise students in out-of-classroom activities during the assigned working day.

QUALIFICATION STANDARDS:

Ability – Above average recommendations from supervisors or other professionals who have observed the teacher's personal characteristics, scholastic attainment and classroom performance.

EXPERIENCE:

Successful completion of student-teaching program is mandatory. *Experience with Juvenile Court and Community Schools or public Community Day Schools desired.*

EDUCATION/CREDENTIALS:

Bachelor's degree, including all courses to meet credential requirements. Credential(s) *and authorizations* to meet the requirement of the assignment as established by state and local governing boards.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Oral and written English communication skills.
- Interpersonal skills using tact, patience and courtesy.

Ability to:

- Establish and maintain cooperative and effective working relationships with others.
- Maintain confidentiality and use discretion.

WORKING CONDITIONS:

Environment:

- Indoor and outdoor work environment.

Physical Abilities:

- Bending at the waist, kneeling or crouching to assist students.
- Following training restrain students who become physically aggressive.
- Hearing and speaking clearly to exchange information and make presentations.
- Lifting books, materials and equipment to execute lessons.
- Seeing to read, prepare and review a variety of activities and to monitor student activities.
- Sitting or standing for extended periods of time.
- Walking extended lengths to escort students around campus.

Hazards:

- Potential exposure to communicable diseases and contact with blood and other body fluids.
- Potential exposure to physical injury from aggressive behavior.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: Claudia Bender
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-5 Human Resources Recommendations **Action Item**
**Approval of New Position: Supervisor, Gardening and Groundskeeping;
with Placement on the Classified Supervisors Salary Schedule at \$51,360
(Step 1) to \$65,076 (Step 6)**

The Personnel Commission established the Classification Review Advisory Committee (C-RAC) to continue classification reviews after the 2008 Global Study. C-RAC studied a proposed new classification, Supervisor, Gardening and Groundskeeping, submitted by the Director of Maintenance and Operations, for the purpose of recognizing the additional duties added to Lead Groundskeeper; improving efficiency, and meeting the daily operational and staffing needs of the gardening and groundskeeping department.

On February 25, 2013, based on the classification review by the C-RAC, the Personnel Commission established the new classification of Supervisor, Gardening and Groundskeeping (see attached job description) with a recommended placement of \$51,360 to \$65,076 yearly, on the classified supervisory salary schedule. As a comparison, the proposed salary for the Supervisor, Gardening and Groundskeeping would be 6.33% below the current Supervisor, Custodial Services.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the new position of Supervisor, Gardening and Groundskeeping, with placement on the Classified Supervisory Salary Schedule at \$51,360 (Step 1) to \$65,076 (Step 6), as presented.

Supervisor, Gardening and Groundskeeping

Purpose Statement

Under the direction of the Director, Maintenance, Operations and Facilities, the job of Supervisor, Gardening and Groundskeeping was established for the purposes of supervising and evaluating the gardening and groundskeeping crew; planning, developing, and coordinating the site landscapes; to assist in the planning, constructing, and maintaining efficient irrigation systems; overseeing and maintaining safe and attractive ground areas and athletic fields; and may assume the responsibilities of the Director in his/her absence.

