Board of Education
July 17, 2018

Our Purpose
To Inspire Learning and Respect

Our Vision
La Mesa-Spring Valley School District is a Community of life-long learners who engage in Continuous improvement and contribute positively to A global society, within a safe learning environment

4750 Date Avenue
La Mesa, California 91942-9293
AGENDA
BOARD OF EDUCATION MEETING
LA MESA-SPRING VALLEY SCHOOLS
REGULAR SESSION: Tuesday, July 17, 2018 - 7:00 P.M.
PLACE: Education Service Center, 4750 Date Avenue, La Mesa, CA

OPENING PROCEDURE

1. Call to Order
2. Pledge of Allegiance
3. Establishment of Quorum

MINUTES OF PREVIOUS MEETING(S)

1. June 19, 2018
2. June 22, 2018

COMMUNICATIONS

APPROVAL OF AGENDA

HEARING

1. Public Hearing – General Matters Regarding Education

NEW BUSINESS

BUSINESS SERVICES

1. Consent Calendar*
   a. Ratification of Purchase Orders, Warrants, Revolving Cash Fund Reimbursements, and Purchasing Contracts
   b. Ratification of Travel

2. Authorization to Lease-Purchase a Stacker for the Warehouse

3. Resolutions 18-19-01 through 18-19-03, Designating Authorized Agents and Signatures

4. Resolution 18-19-04, Designating Authorized Representative and Alternate for the San Diego Schools Risk Management Fringe Benefits Agreement

5. Resolution 18-19-05, Designating Authorized Representative and Alternate for the San Diego Schools Risk Management Joint Powers Authority for Workers’ Compensation, Property and Liability, or Any Other Risk or Plan Authorized by Law
LEARNING SUPPORT

1. Acceptance of Gifts – Lemon Avenue Elementary, Rolando Elementary and Northmont Elementary Schools
   Action

2. Acceptance of Uniform Complaint Quarterly Report
   Action

3. Authorization to Enter into Agreement with San Diego County Office of Education to Participate in the Outdoor Education Program
   Action

STUDENT SUPPORTS

1. Authorization to Enter into Special Education Master Contracts with Aseltine School and Accent Care Home Health of California
   Action

HUMAN RESOURCES RECOMMENDATIONS

1. Standard Human Resources Recommendations
   Action

2. Approval of Salary Placement for Extended School Services Manager Classification on the Supervisory Salary Schedule
   Action

3. Resolution 18-19-06, Reduction of Calendar Days (Layoff) of One Classified Employee
   Roll Call
   Vote

4. Amendment of Employment Contracts for the Assistant Superintendent, Learning Support and the Assistant Superintendent, Human Resources
   Action

ANNOUNCEMENTS, REPORTS, COMMUNICATIONS FROM THE BOARD

RECESS

CLOSED SESSION (Government Code 54957)

1. Conference with Legal Counsel – Existing Litigation (Voice of San Diego v. LMSVSD) (GC 54956.9)

2. Conference with Legal Counsel – Existing Litigation (D. and J. Polanco, Parents, on Behalf of Student v. LMSVSD) (GC 54956.9)

ADJOURNMENT

* Items may be removed from the Consent Calendar for separate action.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District’s Governing Board, please contact the office of the District Superintendent at 619-668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.
In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Education in advance of their meetings may be viewed at the Education Service Center located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dori Guzman, Board Recording Secretary, at 619-668-5700, Ext. 6383 or e-mail: dori.guzman@lmsvschools.org.

Board of Education agendas and minutes are, by law, public documents. Please note, La Mesa-Spring Valley Schools post the Board agendas and minutes on the Internet.
A hearing session will be announced for anyone who wishes to address the Board on any topic relating to public education.

Each speaker who wishes to address the Board must complete a *Request to be Heard* card (located on the table near the entrance) and submit it to the President of the Board of Education or the Recorder prior to the opening of the meeting. Speakers shall be allotted no more than three (3) minutes each for their remarks. A yellow card will be shown when the speaker has one minute remaining and a red card when time is up.

Please note that Government Code 54952.2 prohibits the Board from taking action or discussing anything that is not on this agenda. Therefore, the Board will not be able to comment on any topic that is not on this evening’s agenda.
La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
July 17, 2018

PREPARED BY:  David Feliciano
Assistant Superintendent, Business Services

ITEM NUMBER:  B-1a  New Business (Consent Calendar)
Ratification of Purchase Orders, Warrants, Revolving Cash Fund Reimbursements, and Purchasing Contracts

Purchase orders, warrants, and revolving cash fund reimbursements issued since the last Board meeting will be available at the meeting for review by the Board.

The following are submitted for ratification:

I. Purchase Orders: 502 purchase orders have been processed, dated June 6, 2018 through July 4, 2018, totaling $2,136,871.33.

II. Warrants: 434 warrants have been issued, dated June 6, 2018 through July 4, 2018, totaling $1,302,932.61.

III. Revolving Cash Fund Reimbursements: Two (2) checks have been processed, totaling $3,475.76.

IV. Purchasing contracts utilized since the last Board meeting:
   • Corona-Norco Unified School District - Bid #15/16-006 Classroom and Office Supplies
   • North County Educational Purchasing Consortium (NCEPC)
   • CalSAVE #527683 for Technology
   • CalSAVE #IFB-018-E for Maintenance Repair and Operations

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board ratify these purchase orders, warrants, revolving cash fund reimbursements, and purchasing contracts.
LA MESA-SPRING VALLEY SCHOOL DISTRICT
REVOLVING CASH FUND REIMBURSEMENTS

In accordance with Education Code Sections 42800-42806, approval is requested for expenditures from the Revolving Cash Fund as listed:

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Date Issued</th>
<th>Payee</th>
<th>Purpose</th>
<th>Amount</th>
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<tr>
<td>RC1920</td>
<td>07/03/18</td>
<td>Juliet Salbato</td>
<td>Payroll</td>
<td>$1,446.95</td>
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<td>RC1921</td>
<td>07/09/18</td>
<td>Margaret Jacobsen</td>
<td>Payroll</td>
<td>$2,028.81</td>
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REVOLVING CASH FUND REIMBURSEMENTS
A TOTAL OF TWO (2) CHECKS PROCESSED TOTALING $3,475.76
It is recommended the Board ratify the travel of the people listed as attached.
<table>
<thead>
<tr>
<th>NAME</th>
<th>TRAVEL/CONFERENCE</th>
<th>CITY/STATE</th>
<th>DATES</th>
<th>COST</th>
</tr>
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<tbody>
<tr>
<td>Kimberly Belasco</td>
<td>2018 International Baccalaureate Professional Development Workshop (Session 1)</td>
<td>Austin, Texas</td>
<td>7/15/18 - 7/18/18</td>
<td>Registration: $860.00</td>
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<tr>
<td>Employee</td>
<td></td>
<td></td>
<td></td>
<td>Lodging: $293.58</td>
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<td>Transportation: $398.96</td>
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<td>Total: $1552.54</td>
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<td>Martin Scharpf</td>
<td>2018 International Baccalaureate Professional Development Workshop (Session 1)</td>
<td>Austin, Texas</td>
<td>7/15/18 - 7/18/18</td>
<td>Registration: $860.00</td>
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<td>Total: $1552.54</td>
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<tr>
<td>Jack White</td>
<td>2018 International Baccalaureate Professional Development Workshop (Session 1)</td>
<td>Austin, Texas</td>
<td>7/15/18 - 7/18/18</td>
<td>Registration: $860.00</td>
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<td>Transportation: $398.96</td>
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<tr>
<td></td>
<td></td>
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<td></td>
<td>Total: $1552.54</td>
</tr>
</tbody>
</table>
Authorization is requested to lease-purchase a 2018 Crown SX3000 Series stacker for the District’s warehouse. Stackers are used in the warehouse daily to move heavy pallets by hand and they are essential tools. Our stackers have become less reliable because of their age and replacement parts are difficult to find. The stacker will be purchased from Crown Lift Trucks for $14,002.11. East County Schools Federal Credit Union will finance the stacker for three years at 2.81% interest with annual payments of $4,797.53. The total cost with financing is $14,392.58.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board authorize the District to lease-purchase a stacker for the warehouse.
ROLL CALL VOTE

Each year the District is required to adopt a series of resolutions designating the District agents authorized to perform certain functions on behalf of the District. Due to the appointment of Jennifer Nerat to Assistant Superintendent, Business Services, three resolutions are required to be revised to reflect this change.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board adopt the attached Resolutions.
RESOLUTION #18-19-01
RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

La Mesa-Spring Valley School District, San Diego County ON MOTION

OF member ____________________, seconded by member ____________________________

effective August 1, 2018 through June 30, 2019.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (one person only) to receive mail from the Accounting/Payroll Sections is Robyn Adams.

