

La Mesa-Spring Valley School District

Board of Education

September 3, 2013

Our Purpose

To Inspire Learning and Respect

Our Vision

**La Mesa-Spring Valley School District is a
community of life-long learners who engage in
continuous improvement and contribute positively to
a global society, within a safe learning environment**

**4750 Date Avenue
La Mesa, California 91941-5293
Phone: (619) 668-5700
FAX: (619) 668-4619**

AGENDA
BOARD OF EDUCATION MEETING
LA MESA-SPRING VALLEY SCHOOL DISTRICT
REGULAR SESSION: Tuesday, September 3, 2013 - 7:00 P.M.
PLACE: Education Service Center, 4750 Date Avenue, La Mesa, CA

OPENING PROCEDURE

1. Call to Order
2. Pledge of Allegiance
3. Establishment of Quorum

MINUTES OF PREVIOUS MEETING(S)

Action

COMMUNICATIONS

APPROVAL OF AGENDA

Action

HEARING

1. Public Hearing – General Matters Regarding Education

REPORTS OF OFFICERS OF THE BOARD

- | | | |
|----|--------------------------------------------|-------------|
| 1. | Academic Program Progress Report | Information |
| 2. | 2012-13 Unaudited Actuals Financial Report | Information |

NEW BUSINESS

BUSINESS SERVICES

- | | | |
|----|---------------------------------------------------------------------|--------|
| 1. | Authorization to Approve 2012-13 Unaudited Actuals Financial Report | Action |
|----|---------------------------------------------------------------------|--------|

SUPERINTENDENT

- | | | |
|----|-------------------------------------------------------------------------------------------------------------------------------------|--------|
| 1. | Nominations for California School Boards Association (CSBA) Board of Directors, Directors-at-Large, American Indian and Black | Action |
|----|-------------------------------------------------------------------------------------------------------------------------------------|--------|

BUSINESS SERVICES (cont.)

- | | | |
|----|------------------------------------------------------------|-------------------|
| 1. | Consent Calendar* | Action |
| | a. Ratification of Purchase Orders and Warrants | |
| 2. | Resolution 12-13-07, Adopting the Gann Limit | Roll Call Vote |
| 3. | Rejection of Claim – Injury at Highlands Elementary School | Action |

LEARNING SUPPORT

- | | | |
|----|--------------------------------------------------------------------------------------------|--------|
| 1. | Authorization to Enter Into a Memorandum of Understanding with San Diego Youth Services | Action |
| 2. | Authorization to Enter Into Special Education Master Contracts for the 2013-14 School Year | Action |
| 3. | Acceptance of Gift – Parkway Middle School | |

HUMAN RESOURCES RECOMMENDATIONS

- | | | |
|----|------------------------------------------|--------|
| 1. | Standard Human Resources Recommendations | Action |
| 2. | Approval of Certificated Job Description | Action |

ANNOUNCEMENTS, REPORTS, COMMUNICATIONS FROM THE BOARD

RECESS

CLOSED SESSION (Government Code 54957)

1. Negotiations Update – LMSV Teachers Association (GC 54957)
2. Negotiations Update – California School Employees Association (CSEA), Chapter 419 (GC 54957)
3. Negotiations Update – Administrators Association and Other Unrepresented Bargaining Groups (GC 54957)

ADJOURNMENT

* Items may be removed from the Consent Calendar for separate action.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at 619-668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Education in advance of their meetings may be viewed at the Education Service Center located at 4750 Date Avenue, La Mesa, California 91941. In addition, if you would like a copy of any record related to an item on the agenda, please contact Barbara Martinez, Board Recording Secretary, at 619-668-5700, Ext. 6383 or e-mail: barbara.martinez@lmsvsd.k12.ca.us

Board of Education agendas and minutes are, by law, public documents. Please note the La Mesa-Spring Valley School District posts Board agendas and minutes on the Internet.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: **Brian Marshall**
 Superintendent

ITEM NUMBER: **H-1 Public Hearing**
 General Matters Regarding Education

A hearing session will be announced for anyone who wishes to address the Board on any topic relating to public education.

Each speaker who wishes to address the Board must complete a *Request to be Heard* card (located on the table near the entrance) and submit it to the President of the Board of Education or the Recorder prior to the opening of the meeting. Speakers shall be allotted no more than three (3) minutes each for their remarks. A yellow card will be shown when the speaker has one minute remaining and a red card when time is up.

Please note that Government Code 54952.2 prohibits the Board from taking action or discussing anything that is not on this agenda. Therefore, the Board will not be able to comment on any topic that is not on this evening's agenda.

La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013

PREPARED BY: Karen Walker, Ed.D.
Assistant Superintendent, Learning Support

ITEM NUMBER: R-1 Report of Officers of the Board
Academic Program Progress Report

A key component of the California Public Schools Accountability Act of 1999 (PSAA) and the Federal No Child Left Behind Act of 2001 (NCLB) is standardized testing in grades 2-8. In late April and May 2013 all 2nd-8th-grade students enrolled in La Mesa-Spring Valley schools participated in the California Standardized Testing and Reporting programs (STAR). The STAR program includes the California Standards Test (CST), California Alternate Performance Assessment (CAPA), California Modified Assessment (CMA), and the Standards Test in Spanish (STS).

STAR results provide individual student reports that indicate a student's performance on grade-level standards (advanced, proficient, basic, below basic, far below basic) on the CST, CAPA, CMA, and STS. Aggregated scores are also reported at the District, school and grade level. Each level receives reports detailing student performance in each area tested.

The PSAA then requires all school data be transformed into an Academic Performance Index score (API). In addition NCLB requires all schools receiving federal Title I funds meet Adequate Yearly Progress (AYP) targets. AYP includes several Annual Measurable Objectives (AMO's). These apply to the whole school as well as any significant subgroup. AMOs for the 2012-2013 year include:

- 89.2% of students tested must score proficient or advanced in English/language arts;
- 89.5% of students tested must score proficient or advanced in math;
- 95% of total student enrollment and every significant subgroup must be tested;
- Schools must meet their API growth or be above the API status bar of 770

On March 11, 2011, the State Board of Education (SBE) took action to assign Corrective Action to Year 3 Program Improvement districts. The Corrective Action assigned is labeled a "moderate" Corrective Action intervention. One of the requirements of Year 3 Program Improvement districts is to report to the Board and submit to the California Department of Education a PI Year 3 LEA Plan Evidence of Progress Report.

Karen Walker, Assistant Superintendent, Learning Support will present the Accountability Progress Report, District and school Program Improvement status, Program Evaluation, Evidence of Progress Report, and respond to clarifying questions.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: **Lori Wigg**
 Assistant Superintendent, Business Services

ITEM NUMBER: **R-2 Reports of Officers of the Board**
 2012-13 Unaudited Actuals Financial Report

On June 18, 2013, the Board adopted the 2013-14 District Budget. At that time the actual revenues and expenditures for 2012-13 were estimated until the fiscal year was closed. Pursuant to Education Code 42100, the governing board is required to approve the District's Unaudited Actuals Financial Report on or before September 15 of each year for the preceding fiscal year.