Essential Functions

- Applies pesticides and/or fertilizers and proper posting of notices required for public notification are performed for the purpose of controlling insects and weeds in accordance with established procedures.
- Cleans landscaped areas and related items (e.g., storm drains, litter) for the purpose of preventing flooding and removing hazards while maintaining compliance with local, state, and federal rules and regulations.
- Communicates with administrators, personnel and outside organizations for the purpose of coordinating activities, maintaining services and programs, resolving issues and exchanging information.
- Coordinates with custodial, maintenance and operations, site administrators, and athletic coaches for the purpose of adjusting irrigation schedules, preparing athletic fields, designs and installs a variety of landscape projects (e.g., irrigation systems, reinforced masonry projects, landscapes) for the purpose of keeping the grounds attractive, protecting against erosion, and ensuring a safe environment.
- Develops, maintains, and updates all records of spraying (schedules, dates, chemicals used) for purposes of meeting any state requirements.
- Estimates and procures materials, equipment and/or staff resources for the purpose of ensuring timely completion of projects.
- Installs sand, bark and/or rubber around playground structures for the purpose of meeting all relevant safety guidelines.
- Maintains irrigation site maps and site plans (e.g., showing shut off, valve and controller locations) for stormwater drainage (e.g. showing catch basin and out fall locations) for the purpose of providing written reference and/or conveying information.
- Maintains tools and/or equipment for the purpose of ensuring the availability of equipment in safe operating condition.
- Operates heavy equipment (e.g., fork lifts, back hoe, yard tractor, ride on/push mowers, ditch witch, weed whips, chippers, rototiller) for the purpose of providing District grounds with appropriate care and/or maintenance and/or constructing and maintaining landscaped areas.
- Oversees grounds care work activities at assigned sites (e.g., coordinating work assignments, determining effectiveness of pesticide/herbicide applications, inspecting and/or evaluating

projects, providing support to others) for the purpose of ensuring projects are completed in a safe and efficient manner in compliance with state and federal regulations and that required reports are submitted.

- Participates in meetings, workshops, and seminars for the purpose of conveying and/or gathering information required to perform functions.
- Participates in the selection of a wide variety of third party vendors (e.g., architects, engineers, other professional services providers) for the purpose of ensuring that gardening and groundskeeping projects are completed in a safe, effective and timely manner and that District objectives are met.
- Performs personnel administrative functions (e.g., interviewing, evaluating, supervising, training, scheduling work assignments) for the purpose of maintaining adequate staffing, enhancing productivity of personnel and achieving objectives within budget.
- Performs pest eradication (e.g., insects, rodents, skunks) for the purpose of meeting established treatment thresholds in accordance with existing laws and regulations.
- Plants a variety of landscaping materials (e.g., lawns, shrubbery, flowers) for the purpose of keeping the grounds attractive and protecting against erosion.
- Prepares a variety of written materials (e.g., daily task schedules, work order forms, approvals, reports, memos, procedures) for the purpose of documenting work completed or to be scheduled.
- Prepares ground areas (e.g., fertilizes soil, courtyards, flower beds) for the purpose of providing adequate, attractive and safe areas for assemblies, recreational activities and/or special events.
- Recommends policies, procedures and/or actions (e.g., athletic field design programming, third party resources) for the purpose of providing direction for meeting the District's goals and objectives.
- Repairs irrigation systems and components (e.g., valves, wiring, sprinkler clocks) for the purpose of ensuring equipment and/or components are in proper working order.
- Serves as an arborist for the District for the purpose of pruning and/or removing flora, identify sick or diseased plants/trees, that would necessitate removal and the use of specialized techniques and/or equipment.
- Serves as the District's I.P.M. (Integrated Pest Management) coordinator to meet requirements of the Healthy Schools Act.
- Serves as the District's Municipal Stormwater point of contact, including the attendance of required meetings; trainings, developing and maintaining all records required to meet necessary regulations.
- Supervises the day to day workload and activities of assigned personnel (e.g., activity schedules, recommends hiring, recommends disciplinary actions) for the purpose of providing services within established timeframes and in compliance with all relevant regulations and guidelines.
- Transports a variety of items in commercial vehicles and trailers (e.g., trash, debris, aggregates, mowers, equipment, supplies) for the purpose of ensuring their availability for use in completing work assignments and/or removing unwanted items from facilities in compliance with state, federal and/or administrative guidelines.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, highly complex, technical tasks with a need to periodically upgrade skills in order to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: operating a variety of equipment including dump truck, back hoe, skip loader, power mowers, forklifts, jackhammers and other related equipment; and operating, maintaining and making minor repairs to power grounds equipment and tools.

KNOWLEDGE is required to perform algebra and/or geometry; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and solve practical problems. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include: methods, materials, tools and operation of large power equipment used in grounds construction and maintenance work; health and safety regulations; pesticides and pesticide application; methods used in caring for plants, shrubs, flowers, trees and lawns; and lawn planting and cutting procedures.