2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:
   Jennifer Nerat, David Feliciano, Tina Sardina, Rosamaria Bravo, Christine Levandowski, LaShonda Jones, Christine Terrazas, and Emma Puentes

3. Check one X Monthly payroll warrants each and every month.
   Check one X Daily/Hourly payroll warrants each and every month.

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on _____________ by the following vote:

(________________________) (________________________) (________________________)
AYES: _______ MEMBERS
NOES: _______ MEMBERS
ABSENT: ___ MEMBERS

STATE OF CALIFORNIA )
COUNTY OF SAN DIEGO ) SS

I, ____________________, Clerk to the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

______________________________
Clerk to the Governing Board

Manual signature(s) of authorized person(s): Facsimile signature(s), if applicable:
(Rubber Stamp)

David Feliciano ___________________________ Jennifer Nerat ___________________________
Tina Sardina _____________________________ Robyn Adams ___________________________
Emma Puentes ___________________________ LaShonda Jones __________________________
Christine Levandowski ___________________ Christine Terrazas ________________________
Rosamaria Bravo _________________________

San Diego County Office of Education Resolution 1
RESOLUTION #18-19-02
PAYMENT ORDER RESOLUTION

La Mesa-Spring Valley School District, San Diego County ON MOTION
OF member __________________, seconded by member ___________________________
effective August 1, 2018 through June 30, 2019.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8,
Division 4, Title I of the Government Code (all districts), the following person(s) be and are hereby designated to
ascertain and certify that each employee of said district has taken the oath of allegiance:

Tina Sardina, Jennifer Nerat, David Feliciano, and Brian Marshall.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education
Code Section 45310 (merit system districts only), no warrant shall be drawn by or on behalf of the governing board of
this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears
the certification of the following person(s):

Tina Sardina, Assistant Superintendent, Human Resources; Jennifer Nerat, Assistant Superintendent, Business
Services; David Feliciano, Assistant Superintendent, Business Services; or Brian Marshall, Superintendent

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in
writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on __________ by the following vote:

(date)

AYES: ______ MEMBERS

NOES: ______ MEMBERS

ABSENT: ______ MEMBERS

STATE OF CALIFORNIA )
COUNTY OF SAN DIEGO ) SS

I, ________________________, Clerk to the Governing Board, do hereby certify that the foregoing is a full, true, and correct
copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said
date.

________________________
Clerk to the Governing Board

Manual signature(s) of authorized person(s): Facsimile signature(s), if applicable:
Brian Marshall ____________________________ (Rubber Stamp) Gov Code Sec. 5501
David Feliciano ____________________________
Tina Sardina ____________________________ Jennifer Nerat ____________________________

San Diego County Office of Education Resolution 2
RESOLUTION #18-19-03
RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)

La Mesa-Spring Valley School District, San Diego County ON MOTION

OF member ____________________, seconded by member ____________________
effective August 1, 2018 through June 30, 2019.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232,
Brian Marshall, David Feliciano, Jennifer Nerat, or Robyn Adams be and are hereby authorized to sign any and all
orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in
writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on ________________________ by the following vote:

(date)

AYES: _____ MEMBERS
NOES: _____ MEMBERS
ABSENT: _____ MEMBERS

STATE OF CALIFORNIA )
COUNTY OF SAN DIEGO ) SS

I, __________________, Clerk to the Governing Board, do hereby certify that the foregoing is a full, true, and correct
copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said
date.

____________________________
Clerk to the Governing Board

Manual signature(s) of authorized person(s): Facsimile signature(s), if applicable:
(Rubber Stamp)

Brian Marshall ______________________________

David Feliciano ______________________________

Jennifer Nerat ______________________________

Robyn Adams ______________________________
La Mesa-Spring Valley Schools  
GOVERNING BOARD AGENDA  
July 17, 2018

PREPARED BY:  David Feliciano  
Assistant Superintendent, Business Services

ITEM NUMBER:  B-4 New Business  
Resolution 18-19-04, Designating Authorized Representative and Alternate for the San Diego Schools Risk Management Fringe Benefits Agreement

ROLL CALL VOTE

Sections 35214, 17566, 17567, 81602, and 81603 of the Education Code authorize a school district to establish a plan for health, vision, mental wellness, physical wellness, dental, IRC Section 125, life, long-term care, prepaid legal, long-term disability, deferred compensation, voluntary benefits, or any other fringe benefits plan as authorized by law. The District is a member of the San Diego County Schools Fringe Benefits Consortium. Due to the appointment of Jennifer Nerat to Assistant Superintendent, Business Services, a resolution designating an authorized representative and an alternate for the Fringe Benefits Agreement is being submitted for adoption by the Board to reflect this change.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board adopt the attached Resolution.
On motion of Member ______________, seconded by Member ____________, the following resolution is adopted:

WHEREAS, school districts in the State of California have determined there is a continuing need for insured and self-insured plans for fringe benefits and desire to combine their respective efforts to establish and maintain Fringe Benefit Programs as authorized by law; and

WHEREAS, Title I, Division 7, Chapter 5, Article I (Sections 6500 et seq.) of the Government Code of the State of California authorizes joint exercise of two or more public agencies of any power common to them; and

WHEREAS, Sections 35214, 17566, 17567, 81602, and 81603 of the Education Code authorize a school district to establish a plan for health, vision, mental wellness, physical wellness, dental, IRC Section 125, life, long term care, prepaid legal, long term disability, deferred compensation, voluntary benefits, or any other fringe benefits plan as authorized by law;

WHEREAS, the La Mesa-Spring Valley School District is a member of and has executed an Articles of Agreement to the San Diego County Schools Fringe Benefits Consortium (FBC) and the FBC Agreement requires that the Board of member districts designate and appoint a FBC representative.

NOW THEREFORE BE IT RESOLVED that Jennifer Nerat, Assistant Superintendent, Business Services is designated as the authorized representative(s) of the Board of Education of La Mesa-Spring Valley School District, and Tina Sardina, Assistant Superintendent, Human Resources as alternate representative, and are hereby authorized and directed to perform all items pertaining to the interest of the Board of Education as a legislative body pursuant to the terms of the San Diego County Schools Risk Management Fringe Benefits agreement.
PASSED AND ADOPTED by the Governing Board of the La Mesa-Spring Valley School District at ___
__________ Day of _____________, 2018, by the following vote:

AYES:_____ NOES:_____ ABSENT:_____ ABSTENTIONS:_____  

STATE OF CALIFORNIA  )
COUNTY OF SAN DIEGO  ) SS

I, ________________________________, Clerk to the Governing Board of the
______________________________ District of ________________________

California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by
said board at the regularly scheduled and conducted meeting held at the time and place stated, which
resolution is on file and of record in the office of said Board.