Lori Wigg, Assistant Superintendent, Business Services, will present additional information on the 2012-13 Unaudited Actuals Financial Report and respond to clarifying questions.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: **Lori Wigg**
 Assistant Superintendent, Business Services

ITEM NUMBER: **B-1 New Business** **Action Item**
 Authorization to Approve 2012-13 Unaudited Actuals Financial Report

Pursuant to Education Code 42100, the governing board is required to approve the District's Unaudited Actuals Financial Report on or before September 15 of each year for the preceding fiscal year.

The combined ending fund balance in the General Fund as of June 30, 2013, was \$10,883,183. The unrestricted portion of the fund balance was \$9,361,049. Included in that amount is \$478,775 designated for stores inventory, revolving cash and minigrant carryovers. The restricted ending fund balance in the General Fund as of June 30, 2013, was \$1,522,134.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the enclosed Unaudited Actuals Financial Report for fiscal year 2012-13.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: **Brian Marshall**
 Superintendent

ITEM NUMBER: **S-1 New Business**
 Nominations for California School Boards Association (CSBA) Board of
 Directors, Directors-at-Large, American Indian and Black

Nominations for CSBA's Board of Directors, Directors-at-Large, American Indian and Black, are being accepted until September 30, 2013. The attached information provides details on the roles and responsibilities of a Director-at-Large and nomination procedures. School boards, which are CSBA members, are eligible to nominate board members from CSBA member districts or county offices of education for this position. Each board may nominate as many individuals as it chooses.

ADMINISTRATIVE RECOMMENDATION

Board members are urged to review the material and be prepared to discuss potential nominations for CSBA's Board of Directors, Directors-at-Large position.



Board of Directors

Roles and responsibilities

Members of the Board of Directors establish the vision, mission and goals for the association, and ensure that association activities and programs remain focused on those goals and the issues identified in CSBA's Policy Platform. The Board of Directors has the following powers and duties:

Statewide leadership

- › Adopts the vision, mission and goals of the association, and annually reviews progress toward achieving them.
- › Adopts final positions and policies that are consistent with the Policy Platform. Interim positions on statewide initiatives may also be adopted when the Policy Platform is silent on the issues but only after a reasonable effort has been made to obtain input from the Delegates between Delegate Assembly meetings.
- › Adopts final positions on legislation that are consistent with the Policy Platform. Final positions on legislation may also be adopted when the Policy Platform is silent on the issues but only after a reasonable effort has been made to obtain input from the Delegates between Delegate Assembly meetings.
- › Provides advocacy on behalf of children, public education, local boards and the association.
- › Serves on Board of Directors and other standing committees, councils, task forces and focus groups.
- › Receives reports and updates on major programs, consistent with the vision, mission and goals of the association.

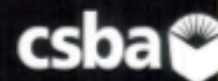
Regional and constituency leadership

- › Provides two-way communication with Delegate Assembly members and local board members.
- › Supports and participates in the association's activities and events.

Corporate responsibilities

- › Adopts the association's budget.
- › Adopts the association's Standing Rules.
- › Receives reports on corporate operations.
- › Approves the hiring and terms of employment of the executive director, upon recommendation of the Executive Committee.
- › Comments annually on the performance, and acts on the contract of the executive director, upon recommendation of the Executive Committee.
- › Abides by the Code of Ethics, Conflict of Interest Policy, and Whistleblower Policy as adopted by the Board of Directors and included in the association's Policy Statements.

Source: CSBA Bylaws, Article IV, Section 1. 11/12



2013 Director-at-Large, American Indian, Black or County Nomination Form

The nominations for Director-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education. *(Only a CSBA member County Board of Education may submit a nomination for the Director-at-Large, County seat.)* The U.S. Postal Service postmark or fax deadline for the nomination form and the required two letters of recommendation is **Monday, September 30.**

Two letters of recommendation are required to be submitted with this nomination form. *(Please submit a separate nomination form for each nominee.)*

The governing board of the _____ School District or County Office
Board of Education voted to nominate _____ as a candidate for
(Nominee name)
the following Director-at-Large position: *(please indicate)*

- ☐ Director-at-Large, American Indian
- ☐ Director-at-Large, Black
- ☐ Director-at-Large, County

The nominee is a member of the _____ School District or County
Office Board of Education, which is a member of CSBA. The nominee has given permission to be
nominated.

Signature of the Board Clerk or Board Secretary

Date

Return the nomination form and two letters of recommendation to:

Cindy Marks, President

California School Boards Association

3251 Beacon Blvd. | West Sacramento, CA 95691

(916) 371-4691 (800) 266-3382 | Fax: (916) 669-3305 or (916) 371-3407 | www.csba.org



2013 Director-at-Large, American Indian, Black or County Candidate Form

Due: Monday, October 7, 2013 (U.S. Postmark or fax -916.371.3407 or 916.669.3305)

This signed and dated candidate's form must be completed in the spaces provided; an optional, single-sided, one-page résumé may also be submitted. Please do not state "See résumé." Any page(s) exceeding this **two-page** form will **not** be printed in the Delegate Assembly agenda.

| | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------------|
| I am running for: (check one) <input type="checkbox"/> Director-at-Large, American Indian <input type="checkbox"/> Director-at-Large, Black <input type="checkbox"/> Director-at-Large, County | | |
| Name: _____ | Region: _____ | |
| District or COE: _____ | Years on board: _____ | ADA: _____ |
| Contact Number: _____ | E-mail: _____ | |

1. CSBA's Board of Directors is the governing body for the Association. What do you see as CSBA's greatest strength as an organization and what can the Board of Directors do to make it even stronger?

2. Given the governing roles and responsibilities for the Board of Directors to set direction and provide leadership, please describe the skills and experiences you would bring to the Board.

3. What is one characteristic that you believe every leader should possess?

4. What do you see as the biggest challenge facing school board members and how can CSBA help?

5. How do you plan to communicate and engage your constituents in the region or the state?

Signature

Date



2013 Meeting Calendar

Executive Committee, Board of Directors, Delegate Assembly

| Date | Day(s) | Meeting | Location |
|-----------------|----------------------|---------------------|------------|
| February 8 | Friday | Executive Committee | Sacramento |
| February 9-10 | Saturday - Sunday | Board of Directors | Sacramento |
| March 22 | Friday | Executive Committee | Sacramento |
| March 23-24 | Saturday - Sunday | Board of Directors | Sacramento |
| May 16 | Thursday | Executive Committee | Sacramento |
| May 17 | Friday | Board of Directors | Sacramento |
| May 18-19 | Saturday - Sunday | Delegate Assembly | Sacramento |
| September 20 | Friday | Executive Committee | Sacramento |
| September 21-22 | Saturday - Sunday | Board of Directors | Sacramento |
| December 2 | Monday | Executive Committee | San Diego |
| December 3 | Tuesday | Board of Directors | San Diego |
| December 4-5 | Wednesday - Thursday | Delegate Assembly | San Diego |
| December 5-7 | Thursday - Saturday | Annual Conference | San Diego |

Holidays (CSBA offices closed)

| | |
|------------------------|---------------------------|
| Tuesday, January 1 | New Year's Day (observed) |
| Monday, January 21 | Martin Luther King Day |
| Monday, February 18 | Presidents Day |
| Monday, May 27 | Memorial Day |
| Thursday, July 4 | Independence Day |
| Monday, September 2 | Labor Day |
| Monday, November 11 | Veterans Day (observed) |
| Thursday, November 28 | Thanksgiving Day |
| Friday, November 29 | CSBA Holiday |
| Wednesday, December 25 | Christmas Day |

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: **Lori Wigg**
 Assistant Superintendent, Business Services

ITEM NUMBER: **B-1a New Business (Consent Calendar)**
 Ratification of Purchase Orders and Warrants

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| Action Item |
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Purchase orders and warrants issued since the last Board meeting will be available at the meeting for review by the Board.