ABILITY is required to schedule a number of activities, meetings, and/or events; gather, collate, and/or classify data; and consider a variety of factors when using equipment. Flexibility is required to work with others in a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using a variety of processes. Ability is also required to work with a significant diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize a wide variety of job-related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is significant. Specific ability-based competencies required to satisfactorily perform the functions of the job include: preparing estimates of materials and labor; working from plans and specifications; understanding and following oral and written directions; working independently with little direction; planning and organizing work; establishing and maintaining effective working relationships with others; preparing accurate records; working extended hours may be required to address emergencies; and working as part of a team.

Responsibility

Responsibilities include: working independently under broad organizational guidelines to achieve unit objectives; directing other persons within a department, large work unit, and/or across several small work units; and operating within a defined budget. Utilization of resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the Organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; some climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 40% sitting, 30% walking, and 30% standing. The job is performed under minimal temperature variations and in a generally hazard free environment.

<u>Experience</u>	Job related experience within specialized field with increasing levels of responsibility is required.
<u>Education</u>	High School diploma or equivalent.
<u>Equivalency</u>	Any combination of training and experience equivalent to the completion of the twelfth grade; five years of experience in gardening, nursery, or grounds-maintenance work, with

state certification for application of pesticides; and one year of experience in supervising subordinates in areas of gardening and groundskeeping or equivalent lead experience.

Required Testing

Job Related Proficiency Test

Continuing Educ./Training

Safety Training
10 CEUs annually

Certificates

Valid Driver’s License and Evidence of Insurability
Qualified Applicators Certificate with A,B and C
Categories / Classifications to be completed within
one (1) year of employment

Clearances

Criminal Justice Fingerprint/Background Clearance
Tuberculosis Clearance
Pre-placement Physical

FLSA Status

Exempt

Approval Date

2/25/2013

Salary Range

Pending Board Approval

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
March 5, 2013**

PREPARED BY: Claudia Bender
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-6 Human Resources Recommendations
Authorization to Restore 1.5% to Hourly Rates of Pay for
Non-Bargaining Unit Classified Employees

Action Item

As a result of the recent approval of the Agreements between the Board of Education and the La Mesa-Spring Valley Teachers Association, and the California School Employees Association (CSEA), Chapter 419, regarding salary restoration, employees will have salaries adjusted in the 2012-2013 school year to a common 3% reduction from the base.

Accordingly, the hourly rates of pay for non-bargaining unit classified employees – Extended School Services Attendants, Extended School Services Assistant Leaders, Playground Attendants and Student Helpers – shall be adjusted to reflect a salary restoration of 1.5% with such adjustment effective February 1, 2013.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board authorize the adjustment to hourly rates of pay for non-bargaining unit classified employees as presented.

MINUTES
BOARD OF EDUCATION MEETING
LA MESA-SPRING VALLEY SCHOOL DISTRICT
REGULAR MEETING: February 19, 2013

The meeting was called to order at 6:15 p.m. at the Education Service Center by the President, Mr. Duff.

CALL TO ORDER

Board members present: Baber, Duff, Turner, Winet

**ESTABLISHMENT OF
QUORUM**

Board members absent: None

Staff members present on assignment: Bender, Marshall, Walker, Wigg

At 6:15 p.m. the President called for a closed session to conference with legal counsel regarding existing litigation (Jude M. v. La Mesa-Spring Valley School District, et al).

CLOSED SESSION

CLOSED SESSION

The Board, Superintendent, Assistant Superintendents Business, Human Resources, and Learning Support; Dan Shinoff, Legal Counsel with Stutz Artiano Shinoff & Holtz; and Lisa Jensen, representative from S.D. County Office of Education JPA, adjourned to the session, which was held in the Boardroom.

The President reconvened the meeting at 7:03 p.m.

CALL TO ORDER

The President led the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Board members present: Baber, Duff, Turner, Winet

**ESTABLISHMENT OF
QUORUM**

Board members absent: None

Staff members present on assignment: Bender, Marshall, Martinez, Walker, Wigg

It was moved by Winet, seconded by Turner, and carried unanimously to approve the minutes of the regular meeting of February 19, 2013, as presented.