______________________________  Clerk
La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
July 17, 2018

PREPARED BY: David Feliciano
Assistant Superintendent, Business Services

ITEM NUMBER: B-5 New Business
Resolution 18-19-05, Designating Authorized Representative and Alternate for the San Diego Schools Risk Management Joint Powers Authority for Workers’ Compensation, Property and Liability or Any Other Risk or Plan Authorized by Law

ROLL CALL VOTE

Sections 35214, 17566, 17567, 81602, and 81603 of the Education Code authorize a school district to establish insured and self-insured plans for workers’ compensation, property and liability, miscellaneous property or any other risk or plan as authorized by law. The District is a member of the San Diego County Schools Risk Management Joint Powers Authority. Due to the appointment of Jennifer Nerat to Assistant Superintendent, Business Services, a resolution designating an authorized representative and an alternate for the Workers’ Compensation and Property and Liability Agreement is being submitted for adoption by the Board to reflect this change.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board adopt the attached Resolution.
On motion of Member __________, seconded by Member __________, the following resolution is adopted:

WHEREAS, school districts in the State of California have determined there is a continuing need for insured and self-insured plans for workers’ compensation, property and liability, miscellaneous property or any other risk or plan authorized by law; and

WHEREAS, Title I, Division 7, Chapter 5, Article I (Sections 6500 et seq.) of the Government Code of the State of California authorizes joint exercise of two or more public agencies of any power common to them; and

WHEREAS, Sections 35214, 17566, 17567, 81602, and 81603 of the Education Code authorize a school district to establish insured and self-insured plans for workers’ compensation, property and liability, miscellaneous property or any other risk or plan authorized by law;

WHEREAS, the La Mesa-Spring Valley School District is a member of and has executed an Articles of Agreement to the San Diego County Schools Risk Management Joint Powers Authority (JPA) and the JPA Agreement requires that the Board of member districts designate and appoint a JPA representative.

NOW THEREFORE BE IT RESOLVED that Jennifer Nerat, Assistant Superintendent, Business Services is designated as the authorized representative of the Board of Education of La Mesa-Spring Valley School District, and Tina Sardina, Assistant Superintendent, Human Resources as alternate representative, and are hereby authorized and directed to perform all items pertaining to the interest of the Board of Education as a legislative body pursuant to the terms of the San Diego County Schools Risk Management Joint Powers Authority Agreement.
PASSED AND ADOPTED by the Governing Board of the La Mesa-Spring Valley School District at ________________________ California, on the _________ Day of ______, 2018____, by the following vote:

AYES:____ NOES:____ ABSENT:____ ABSTENTIONS:____

STATE OF CALIFORNIA )
COUNTY OF SAN DIEGO ) SS

I, _______________________________________, Clerk to the Governing Board of the __________________________ District of __________________________,

California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at the regular meeting hereof at the time and place of vote stated, which resolution is on file and of record in the office of said Board.

______________________________
Clerk
Lemon Avenue PTA would like to donate $4,500 to Lemon Avenue Elementary, to be used to purchase a Kindergarten shade structure.

Rolando PTA would like to donate $3,014.48 to Rolando Elementary, to be used for office/custodial supplies and Character Counts Incentives.

Northmont PTA would like to donate $8,229.84 to Northmont Elementary, to be used for the following: $4,500 to be used for field trips; $993.50 to be used for library books; $762.75 for PE equipment and art supplies; $659.59 for a Buddy Bench Playground; and $1,314.00 for student planners and folders.

**ADMINISTRATIVE RECOMMENDATION**

It is recommended the Board accept these gifts with thanks.
Within the Uniform Complaint Procedures, the Williams Settlement requires each school district to report complaints of instructional materials, unsafe emergency facilities and teacher vacancies or misassignments.

Each district must submit a quarterly report to the San Diego County Office of Education indicating the number of complaints in each area that have been received, resolved and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the District’s governing board.

**ADMINISTRATIVE RECOMMENDATION**

Acceptance is requested for the attached Quarterly Complaint Report Summary for the quarter ending June 30, 2018.
SDCOE Uniform Complaint Quarterly Reports Database

Williams and Valenzuela Settlements

Change a Quarter Record

Select Another Date  Back to Main Menu

Record ID : 2753
District : 68197
Quarter : 2017-18 4th Qtr Apr-Jun

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<th>Resolved</th>
<th>Unresolved</th>
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</tr>
<tr>
<td>Facilities</td>
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<tr>
<td>Teacher Vacancy and Misassignment</td>
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</tr>
</tbody>
</table>

Submitted By: Guido Magliato
Title: Assistant Superintendent, Learning Support

Change Record
The San Diego County Office of Education has provided the attached agreement for participation in Outdoor Education Programs which include the Green Machine, Splash Science Mobile Lab and the Marine Science Floating Lab.

**ADMINISTRATIVE RECOMMENDATION**

It is recommended authorization be granted to enter into the attached agreement with SDCOE to participate in Outdoor Education Programs for the 2018-19 school year.
San Diego County Office of Education

SCIENCE OUTREACH PROGRAM
FIELD TRIP AGREEMENT – 2018-2019

THIS AGREEMENT, made this July 1, 2018, and which will terminate on June 30, 2019, by and between San Diego County Superintendent of Schools, hereinafter called the “County”, and La Mesa – Spring Valley School District hereinafter called the “District/School/Organization”, mutually agree as follows:

1. Basis of Agreement
   The County, as coordinator of the education outreach programs, has determined that it is desirable to conduct science outreach programs for schools and districts within the County of San Diego. For each science outreach program scheduled to serve the District/School/Organization, District/School/Organization agrees to adhere to the terms and conditions of this agreement.

   It is understood that third parties (such as the Port of San Diego, County of San Diego, City of San Diego, San Diego County Water Authority and various other municipalities and water districts) sometimes agree to pay for a science outreach program to be delivered to a District/School/Organization. In these circumstances, County may invoice the third parties for the designated events (if the third party agrees) or will invoice the District/School/Organization (if the third party provides the funds directly to the District/School/Organization). The fees charged to third parties may be different than those stated below, based on the services requested by them.

   Regardless of whether a third party funding source is involved, the District/School/Organization must still execute this agreement and be responsible for payment for any event which is not paid for by a third party.

2. Scope of Agreement
   A. General
      The County will make available and provide by this contractual agreement the following programs with pricing for school year 2018-2019:

      1) Green Machine
         $475.00 per trip, serving up to four 1-hour classes of up to 30 students each.
         The Green Machine curriculum aligns with the California Science Content Standards for grades K-4. The presentation describes the journey from seed to dinner table through hands-on learning stations that enable students to learn where their food comes from. A musical and dramatic wrap-up reinforces the learning.

      2) Splash Science Mobile Lab
         $590.00 per trip, serving up to four 1-hour classes of up to 36 students each.
         The Splash Science Mobile Lab curriculum aligns with the California Science Content Standards for grades 4-6. The presentation offers hands on learning opportunities for students at multiple learning stations, watershed/storm drain, GIS examination of local watersheds, water conservation, San Diego estuary, and microscope.

      3) Marine Science Floating Lab
         $700.00 per morning trip and $670 per afternoon/ twilight trip, serving up to 40 people on one of two boats.
         This program consists of half-day field trip on San Diego Bay with hands-on science instruction and materials.

   B. County agrees to provide:
      1) instructional materials and equipment.
      2) Boat transportation with qualified crew (Floating Lab only).
      3) Curriculum and instruction.
      4) Invoicing of the District/School/Organization for the field trip.

San Diego County
Office of Education, revised: 5/1/18
C. District/School/Organization agrees to:

1) Schedule their participation in the program of choice with the County by phone or email.

2) Provide a written request/authorization for the delivery of the program(s) in the form accepted by District (either a District PO, check or, for Private Schools only, a Personal Letter of Guaranty signed by the site administrator).