The following are submitted for ratification:

- I. Purchase Orders: 198 purchase orders have been processed, numbered H50617 through H50814, totaling \$530,385.26.
- II. Warrants: 147 warrants have been issued, dated August 8, 2013 through August 21, 2013, totaling \$462,508.19.
- III. Revolving Cash Fund Reimbursements: Zero (0) checks have been processed since the last Board meeting.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board ratify these purchase orders and warrants.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: Lori Wigg
 Assistant Superintendent, Business Services

ITEM NUMBER: B-2 New Business
 Resolution 12-13-07, Adopting the Gann Limit

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| Action Item |
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ROLL CALL VOTE

Education Code Section 42132 specifies school district governing boards shall adopt a resolution identifying their estimated appropriations limit for the current year, and their actual appropriations for the preceding year. Attached is a copy of the 2012-13 and 2013-14 Appropriations Limit Calculations.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board adopt the attached Resolution 12-13-07, to approve the calculations related to the District appropriations limit for the 2012-13 and 2013-14 school years.

| | 2012-13 Calculations | | | 2013-14 Calculations | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------|-------------------------|-------------------------------|--------------|-------------------------|
| | Extracted Data | Adjustments* | Entered Data/ Totals | Extracted Data | Adjustments* | Entered Data/ Totals |
| A. PRIOR YEAR DATA (2011-12 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE) | 2011-12 Actual | | | 2012-13 Actual | | |
| 1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column) | 64,961,070.41 | | 64,961,070.41 | | | 65,165,346.34 |
| 2. PRIOR YEAR GANN ADA (Preload/Line B9, PY column) | 11,909.69 | | 11,909.69 | | | 11,513.19 |
| ADJUSTMENTS TO PRIOR YEAR LIMIT | Adjustments to 2011-12 | | | Adjustments to 2012-13 | | |
| 3. District Lapses, Reorganizations and Other Transfers | | | | | | |
| 4. Temporary Voter Approved Increases | | | | | | |
| 5. Less: Lapses of Voter Approved Increases | | | | | | |
| 6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5) | | | 0.00 | | | 0.00 |
| 7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above) | | | | | | |
| B. CURRENT YEAR GANN ADA (2012-13 data should tie to Principal Apportionment Attendance Software reports) | 2012-13 P2 Report | | | 2013-14 P2 Estimate | | |
| 1. Total K-12 ADA (Form A, Lines 10, 26, & 29) | 11,513.19 | | 11,513.19 | 11,374.99 | | 11,374.99 |
| 2. ROC/P ADA** | | | | | | |
| 3. Total Charter Schools ADA (Form A, Line 26) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 4. Total Supplemental Instructional Hours** | | | | | | |
| 5. Divide Line B4 by 700 (Round to 2 decimal places) | | | | | | |
| 6. TOTAL P2 ADA (Lines B1 through B3 plus B5) | | | 11,513.19 | | | 11,374.99 |
| OTHER ADA (From Principal Apportionment Attendance Software) | | | | | | |
| 7. Apprentice Hours - High School | | | | | | |
| 8. Divide Line B7 by 525 (Round to 2 decimal places) | | | 0.00 | | | 0.00 |
| 9. TOTAL CURRENT YEAR GANN ADA (Sum Lines B6 plus B8) | | | 11,513.19 | | | 11,374.99 |
| C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62) | 2012-13 Actual | | | 2013-14 Budget | | |
| 1. Homeowners' Exemption (Object 8021) | 215,679.98 | | 215,679.98 | 215,682.00 | | 215,682.00 |
| 2. Timber Yield Tax (Object 8022) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 3. Other Subventions/In-Lieu Taxes (Object 8029) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 4. Secured Roll Taxes (Object 8041) | 22,257,042.16 | | 22,257,042.16 | 22,073,905.00 | | 22,073,905.00 |
| 5. Unsecured Roll Taxes (Object 8042) | 768,832.97 | | 768,832.97 | 761,418.00 | | 761,418.00 |
| 6. Prior Years' Taxes (Object 8043) | (64.30) | | (64.30) | 4,469.00 | | 4,469.00 |
| 7. Supplemental Taxes (Object 8044) | 540,929.27 | | 540,929.27 | 489,530.00 | | 489,530.00 |
| 8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045) | (2,528,474.00) | | (2,528,474.00) | (2,564,980.00) | | (2,564,980.00) |
| 9. Penalties and Int. from Delinquent Taxes (Object 8048) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 10. Other In-Lieu Taxes (Object 8082) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 11. Comm. Redevelopment Funds (Obj. 8047 & 8625) | 1,182,814.93 | | 1,182,814.93 | 1,046,325.00 | | 1,046,325.00 |
| 12. Parcel Taxes (Object 8621) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 15. Transfers to Charter Schools In Lieu of Property Taxes (Object 8096) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15) | 22,436,761.01 | 0.00 | 22,436,761.01 | 22,026,349.00 | 0.00 | 22,026,349.00 |
| OTHER LOCAL REVENUES (Funds 01, 09, and 62) | | | | | | |
| 17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17) | 22,436,761.01 | 0.00 | 22,436,761.01 | 22,026,349.00 | 0.00 | 22,026,349.00 |

