

La Mesa-Spring Valley School District

Board of Education

September 1, 2015

Our Purpose

To Inspire Learning and Respect

Our Vision

**La Mesa-Spring Valley School District is a
community of life-long learners who engage in
continuous improvement and contribute positively to
a global society, within a safe learning environment**

**4750 Date Avenue
La Mesa, California 91942-9293
Phone: 619-668-5700
Fax: 619-668-4619**

AGENDA
BOARD OF EDUCATION MEETING
LA MESA-SPRING VALLEY SCHOOL DISTRICT
REGULAR SESSION: Tuesday, September 1, 2015 - 7:00 P.M.
PLACE: Education Service Center, 4750 Date Avenue, La Mesa, CA 91942

OPENING PROCEDURE

1. Call to Order
2. Pledge of Allegiance
3. Establishment of Quorum

MINUTES OF PREVIOUS MEETING(S)

Action

COMMUNICATIONS

APPROVAL OF AGENDA

Action

HEARING(S)

1. Public Hearing – General Matters Regarding Education

REPORTS OF OFFICERS OF THE BOARD

1. District Long-Term Facility Philosophy and Prop. 39 Implementation Recommendations Information

NEW BUSINESS

SUPERINTENDENT

1. Board Policy Updates Action

BUSINESS SERVICES

1. Consent Calendar* Action
 - a. Ratification of Purchase Orders, Warrants, and Revolving Cash Fund Reimbursements
2. Ratification of Revised Lease Agreement with Grossmont Union High School District at Bancroft and Murdock Elementary Schools Action

LEARNING SUPPORT

1. Authorization to Enter into a Memorandum of Understanding with San Diego Youth Services for the HERE Now School-Based Suicide Prevention and Early Intervention Program Action

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| 2. | Authorization to Enter into a Special Education Master Contract with The Speech Pathology Group for the 2015-16 School Year | Action |
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HUMAN RESOURCES RECOMMENDATIONS

- | | | |
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| 1. | Standard Human Resources Recommendations | Action |
| 2. | Authorization to Enter into a Memorandum Of Understanding with Orange Unified School | Action |
| 3. | Authorization to Enter into an Agreement with Point Loma Nazarene University | Action |
| 4. | Approval to Establish the Position of Director, Student Supports | Action |

ANNOUNCEMENTS, REPORTS, COMMUNICATIONS FROM THE BOARD

RECESS

CLOSED SESSION (Government Code 54957)

1. Negotiations Update – LMSV Teachers Association (GC 54957)
2. Negotiations Update – California School Employees Association (CSEA), Chapter 419 (GC 54957)
3. Negotiations Update – Administrators Association and Other Unrepresented Bargaining Groups (GC 54957)
4. Conference with Legal Counsel – Existing Litigation (LMSVSD v Mountain Empire Unified School District; and College Preparatory Middle School (CG 54956.9)

ADJOURNMENT

* Items may be removed from the Consent Calendar for separate action.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at 619-668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Education in advance of their meetings may be viewed at the Education Service Center located at 4750 Date Avenue, La Mesa, California 91941. In addition, if you would like a copy of any record related to an item on the agenda, please contact Barbara Martinez, Board Recording Secretary, at 619-668-5700, Ext. 6383 or e-mail: barbara.martinez@lmsvsd.org.

Board of Education agendas and minutes are, by law, public documents. Please note the La Mesa-Spring Valley School District posts Board agendas and minutes on the Internet.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 1, 2015**

PREPARED BY: **Brian Marshall**
 Superintendent

ITEM NUMBER: **H-1 Public Hearing**
 General Matters Regarding Education

A hearing session will be announced for anyone who wishes to address the Board on any topic relating to public education.

Each speaker who wishes to address the Board must complete a *Request to be Heard* card (located on the table near the entrance) and submit it to the President of the Board of Education or the Recorder prior to the opening of the meeting. Speakers shall be allotted no more than three (3) minutes each for their remarks. A yellow card will be shown when the speaker has one minute remaining and a red card when time is up.

Please note that Government Code 54952.2 prohibits the Board from taking action or discussing anything that is not on this agenda. Therefore, the Board will not be able to comment on any topic that is not on this evening's agenda.

La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 1, 2015

PREPARED BY: David Feliciano
Assistant Superintendent, Business Services

ITEM NUMBER: R-1 Reports of Officers of the Board
District Long-Term Facility Philosophy and Prop. 39 Implementation Recommendations

As the fiscal climate continues to evolve for public school districts in the State of California, planning for new construction, modernization, and ongoing maintenance of facilities has become more challenging than ever. A state-level facilities bond has become increasingly elusive, while the next opportunity for a ballot measure is more than a year away. The required set-aside for Routine Restricted Maintenance (RRM) has only recently been reintroduced to Local Education Agencies. However, the state is no longer providing matching funds for Deferred Maintenance on a dollar-for-dollar basis as it once did. In fact, the state neither contributes to, nor requires districts to set aside funds for deferred maintenance. Additionally, the Office of Public School Construction (OPSC) is no longer accepting applications for the Emergency Repair Program that once provided \$800 million to address the most critical facilities needs for California schools.

A newly provided (though comparatively diminished) avenue to funding facilities initiatives is Proposition 39, the Clean Energy Jobs Act. Prop. 39 was passed in 2012 and utilizes additional tax revenues to fund energy efficiency projects for California Schools. Prop. 39 provides \$550 million annually for five fiscal years (beginning in 2013-14). For our District, this is approximately \$2.5 million over the life of the program. Although Prop. 39 was passed in 2012, final guidelines have only recently been released providing the specifics in how funds are allocated and the requirements to ensure that energy expenditure plans deliver the required energy efficiency and cost savings. As such, many districts are now developing and implementing their Prop. 39 energy expenditure plans. Funds allocated for energy efficiency projects since the Act's inception in 2012 continue to be available to school districts implementing Prop. 39 projects today.

In order to receive funding under Prop. 39, the District advertised invitations for proposals in February to develop an Energy Expenditure Plan including the required pre-installation verifications, benchmarking, and post-implementation measurement and verifications. Thirty-six (36) proposals were received. Opterra Energy Services, Inc. (Opterra) was selected based on the criteria outlined in the RFP. Opterra will present their findings and recommendations to the Board and respond to clarifying questions.

The recommendations presented by Opterra at this meeting help demonstrate the elements of the philosophy to address the District's ongoing facilities and maintenance needs currently under development in response to today's fiscal realities. David Feliciano, Assistant Superintendent, Business Services, will present an outline of this philosophy as a precursor to Opterra's presentation.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 1, 2015**

PREPARED BY: **Brian Marshall**
 Superintendent

ITEM NUMBER: **S-1 New Business**
 Adoption of Board Policy Updates

Action Item

Attached are charts showing the latest policy updates and noting any substantial changes.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board adopt the policy updates as noted.