3) Send no more than the maximum number of allowed per Marine Science Floating Lab field trip (40, including chaperones/teachers). If the school arrives for the field trip with a group size of more than 40, the ship captain may, at their sole option, refuse to take more than the maximum of 40 on board or agree to accept additional passengers up to a maximum of 45 with the understanding that the District/School/Organization agrees to pay an additional fee of $50 for each person in excess of 40. Group sizes in excess of 45 will not be accepted under any circumstances. If the group arrives with more than 40, and the ship captain refuses to take more than 40 on board, the group may elect to leave some behind or cancel the trip. If the trip is canceled by the group in this circumstance, there will be no refund or compensation to the District/School/Organization.

4) Provide a minimum number of adult participants authorized by the District/School/Organization to supervise the students and participate in the delivery of each presentation during the day. The Green Machine requires a minimum of one participating adult, the Splash Science Mobile Lab requires two participating adults and the Marine Science Floating Lab requires a minimum of one participating adult.
   a. Splash Lab and Green Machine only - If the school cannot provide the required participating adults, they must inform County a minimum of five days in advance of the scheduled field trip event. County will endeavor to locate suitable adults to participate in the presentation of the program in lieu of the school's participant(s) subject to a minimum charge of $150 per participant provided by County.

5) Provide written notification to County of field trip cancellation a minimum of twenty (20) working days in advance of the scheduled trip. Cancellation with less than twenty working days notification will result in a cancellation fee equal to fifty percent (50%) of the normal fee for the field trip event. Cancellation with less than five (5) days notice will result in a cancellation fee equal to one hundred percent (100%) of the normal fee for the field trip event.

6) Pay the agreed upon fees upon receipt of invoice. District/School/Organization will be invoiced 30 days prior to the trip when possible and refunds will be processed based on the above guidelines if the field trip is canceled.

7) County may terminate individual scheduled presentations at any time due to mechanical breakdown or other reason outside of their control (sick staff, etc.). If County cancels a program, they will endeavor to reschedule with the District/School/Organization at the District/School/Organization's earliest convenience. If County cannot reschedule the canceled event at a mutually agreeable time, they will refund all fees paid for the undelivered event.

3. Authorization to Copy Materials
   The County hereby authorizes the District/School/Organization to make copies of individual pages of the worksheets and teacher's guide as necessary and appropriate to enhance their participation in the County program. Copying materials for any other purpose is prohibited without the express permission of the County.

4. Confidentiality of Service or Work
   All curriculum and participant information are considered proprietary and confidential. All requests for information relating to the County's program should be directed to the County Office.
5. **Independent Contractor**
   It is expressly understood that at all times while rendering the services described herein and in complying with any terms and conditions of this Agreement, the County is acting as an independent contractor and is not an officer, agent, or employee of the District/School/Organization.

6. **Hold Harmless**
   Each party agrees to hold harmless, defend, and to indemnify the other, its officers, agents, and employees from every claim, demand, or liability which may be made by reason of:
   
   A. Any injury to person, including death therefrom, or damage to property sustained by the Party or any person, firm, student, teacher, volunteer, or corporation, employed directly or indirectly associated with or employed by it, however caused; and
   
   B. Any injury to person, including death therefrom, or damage to property sustained by any person, firm, student, teacher, volunteer, or corporation, caused by any act, neglect, default, or omission of the defending party, or of any person, firm, student, teacher, or corporation directly, or indirectly associated with or employed by it upon, or in connection with the services rendered pursuant to this agreement. The defending party at its own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings, that may be brought or instituted against the non-defending party, its officers, agents, or employees, on any such claim or demand, and pay or satisfy the judgment that may be rendered against the San Diego County Superintendent of Schools, its officers, agents, or employees, in any such action, suit, legal proceedings, or result thereof.

7. **Insurance Requirements**
   Both County and District/School/Organization shall maintain programs of general liability, property damage, worker’s compensation, and auto insurance as required to protect the County and District/School/Organization as their interests may appear. Participants who are not covered by the Joint Powers Authority (JPA) program must provide a certificate of insurance for Comprehensive General Liability or Commercial Liability insurance in a minimum amount of $2,000,000 per occurrence naming the San Diego County Superintendent of Schools as additionally insured and certificate holder under their policy.

8. **Compliance With Laws**
   The District/School/Organization shall be subject to and shall comply with all Federal, State, and local laws, policies and regulations with respect to its performance under this agreement including but not limited to, licensing, employment and purchasing practices, and wages, hours and conditions of employment, including nondiscrimination.

9. **Compensation/Costs and Payment Schedule**
   The contract price is a fixed fee per field trip based on the program and price indicated in Section 2 above. County will prepare and submit an invoice for each field trip. The District/School/Organization agrees to pay County’s invoice on a Net 30 day basis from date of receipt of invoice.

10. **Termination**
    It is mutually agreed that either party may terminate this agreement by giving a minimum of twenty (20) working days written notice.

11. **Audit**
    The District/School/Organization agrees to maintain and preserve any pertinent books, documents, papers, and records related to this agreement until three years after termination of this agreement, and to provide access to said documents to the County or any of its duly authorized representatives for examination or audit.

12. **Safety**
    District/School/Organization will take all necessary precautions to ensure the safety of the students, staff, and visitors from any hazards inherent in execution of the field trips under this agreement.

San Diego County
Office of Education, revised: 5/1/19
13. **Governing Law/Venue**
San Diego

In the event of litigation, the agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be in the appropriate State or Federal court located in San Diego County.

14. **Final Approval**
This agreement is of no force and effect until approved by signature by the San Diego County Superintendent of Schools or his designee, the Interim Senior Director of Outdoor Education.

15. **Contract Participants**
If signed by a District, this contract will apply to all schools in the District, otherwise, it will apply only to the individual school or organization which signs the contract.

16. **County Contact Person**
San Diego County Office of Education
Bob Mueller, Executive Director, Outdoor Education and Student Support Services
6401 Linda Vista Road, Room 410, San Diego, California 92111-7399
(858) 292-3665 | Fax (858) 571-7206

17. **Entire Agreement**
This agreement represents the entire agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary from the provisions hereof. This agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused the Contract to be duly executed, such parties acting by their representatives being duly authorized.

La Mesa – Spring Valley School District

By: __________________________
Title: __________________________

Date: __________________________
Authorized or ratified by the Board of Education

County Superintendent of Schools
San Diego County Office of Education

Authorized Signature

Executive Director, Outdoor Education
Title

May 1, 2018
Date

Rules for acceptance and participation in these outreach programs are the same for everyone without regard to race, color or national origin, sex, age or disability.
<table>
<thead>
<tr>
<th>PROGRAM NAME</th>
<th>UNIT BASE FOR CHARGE</th>
<th>NOTES</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OUTDOOR SCHOOL PROGRAM</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5-day Program</td>
<td>Per student</td>
<td>*</td>
<td>$320.00</td>
<td>$320.00</td>
<td>$325.00</td>
</tr>
<tr>
<td>4-day Program</td>
<td>Per student</td>
<td>(3) *</td>
<td>270.00</td>
<td>270.00</td>
<td>275.00</td>
</tr>
<tr>
<td>Classroom Teachers-Food Serv Ops</td>
<td>Per Teacher/Per Day</td>
<td></td>
<td>11.00</td>
<td>11.00</td>
<td></td>
</tr>
<tr>
<td>Insurance</td>
<td>Per Student/Per Day</td>
<td>(1)</td>
<td>0.28</td>
<td>0.28</td>
<td></td>
</tr>
</tbody>
</table>

**Discounts 5-day Program**

*Equity Credit:* $90 discount multiplied by the percentage of students who have been identified as socioeconomically disadvantaged, as reported to the CDE, will be applied to the final invoice.

*Introductory Credit:* $10 credit per full fee student.

**Three Year “Discount” Contract:** Locks in Base Fee and Equity Credits for three years and adds a $10 credit per full fee student.