| | 2012-13 Calculations | | | 2013-14 Calculations | | |
|------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|-------------------------|
| | Extracted Data | Adjustments* | Entered Data/ Totals | Extracted Data | Adjustments* | Entered Data/ Totals |
| EXCLUDED APPROPRIATIONS | | | | | | |
| 19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts) | | | 919,722.40 | | | 947,169.00 |
| OTHER EXCLUSIONS | | | | | | |
| 20. Americans with Disabilities Act | | | | | | |
| 21. Unreimbursed Court Mandated Desegregation Costs | | | | | | |
| 22. Other Unfunded Court-ordered or Federal Mandates | | | | | | |
| 23. TOTAL EXCLUSIONS (Lines C19 through C22) | | | 919,722.40 | | | 947,169.00 |
| STATE AID RECEIVED (Funds 01, 09, and 62) | | | | | | |
| 24. Revenue Limit State Aid - CY (objects 8011 and 8012) | 37,734,389.00 | | 37,734,389.00 | 37,667,762.00 | | 37,667,762.00 |
| 25. Revenue Limit State Aid - Prior Years (Object 8019) | 858.00 | | 858.00 | 0.00 | | 0.00 |
| 26. Supplemental Instruction - CY (Res. 0000, Object 8590)** | | 434,068.00 | 434,068.00 | | 0.00 | 0.00 |
| 27. Supplemental Instruction - PY (Res. 0000, Object 8590)** | | 0.00 | 0.00 | | 0.00 | 0.00 |
| 28. Comm Day Sch Addl Funding - CY (Res. 2430, Obj. 8311 and Res. 0000, Obj. 8590)** | | 0.00 | 0.00 | | 0.00 | 0.00 |
| 29. Comm Day Sch Addl Funding - PY (Res. 2430, Obj. 8319 and Res. 0000, Obj. 8590)** | | 0.00 | 0.00 | | 0.00 | 0.00 |
| 30. ROC/P Apportionment - CY (Res. 0000, Object 8590)** | | 0.00 | 0.00 | | 0.00 | 0.00 |
| 31. ROC/P Apportionment - PY (Res. 0000, Object 8590)** | | 0.00 | 0.00 | | 0.00 | 0.00 |
| 32. Charter Schs. Gen. Purpose Entitlement (Object 8015) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 33. Charter Schs. Categorical Block Grant (Object 8690)** | | 0.00 | 0.00 | | 0.00 | 0.00 |
| 34. Class Size Reduction, Grades K-3 (Object 8434) | 2,879,317.00 | 0.00 | 2,879,317.00 | 2,880,990.00 | 0.00 | 2,880,990.00 |
| 35. Class Size Reduction, Grade 9 (Object 8590)** | | 0.00 | 0.00 | | 0.00 | 0.00 |
| 36. SUBTOTAL STATE AID RECEIVED (Lines C24 through C35) | 40,614,564.00 | 434,068.00 | 41,048,632.00 | 40,548,752.00 | 0.00 | 40,548,752.00 |
| ADD BACK TRANSFERS TO COUNTY | | | | | | |
| 37. County Office Funds Transfer (Form RL, Line 32) | 10,782.00 | | 10,782.00 | 10,951.00 | | 10,951.00 |
| 38. TOTAL STATE AID (Lines C36 plus C37) | 40,625,346.00 | 434,068.00 | 41,059,414.00 | 40,559,703.00 | 0.00 | 40,559,703.00 |
| DATA FOR INTEREST CALCULATION | | | | | | |
| 39. Total Revenues (Funds 01, 09 & 62; objects 8000-8799) | 89,968,886.17 | | 89,968,886.17 | 86,611,670.00 | | 88,611,670.00 |
| 40. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8860 and 8862) | 36,244.84 | | 36,244.84 | 49,516.00 | | 49,516.00 |
| APPROPRIATIONS LIMIT CALCULATIONS | | | | | | |
| D. PRELIMINARY APPROPRIATIONS LIMIT | | | | | | |
| 1. Revised Prior Year Program Limit (Lines A1 plus A6) | | | 64,961,070.41 | | | 65,165,348.34 |
| 2. Inflation Adjustment | | | 1.0377 | | | 1.0512 |
| 3. Program Population Adjustment (Lines B9 divided by (A2 plus A7)) (Round to four decimal places) | | | 0.9667 | | | 0.9880 |
| 4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3) | | | 65,165,348.34 | | | 67,679,790.33 |
| APPROPRIATIONS SUBJECT TO THE LIMIT | | | | | | |
| 5. Local Revenues Excluding Interest (Line C18) | | | 22,436,761.01 | | | 22,026,349.00 |
| 6. Preliminary State Aid Calculation | | | | | | |
| a. Minimum State Aid in Local Limit (Greater of \$120 times Line B9 or \$2,400; but not greater than Line C38 or less than zero) | | | 1,381,582.80 | | | 1,364,998.80 |
| b. Maximum State Aid in Local Limit (Lesser of Line C38 or Lines D4 minus D5 plus C23; but not less than zero) | | | 41,059,414.00 | | | 40,559,703.00 |
| c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b) | | | 41,059,414.00 | | | 40,559,703.00 |
| 7. Local Revenues in Proceeds of Taxes | | | | | | |
| a. Interest Counting in Local Limit (Line C40 divided by (Lines C39 minus C40) times (Lines D5 plus D8c)) | | | 25,618.85 | | | 34,992.50 |
| b. Total Local Proceeds of Taxes (Lines D5 plus D7a) | | | 22,462,379.86 | | | 22,061,341.50 |
| 8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C38 or less than zero) | | | 41,059,414.00 | | | 40,559,703.00 |
| 9. Total Appropriations Subject to the Limit | | | | | | |
| a. Local Revenues (Line D7b) | | | 22,462,379.86 | | | |
| b. State Subventions (Line D8) | | | 41,059,414.00 | | | |
| c. Less: Excluded Appropriations (Line C23) | | | 919,722.40 | | | |
| d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c) | | | 62,602,071.46 | | | |

Printed: 8/21/2013 12:00 PM

Brian Marshall, Secretary to the Governing Board

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: **Lori Wigg**
 Assistant Superintendent, Business Services

ITEM NUMBER: **B-3 New Business**
 Rejection of Claim – Injury at Highlands Elementary School

| |
|--------------------|
| Action Item |
|--------------------|

The District received a claim from an attorney representing a community member who was injured walking down a dirt embankment at Highlands Elementary School.

ADMINISTRATIVE RECOMMENDATION

It is recommended the claim be rejected and referred to the District's insurance carrier for disposition.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: Karen Walker, Ed.D.
Assistant Superintendent, Learning Support

ITEM NUMBER: LS-1 New Business **Action Item**
Authorization to Enter Into a Memorandum of Understanding with San
Diego Youth Services

The District has a current Memorandum of Understanding (MOU) with San Diego Youth Services (SDYS) to provide various support services to District students and families. The attached MOU provides additional behavioral health services to at-risk students. SDYS will coordinate services with District personnel to provide other means of correction for students exhibiting behavioral concerns at school. As the need for services continues to grow for students and their families and the number of District resources are reduced, SDYS can provide these additional services, at no cost to the District, to meet this need.

ADMINISTRATIVE RECOMMENDATION

It is recommended authorization be granted to enter into a Memorandum of Understanding with San Diego Youth Services.



**Memorandum of Understanding
Between
San Diego Youth Services
And
La Mesa Spring Valley School District**

This is a Memorandum of Understanding between San Diego Youth Services (SDYS) and **La Mesa Spring Valley School District**. While this is not a legally binding document, this Memorandum does indicate a voluntary agreement to implement the following service delivery plan for the Diversion and Community Assessment Team designed by the aforementioned party and other participating collaborators.