**Board Policy Comparisons
September 1, 2015**

Policy Number	Significant Changes
BP/AR 0420 (BP/AR revised)	School Plans/Site Councils Policy and regulation updated to reflect requirements to align the district's local control and accountability plan with the strategies in each school's single plan for student achievement (SPSA) and the repeal of certain categorical programs that had been included in the state's consolidated application. Policy clarifies the continuing need for schools participating in specified state or federal categorical programs to develop the SPSA.
BP/AR 1312.3 (BP/AR revised)	Uniform Complaint Procedures Policy and regulation updated to reflect California Department of Education (CDE) compliance requirements for 2015-16 school year. Regulation also clarifies timeline for filing complaints regarding student fees and reflects NEW OFFICE FOR CIVIL RIGHTS GUIDANCE recommending that districts use web sites and social media to post nondiscrimination notices, policies, and procedures and contact information for compliance officer(s).
BP/AR/E 4040 (BP revised; AR deleted; E added)	Employee Use of Technology Policy updated to delete outdated section on use of cell phone or mobile communications device, clarify that use of a password does not give an employee a reasonable expectation of privacy, and add material formerly in AR re: accessing/posting harmful matter and employees' responsibility to report security problems or misuse of district technology. Regulation deleted and replaced by new Exhibit presenting a sample Acceptable Use Agreement.
BP 4131 (BP revised)	Staff Development Policy updated to reflect NEW LAW (SB 1060, 2014) which requires any district that offers a program of professional growth for certificated employees to evaluate professional learning opportunities offered by the district based on specified criteria.
AR 4161.8/ 4261.8/ 4361.8 (AR revised)	Family Care and Medical Leave Regulation updated to reflect NEW TITLE 2 REGULATIONS (Register 2015, No. 17) which retitle, renumber, and amend certain provisions implementing the California Family Rights Act, including the definition of "serious health condition," medical certification of the need for the leave, and refusal to reinstate an employee if the leave was fraudulently obtained by the employee. Renumbered Title 2 regulations related to pregnancy disability leave and other legal cites updated throughout the AR. Regulation also reflects NEW LAW (SB 1306, 2014) which revises the definition of marriage and thus affects the definition of "spouse."
BP 4231 (BP revised)	Staff Development Policy updated to reflect NEW LAW (SB 1060, 2014) which requires any district that offers a program of professional growth for classified employees involved in the direct instruction of students to evaluate professional learning based on specified criteria.
AR 5121 (AR revised)	Grades/Evaluation of Student Achievement Regulation updated to reflect District changes in K-6 grades for level of progress.

BP 5131.2 (BP revised)	Bullying Policy updated to clarify the appropriate use of the uniform complaint procedures (UCP) in cases of nondiscriminatory bullying. As revised, the policy provides that the UCP be used to investigate all instances of bullying, but that conduct determined to be nondiscriminatory bullying then be resolved in accordance with the district's student discipline policies and procedures.
BP/AR 5148 (BP/AR revised)	Child Care and Development Policy updated to expand optional priorities for child care services to include children of district students. Regulation revised to clarify eligibility for subsidized services, reflect the new fee schedule that went into effect July 1, 2014, provide for reassessment of fees when a family is recertified or experiences a change in status, and reflect renumbering of legal cites.
BP/AR 5148.2 (BP/AR revised)	Before/After School Programs Policy and regulation updated to reflect NEW LAW (SB 1221, 2014) which requires before/after school programs to submit program attendance reports on a semi-annual basis and to use a program quality improvement process that is based on standards developed by the CDE.
BP/AR 5148.3 (BP/AR revised)	Preschool/Early Childhood Education Policy and regulation updated to reflect the mandate for districts offering California State Preschool Program (CSPP) programs to develop written admissions policies and procedures with specified components. Policy also updated to reflect NEW LAW (SB 858, 2014) which (1) authorizes districts to use a portion of a reserve fund for purposes of staff development for CSPP instructional staff and (2) establishes the early learning quality rating and improvement system (QRIS) block grant to support continuous local improvement efforts that increase the number of low-income children in high-quality preschool programs. Regulation updated to reflect provisions of SB 858 that grant second priority for enrollment to four-year-old children who are not enrolled in a transitional kindergarten (TK) program. Regulation also reflects the applicability to CSPP programs of specified requirements for general child care and development programs, reflects CDE guidance regarding four-year-olds who are eligible for both CSPP and TK programs, and adds material on staffing ratios, parent/guardian notification of approval or denial of enrollment, and maintenance of a family data file.
BP/AR/E 6163.4 (BP revised; AR deleted; E added)	Student Use of Technology Policy updated to clarify circumstances under which districts may lawfully search students' personally owned devices, delete outdated prohibition against use of district technology to access social networking sites, and include material formerly in AR re: appropriate student conduct when using the Internet or other electronic communications. Regulation deleted and replaced by new Exhibit presenting LMSV's sample Acceptable Use Agreement.
BB 9100 (BB revised)	Organization Bylaw updated to clarify the time periods during which the annual organizational meeting must be held pursuant to law.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 1, 2015**

PREPARED BY: David Feliciano
Assistant Superintendent, Business Services

ITEM NUMBER: B-1a New Business (Consent Calendar) **Action Item**
Ratification of Purchase Orders, Warrants and Revolving Cash Fund Reimbursements

Purchase orders, warrants and revolving cash fund reimbursements issued since the last Board meeting will be available at the meeting for review by the Board.

The following are submitted for ratification:

- I. Purchase Orders: 269 purchase orders have been processed, dated August 5, 2015 through August 18, 2015, totaling \$1,063,778.98.
- II. Warrants: 184 warrants have been issued, dated August 5, 2015 through August 18, 2015, totaling \$784,560.89.
- III. Revolving Cash Fund Reimbursements: Two (2) checks have been processed, totaling \$291.66.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board ratify these purchase orders, warrants, and revolving cash fund reimbursements.

**LA MESA-SPRING VALLEY SCHOOL DISTRICT
REVOLVING CASH FUND REIMBURSEMENTS**

**In accordance with Education Code Sections 42800-42806, approval is requested for expenditures
from the Revolving Cash Fund as listed:**

<u>Check Number</u>	<u>Date Issued</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
RC1786	08/17/15	Voided	Voided	\$ 0.00
RC1787	08/17/15	Susan Davis	Payroll	\$ 291.66

**REVOLVING CASH FUND REIMBURSEMENTS
A TOTAL OF (2) CHECKS PROCESSED TOTALING \$ 291.66**

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 1, 2015**

PREPARED BY: David Feliciano
Assistant Superintendent, Business Services

ITEM NUMBER: B-2 New Business **Action Item**
Ratification of Revised Lease Agreement with Grossmont Union High School District at Murdock Elementary School

The Grossmont Union High School District (GUHSD) provides adult school classes utilizing a classroom at Murdock Elementary School. Previously, GUHSD also utilized a portable building, owned by the High School District, on the grounds of Bancroft Elementary School. GUHSD no longer provides adult school classes at Bancroft.

The attached agreement has been amended to allow our District to use the portable building at Bancroft in exchange for GUHSD's use of one classroom at Murdock for a five-year term (with possible renewal). The District will provide custodial services at Murdock, while GUHSD will provide improvements and regular maintenance on the portable building at Bancroft.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board ratify the revised lease agreement with Grossmont Union High School District at Murdock Elementary School.

GROSSMONT ADULT SCHOOL LEASE AGREEMENT

PARTIES

This lease agreement, made effective this 5th day of August, 2015 between the Grossmont Union High School District (GUHSD) and La Mesa-Spring Valley School District (LMSVSD), is made to facilitate the scheduling and conducting of Adult Education classes by the GUHSD on the premises of the LMSVSD.