**Two Year “Fee Lock” Contract:** Locks in Base Fee and Equity Credits for two years.

**September Rates:** $315 per student. Other discounts may be combined.

**October thru December Rates:** $320 per student. Other discounts may be combined.

*Does not apply to out of county schools, private schools, or non-school groups.*

**Discounts 4-day Program**

*Equity Credit:* $78 discount multiplied by the percentage of students who have been identified as socioeconomically disadvantaged, as reported to the CDE, will be applied to the final invoice.

*Introductory Credit:* $8 credit per full fee student.

**Three Year “Discount” Contract:** Locks in Base Fee and Equity Credits for three years and adds an $8 credit per full fee student.

**Two Year “Fee Lock” Contract:** Locks in Base Fee and Equity Credits for two years.

**September Rates:** $265 per student. Other discounts may be combined.

**October thru December Rates:** $270 per student. Other discounts may be combined.

*Does not apply to out of county schools, private schools, or non-school groups.*

**OUTREACH PROGRAMS**

<table>
<thead>
<tr>
<th>Program</th>
<th>Unit Base for Charge</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marine Science Floating Lab</td>
<td>Per Morning Trip</td>
<td>700.00</td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>Marine Science Floating Lab</td>
<td>Per Afternoon/Twilight Trip</td>
<td>670.00</td>
<td>670.00</td>
<td></td>
</tr>
<tr>
<td>Splash Science Mobile Lab</td>
<td>Per Day</td>
<td>576.83</td>
<td>670.00</td>
<td>690.00</td>
</tr>
<tr>
<td>Green Machine Mobile Classroom</td>
<td>Per Day</td>
<td>454.59</td>
<td>455.00</td>
<td>475.00</td>
</tr>
</tbody>
</table>

**ALL PROGRAMS**

<table>
<thead>
<tr>
<th>Program</th>
<th>Unit Base for Charge</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visitor Meal - Food Service Operations</td>
<td>Per Meal/Min 3 Meals</td>
<td>8.18</td>
<td>8.31</td>
<td></td>
</tr>
</tbody>
</table>

**SITE RENTAL PROGRAM**

<table>
<thead>
<tr>
<th>Program</th>
<th>Unit Base for Charge</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>One overnight - 3 meals with cabin</td>
<td>Per Guest</td>
<td>74.00</td>
<td>74.00</td>
<td>75.00</td>
</tr>
<tr>
<td>Two overnights - 5 meals with cabin</td>
<td>Per Guest</td>
<td>118.00</td>
<td>118.00</td>
<td>126.00</td>
</tr>
<tr>
<td>Three overnights - 8 meals with cabin</td>
<td>Per Guest</td>
<td>197.00</td>
<td>197.00</td>
<td>197.00</td>
</tr>
<tr>
<td>Overnights - no meals with cabin</td>
<td>Per Guest/Per Night</td>
<td>52.00</td>
<td>52.00</td>
<td>53.00</td>
</tr>
<tr>
<td>Visitor Meal - Food Service Operations</td>
<td>Per Meal/Min 3 Meals</td>
<td>8.18</td>
<td>8.18</td>
<td>8.30</td>
</tr>
<tr>
<td>Kitchen access for self-prep meals</td>
<td>Per Scheduled Meal</td>
<td>182.00</td>
<td>182.00</td>
<td>185.00</td>
</tr>
<tr>
<td>Plus State Park Fee (Guaymasa and Palomar only)</td>
<td>Per Guest/Per Night</td>
<td>3.00</td>
<td>3.00</td>
<td>3.00</td>
</tr>
<tr>
<td>PROGRAM NAME</td>
<td>UNIT BASE FOR CHARGE</td>
<td>NOTES</td>
<td>2016-17</td>
<td>2017-18</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>----------------------------------------------</td>
<td>-------</td>
<td>---------</td>
<td>---------</td>
</tr>
<tr>
<td><strong>ADDITIONAL SERVICES/FACILITIES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overnights (after 4 nights)</td>
<td>Per Guest/Per Night</td>
<td>(4)</td>
<td>$35.36</td>
<td>$35.36</td>
</tr>
<tr>
<td>Camper Insurance</td>
<td>Per Guest/Per Day</td>
<td>(1)</td>
<td>0.23</td>
<td>0.23</td>
</tr>
<tr>
<td>Day Use Fee - Outside only</td>
<td>Per 4 hours or Part Thereof During Regular Work Day</td>
<td></td>
<td>414.18</td>
<td>414.18</td>
</tr>
<tr>
<td><strong>Facilities:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Individual Bedroom</td>
<td>Per night or Part Thereof</td>
<td>(4)</td>
<td>26.27</td>
<td>26.27</td>
</tr>
<tr>
<td>Assembly Hall</td>
<td>Per Day or Part Thereof</td>
<td></td>
<td>36.37</td>
<td>36.37</td>
</tr>
<tr>
<td>Assembly Hall, Craft Shop, Infirmary, Lodge, or Staff Lounge</td>
<td>Per Day or Part Thereof</td>
<td></td>
<td>46.47</td>
<td>46.47</td>
</tr>
<tr>
<td>Dining Room or Meeting Room</td>
<td>Per Day or Part Thereof (for day use group)</td>
<td></td>
<td>333.37</td>
<td>333.37</td>
</tr>
<tr>
<td><strong>Auxiliary SDCOE Staff:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional or Summer Program Staff</td>
<td>Per 8 Hour Day/Per Staff Member or Part Thereof</td>
<td>(4) (6)</td>
<td>368.72</td>
<td>368.72</td>
</tr>
<tr>
<td>Lifeguard</td>
<td>Per 8 Hour Day/Per Staff Member or Part Thereof</td>
<td>(4) (6)</td>
<td>368.72</td>
<td>368.72</td>
</tr>
<tr>
<td>Nurse</td>
<td>Per 8 Hour Day/Per Staff Member or Part Thereof</td>
<td>(4) (6)</td>
<td>400.13</td>
<td>400.13</td>
</tr>
</tbody>
</table>

**Notes:**
1. Insurance premium will be paid by Guymaica Outdoor School.
2. State Park fees are set by State Parks & Recreation and are subject to change.
3. 4-day programs are available on designated SDCOE holiday weeks only. Refer to your Outdoor School Schedule.
4. All accommodations and staffing are subject to availability and must be arranged in advance.
5. Minimum group sizes for 1-2 nights: 50; for more than 2 nights: 100. Smaller groups may call the Director for consideration.
6. This rate charged for up to 8 hours per day or 40 hours per week. OT will be charged if these hours are exceeded. The availability of auxiliary staff is not guaranteed, it is highly recommended that groups bring their own staff (lifeguard must be certified).
7. The Director reserves the right to alter the above fee schedule to accommodate special staffing group sizes, or unusual program needs.
8. Schools may request an additional TA to accompany the Splash Lab or Green Machine in lieu of the school providing a volunteer. Additional TAs are subject to availability and an additional fee of $150.00 per day/per TA. Please request at least two weeks in advance of the trip.
9. Site rental without meals is by special arrangement. Kitchen access fee includes supervision.
The District contracts with California-certified nonpublic schools/agencies to provide services to a student when the District is unable to provide an appropriate special education program. At this time a number of students require the services of nonpublic schools or agencies.

For the 2018-19 school year it will be necessary to contract with multiple nonpublic schools and nonpublic agencies:

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aseltine School (5 students)</td>
<td>Not-to-exceed $225,000</td>
</tr>
<tr>
<td>Accent Care Home Health of California (LVN/RN Staffing)</td>
<td>Not-to-exceed $30,000</td>
</tr>
<tr>
<td>Total encumbered cost for all nonpublic schools/agencies</td>
<td>$255,000.00</td>
</tr>
</tbody>
</table>

**ADMINISTRATIVE RECOMMENDATION**

It is recommended authorization be granted to enter into these master contracts for the 2018-19 school year.
The Human Resources recommendations which are attached for consideration at the July 17, 2018 Board of Education meeting are standard.