- I. **Purpose:** The purpose of the Memorandum of Understanding is to maintain the effective working relationship established between SDYS and the **La Mesa Spring Valley School District** for the purpose of implementing coordinated services in the proposed program. The goal of this program is: "To help At Risk youth."
- II. **Term:** This Memorandum of Understanding shall begin on July 1, 2013 and will extend through June 30, 2014. Either party can give written notice 30 days in advance of the intent to withdraw from collaboration.
- III. **Description of Participation:**
 - A. **La Mesa Spring Valley School District** agrees, per this memorandum, to provide the following:
 1. Designate an individual as a point of contact for the program.
 2. Provide the names and contact information for all youth and their families for which services are to be provided.
 3. Communicate immediately if problems/concerns arise with students or program implementation.
 4. Provide coordinated input in the development of new programs, services and funding to insure that growth and expansion of services to children and their families fits into the ongoing aims of the collaboration.
 5. Support prevention strategies of SDYS, community collaborators, and through cross-agency activities of the Collaborative.
 6. Participation in community awareness, mandated reporting, and documentation activities of the Collaborative.
 7. Provide meeting and program space as available and appropriate.
 - B. San Diego Youth Services agrees, per this memorandum provide the following:

1. Provide oversight, facilitation and coordination of the program design, implementation, service delivery, information management, and reporting to ensure that a high caliber of services is maintained.
2. Designate an individual as a point of contact for the program.
3. Provide CAT and/or Diversion case management services for a minimum of one hour, each week which may include services and intervention(s) like:
 - Conduct accurate psycho/social history taking and assessment.
 - Assessment for safety issues.
 - Obtain multiple perspectives (youth, parents, school, police, counselor, etc.)
 - Find out what the family believes it needs.
 - Understand and acknowledge individual and family strengths.
 - Give information on child and adolescent development.
 - Give objective feedback on family dynamics.
 - Offer training in a strengths-based problem-solving approach.
 - Assist families as they take action (specifically completing the Diversion Contract)
 - Provide encouragement and moral support.
 - Provide activities and things that reinforce family unity and resilience.
 - Network youth and families with others for mutual support.
 - Provide activities and access to services that reinforce individual and family strengths.
 - Provide follow-up information to the family and community stakeholders (Law enforcement)
4. Continue efforts to identify additional youth needs and provide additional information to enhance the program's service effectiveness and promote better outcomes for youth.
5. Provide an updated status report upon request.

IV. **Confidentiality:** The collaborative partner acknowledges that their staff may acquire information from a variety of sources concerning or belonging to SDYS during the term of this Memorandum that is confidential. Such confidential information includes but is not limited to all proprietary information on SDYS, including all information regarding its trade secrets, copyrighted materials, business plans and affairs, research, services, marketing strategies, financial condition, personnel, clients and donors, which has not been disclosed to the public by a duly authorized representative of SDYS. The collaborative partner agrees to maintain the confidentiality of this information. The collaborative partner also agrees that s/he will not directly or indirectly use or disclose any such information during or after the term of this Memorandum by SDYS to any persons or entities, unless such persons or entities are expressly authorized by duly authorized representatives of SDYS to receive such information.

For the purposes of this Memorandum of Understanding, the signature by the collaborative partner on this document and the attached Business Associate Contract (**Attachment A**) ensures that the collaborative partner shall be in full compliance with the applicable Health Insurance Portability and Accountability (HIPAA) regulations, Title 45 of the Code of Federal Regulations. The collaborative partner to SDYS, a Business Associate of SDYS as defined by HIPAA regulations, shall not use or further disclose protected health information other than as permitted or required by the contract or as required by law.

- V. **Indemnification:** SDYS hereby indemnifies, defends, and holds harmless La Mesa Spring Valley School District, its Board, officers, employees, agents, independent contractors, consultants and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of temporary classrooms, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of SDYS, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

La Mesa Spring Valley School District hereby indemnifies, defends, and holds harmless SDYS, its Board, officers, employees, agents, independent contractors, consultants and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of temporary classrooms, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of the La Mesa Spring Valley School District, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

SDYS shall have no obligation to indemnify, defend, or hold harmless La Mesa Spring Valley School District, its Board, officers, employees, agents, independent contractors, consultants, and other representatives for the La Mesa Spring Valley School District sole negligence or willful misconduct; and the La Mesa Spring Valley School District shall have no obligation to indemnify, defend, or hold harmless SDYS, its Board, officers, employees, agents, independent contractors, consultants and other representatives for SDYS's sole negligence or willful misconduct. This indemnity shall survive the termination of the Contract of final payment hereunder, and is in addition to any other rights or remedies that SDYS or La Mesa Spring Valley School District may have under the law or this contract.

- VI. **Insurance:** San Diego Youth Services shall maintain Public Liability and Property Damage Insurance to protect them and the District from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Amounts of Insurance:

| | |
|-----------------------------------------|----------------------------|
| Commercial General Liability occurrence | \$1,000,000 per occurrence |
|-----------------------------------------|----------------------------|

| | |
|------------------------------------------------------------|----------------------------|
| Auto Liability for owned and non-owned vehicles occurrence | \$1,000,000 per occurrence |
|------------------------------------------------------------|----------------------------|

| | |
|--------------------|----------------------------|
| Umbrella Liability | \$4,000,000 per occurrence |
|--------------------|----------------------------|

Workers Compensation will be in conformance with the laws of State of California and applicable federal laws. The District shall file, with the Agency, Certificates of Insurance

indicating a thirty-day (30) cancellation notice and naming the La Mesa Spring Valley School District as an additional insured.

- VII. **Value of Services:** No Money is transferred. The value of staff time provided by San Diego Youth Services is approximately \$ 9,500.
- VIII. **Termination:** This Memorandum of Understanding may be terminated for any reason by giving 30 days written notice.

Brain Marshall
Superintendent
La Mesa Spring Valley School District

Date

Walter Philips
Executive Director
San Diego Youth Services

Date

Attachment A
Business Associate Contract

Between
La Mesa Spring Valley School District and San Diego Youth Services, Inc.

The purpose of this Business Associate Contract is to ensure that **La Mesa Spring Valley School District** is in full compliance with the applicable Health Insurance Portability and Accountability (HIPAA) regulations, Title 45 of the Code of Federal Regulations.

A Business Associate Contract is required as a part of the County of San Diego *Health and Human services funded "Diversion" program, Juvenile Probation Services funded "CAT" program*, agreement between San Diego Youth Services, Inc. and **La Mesa Spring Valley School District**. Subcontractors and Consultants of Business Associates are subject to the same restrictions as the Business Associates under the Covered Entities' Business Associate Contract.

For purposes of this agreement, the "Business Associate" shall be the Consultant **La Mesa Spring Valley School District**.

As the contractor to the County of San Diego *Health and Human Services funded "Diversion" program, Juvenile Probation services funded "CAT" program*, San Diego Youth Services is the "Covered Entity".

I. Definition of Terms

1. *Covered Entity*. "Covered entity" shall mean that San Diego Youth Services designated as the full agency subject to the Standards for Privacy of Individually Identifiable Health Information set forth in 45 Code of Federal Regulations Part 160 and Part 164, Subparts A and E, and those components of San Diego Youth Services designated as Business Associates of other entities subject to the Standards for Privacy of Individually Identifiable Health Information set forth in 45 Code of Federal Regulations Part 160 and Part 164, Subparts A and E.
2. *Designated Record Set*. "Designated record set" shall have the same meaning as the term "designated record set" in 45 Code of Federal Regulations Section 164.501.
3. *Individual*. "Individual" shall have the same meaning as the term "individual" in Section 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 Code of Federal Regulations Section 164.502(g).
4. *Privacy Rule*. "Privacy rule" shall mean the Standards for Privacy of Individually Identifiable Health Information as set forth in 45 Code of Federal Regulations Part 160 and Part 164, Subparts A and E.
5. *Protected Health Information*. "Protected health information" shall have the same meaning as the term "protected health information" in Section 164.501 of 45 Code of Federal Regulations, Part 160 and Part 164 and is limited to the information created or received by Business Associate from or on behalf of Covered Entity.