WITNESSETH

WHEREAS, LMSVSD and GUHSD desire to cooperate in providing the local community in the vicinity of Bancroft Elementary School in Spring Valley (BANCROFT FACILITY) and Glen E. Murdock Elementary School in La Mesa (MURDOCK FACILITY) with programs and services mutually approved by the respective districts; and

WHEREAS, existing facilities are not adequate for conducting such programs and services; and

WHEREAS, GUHSD is willing to provide a portable building located on LMSVSD's BANCROFT FACILITY in exchange for the use of one classroom on LMSVSD'S MURDOCK FACILITY for the purpose of conducting said programs and providing said services; NOW THEREFORE

THE PARTIES AGREE AS FOLLOWS:

1. Use of Facilities. GUHSD shall allow LMSVSD use of the portable building on the BANCROFT FACILITY in exchange for GUHSD's use of one classroom on LMSVSD'S MURDOCK FACILITY. The nature of the programs and services to be conducted in the building and the schedule for the use of the facility shall be determined by mutual consent.
2. Administration. The Assistant Superintendent, Business Services of the LMSVSD, or designee shall administer this agreement. The Deputy Superintendent, Business Services of the GUHSD, or designee shall administer this agreement on behalf of the GUHSD.
3. Term. The term of this agreement shall commence from August 13, 2015 to June 30, 2020.
4. Utilities. LMSVSD shall provide all utilities necessary for the use and enjoyment of the classroom on both the MURDOCK FACILITY and the BANCROFT FACILITY.

5. Custodial Services. Custodial services shall be provided by LMSVSD.
6. Repairs and Maintenance. GUHSD shall maintain portable building on BANCROFT FACILITY, said building to meet all required regulations as set forth by the Division of the State Architect. Said building shall contain a classroom with adjoining office storage area and restroom. LMSVSD shall keep the portable building in good order, condition and repair.

GUHSD shall keep the classroom located on MURDOCK FACILITY in good order, condition and repair.

7. Improvements. The portable building and all fixtures or improvements installed by GUHSD shall be the property of GUHSD. Upon termination of this agreement, GUHSD shall remove the portable building and shall return the site to its original condition.
8. Insurance. Each party shall procure and maintain broad form commercial general liability insurance with minimum limits of at least two million dollars (\$2,000,000) per occurrence and at least four million dollars (\$4,000,000) annual aggregate. Each party shall furnish the other, upon request, with a certificate of insurance naming the other as additional insured.
9. Indemnification. Except with respect to any negligence, omissions or violation of law of LMSVSD, or LMSVSD's employees, agents or representatives, GUHSD shall indemnify, defend and hold LMSVSD harmless from any and all claims arising from the GUHSD's use of the Premises, building, common and parking areas or from the conduct of its permitted use or from any activity, work or thing which may be permitted or suffered by the GUHSD in or about the Premises, building, common and parking areas and shall further indemnify, defend and hold LMSVSD harmless from and against any and all claims arising from any breach or default in the performance of any obligation on GUHSD's part to be performed under this Lease or arising from any negligence of GUHSD or any of its agents, contractors, employees or invitees and from any and all costs, attorneys' fees, expenses and liabilities incurred in the defense of any claim or any action or proceeding brought thereon, including the negotiations in connection therewith. Except with respect to any negligence, omission, or violation of law of LMSVSD, or LMSVSD's employees, agents or representatives, GUHSD hereby assumes all risk of damage to property or injury to person(s) in or about the Premises, building, common and parking area from any cause under the performance of this agreement, and GUHSD hereby waives all claims in respect thereof against the LMSVSD. The liability

of GUHSD to indemnify the LMSVSD will not extend to any matter against which LMSVSD is protected by insurance; however, if any liability exceeds the amount of the collective insurance, the liability of the GUHSD will apply to the excess.

Except with respect to any negligence, omission or violation of law of GUHSD or GUHSD's employees, agents or representatives, LMSVSD shall protect and defend, indemnify and hold harmless GUHSD from and against any and all claims arising from any activity, work, or thing done, permitted or suffered by LMSVSD in or about the Premises, made by any employees, licensee, invitee, contractor, agent or other person whose presence in, on, or about the Premises, building, common and parking areas or the building is attendant to the business of LMSVSD, and shall further protect, defend, indemnify and hold harmless GUHSD from and against any and all claims arising from any breach or default in the performance of any obligation on LMSVSD's part to be performed under the terms of the Lease, or arising from any negligence of LMSVSD or employee, licensee, invitee, contractor, agent, or other person whose presence in, on, or about the Premises, building, common and parking areas or the building is attendant to the business of LMSVSD, and from and against all costs, attorneys' fees, expenses and liabilities incurred in or about any such claim or any action or proceeding brought thereon. In case any action or proceeding is brought against GUHSD by reason of any such claim, LMSVSD upon notice from GUHSD shall defend GUHSD at LMSVSD's expense by counsel chosen by the GUHSD and reasonably acceptable to the LMSVSD's insurance company. Except with respect to any negligence, omission, or violation of law of GUHSD, or GUHSD's employees, agents or representatives, LMSVSD hereby assumes all risk of damage to property or injury to person(s) in or about the Premises, building, common and parking area from any cause under the performance of this agreement, and LMSVSD hereby waives all claims in respect thereof against GUHSD.

10. Non-Discrimination. In keeping with state and federal law, both parties (LMSVSD and GUHSD) prohibit unlawful discrimination in the provision of all programs and services offered at any and all sites, properties and sponsored activities. This includes, but is not limited to, discrimination based on race, color, gender, sexual orientation, marital status, age, national origin, religion, physical handicap, disability, medical condition or ancestry, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and both parties are committed to complying with all applicable laws.
11. Confidential Information. GUHSD agrees that any information received by the GUHSD during the agreement period, which concerns the personal, financial, or other affairs of

LMSVSD, will be treated by GUHSD in full confidence and will not be revealed to other persons, organizations, or agencies.

12. Cancellation. This agreement may be canceled or otherwise adjusted with a minimum of ninety (90) days by either party. GUHSD may unilaterally cancel particular classes when they do not meet the requirements of GUHSD in regard to class size, attendance, or at any time GUHSD determines that it is in the best interest to do so. GUHSD assumes no responsibility or liability for acts of negligence or omissions of LMSVSD

13. Compliance with Americans with Disabilities Act (ADA) Requirements. LMSVSD hereby represents and warrants that to the best of their knowledge, based on appropriate ADA survey, the premises are presently in compliance with all ADA provisions regarding public access. Further, if the premises require any changes, additions, retrofitting, and modifications, to bring the premises to ADA compliance, LMSVSD will assume the financial responsibility for these changes.

If GUHSD is made a party defendant to any litigation concerning the FACILITY, including but not limited to ADA compliance, then LMSVSD shall indemnify GUHSD against all liability by reason of such litigation including reasonable attorney's fees and expenses incurred by GUHSD in any such litigation whether or not any such litigation is prosecuted to judgment.

14. Amendment. This agreement sets forth all of the understanding of the parties hereto and any modification hereof must be in writing.

IN WITNESS WHEREOF the parties hereto have executed this agreement as of the day and year first above written.