**ADMINISTRATIVE RECOMMENDATION**

It is recommended the Board approve the attached standard Human Resources recommendations as presented.
1. Standard Human Resources Recommendations – July 17, 2018

**CERTIFICATED:**

Approval of Employment of Certificated Personnel for the 2018 Breakthrough English Summer Program:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Batchman, Elizabeth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Breau, Stephanie</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Schmidt, Kimmy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bernal, Tara</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kelly, Megan</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Approval of Acceptance of Resignation:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farah, Aliya</td>
<td>Teacher (personal)</td>
<td>V-2 06/16/18</td>
</tr>
<tr>
<td>Marshall, Brian</td>
<td>Superintendent (retirement)</td>
<td>I-1 02/02/19</td>
</tr>
<tr>
<td>Tan, Lori</td>
<td>Teacher (employment elsewhere)</td>
<td>VI-26 06/16/18</td>
</tr>
</tbody>
</table>

Approval of Leave of Absence:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aldridge, Abby</td>
<td>Speech-Language Pathologist (family responsibilities)</td>
<td>08/06/18-06/14/19</td>
</tr>
<tr>
<td>Johnson, Shannon</td>
<td>Counselor (personal – 20%)</td>
<td>08/06/18-06/14/19</td>
</tr>
<tr>
<td>Nuñez, Karen</td>
<td>Special Day Class Teacher (personal)</td>
<td>08/06/18-06/14/19</td>
</tr>
</tbody>
</table>

Approval of Extension of Leave of Absence:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foster, Laura</td>
<td>Speech-Language Pathologist (family responsibilities – 20%)</td>
<td>08/06/18-6/14/19</td>
</tr>
</tbody>
</table>

Approval of Contract Revision:

<table>
<thead>
<tr>
<th>Name</th>
<th>From: %</th>
<th>To: %</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arrese-Bickel, Nelly</td>
<td>80</td>
<td>100</td>
<td>08/06/18</td>
</tr>
<tr>
<td>Martin, Heather</td>
<td>80</td>
<td>100</td>
<td>08/06/18</td>
</tr>
<tr>
<td>Powell, Lori J</td>
<td>100</td>
<td>50</td>
<td>08/06/18</td>
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</tbody>
</table>

**CLASSIFIED:**

Approval of Employment – Merit System:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Causton, George</td>
<td>Heavy Equipment Technician</td>
<td>71-D 07/09/18</td>
</tr>
<tr>
<td>Dela Cruz, Lordeilyn</td>
<td>Extended School Services Program Aide</td>
<td>14-A 06/07/18</td>
</tr>
<tr>
<td>Heckathorn, Hilda</td>
<td>Extended School Services Program Aide</td>
<td>14-A 06/06/18</td>
</tr>
<tr>
<td>Hor, Paul</td>
<td>Information Technology Support Technician</td>
<td>74-A 06/18/18</td>
</tr>
</tbody>
</table>

Approval of Termination of Employment – Merit System:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cevallos, Vania</td>
<td>Paraprofessional-Special Education (personal)</td>
<td>24-G 07/02/18</td>
</tr>
<tr>
<td>Davis, Yssis</td>
<td>Paraprofessional-Special Education (personal)</td>
<td>24-C 06/16/18</td>
</tr>
<tr>
<td>Deodat, Anita</td>
<td>Paraprofessional-Special Education (personal)</td>
<td>24-D 07/20/18</td>
</tr>
<tr>
<td>Flores, Melissa</td>
<td>Extended School Services Program Aide (employment elsewhere)</td>
<td>14-A 06/16/18</td>
</tr>
<tr>
<td>Heckathorn, Hilda</td>
<td>Extended School Services Program Aide (employment elsewhere)</td>
<td>14-A 06/16/18</td>
</tr>
<tr>
<td>Heuchert, Jessica</td>
<td>ASL Interpreter for the Deaf (moved)</td>
<td>68-A 06/16/18</td>
</tr>
<tr>
<td>Hudnell, Kassandra</td>
<td>Extended School Services Program Aide (moved)</td>
<td>14-A 06/16/18</td>
</tr>
<tr>
<td>Penfold, Tori</td>
<td>Extended School Services Assistant Leader (resignation)</td>
<td>21-B 07/21/18</td>
</tr>
<tr>
<td>Sampugnaro, Jessica</td>
<td>Extended School Services Program Aide</td>
<td>14-A 06/16/18</td>
</tr>
</tbody>
</table>
Tobia, Manal
Paraprofessional-Special Education (moved)
18-E 06/16/18

Tucker, Doris
Extended School Services Program Aide (employment elsewhere)
14-A 06/16/18

Walsh, Michelle
Paraprofessional-Special Education (employment elsewhere)
24-F 06/16/18

Young, Ryan
Extended School Services Program Aide (resignation)
14-A 06/16/18

Zawacki, Zoe
Extended School Services Program Aide (resignation)
14-A 06/16/18

Approval of Change of Classification:

Gentry, Cindy
From: Elementary Kitchen Manager I
To: Elementary Kitchen Manager II
23-G 08/07/18

McDaniel, Nancy
From: Child Nutrition Services II
To: Central Kitchen Manager
18-I 08/07/18

Wigg, Harrold
From: Skilled Maintenance Worker II
To: Lead Maintenance Worker
72-4 07/01/18

Winet, Matthew
From: Extended School Services Assistant Leader
To: Extended School Services Site Leader
21-C 07/09/18

Approval of Employment:

Searcie, Auriel
Playground Attendant
$11.00 06/13/18

Wittmayer, Kylah
Extended School Services Recreation Attendant
$11.00 06/18/18

Approval of Termination of Employment:

Atha, Michael
Playground Attendant (personal) 06/16/18

Boyd, Djana
Playground Attendant (personal) 06/22/18

Cordova Arce, Guadalupe
Playground Attendant (personal) 06/26/18

Gomez, Aniessa
Extended School Services Recreation Attendant (further education) 06/16/18

Graham, Zahara
Extended School Services Recreation Attendant (resignation) 06/16/18

Hernandez, Nathalie
Playground Attendant (personal) 06/16/18

Hudnell, Kassandra
Extended School Services Recreation Attendant (moved) 06/16/18

Ledezma, Gala
Student Helper (personal) 06/16/18

Nabizadeh, Nasreen
Student Helper (personal) 05/25/18

Padilla Tapia, Isaac
Student Helper (end of assignment) 06/16/18

Rumsey, Renee
Playground Attendant (personal) 05/05/18

Sullivan, Casey
Playground Attendant (personal) 06/16/18

Thompson, Mallory
Extended School Services Recreation Attendant (moved) 06/12/18

Young, Ryan
Extended School Services Recreation Attendant (resignation) 06/16/18

Zavala, Sarai
Playground Attendant (personal) 06/16/18

Zawacki, Zoe
Extended School Services Recreation Attendant (resignation) 06/16/18

LECTURER/PRESENTER/CONSULTANT:

<table>
<thead>
<tr>
<th>Organization/Name</th>
<th>Site/Department</th>
<th>NTE</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Felton Consulting Group</td>
<td>Business Services</td>
<td>$30,000.</td>
<td>07/01/18-06/30/19</td>
</tr>
<tr>
<td>Relationships at Work</td>
<td>Human Resources</td>
<td>$12,000.</td>
<td>07/01/18-06/30/19</td>
</tr>
</tbody>
</table>
It has been determined that the Extended School Services department is in need of an Extended School Services Manager classification. This position manages the day to day operations of the Extended School Services program; is responsible for the development, implementation, administration, and evaluation of before and after school services and programs; and supervises and evaluates assigned personnel.

The proposed job description and salary recommendation were discussed and approved by the Personnel Commission on June 21, 2018.