6. *Required By Law*. “Required by law” shall have the same meaning as the term “required by law” in 45 Code of Federal Regulations Section 164.501.
7. *Secretary*. “Secretary” shall mean the Secretary of the United States Department of Health and Human Services or his or her designee.

II. Obligations & Activities of Business Associates

1. Business Associate agrees to not use or further disclose protected health information other than as permitted or required by the contract or as required by law.
2. Business Associate agrees to use appropriate safeguards to prevent the use or disclosure of protected health information other than as provided for by the contract.
3. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of protected health information by Business Associate in violation of the requirement of the contract.
4. Business Associate agrees to report to Covered Entity any use or disclosure of the protected health information not provided for by the contract.
5. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides protected health information received from, or created or received by Business Associate on behalf of Covered Entity, agrees to the same restrictions and conditions that apply through the contract to Business Associate with respect to such information.
6. Business Associate agrees to provide access, at the request of Covered Entity, and in the time and manner designated by Covered Entity, to protected health information in a designated record set, to Covered Entity or, as directed by Covered Entity, to an individual in order to meet the requirements under 45 Code of Federal Regulations Section 164.524.
7. Business Associate agrees to make any amendment(s) to protected health information in a designated record set that the Covered Entity directs or agrees to make pursuant to Section 164.526 at the request of Covered Entity or an individual, and in the time and manner designated by Covered Entity.
8. Business Associate agrees to make internal practices, books, and records relating to the use and disclosure of protected health information received from, or created or received by Business Associate on behalf of, Covered Entity available to the Covered Entity, or at the request of the Covered Entity to the Secretary, in a time and manner designated by the Covered Entity or the Secretary, for purposes of the Secretary determining Covered Entity’s compliance with the privacy rule.
9. Business Associate agrees to document such disclosures of protected health information and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of protected health information in accordance with 45 Code of Federal Regulations Section 164.528.

10. Business Associate agrees to provide to Covered Entity or an individual, in the time and manner designated by Covered Entity, information collected in accordance with Exhibit A of the contract, to permit Covered Entity to respond to a request by an individual for an accounting of disclosures of protected health information in accordance with 45 Code of Federal Regulations Section 164.528.

III. Permitted Uses and Disclosures by Business Associate

Business Associate shall provide access to direct services for “at risk” youth under subcontract with Covered Entity under contract with the County of San Diego *Health and Human Services funded “Diversion” program, Juvenile Probation services funded “CAT” program.*

Except as otherwise limited in this contract, Business Associate may use or disclose protected health information on behalf of, or to provide services to, Covered Entity for the following purposes, if such use or disclosure of protected health information would not violate the privacy rule if done by Covered Entity.

Except as otherwise limited in the contract, Business Associate may use or disclose protected health information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the Statement of Work of the contract, provided that such use or disclosure would not violate the privacy rule if done by Covered Entity.

1. Except as otherwise limited in the contract, Business Associate may use protected health information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.
2. Except as otherwise limited in the contract, Business Associate may disclose protected health information for the proper management and administration of the Business Associate, provided that disclosures are required by law, or Business Associate obtains reasonable assurance from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which they are aware the confidentiality of the information has been breached.
3. Except as otherwise limited in the contract, Business Associate may use protected health information to provide data aggregation services to Covered Entity as permitted by 45 Code of Federal Regulations 164.504(e)(2)(i)(B).

IV. Obligations of Covered Entity

1. Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with Section 164.520, as well as any changes to such notice. These privacy practices are available on our web site at www.SDYS.org.
2. Covered Entity shall provide Business Associate with any changes in, or revocation of, permission by individual to use or disclose protected health information, if such changes affect Business Associate’s permitted or required uses and disclosures.

3. Covered Entity shall notify Business Associate of any restriction to the use or disclosure of protected health information that Covered Entity has agreed to in accordance with Section 164.522.

V. Permissible Requests by Covered Entity

Covered Entity shall not request Business Associate to use or disclose protected health information in any manner that would not be permissible under the privacy rule if done by Covered Entity.

VI. Term and Termination

1. *Term.* The term of this Article 14 shall begin on April 13, 2003, and shall terminate when all of the protected health information provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy protected health information, protections are extended to such information, in accordance with termination provisions in this Section.
2. *Termination for Cause for Breach of Terms of Article 14.* Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall provide an opportunity for Business Associate to cure the breach or end the violation and terminate the contract if Business Associate does not cure the breach or end the violation within the time specified by Covered Entity, or immediately terminate the contract if Business Associate has breached a material term of the contract and cure is not possible.
3. *Effect of Termination.*
 - a. Except as provided in paragraph 14.6.3.2 of this Article 14, upon termination of the contract, for any reason, Business Associate shall return or destroy all protected health information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to protected health information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the protected health information.
 - b. In the event that Business Associate determines that returning or destroying the protected health information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the parties that return or destruction of protected health information is infeasible, Business Associate shall extend the protections of this Article 14 to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such protected health information.

VII. Miscellaneous

1. *Regulatory References.* A reference in this Article 14 to a section in the privacy rule means the section as in effect or as amended, and for which compliance is required.
2. *Amendment.* The parties agree to take such action as is necessary to amend this Article 14 from time to time as is necessary for Covered Entity to comply with the requirements of the privacy rule and the Health Insurance Portability and Accountability Act, Public Law 104-191.
3. *Survival.* The respective rights and obligations of County and Business Associate under Section 14.6.3 of this Article 14 shall survive the termination of the contract.
4. *Interpretation.* Any ambiguity in this Article 14 shall be resolved in favor of a meaning that permits Covered Entity to comply with the privacy rule.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: Karen Walker, Ed.D.
Assistant Superintendent, Learning Support

ITEM NUMBER: LS-2 New Business **Action Item**
Authorization to Enter into Special Education Master Contracts for the
2013-14 School Year

A number of students require the services of California-certified nonpublic schools/agencies when the District is unable to provide an appropriate special education program.

For the 2013-14 school year it will be necessary to contract with both nonpublic schools and nonpublic agencies. Currently we have contracts for the following:

| NON-PUBLIC SCHOOL | NUMBER OF STUDENTS | ESTIMATED COST |
|-------------------|--------------------|----------------------|
| Springall Academy | 4 | \$ 145,000.00 |
| Sub-Total | | \$ 145,000.00 |

| NON-PUBLIC AGENCY | ESTIMATED COST |
|----------------------------------------------------------------|----------------------|
| Maxim Healthcare (temporary staffing for RNs and LVNs) | \$ 25,000.00 |
| StaffRehab (temporary staffing for Occupational Therapy staff) | \$ 25,000.00 |
| TOTAL | \$ 195,000.00 |

ADMINISTRATIVE RECOMMENDATION

It is recommended authorization be granted to enter into these master contracts for the 2013-14 school year.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: Karen Walker, Ed.D.
Assistant Superintendent, Learning Support

ITEM NUMBER: LS-3 New Business
Acceptance of Gift – Parkway Middle School

| |
|--------------------|
| Action Item |
|--------------------|

Harold Ayer, a community supporter, would like to donate 20 cases of copy paper to Parkway Middle School to be used schoolwide. The value of the paper is \$629.66.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board accept this gift with thanks.