LA MESA-SPRING VALLEY SCHOOL DISTRICT

GROSSMONT UNION HIGH SCHOOL DISTRICT

By: _____
David Feliciano
Assistant Superintendent, Business Services

By: _____
Scott Patterson
Deputy Superintendent, Business Services

Approved by the Board of Education on
_____, 2015

Approved by the Governing Board on
_____, 2015

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 1, 2015**

PREPARED BY: Karen Walker, Ed.D.
Assistant Superintendent, Learning Support

ITEM NUMBER: LS-1 New Business

Action Item

Authorization to Enter into a Memorandum of Understanding with San Diego Youth Services for the HERE Now School-Based Suicide Prevention and Early Intervention Program

The HERE Now School-Based Suicide Prevention and Early Intervention Program provides services to schools on suicide prevention and early intervention.

The program has three components: first, a multi-level suicide prevention program implemented through the public health approach; second, evidence-based practices focusing on reducing risk and enhancing protective factors for students; and lastly, the implementation of a comprehensive and collaborative approach to suicide prevention for at-risk middle school youth including support services.

ADMINISTRATIVE RECOMMENDATION

It is recommended authorization be granted to enter into the attached Memorandum of Understanding with San Diego Youth Services for the HERE Now School-Based Suicide Prevention and Early Intervention Program for the 2015-2016 school year.



**Memorandum of Understanding
Between
San Diego Youth Services
And
La Mesa- Spring Valley School District**

This is a Memorandum of Understanding between San Diego Youth Services (SDYS) and **La Mesa-Spring Valley School District**. While this is not a legally binding document, this Memorandum does indicate a voluntary agreement to implement the following service delivery plan for the HERE Now School Based Suicide Prevention and Early Intervention Program designed by the aforementioned party and other participating collaborators.

- I. **Purpose:** The purpose of the Memorandum of Understanding is to maintain the effective working relationship established between SDYS and the La Mesa- Spring Valley School District for the purpose of implementing coordinated services in the proposed program. The goal of this program is: “To help At Risk youth.”
- II. **Term:** This Memorandum of Understanding shall begin on September 2, 2015 and will extend through June 30, 2016. Either party can give written notice 30 days in advance of the intent to withdraw from collaboration.
- III. **Description of Participation:**
 - A. **La Mesa-Spring Valley School District** agrees, per this memorandum, to provide the following:
 1. Designate an individual as a point of contact for the program.
 2. Provide venues for showing videos on suicide prevention, early warning signs and protective factors to students, school staff and care givers.
 3. Distribute school/ community wide information with a phone number to a Crisis line.
 4. Strategies to enlist teacher and parent participation seminars and classes on youth depression and suicide prevention.
 5. Assistance with distribution of flyers school/community wide with crisis phone numbers provided to students where they can talk to caring adults anonymously about friends/peers they are concerned may be suicidal, isolated or depressed.
 6. Communicate immediately if problems/concerns arise with students or program implementation.
 - B. **San Diego Youth Services** agrees, per this memorandum, to provide the following:
 1. Provide oversight, facilitation and coordination of the program design, implementation, service delivery, information management, and reporting to ensure that a high caliber of services is maintained.

2. SDYS will provide education to school staff, parents/guardians, and students about suicide prevention
 - Parent meetings
 - Classroom activities/Assemblies
 - Staff meetings
3. Designate an individual as a point of contact for the program.
4. Provide cross training relating to the implementation of the model
5. Provide tracking forms for reporting purposes
6. Be available to provide support and assistance
7. Assessment for safety issues.
8. Provide follow-up information to the family and community stakeholders
9. Provide resources to families throughout and on completion of services
10. Continue efforts to identify additional youth needs and provide additional information to enhance the program's service effectiveness and promote better outcomes for youth.
11. Provide an updated status report upon request.

IV. **Confidentiality:** The collaborative partner acknowledges that their staff may acquire information from a variety of sources concerning or belonging to SDYS during the term of this Memorandum that is confidential. Such confidential information includes but is not limited to all proprietary information on SDYS, including all information regarding its trade secrets, copyrighted materials, business plans and affairs, research, services, marketing strategies, financial condition, personnel, clients and donors, which has not been disclosed to the public by a duly authorized representative of SDYS. The collaborative partner agrees to maintain the confidentiality of this information. The collaborative partner also agrees that s/he will not directly or indirectly use or disclose any such information during or after the term of this Memorandum by SDYS to any persons or entities, unless such persons or entities are expressly authorized by duly authorized representatives of SDYS to receive such information.

V. **Value of Services:** No Money is transferred.

VI. **Termination:** This Memorandum of Understanding may be terminated for any reason by giving 30 days written notice.

Brian Marshall
Superintendent
La Mesa-Spring Valley School District

Date

Walter Philips
Executive Director
San Diego Youth Services

Date

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 1, 2015**

PREPARED BY: Karen Walker
Assistant Superintendent, Learning Support

ITEM NUMBER: LS-2 New Business

Action Item

**Authorization to Enter into a Special Education Master Contract with
The Speech Pathology Group for the 2015-2016 School Year**

The District contracts with California-certified nonpublic schools/agencies to provide services to a student when the District is unable to provide an appropriate special education program. At this time a number of students require the services of nonpublic schools or agencies.

Authorization is requested for the approval of a special education master contract with The Speech Pathology Group, a nonpublic agency, for speech language pathology (SLP) services in a not-to-exceed amount of \$125,000.00.

Agency Name	Amount
Current encumbered cost for all nonpublic schools/agencies through 6/30/2016	\$837,500.00
The Speech Pathology Group	Not-to-Exceed \$ 125,000.00
Total encumbered cost for all nonpublic schools/agencies	\$962,500.00

ADMINISTRATIVE RECOMMENDATION

It is recommended authorization be granted to enter into a special education master contract with The Speech Pathology Group for the 2015-2016 school year.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 1, 2015**

PREPARED BY: Tina Sardina
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-1 Human Resources Recommendations
Standard Recommendations

Action Item

The Human Resources recommendations which are attached for consideration at the September 1, 2015, Board of Education meeting are standard.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve/ratify the attached standard Human Resources recommendations as presented.

1. Standard Human Resources Recommendations – September 1, 2015

CERTIFICATED:

Approval of Contract:

Butera, Mendi	Teacher (temporary)	I-01	08/13/15
Chamberlin, Jennifer	Special Education Teacher (temporary)	I-01	08/31/15
Greene, Linda	Teacher (temporary)	VI-15	08/24/15
Laub, Jessica	Teacher (temporary)	I-01	08/13/15
Oberg, Valerie	Teacher (temporary)	I-01	08/17/15

CLASSIFIED:

Approval of Employment – Merit System:

Alfaro, Judith	Office Assistant II	34-B	08/12/15
Askin, Kerri	Library and Learning Resources Technician	37-A	08/18/15
Brooks, Claudia	School Bus Attendant	18-A	08/11/15
Esteban, Nancy	Paraprofessional- Special Education	21-A	08/24/15
Jones, Amber	Paraprofessional- Special Education	21-A	08/11/15
Millican, Deborah	Paraprofessional- Special Education	21-A	08/11/15
Montalvo, Maria	Library and Learning Resources Technician	37-A	08/17/15
Toscano, Whitney	Paraprofessional- Special Education	21-A	08/11/15
Raynes Fecher, Erika	Paraprofessional- Special Education	21-A	08/11/15
Remer, Danielle	Paraprofessional- Special Education	21-A	08/18/15
Shaw-Semple, Heather	Paraprofessional- Special Education	21-A	08/17/15
Villareal, Susan	Paraprofessional- Special Education	21-A	08/13/15