MINUTES

Approved as presented

COMMUNICATIONS

COMMUNICATIONS

Invitation from S.D. County Treasurer-Tax Collector regarding a Debt Financing Training

Training announcement
SD County Treasurer

Letter from Dan McAllister, Treasurer-Tax Collector, regarding reform legislation on Capital Appreciation Bonds

D. McAllister, Treasurer
Reform legislation

Correspondence from CSBA regarding election of CSBA Delegate Assembly representative

Election of CSBA Delegate Assembly representative

PowerPoint for the Wellness Program Update

Wellness PowerPoint

Memo from Karen Walker, Assistant Superintendent, Learning Support, regarding Spring Valley Middle School Choir Excursion

K. Walker, Asst. Supt., LS
SVMS Choir Excursion

AGENDA

AGENDA

It was moved by Winet, seconded by Turner, and carried unanimously to approve the agenda as presented.

Approved as presented

HEARING SESSION

HEARING

The President announced a hearing for anyone who wished to address the Board on any topic relating to public education.

Jay Steiger, Parent, Mt. Helix Council PTA Officer, extended an invitation to the Board to attend a K-12 art reception for the Reflections program at SDCOE on March 1.

J. Steiger, Parent
Reflections Art Program

The President announced a hearing for anyone who wished to address the Board regarding presentation of Initial Proposal from the La Mesa-Spring Valley Teachers Association/Initial Proposal from the Board of Education. There being no one wishing to address the Board, the session was closed.

REPORTS OF OFFICERS OF THE BOARD

REPORTS

The Human Resources Department, along with the California Schools Voluntary Employee Benefits Association (VEBA) coordinates and oversees the District's workplace Wellness program. Key components of the program include 1) creation of a Wellness Committee and a program mission statement; 2) creation of a wellness webpage; 3) designation of Wellness Champions; 4) distribution of wellness reports; 5) creation of wellness videos; and 6) sponsorship of a variety of wellness-related classes, challenges and incentive programs. Claudia Bender, Assistant Superintendent, Human Resources, presented information about the Wellness program and responded to clarifying questions

Wellness Program Update

NEW BUSINESS

NEW BUSINESS

It was moved by Baber, seconded by Turner, and carried unanimously to nominate the following nine representatives to the California School Boards Association Delegate Assembly, Region 17: Twila Godley (Lakeside Union SD), Elizabeth Jaka (Vista USD), Sharon Jones (SD COE), Kelli Moors (Carlsbad USD), Janet Mulder (Jamul-Dulzura Union ESD), Dawn Perfect (Ramona USD), Michael T. Robledo (Valley Center-Pauma USD), Barbara Ryan (Santee ESD), and Priscilla Schreiber (Grossmont Union HSD).

It was moved by Winet, seconded by Turner, and carried unanimously to approve the following:

Consent Calendar
Approved

Purchase Orders G42357 through G42518 totaling \$334,222.31

Purchase Orders

Warrants January 25 through January 31, 2013, totaling \$509,229.69

Warrants

Expenditures in the amount of \$480.44

Revolving Cash Fund
Reimbursements from the
General Fund

Travel of the people listed as attached.

Travel

Acceptance of SB 564 Financial Disclosure

SB 564 Financial Disclosure

It was moved by Winet, seconded by Baber, and carried unanimously to reject a claim from a parent of a student at Parkway Middle School and refer to the District's insurance carrier for disposition.

Claim – PKMS
Rejected

It was moved by Baber, seconded by Winet, and carried unanimously to reject a claim from a parent of a student at La Mesa Middle School and refer to the District's insurance carrier for disposition.

Claim – LMMS
Rejected

It was moved by Baber, seconded by Turner, and carried unanimously to adopt Resolution 12-13-24, Temporary Transfer of Funds from the San Diego County Treasurer; and Authorization to Enter into a Temporary Transfer Agreement with the County of San Diego.