**ADMINISTRATIVE RECOMMENDATION**

It is recommended the Board approve the salary placement for Extended School Services Manager Classification on the Supervisory Salary Schedule at an Hourly Salary (Step A) $41.48 to (Step F) $52.52.
The Early Start program (Deaf and Hard of Hearing), housed at Rolando Elementary has been moved to the Special Education Local Plan Area and is now being administered by the San Diego County Office of Education. As a result, one Paraprofessional-Special Education in the Early Start program will have a reduction of calendar days (layoff) due to a lack of work. The attached Resolution 18-19-06 authorizes the reduction of calendar days of one classified employee from 216 days to 206 days.

If approved by the Board, this change will be effective September 17, 2018.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board adopt the attached Resolution for the reduction of calendar days (layoff) of one classified employee, pursuant to the District’s Rules and Regulations, and applicable provisions of the Education Code of the State of California.
ON MOTION of Board Member ____________, seconded by Board Member __________, the following resolution is hereby adopted:

WHEREAS, the Governing Board may authorize the reduction of calendar days (layoff) of one classified employee due to a lack of work.

WHEREAS, the La Mesa-Spring Valley School District and the California School Employees Association Chapter 419, acknowledge the reduction of calendar days (layoff) of one classified employee and negotiated the impacts and effects of this reduction.

THEREFORE, BE IT RESOLVED that the Governing Board of the La Mesa-Spring Valley School District, in accordance with the provisions of the California Education Code, adopts the resolution to reduce the calendar days (layoff) of one classified employee, from 216 days to 206 days, provided that the resolution is acknowledged and approved by the Superintendent or his designee.

PASSED AND ADOPTED by the Governing Board on July 17, 2018, by the following vote:

AYES:
NOES:
ABSENT:

I, ________________ Clerk/Secretary of the Governing Board, do certify that this is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 17th day of July, 2018.

Clerk/Secretary of the Governing Board
As a result of the 2018 San Diego County Schools Management Salary Survey, and in an effort to maintain internal alignment, the Superintendent recommends amending the contracts for the Assistant Superintendent, Learning Support and the Assistant Superintendent, Human Resources to reflect a base salary of $170,000 for the 2018-19 school year.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the attached contract amendments.
Amendment (1A)
July 17, 2018

GUIDO MAGLIATO, Assistant Superintendent, Learning Support

This is an amendment to the Employment Contract dated June 8, 2016 and the First Amendment dated June 19, 2018.

1. The base salary for the 2018-19 school year will be $170,000.

2. All other provisions contained in the original agreement dated June 8, 2016, and the First Amendment dated June 19, 2018 not specifically changed in this document shall remain valid and in force.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year written opposite their signature.

BOARD OF EDUCATION
LA MESA-SPRING VALLEY SCHOOL DISTRICT

______________________________  __________________________
Board Member  Date

______________________________  __________________________
Board Member  Date

______________________________  __________________________
Board Member  Date

______________________________  __________________________
Board Member  Date

______________________________  __________________________
Board Member  Date

______________________________  __________________________
Guido Magliato  Date
Amendment (3A)  
July 17, 2018  
TINA SARDINA, Assistant Superintendent, Human Resources

This is an amendment to the Employment Contract dated June 4, 2013, the First Amendment dated December 9, 2014, the Second Amendment dated June 8, 2016, and the Third Amendment dated June 19, 2018.

1. The base salary for the 2018-19 school year will be $170,000.

2. All other provisions contained in the original Employment Contract dated June 4, 2013, the First Amendment dated December 9, 2014, the Second Amendment dated June 8, 2016, and the Third Amendment dated June 19, 2018 not specifically changed in this document shall remain valid and in force.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year written opposite their signature.

BOARD OF EDUCATION  
LA MESA-SPRING VALLEY SCHOOL DISTRICT

_________________________________________  Date
Board Member

_________________________________________  Date
Board Member

_________________________________________  Date
Board Member

_________________________________________  Date
Board Member

_________________________________________  Date
Board Member

_________________________________________  Date
Tina Sardina
MINUTES
BOARD OF EDUCATION MEETING
LA MESA-SPRING VALLEY SCHOOL DISTRICT
REGULAR MEETING: June 19, 2018

The meeting was called to order at 7:00 p.m. at the Education Service Center by the President, Mr. Chong.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ESTABLISHMENT OF QUORUM

Board members present: Basson, Chong, Duff, Long

Board members absent: Turner – daughter’s graduation from college

Staff members present on assignment: Feliciano, Guzman, Magliato, Marshall, Sardina

It was moved by Duff, seconded by Long, and carried with the following votes: Ayes: Basson, Duff, Long; Abstain: Chong; Noes: None; Absent: Turner, to approve the minutes of the regular meeting of June 5, 2018, as presented.

MINUTES
Approved as presented

COMMUNICATIONS

Community Hero Award presented to Katy Venegas, who provided safety to a District student. Presented by David Chong, President; Brian Marshall, Superintendent; and Mary Beason, Principal, Parkway Middle School

COMMUNICATIONS

Community Hero Award:
Katy Venegas

Email from Gina Miller, Principal, Murray Manor, conveying appreciation for the exemplary services provided by Claudia Brooks (aka Zulema), District bus driver.

COMMUNICATIONS

G. Miller, Princ, MUM
commend: C. Brooks, Dist. Bus Driver

Email from Jesus Velarde, parent, Spring Valley Academy, expressing gratitude for the professional and efficient services provided by Julie Juaire, School Office Manager, Spring Valley Academy.

COMMUNICATIONS

J. Velarde, parent, SVA
commend: J. Juaire, SOM, SVA

Emails from Kelli Chessman, parent and Laraine Hayes, grandparent, Loma Elementary, thanking Kaitlyn Nicks, EAK Teacher, Loma, for the thoughtful management and attention to detail in her Early Admission Kindergarten classroom.

COMMUNICATIONS

K. Chessman, parent and L.Haynes, g'parent, LOM
Commend: K. Nicks, Teacher

Previously emailed: documents relating to Board Resolution 17-18-25, Tax and Revenue Anticipation Notes (TRANs).

COMMUNICATIONS

Previously emailed: TRANs documents

Quality Preschool Initiative (QPI) Contract

QPI Contract

Email from Meg Jacobsen, Principal, and Julie Juaire, School Office Manager, Spring Valley Academy, acknowledging the dedication of the Transportation Department.

COMMUNICATIONS

M. Jacobsen and J. Juaire, SVA commend: Transportation Dept.

PowerPoint: 2018-19 LCAP

PPT: 18-19 LCAP
AGENDA

It was moved by Long, seconded by Basson, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to approve the agenda as presented.

HEARING SESSION

The President announced a hearing for anyone who wished to address the Board on any topic relating to public education. The following individuals addressed the Board:

Jay Steiger, citizen and volunteer, expressed concern regarding recent comments made by Board President, David Chong; and the Adult Education classes held on LMSVSD campuses.

Robert Weaver, LMSVSD parent, expressed concern regarding recent comments made by Mr. Chong

Scott Medina-Brzezinski, citizen, expressed concern regarding recent comments made by Mr. Chong

Patricia Harris, retired teacher, expressed concern regarding recent comments made by Mr. Chong

Kyra Greene, LMSVSD parent, expressed concern regarding recent comments made by Mr. Chong

Chris Edwards, La Mesa resident, expressed concern regarding recent comments made by Mr. Chong

REPORTS OF OFFICERS OF THE BOARD

The Local Control Accountability Plan (LCAP) is a three-year plan describing the goals, actions, services, and expenditures that support positive student outcomes, while addressing state and local priorities. The LCAP provides an opportunity to gather information from stakeholders, make decisions based on this input, and share the outcomes of how, what, and why programs and services are selected to meet the District’s needs. The goals of the 2018-19 LCAP are:

Goal 1 – Each and every student will perform at or above expectation, and we will eliminate disparities between all student groups.

Goal 2 – Each and every student will be equipped with the skills and disposition necessary for success in high school, life, and the workplace.