Approval of Termination of Employment – Merit System:

Barkley, Shane	Paraprofessional- Special Education (employment elsewhere)	21-A	06/22/15
Henze, Mary	Speech – Language Pathology Assistant (resigned)	69-C	07/24/15
Jester, Cindy	Health Aide (moving from area)	24-H	08/10/15

Approval of Employment:

Barnett, Safiya	Playground Attendant	\$9.18/hr	08/11/15
Provenzano, Marisa	Student Helper	\$10.52/hr	08/18/15
Serdah, Fatima	Student Helper	\$10.52/hr	08/18/15
Wash Jr., Andre	Playground Attendant	\$9.18/hr	08/11/15

Approval of Termination of Employment:

Ruise, Megan	Student Helper (dropped)	06/22/15
Chihwaro, Julie	Extended School Services Attendant (further education)	06/22/15
Martinez, Adelina	Student Helper (resigned)	06/22/15

Approval of Leave of Absence:

Levine, Sue Adeo	Occupational Therapist (family responsibilities)	08/13/15 – 11/10/15
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Approval of Change of Classification:

Barnette, Karen	From: Employee Attendance Technician	40-9	08/17/15
	To: Human Resources Technician	53-5	
Cano, Tina	From: Office Assistant II	34-3	08/12/15
	To: Human Resources Technician	53-1	

LECTURER/PRESENTER:

Organization/Name	Site/Department	NTE	Effective
Arms Wide Open	La Mesa Arts Academy	\$12,000.	09/01/15 – 05/14/16
East County San Diego Soccer Shots	La Mesa Dale	\$5,130.	09/01/15 – 04/15/16
Grossmont College Theatre Arts/A. Popko	Extended School Services	\$250.	07/01/15 – 06/30/16
Ignite Assemblies/K. Suter	La Mesa Arts Academy	N/A	09/01/15 – 06/17/16
Safety Child ID/D.Miranda or T.Bristow	Kempton Elementary	N/A	09/16/15
San Diego Model Railroad Museum/ R. LaFrance	Sweetwater Springs Elementary	N/A	08/20/15 – 06/17/16
Sharp Grossmont Hospital Medical Staff/Stomp Musicians/Percussionists	Casa de Oro Elementary	N/A	08/20/15 – 06/17/16
WestEd/D.Garegnani	Learning Support	\$60,000.	08/01/15 – 06/30/16

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 1, 2015**

PREPARED BY: Tina Sardina
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-2 Human Resources Recommendations
Authorization to Enter into a Memorandum of Understanding with
Orange Unified School District

Action Item

The District has hired several special education teachers who require a Beginning Teacher Support and Assessment (BTSA) Induction/Education Specialist Clear Credential Program in order to fulfill credentialing requirements for the Commission on Teacher Credentialing (CTC).

Our current BTSA Induction Program is not able to provide the required coursework and support to clear special education credentials as mandated by the CTC. Therefore, the District seeks to enter into a Memorandum of Understanding (MOU) with the Orange Unified School District to utilize their services to provide coursework, training and credentialing support services for our teachers who need to clear their Education Specialist credentials.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the attached Memorandum of Understanding with Orange Unified School District as presented.



**Orange Unified School District
Educational Specialist Clear Credential
Mild Moderate/Moderate Severe Coursework
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) is entered into by and between the Orange Unified School District, hereto fore called the "OUSD" and La Mesa Spring Valley School District heretofore referred to as the "LMSVSD". This MOU will delineate the agreements, responsibilities, terms, and reimbursements for the OUSD to provide Education Specialist/Mild Moderate/Moderate Severe coursework, training and credentialing support services to teachers within the La Mesa Spring Valley School District.

PROGRAM RESPONSIBILITIES:

OUSD agrees to:

- A. Act as approved Program Sponsor in collaboration with the La Mesa Spring Valley School District Beginning Teacher Support and Assessment (BTSA) Induction providing recommendations for the Education Specialist Clear Credential in accordance with the program standards of the California Commission on Teacher Credentialing.
- B. Provide on-line coursework (see attached syllabi) that meet the California Commission on Teacher Credentialing (CCTC) guidelines for approved programs.
- C. Provide on-line assignments and grading rubrics to ensure that Program Candidates are able to successfully demonstrate competence and course completion requirements.
- D. Provide face to face training, and coursework calibration for LMSVSD District Leadership/Instructors to ensure consistent implementation and fidelity to the OUSD Program across all LMSVSD participants. **Training will be limited to 10 LMSVSD District Leadership/Instructors per year.**
- E. Provide observation demonstration site recommendations (if needed).
- F. Provide a structured forum for Education Specialist/Mild Moderate/Moderate Severe Coursework Colloquium Exit Panel Presentations.
- G. Submit all documentation to the LMSVSD Participants to be used as part of the Education Specialist Clear Credential recommendation process.
- H. Provide on-going collaboration, communication and OUSD Program evaluation and opportunities.

LMSVSD agrees to:

- I. Provide high quality LMSVSD District leaders and instructors (see LMSVSD Instructor Requirements) to monitor and grade program participants' assignments based on approved course grading rubrics and guidelines.
- J. Provide LMSVSD technical support systems for the delivery of the on-line coursework. Complete, execute and return for each participating teacher the Signed OUSD Electronic Agreement one week prior to the opening of each course.
- K. Collaborate with OUSD in the selection and assignment of observation demonstration sites.
- L. Participate and/or provide Education Specialist candidates with a structured Education Specialist/Mild Moderate/Moderate Severe Coursework Colloquium Exit Panel Presentation forum.
- M. Maintain fidelity to the grading rubrics and guidelines for course completion.
- N. Maintain on-going communication, collaboration and OUSD Program evaluation.

LMSVSD INSTRUCTOR REQUIREMENTS

The LMSVSD Instructors must meet the following requirements:

- A. Demonstrate certificated experience working with students within the Education Specialist/Mild Moderate/Moderate Severe instructional settings.
- B. Attend the OUSD Education Specialist/Mild Moderate/Moderate Severe Instructors Training for program use and calibration at a time and date that is mutually agreeable by both parties.
- C. Grade all course assignments based on the rubrics established by the OUSD.
- D. Schedule site observations for LMSVSD Participants as appropriate to the assignments delineated within each course syllabus.
- E. Participate as an Education Specialist/Mild Moderate/Moderate Severe Coursework Colloquium Exit Panel member and adhere to the OUSD rubric in grading candidate coursework presentations.

TERMS and TERMINATION

This agreement shall be effective from July 1, 2015 until June 30, 2016 and is renewable annually, by mutual written agreement. The MOU may be amended by mutual consent of the parties and may be terminated by either OUSD Program or LMSVSD upon thirty (30) days advance written notification prior to the beginning of the semester.

PAYMENT

LMSVSD agrees to pay OUSD for unlimited usage of the Education Specialist/Mild Moderate/Moderate Severe on-line courses totaling \$2,000 per year. Payment shall be received within 30 days of invoice.