**Res. 24, Temp. Fund Transfer
from SD County Treasurer/
Temp. Lease agrmt.**
Approved

It was moved by Baber, seconded by Winet, and carried unanimously to approve 2011-12 School Accountability Report Cards.

2011-12 SARC's
Approved

It was moved by Baber, seconded by Turner, and carried unanimously to authorize staff to enter into a Memorandum of Understanding with K to College to provide school supplies and dental hygiene materials for children living in poverty.

MOU with K to College
Approved

It was moved by Baber, seconded by Turner, and carried unanimously to approve Comprehensive School Safety Plans.

Comp. School Safety Plans
Approved

HUMAN RESOURCES RECOMMENDATIONS

It was moved by Winet, seconded by Turner, and carried unanimously to approve standard Human Resources recommendations as amended to include five additional Lecturer/Presenter and/or Short-Term Employment forms.

**Human Resources
Recommendations**
Approved as amended

It was moved by Winet, seconded by Turner, and carried, with Baber voting no, to authorize a salary adjustment to a common 3% reduction from the base for the Superintendent and Cabinet Members; and authorize approval of Contract Amendments.

**Salary adj.- Supt./Cabinet;
Contract Amendments**
Approved

It was moved by Winet, seconded by Turner, and carried unanimously to authorize a salary adjustment to a common 3% reduction from the base for Certificated Managers.

**Salary adj.- Certificated
Managers
Approved**

It was moved by Winet, seconded by Turner, and carried unanimously to authorize a salary adjustment to a common 3% reduction from the base for Classified Managers.

**Salary adj.-Classified
Managers
Approved**

It was moved by Winet, seconded by Turner, and carried unanimously to authorize a salary adjustment to a common 3% reduction from the base for Classified Supervisors.

**Salary adj.-Classified
Supervisors
Approved**

It was moved by Winet, seconded by Turner, and carried unanimously to authorize a salary adjustment to a common 3% reduction from the base for Confidential employees.

**Salary adj.- Confidential
Employees
Approved**

ANNOUNCEMENTS, REPORTS, COMMUNICATIONS FROM THE BOARD

Mr. Winet and the Board acknowledged the employees of this District for their sacrifice over the last 4-5 years. The 1.5% salary restoration is an attempt to restore at least part of the salary reduction, even though the budget is still volatile.

Mr. Winet thanked Mr. Baber for his work on highlighting Capital Appreciation Bonds and credited him for taking the lead on this important financial topic.

Mr. Winet announced plans to build a clubhouse near La Mesa Middle School are moving forward with the Boys & Girls Club. They are working with the District and City of La Mesa to get things off to a good start.

Dr. Turner announced she is supportive of the Boys & Girls Club in La Mesa but stated we also need to work toward getting a Boys & Girls Club for our children in Spring Valley.

Dr. Turner expressed her thanks to Mary Beason, Principal; and the PTA President, Parkway Middle School, for inviting her to attend the Ninth District PTA Founders' Day Brunch and said it was a wonderful event.

Mr. Duff stated, in response to Dr. Turner's request for consideration of a Boys & Girls Club in Spring Valley, that Kevin Coordt, Principal, Bancroft Elementary School, is pursuing something of this nature on the property to the west of Bancroft Elementary.

Mr. Duff shared that the Safe Routes to School program is addressing the lack of sidewalks in Spring Valley.

Mr. Duff announced he is impressed with how staff at the sites have been responding to safety concerns.

At 7:55 p.m. the President announced a recess.

CLOSED SESSION

At 8:01 p.m. the President called for a closed session to discuss negotiations update – LMSV Teachers Association; negotiations update – California School Employees Association (CSEA), Chapter 419; negotiations update – Administrators Association and other Unrepresented Bargaining Groups; and conference with legal counsel – Existing Litigation (Jude M. v. La Mesa-Spring Valley School District). The Superintendent and Board adjourned to the session, which was held in the Boardroom.

The meeting was adjourned at 8:44 p.m.

Brian Marshall, Secretary to the Board of Education

Approved and ordered into the proceedings of the District at the next regular meeting of the Board of Education to be held March 5, 2013.

Rick Winet, Clerk of the Board of Education