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: Tina Sardina
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-1 Human Resources Recommendations
Standard Recommendations

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|--------------------|
| Action Item |
|--------------------|

The Human Resources recommendations which are attached for consideration at the September 3, 2013, Board of Education meeting are standard.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve/ratify the attached standard Human Resources recommendations as presented.

1. Standard Human Resources Recommendations – September 3, 2013

CERTIFICATED:

Approval of Contract:

Effective:

| | | | |
|------------------------|---------------------------|-------|----------|
| Balough, Danielle A. | Teacher (temporary) | I-1 | 08/15/13 |
| Holliday, Kristen R. | Teacher – 80% (temporary) | V-7 | 08/08/13 |
| Magana, Kristina S. | Psychologist (temporary) | VI-1 | 08/08/13 |
| Mustizer, Christine A. | Teacher – 75% (temporary) | VI-5 | 08/12/13 |
| Tobin, Monika C. | Teacher – 50% (temporary) | III-1 | 08/19/13 |

Approval of Change of Assignment:

| | | |
|-----------------------------|--------------------------------------------------------|----------|
| Dingwall-Goldkind, Karen L. | From: Teacher on Special Assignment – 60% | 08/08/13 |
| | To: Resource Specialist – 60% | |
| Hayman, Jon C. | From: Teacher | 08/08/13 |
| | To: Teacher – 50% | |
| | VAPA Resource – 50% | |
| Malone, Julie D. | From: Speech-Language Pathologist | 08/08/13 |
| | To: Speech-Language Pathologist – 50% | |
| | Speech-Language Pathologist/PAR Support Provider – 50% | |
| Olander, Tracy L. | From: Teacher | 08/08/13 |
| | To: BTSA PAR Program Lead/Data Assessment | |
| Torphy, John I. | From: EL Resource Teacher/Coach | 08/08/13 |
| | To: Teacher | |

Approval of Contract Revision:

| | | | |
|---------------------|-----------|----------|----------|
| Keaveny, Brandie V. | From: 80% | To: 100% | 08/08/13 |
|---------------------|-----------|----------|----------|

Approval of Correction to Initial Salary Placement:

| | | | |
|-------------------|-------------|----------|----------|
| Warden, Amanda N. | From: III-1 | To: IV-1 | 12/10/12 |
|-------------------|-------------|----------|----------|

Approval of Change of Classification:

| | | | |
|------------------------|-------------|-----------|----------|
| Batchman, Elizabeth J. | From: V-14 | To: VI-14 | 07/01/13 |
| Brown, Deborah Kane | From: IV-22 | To: V-22 | 08/01/13 |
| Warden, Amanda N. | From: IV-1 | To: V-1 | 08/01/13 |

Approval of Rehire from 39-Month Reemployment List:

| | | | |
|-----------------------|---------------------|-------|----------|
| Frankenberger, Silvia | Teacher | VI-10 | 08/08/13 |
| Johnson, Pamela | Teacher (temporary) | VI-15 | 08/13/13 |
| Lyons, Shama D. | Teacher (temporary) | VI-5 | 08/08/13 |
| StCyr, Amy L. | Teacher (temporary) | IV-6 | 08/08/13 |

Approval of Rehire from 24-Month Reemployment List:

| | | | |
|-----------------|---------------------------|-----|----------|
| Hull, Sandra S. | Teacher – 50% (temporary) | V-4 | 08/08/13 |
|-----------------|---------------------------|-----|----------|

Approval of Termination of 39-Month Reemployment Rights:

| | | | |
|----------------------|---------|--|----------|
| Adamek, Christina M. | Teacher | | 06/02/13 |
|----------------------|---------|--|----------|

CLASSIFIED:

Approval of Employment – Merit System:

| | | | |
|------------------------|--------------------------------------|------|----------|
| Bravo, Rosa Maria M. | Office Assistant II | 34-B | 08/16/13 |
| Gardner, Amber M. | Health Aide | 24-A | 08/20/13 |
| Hedrington, Marrena A. | Paraprofessional – Special Education | 21-C | 08/12/13 |

Approval of Acceptance of Resignation – Merit System:

| | | | |
|--------------------|-----------------------------------------------|--|----------|
| Burchell, Paul R. | Head Custodian (retiring) | | 12/20/13 |
| Yandall, Kaliko C. | Occupational Therapist (employment elsewhere) | | 08/23/13 |

Approval of Employment:

| | | | |
|-----------------------|------------------------------------|------------|----------|
| Arteaga, Maritza C. | Extended School Services Attendant | \$10.33/hr | 08/06/13 |
| Epperson, Megan E. | Playground Attendant | \$8.98/hr | 08/08/13 |
| Escobar, Arianna Z. | Extended School Services Attendant | \$10.33/hr | 08/06/13 |
| Fudge, Courtney B. | Student Helper | \$10.31/hr | 08/19/13 |
| Gonzalez, Jennifer | Extended School Services Attendant | \$10.33/hr | 08/19/13 |
| Henry, Leah M. | Playground Attendant | \$8.98/hr | 08/15/13 |
| Hritz, Mark J. | Extended School Services Attendant | \$10.33/hr | 08/06/13 |
| Jones, Tushuana R. | Playground Attendant | \$8.98/hr | 08/14/13 |
| King, Samaiyah S. | Extended School Services Attendant | \$10.33/hr | 08/06/13 |
| King, Samaiyah S. | Playground Attendant | \$8.98/hr | 08/20/13 |
| McKinney, Justin L. | Extended School Services Attendant | \$10.33/hr | 08/09/13 |
| Muller, Dena M. | Playground Attendant | \$8.98/hr | 08/19/13 |
| Ornelas, Conner N. | Extended School Services Attendant | \$10.33/hr | 08/06/13 |
| Penfold, Tori D. | Extended School Services Attendant | \$10.33/hr | 08/06/13 |
| Porter, Sabrina A. | Extended School Services Attendant | \$10.33/hr | 08/06/13 |
| Reyes, Sydney K. | Extended School Services Attendant | \$10.33/hr | 08/06/13 |
| Romero, Cristina L. | Extended School Services Attendant | \$10.33/hr | 08/06/13 |
| Shawkey, Hannah E. | Extended School Services Attendant | \$10.33/hr | 08/06/13 |
| Sheldon, Tracey R. | Extended School Services Attendant | \$10.33/hr | 08/14/13 |
| Uribe, Serenia | Extended School Services Attendant | \$10.33/hr | 08/14/13 |
| Weiland, Shirissa A. | Playground Attendant | \$8.98/hr | 08/12/13 |
| Wilcken, Augustina S. | Playground Attendant | \$8.98/hr | 08/14/13 |

Approval of Rehire from 39-Month Reemployment List:

| | | | |
|-------------------------|---------------------------|------|----------|
| Bartindale, Jennifer G. | Licensed Vocational Nurse | 56-D | 08/20/13 |
|-------------------------|---------------------------|------|----------|