COURSE INFORMATION

- Participants must complete, execute and return with payment the Signed OUSD Electronic Agreement one week prior to the opening of each course.
- LMSVSD will grade coursework on their "on-line system".
- LMSVSD will complete all the grading of course content assignments in accordance with the OUSD assignment rubrics.
- Final documentation for all courses will be posted within 4 weeks following the close of each coursework window. It will be the responsibility of the course participants to communicate course results with the LMSVSD Human Resources Department.

GOVERNING LAW/FORUM SELECTION

This contract is made, entered into and executed in Orange County, California, and the parties agree that any legal action, claim or proceedings arising out of or connected with this Contract shall be filed in the applicable court in Orange County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this MOU.

NO THIRD PARTY OBLIGATIONS

The execution and delivery of this MOU shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

RECORD RETENTION AND INSPECTION

All parties shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this MOU. All records shall be kept and maintained by OUSD Program and made available to LMSVSD for a period not less than five (5) years.

OTHER TERMS AND CONDITIONS

All products and materials developed by the Program are the exclusive property of the OUSD. LMSVSD District employees, staff, participating teachers, shall not have the right to disseminate, market or otherwise use the products or materials without expressed written permission of the OUSD designee.

ORANGE UNIFIED SCHOOL DISTRICT

BY

Claudio (Joe) Sorra,
Deputy Superintendent, Business Services/CBO

Date

7/19/15

LA MESA SPRING VALLEY SCHOOL DISTRICT

BY

Chief Financial Officer

Date

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 1, 2015**

PREPARED BY: Tina Sardina
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-3 Human Resources Recommendations
Authorization to Enter into an Agreement with Point Loma Nazarene University

Action Item

Each year, various institutions of higher education provide assistance with professional training for various certificated positions including teachers, counselors, psychologists, speech-language pathologists and school nurses.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board grant authorization to enter into the attached Agreement with Point Loma Nazarene University to provide assistance with professional training for various certificated positions.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into and executed as of **September 1, 2015** by and between **Point Loma Nazarene University ("PLNU")**, referred to here as the University, and **La Mesa-Spring Valley School District**, referred to here as the District with respect to the following matters:

- A. The Parties to this MOU desire to set forth their respective responsibilities concerning the delivery of post-baccalaureate programs offered by PLNU which may include the following: Intern Credential the Level I Preliminary and the Level II Professional Clear Credentials for Special Education (Mild-Moderate and Moderate Severe Education Specialist Credentials), the Preliminary and Clear Administrative Services credential, the Pupil Personnel Services Credential, and the Master of Arts in Education with concentrations in Teaching and Learning, Educational Leadership, Counseling, The Master of Arts in Special Education degree, and Early Student Teaching Field Experience/Clinical Practice. The selected programs in any given academic year will be referred to as the PLNU Partnership Programs.

NOW THEREFORE, the parties agree as follows:

B. Program Description

The *PLNU Partnership Programs* will be operated in accordance with the following:

1. Under the terms and conditions in this agreement, PLNU will provide California Commission on Teacher Credentialing (CCTC) approved programs. This may include the Preliminary Credentials in Multiple Subject, Single Subject, and Education Specialist both Mild-Moderate and Moderate Severe for teachers teaching with Intern Credentials and Professional Clear Credentials for the Education Specialist (Mild-Moderate and Moderate Severe.) Additional CCTC approved programs may include the Preliminary and Professional Credentials in Administrative Services and the Pupil Personnel Services Credential, Early Student Teaching Field Experience/Clinical Practice.
2. Under the terms and conditions of this agreement, PLNU will also provide Master of Arts in Education courses of study with concentrations in Teaching and Learning and Special Education that incorporate and augment the BTSA Induction standards to the graduate-M.A. level. **District** teachers will be provided the instruction and support to present BTSA evidence of proficiency aligned with induction standards to meet specific PLNU course requirements.

Memorandum of Understanding – PLNU and La Mesa-Spring Valley School District

3. **The District** will validate the completion of BTSA/Induction requirements at a proficient level for candidates seeking graduate course credit for meeting BTSA formative assessment and induction standards.

C. Tuition

Each participating teacher will be responsible for paying his/her own assessed tuition rate to PLNU according to a specified schedule.

D. Termination

This MOU may be terminated by either party with a written notice from the party initiating the termination. The termination notice may only apply to future PLNU semester or quad, for which this MOU applies, and the MOU cannot be terminated for the semester or quad currently being taught at the time notice of termination is given. In such cases, PLNU and **District** teachers enrolled in the PLNU Partnership Program will establish a new agreement between PLNU and the respective candidates. In the event that the Program is terminated for any reason, PLNU will extend every effort to ensure candidates will be able to complete the program at the mutually agreed upon rate. Any tuition discount associated with this Partnership Program ends with the termination of this agreement. New candidates will not be permitted to enroll or receive the discount rate.

E. General Liability Insurance

The DISTRICT does not furnish workers' compensation insurance for PLNU students participating in this program. COLLEGE/UNIVERSITY, at its discretion, may maintain at its sole expense workers' compensation and employers liability for students who are participating in this program.

The University shall provide and maintain commercial general liability insurance acceptable to the District in the minimum amount of \$1,000,000 per occurrence for bodily injury, personal injury, and property damage, with an aggregate limit twice the occurrence limit. The University shall furnish to the District, upon request, proof of the above coverage in the form of certificates of insurance.

The District shall provide and maintain: commercial general liability insurance acceptable to the District in the minimum amount of \$1,000,000 per occurrence for bodily injury, personal injury, and property damage, with an aggregate limit twice the occurrence limit. The District shall furnish to the University, upon request, proof of the above coverage in the form of certificates of insurance.

F. Indemnification

The University shall hold harmless, defend, and indemnify the District and its officers, employees, and agents from any and all losses, demands, claims, damages (including costs and attorneys fees), or causes of action arising from any negligent or willful act of the University, its officers, employees, agents or student teachers incurred in the performance of this Agreement.

Memorandum of Understanding – PLNU and La Mesa-Spring Valley School District

The District shall hold harmless, defend, and indemnify the University and its officers, employees, and agents from any and all losses, demands, claims, damages (including costs and attorneys fees), or causes of action arising from any negligent or willful act of the District, its officers, employees, or agents incurred in the performance of this Agreement

G. Term

The term of this MOU shall be for a term beginning **September 1, 2015**. Each party shall be bound from the date signed by both parties until **August 31, 2020** (end of the PLNU academic year then in progress). The MOU will be reviewed and extended for the next academic year by mutual agreement if there are no substantive changes that would require action by either entity governing bodies.

H. Miscellaneous.

Entire Agreement

This MOU constitutes the final, complete and exclusive statement of the terms of the agreement between the parties pertaining to the PLNU credential and advanced degree programs identified in this agreement. The MOU supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this Agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Agreement.

Amendment The provisions of the MOU may be modified only by mutual agreement of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.

Waiver Any of the terms or conditions of this MOU may be waived at any time by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance or satisfaction either of that term or condition as it applies on a subsequent occasion or any other term or condition of this MOU.

Assignment Neither party may assign any rights or benefits or delegate any duties under this MOU without the written consent of the other party or parties. Any purported assignment without written consent shall be void.

Parties in Interest Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third persons to any party of this MOU.