Goal 3 – We will fully engage with our parents, community, and staff in the education of our students.

Goal 4 – We will ensure safe and supportive environments conducive to student learning.

Guido Magliato, Assistant Superintendent, Learning Support, presented the 2018-19 LCAP and responded to clarifying questions.

The 2018-19 District budget has been developed to align with the LCAP. Budget assumptions are based on the Governor’s May Budget Revision,
planning factors provided by the Department of Finance, and guidance from the San Diego County Office of Education. The following assumptions for 2018-19 were used in creating the budget: 2017-18 saw an unprecedented mid-year drop in enrollment. Enrollment for 2018-19 is projected to be flat. Similarly, Average Daily Attendance (ADA) dropped from 96% in previous years, to 95% in 2017-18. The District is assuming ADA of 96% for the upcoming year. For 2018-19, the District is expecting revenues of $136.4 million and expenditures of $133.6 million.

David Feliciano, Assistant Superintendent, Business Services, presented information on the 2018-19 budget and responded to clarifying questions.

NEW BUSINESS

It was moved by Duff, seconded by Basson, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to adopt the 2018-19 Local Control Accountability Plan.

It was moved by Long, seconded by Basson, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to adopt the 2018-19 District budget.

It was moved by Basson, seconded by Duff, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to approve the following:

Purchase Orders dated May 23, 2018 through June 5, 2018 totaling $478,242.16

Warrants dated May 23, 2018 through June 5, 2018 totaling $642,134.85

Expenditures in the amount of $2,589.59

Travel as presented

Purchasing contracts utilized since last Board meeting: Corona-Norco Unified School District-Bid #15/16-006 Classroom and Office Supplies; North County Educational Purchasing Consortium (NCEPC)

2018-19 Institutional Memberships

Agreement with School Services of California

It was moved by Long, seconded by Basson, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to authorize administration to submit the 2018-19 Consolidated Application to the California Department of Education.

It was moved by Duff, seconded by Long, and carried unanimously with

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the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to reject a claim of student injury at Spring Valley Academy and refer the claim to the Joint Powers Authority of the San Diego County Office of Education.

It was moved by Duff, seconded by Basson, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to adopt Resolution 17-18-24, Temporary Transfer of Funds from the San Diego County Treasurer; and Authorization to Enter into a Temporary Transfer Agreement with the County of San Diego.

It was moved by Long, seconded by Basson, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long, Noes: None; Absent: Turner, to adopt Resolution 17-18-25, of the Las Mesa-Spring Valley School District Authorizing the Borrowing of Funds for Fiscal Year 2018-19, the Issuance and Sale of One or More Series of 2018 Tax and Revenue Anticipation Notes Therefore in an Amount Not to Exceed $20,000,000, Participation in the San Diego County and School District Tax and Revenue Anticipation Note Program, and Requesting the Board of Supervisors of the County to Issue and Sell Said Notes.

It was moved by Basson, seconded by Duff, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to accept a gift of $8,000 from Murdock PTA to Murdock Elementary School, to be used towards the purchase of aluminum tables.

It was moved by Duff, seconded by Long, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to authorize administration to enter into special education contracts with Stein Education Center; and Builders of Eloquence and Engagement, LLC.

It was moved by Duff, seconded by Long, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to adopt Resolutions 17-18-22 and 17-18-23, authorizing administration to enter into agreements with California Department of Education in accordance with the Child Care and Development Programs.

It was moved by Duff, seconded by Basson, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to authorize administration to enter into an agreement with San Diego County Office of Education for First 5 San Diego Quality Preschool Initiative.

It was moved by Long, seconded by Duff, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to authorize administration to enter into a memorandum of understanding with Commander, Navy Region Southwest, Fleet and Family Readiness.
HUMAN RESOURCES RECOMMENDATIONS

It was moved by Long, seconded by Basson, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to approve standard Human Resources recommendations as presented.

It was moved by Duff, seconded by Long, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to authorize administration to approve employment contract amendments for Superintendent; Assistant Superintendent, Learning Support; and Assistant Superintendent, Human Resources.

ANNOUNCEMENTS, REPORTS, COMMUNICATIONS FROM THE BOARD

Member Long attended the Quest and La Mesa Arts Academy promotions.

Member Duff attended the Quest and STEAM @ La Presa promotions.

Member Basson attended the Quest and Parkway Middle School promotions.

Member Chong attended the Quest and Spring Valley Academy promotions. Mr. Chong expressed concern regarding the decrease in band students at Spring Valley Academy.

The Superintendent shared a video highlighting Quest students.

At 8:57 p.m. the President announced a recess.

CLOSED SESSION

At 9:10 p.m. the President called for a closed session to discuss Public Employee Appointment-Vice Principals (four). The Superintendent; Board (minus Member Turner); and Assistant Superintendents Business, Human Resources and Learning Support adjourned to the session, which was held in the Boardroom.

At 9:30 p.m. the President reconvened the meeting and announced the Board, in closed session, took the following action:

It was moved by Long, seconded by Duff, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long; Noes: None; Absent: Turner, to appoint the following Vice Principals:

- Robert Myrick
- Ryan Icenhower
- Joshua Dowell
- Veronica Reyes

The meeting was adjourned at 9:32 p.m.
Brian Marshall, Secretary to the Board of Education

Approved and ordered into the proceedings of the District at the next regular meeting of the Board of Education to be held July 17, 2018.

Emma Turner, Clerk of the Board of Education
MINUTES
BOARD OF EDUCATION MEETING
LA MESA-SPRING VALLEY SCHOOL DISTRICT
SPECIAL MEETING: June 22, 2018

The meeting was called to order at 1:00 p.m. at the Education Service Center by the President, David Chong.

The President led the Pledge of Allegiance to the Flag.

Board members present: Basson, Chong, Duff, Long, Turner
Board members absent: None
Staff members present on assignment: Feliciano, Guzman, Magliato, Marshall, Sardiana

AGENDA

It was moved by Long, seconded by Duff, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long, Turner; Noes: None; Absent: None, to approve the agenda as presented.

HEARING SESSION

The President announced a hearing for anyone who wished to address the Board regarding matters specified on this agenda. There being no one wishing to address the Board, the session was closed.

NEW BUSINESS

It was moved by Duff, seconded by Basson, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long, Turner; Noes: None; Absent: None, to establish the position of Assistant Superintendent, Student Supports.

CLOSED SESSION

At 1:05 p.m. the President called for a closed session to discuss public employee appointments: Assistant Superintendent, Student Supports and Assistant Superintendent, Business Services. The Superintendent; Board members Basson, Chong, Duff, Long and Turner; and Assistant Superintendents Business, Human Resources and Learning Support adjourned to the session, which was held in the Boardroom.

At 1:16 p.m. the Vice President reconvened the meeting and announced the Board, in closed session, took the following action:

It was moved by Long, seconded by Duff, and carried unanimously with the following votes: Ayes: Basson, Chong, Duff, Long, Turner; Noes: None; Absent: None, to appoint Deann Ragsdale as Assistant Superintendent, Student Supports

It was moved by Duff, seconded by Basson, and carried unanimously

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ESTABLISHMENT OF QUORUM
AGENDA
Approved as presented
HEARING
NEW BUSINESS
Establish Position:
Assistant Superintendent,
Student Supports
Approved
CLOSED SESSION ACTION
Assistant Superintendent,
Student Supports
Appointed Deann Ragsdale

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with the following votes: Ayes: Basson, Chong, Duff, Long, Turner; Noes: None; Absent: None, to appoint Jennifer Nerat as Assistant Superintendent, Business Services.

The meeting was adjourned at 1:19 p.m.

Brian Marshall, Secretary to the Board of Education

Approved and ordered into the proceedings of the District at the next regular meeting of the Board of Education to be held July 17, 2018.

Emma Turner, Clerk of the Board of Education