Severability If any provision of this MOU is held by a court or arbitrator of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU

Memorandum of Understanding – PLNU and La Mesa-Spring Valley School District

shall continue in full force and effect and shall in no way be impaired or invalidated.

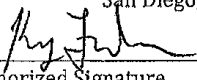
Governing Law The rights and obligations of the parties and the interpretation and performance of this MOU shall be governed by the laws of California, excluding any statute which directs the application of the laws of another jurisdiction.

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first set forth above.

For Point Loma Nazarene University:

Name: Kerry D. Fulcher, Ph.D.

Title: Provost and Chief Academic Officer
Address: Point Loma Nazarene University
3900 Lomaland Dr.
San Diego, CA 92106

 Date 6-25-15
Authorized Signature

PLNU Contact:

Name: Deborah E. Erickson, Ed.D.
Title: Dean, School of Education
Address: Point Loma Nazarene University
4007 Camino Del Rio South, Suite 400
San Diego, CA 92108

Partner

Name:

Title: _____ Date: _____
Authorized Signature

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 1, 2015**

PREPARED BY: Tina Sardina
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-4 Human Resources Recommendations **Action Item**
Approval to Establish the Position of Director, Student Supports

In order to better serve the needs of our students, the position of Director, Student Supports would be established. Under the direction of the Assistant Superintendent, Learning Support, the Director of Student Supports would be responsible for planning, implementing, and maintaining the many student support programs in the District. Goal four of the Local Control Accountability Plan (LCAP) states: "The District will increase student engagement and school climate and create a sense of school connectedness and safety. The District will increase school attendance rates, and decrease chronic absenteeism rates and school suspension rates." This is a substantial focus for the District and the Director would be working with principals, school-based social workers, and school counselors in this area. This specifically includes leading the work in positive behavior supports, resiliency, anti-bullying, behavior interventions, mental health services and character education. Additionally, the Director would oversee Quest Community Day School, the Administrative Review Panel (ARP), Inter- and Intra-District Transfers, Comprehensive School Safety Plans, the Crisis Management Team, Student Handbooks, and Parent Rights and Responsibilities Guides.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the certificated management position of Director, Student Supports, and the typical duties set forth in the attached job description.

LA MESA-SPRING VALLEY SCHOOL DISTRICT
CERTIFICATED ADMINISTRATIVE DESCRIPTION

DIRECTOR, STUDENT SUPPORTS

PRIMARY FUNCTION:

Under the direction of the Assistant Superintendent Learning Support, the Director of Student Supports is responsible for directing the planning, delivery, and evaluation of all aspects of the District's student support services including professional development, resources and materials, program design and data collection and analysis.

Professional Responsibilities

1. Compile and analyze data, perform basic accounting and audit services as required for documentation and program planning.
2. Implement District and other mandated policies, procedures and/or processes for the purpose of providing direction and/or complying with mandated requirements.
3. Maintain awareness and understanding of current educational trends and developments through professional literature, by attending conferences, site and District meetings.
4. Maintain personal standards of grooming and professionalism.
5. Maintain standard of promptness in carrying out assignments.
6. Meet professional standards required of all administrators as described in the California Professional Standards for Educational Leaders.

ESSENTIAL FUNCTIONS:

1. Organize, implement and evaluate on an on-going basis the comprehensive student services program.
2. Revise district policies to be in compliance with Federal and State regulations as needed.
3. Administer the Quest Community Day School and coordinate systemic procedures for placement and program implementation.
4. Coordinate the planning and delivery of professional development programs for positive behavior supports, resiliency, anti-bullying, behavior interventions, school-based counseling, mental health services, health related services, playground supervision, school safety, and character education.
5. Coordinate the scheduling of Administrative Review Panel (ARP) hearings.
6. Develop collaborative interagency partnerships to support children and youth.
7. Develop procedures, provide direction and staff development and monitor compliance of Section 504 of the Rehabilitation Act of 1972 and the Americans with Disabilities Act (ADA) as it relates to students.
8. Interpret federal, state and District regulations and policies pertaining to attendance, enrollment and custody.
9. Investigate, apply, and implement grant programs promoting student health and well-being.
10. Oversee the intra- and inter-district transfer process.
11. Supervise and assist in the coordination of district nurses, health technicians, school social workers, counselors, behavior intervention specialists, and mental health services.
12. Assist in the preparation and monitoring of the Student Support budget.
13. Provide direction and coordination for the development of School Safety Plans, Student Handbooks, and Parent Rights and Responsibilities Guide.
14. Analyze the District's needs for student support programs and prepare reports, proposals and recommendations to obtain approval and/or external funding.
15. Manage the contracts with external agencies that fall under student supports.
16. Oversee the coordination of the crisis management team related to crises with psychological components.
17. Serve as the custodian of student records.
18. Administer all aspects of the Administrative Review Panel process.

19. Act as a liaison between the District, the Sheriffs' Department, the La Mesa Police Department, the El Cajon Police Department, and the County Probation Department.
20. Oversee District participation in East County SARB and school site SART meetings and provide the completed documentation regarding student attendance and truancy issues.
21. Consult with parents regarding student behavior, attendance, and truancy.
22. Chair District committees related to student well-being.
23. Serve as the Uniform Complaint Officer and Office of Civil Rights liaison.

Other Duties and Responsibilities

1. Function as a member of the District Management Team, and Learning Leaders performing any and all other duties as assigned by the Superintendent and Assistant Superintendent of Learning Support.
2. Promote good health and wellness practices.

QUALIFICATION STANDARDS:

Ability – Above average recommendations from administrative supervisors or other professionals who have observed the candidate's personal characteristics, scholastic attainment, ability to communicate effectively, and performance.

EXPERIENCE:

Minimum five years teaching experience in a public school setting. Supervisory experience preferred.

EDUCATION/CREDENTIALS:

Valid teaching credential

Master's degree in Educational Administration or Educational Leadership

Administrative Services Credential

KNOWLEDGE AND ABILITIES:

Knowledge of:

Oral and written English communication skills.

Interpersonal skills using tact, patience and courtesy.

Ability to:

Establish and maintain cooperative and effective working relationships with others.

Work with a significant diversity of individuals and/or groups.

Maintain confidentiality and use discretion.

WORKING CONDITIONS:

Environment:

Indoor and outdoor work environment.

Physical Abilities:

Hearing and speaking to exchange information and make presentations.

Lifting books, materials, and equipment to execute lessons and presentations.

Seeing to read, prepare and review a variety of activities, and to monitor student activities.

**MINUTES
BOARD OF EDUCATION MEETING
LA MESA-SPRING VALLEY SCHOOL DISTRICT
REGULAR MEETING: August 18, 2015**

The meeting was called to order at 7:00 p.m. at the Education Service Center by the President, Mr. Winet.

The President led the Pledge of Allegiance to the Flag.

Board members present: Babbitt, Chong, Duff, Turner, Winet

Board members absent: None

Staff members present Feliciano, Marshall, Martinez, Sardina,
on assignment: Walker

It was moved by Chong, seconded by Duff, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to approve the minutes of the regular meeting of August 4, 2015, as presented.

COMMUNICATIONS

School Social Worker Salary Schedule

Email from SDCOE announcing the 14th Annual Honoring Our Own Awards Dinner on March 18, 2016

Symposium Highlights PowerPoint

Email from Julie Juare, School Office Manager, Spring Valley Middle School, commending Bruce Crenshaw, Homeless Liaison; Pete Ramos, Skilled Maintenance Worker II and Colleen Hackner, Secretary, Maintenance Department, for going out of their way to help children in our District

AGENDA

It was moved by Chong, seconded by Duff, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to approve the agenda as modified, pulling Item B-1c (AKA Head Start) from the consent calendar and voting on this item separately.

HEARING SESSION

The President announced a hearing for anyone who wished to address the Board on any topic relating to public education. There being no one wishing to address the Board, the session was closed.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

**ESTABLISHMENT OF
QUORUM**

MINUTES
Approved as presented

COMMUNICATIONS

School Social Worker Salary
Schedule

Annual Honoring Our Own
Awards Dinner

Symposium Highlights

J. Juare, SOM, SVMS
Commendation: B. Crenshaw,
P. Ramos, & C. Hackner

AGENDA

Approved as modified

HEARING

REPORTS OF OFFICERS OF THE BOARD

In accordance with provisions of the California Education Code Section 45266 and Personnel Commission Rules and Regulations 20.400.3, an annual report must be prepared which details the activities of the Personnel Commission during the preceding year. The written report was presented to the Board and Dr. T.R. Lin, Director, Classified Personnel and Secretary to the Personnel Commission, was present in the audience to respond to any questions regarding the attached 2014-2015 report.

All certificated managers attended the annual Symposium on July 23 & 24, and then attended an extension of the Symposium with teacher leaders on August 6 & 7. During these four days, District Learning Support staff, along with Kimberly Alexander, President, Partnership for Education and Professional Development; and Horatio Sanchez, President, Resiliency, Inc., presented the areas of focus for the 2015-16 school year. The areas of focus include Academic Content Standards (Integrated English Language Development (ELD) and Writing Workshop); Instructional Practice (Program for Acceleration, Challenge, and Enrichment (PACE)); and Student Engagement and School Climate (supporting teachers with difficult classroom behaviors and creating a climate for closing the achievement gap). Karen Walker, Assistant Superintendent, Learning Support, presented information on the areas of focus and responded to clarifying questions.

NEW BUSINESS

The Board took no action regarding nominations for California School Boards Association (CSBA) Directors-at-Large, American Indian, Black and County.

It was moved by Babbitt, seconded by Turner, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to approve the following:

Purchase Orders July 21 through August 4, 2015 totaling \$2,075,773.56

Warrants July 22 through August 4, 2015 totaling \$349,010.46

Expenditures in the amount of \$1,328

Acceptance of SB 564 Financial Disclosure

It was moved by Babbitt, seconded by Duff, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Winet; Noes: None; Absent: None; Abstain: Turner, to ratify a Renewed Lease Agreement with AKA Head Start at Casa de Oro Elementary School.

REPORTS

2014-2015 Annual Report on
Personnel Commission

2015 Management Symposium
Update

NEW BUSINESS

**Nominations for CSBA
Directors-at-Large, American
Indian, Black & County**
No Action

Consent Calendar
Approved

Purchase Orders

Warrants

Revolving Cash Fund
Reimbursements from the
General Fund

Acceptance of
SB 564 Financial Disclosure

**Renewed Lease Agrmt.
w/AKA Head Start at CDO**
Ratified

It was moved by Babbitt, seconded by Turner, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to ratify Agreement with Lemon Grove School District to Provide Nutrition Services Consulting.

**Agrmt. with Lemon Grove
School District for Nutrition
Services Consulting**
Ratified

It was moved by Duff, seconded by Babbitt, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to authorize administration to enter into a Memorandum of Understanding with Santee School District for Education for Homeless Children and Youth Consortium Grant.

**MOU with Santee School
District for Education for
Homeless Children & Youth
Consortium Grant**
Authorized

It was moved by Turner, seconded by Duff, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to authorize administration to enter into a Special Education Master Contract with Banyan Tree Foundations and Stein Education Center for the 2015-2016 School Year.

**Sp.Ed. Master Contracts with
Banyan Tree Foundations &
Stein Education Center**
Authorized

It was moved by Babbitt, seconded by Chong, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to authorize administration to enter into a Memorandum of Understanding with the Tariq Khamisa Foundation.

**MOU with Tariq Khamisa
Foundation**
Authorized

It was moved by Turner, seconded by Babbitt, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to authorize administration to enter into an Amended Medi-Cal Billing Services Agreement with San Joaquin County Office of Education.

**Amended Medi-Cal Billing
Services Agrmt. w/San
Joaquin County Office of
Education**
Authorized

HUMAN RESOURCES RECOMMENDATIONS

It was moved by Turner, seconded by Duff, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to approve standard Human Resources recommendations as amended to include two additional Lecturer/Presenter and/or Short-Term Employment forms.

**Human Resources
Recommendations**
Approved as amended

It was moved by Duff, seconded by Babbitt, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to authorize administration to contract with Colleges, Universities, and Local High School Districts for Student Teaching and Professional Training Programs, Including Work-Study Programs.

**Contract with Colleges,
Universities & Local High
School Districts for Student
Teaching, Training Programs**
Authorized

It was moved by Babbitt, seconded by Chong, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to certify the following managers as competent to evaluate teachers: Noelle Suffield, Jon McEvoy, and Lori Tan.

**Certification of Managers as
Competent to Evaluate
Teachers**
Certified

It was moved by Chong, seconded by Babbitt, and carried unanimously with the following votes: Ayes: Babbitt, Chong, Duff, Turner, Winet; Noes: None; Absent: None, to approve the establishment of new Certificated Position and Salary Schedule for School Social Worker.

**New Certificated Position and
Salary Schedule for School
Social Worker**
Established

ANNOUNCEMENTS, REPORTS, COMMUNICATIONS FROM THE BOARD

Mr. Babbitt announced he met with the La Mesa Environmental Sustainability Committee. They are planning an Urban Trails Art Walk at the Farmers Market on November 14 and will once again request the use of District easels for this event.

Mr. Duff announced he attended the Intergenerational Games Planning Committee.

Mr. Duff announced he, along with the Superintendent and David Feliciano, attended the SDG&E rate increase meeting with Assemblymember Shirley Weber, who is investigating this issue.

Dr. Turner expressed an interest in the Back-to-School dates.

The Superintendent announced projected enrollment is 12,123. As of this date, enrollment is at 12,009, 178 more than last year at this time.

The Superintendent announced the branding retreat on September 2 and 3. Dr. Turner and Mr. Duff will attend on behalf of the Board.

At 8:40 p.m. the President announced a recess.

CLOSED SESSION

At 8:50 p.m. the President called for a closed session to discuss negotiations update – LMSV Teachers Association; negotiations update – California School Employees Association (CSEA), Chapter 419; negotiations update – Administrators Association and other Unrepresented Bargaining Groups; and conference with legal counsel – existing litigation (LMSVSD v Mountain Empire Unified School District; and College Preparatory Middle School.) The Superintendent; Board; and Assistant Superintendents Business, Human Resources and Learning Support adjourned to the session, which was held in the Boardroom.

The meeting was adjourned at 9:04 p.m.

Brian Marshall, Secretary to the Board of Education

Approved and ordered into the proceedings of the District at the next regular meeting of the Board of Education to be held September 1, 2015.

Emma Turner, Clerk of the Board of Education