CONSULTANT, LECTURER/PRESENTER, SHORT-TERM EMPLOYMENT: (Attached)

| | | |
|------------------------------|-------------------------------------------|---------------------|
| Eaton, Kathryn | Short-Term Employment (Learning Support) | 07/01/13 – 10/31/13 |
| Environmental Systems Assoc. | Consultant (Facilities) | 08/20/13 – 06/30/14 |
| Fitzgerald, Tamara | Short-Term Employment (Special Education) | 08/28/13 – 10/31/13 |
| Levin, Dina | Short-Term Employment (Learning Support) | 07/01/13 – 10/31/13 |
| Montfort, Barbara | Short-Term Employment (Learning Support) | 09/05/13 – 06/30/14 |

| | | |
|------------------------------------|------------------------------------------|---------------------|
| MSD Professional Consultants, Inc. | Consultant (Special Education) | 08/21/13 – 06/30/14 |
| Riedel, Becky | Consultant (Special Education) | 08/21/13 – 06/30/14 |
| San Diego Audubon Society | Lecturer/Presenter (Learning Support) | 08/20/13 – 06/30/14 |
| Surber, Fran | Short-Term Employment (Learning Support) | 07/01/13 – 06/30/14 |
| Surber, Fran | Short-Term Employment (Learning Support) | 07/01/13 – 06/30/14 |
| Weckerly, Jill | Consultant (Special Education) | 08/21/13 – 06/30/14 |

2013-14

La Mesa-Spring Valley School District

HUMAN RESOURCES

REQUISITION FOR SHORT-TERM EMPLOYMENT

AUG 29 2013

To be completed by school/department and approved prior to service (Submit all copies to Human Resources)

Print Name Kathryn EatonDate August 7, 2013Describe service performed/Program Objective Provide CELDT testing services for English Learner students.Date(s) of Service 07/01/2013 - 10/31/2013Location of Service Various School Sites

| Program to be charged | Fund | Sub | Resource | Sub | Goal | Function | Object | Sub | School | Loc | Split % | Split \$ |
|-----------------------|------|-----|----------|-----|------|----------|--------|-----|--------|-----|---------|----------|
| | 03 | 00 | 0000 | 000 | 4760 | 4000 | 1900 | 099 | 513 | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

Hourly or Daily Rate (circle one) \$ 145/DailyTotal Not to Exceed \$ 11,000.

Expenditure Approved by:

Principal/Department Head

Date

Spec. Education/Spec. Programs (if required)

Date

Accounting Budget Review

Date

Asst. Supt., Business or Asst. Supt., Instruction

Date

Assistant Superintendent, Human Resources

Date

BOARD APPROVAL DATE

No service to be rendered until after Board approval.

APPLICATION FOR SHORT-TERM EMPLOYMENT

(To be completed by applicant only if not completed previously.)

Please Type

Name Eaton
LastKathryn
First

Middle

Soc. Sec. No. _____

Address

Street

City

State/Zip

Telephone

Cell phone

Are you a citizen of the United States? ☐ Yes ☐ No If No, do you have a legal right to work in the U.S.? ☐ Yes ☐ NoHave you ever been employed by this district? ☐ Yes ☐ No If Yes, when? _____ Under what name? _____Are you currently a member of a California retirement system? ☐ Yes ☐ No If Yes, which system: ☐ STRS ☐ PERSHave you ever been convicted of any criminal offense? ☐ Yes ☐ No If Yes, please give date of each offense and sentence below:

(The District reserves the right to fingerprint all applicants.)

Background qualifications for assignment _____

Professional references (include those who know of your ability and experience):

Name

Occupation

Complete Mailing Address

Telephone

I understand that any false or misleading information given on this application may be cause for rejection of application and/or removal from employment. I hereby authorize the District to conduct work history, reference, or police record inquiries to determine my acceptability for employment.

Signature

Date

Rev. 9/06

09973

Distribution: White: Human Resources

Yellow: Payroll

Pink: Accounting

Goldenrod: Originator

Form Subject To Change - Revised 2/4/10

13053

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2013-2014

La Mesa-Spring Valley School District

CONTRACT FOR CONSULTANT OR LECTURER/PRESENTER SERVICES

CONTRACT MUST BE COMPLETED AND SIGNED BY CONSULTANT OR LECTURER/PRESENTER. APPROPRIATE APPROVAL SIGNATURES MUST BE OBTAINED AND MUST BE SUBMITTED TO HUMAN RESOURCES FOR BUDGET APPROVAL THREE (3) WEEKS PRIOR TO NEXT REGULAR BOARD MEETING. THIS FORM MUST BE TYPED.

Originating School or Department Facilities Date August 20, 2013
 Consultant/Lecturer/Presenter Name Andrew L. Bryson Soc Sec No _____
 Name of Firm or Business Environment Systems Assoc. Taxpayer ID No (for 1099) _____
 Address _____
 Background and qualifications of Consultant/Lecturer/Presenter Certified Industrial Hygienist

| Program to be charged | Fund | Sub | Resource | Sub | Goal | Function | Object | Sub | School | Loc | Split % | Split \$ |
|-----------------------|------|-----|----------|-----|------|----------|--------|-----|--------|-----|---------|----------|
| Maint. | 06 | 00 | 8150 | 000 | 0000 | 8100 | 5800 | 095 | 811 | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

☒ Consultant ☐ Lecturer/Presenter Mark R. Van Signature, Principal or Department Head Date 8-20-13

Additional Approval (if needed) _____ Date _____ Signature of Assistant Superintendent _____ Date _____
 APPROVED FOR BOARD SUBMISSION: Luna L. Landina Assistant Superintendent, Human Resources Date 8/29/13 Board Approval Date _____

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 20th day of August, 2013, by and between the LA MESA-SPRING VALLEY SCHOOL DISTRICT, 4750 Date Avenue, La Mesa, California 91942, (hereafter "District"), and Andrew L. Bryson (hereafter "Contractor").

WHEREAS, Contractor represents that he or she is specially trained, experienced, and competent to provide the special services and to give the advice called for by this Agreement; and

WHEREAS, District has determined that it has a need to enter into this Agreement with Contractor for the special services and advice described herein.

NOW THEREFORE, it is mutually agreed by the parties hereto as follows:

- EMPLOYMENT OF CONTRACTOR.** The District hereby engages Contractor, and Contractor agrees to perform the professional services as hereinafter set forth.
- TERM OF AGREEMENT.** The term of this Agreement shall be for the period commencing August 20, through June 30, 2014, inclusive; or, services shall be provided on the following dates _____.
- COMPENSATION.** The District agrees to pay Contractor the amount of not to exceed \$10,000.00 for the performance of all services rendered pursuant to this Agreement. Payments shall be made upon receipt and verification of Contractor's invoice for services delivered. Invoices shall not exceed one per month and should be submitted to the District's Administrator, as stated in provision 5 below, for verification.
- SCOPE OF SERVICES AND AUDIT OF RECORDS.** Contractor shall keep designated District representatives fully informed as to the progress of the work and shall submit to District such oral and written reports as District may specify. Contractor will maintain such records as may be necessary to support hours worked, activities, and expenses in the performance of this contract. These records and other data, reports, or materials respecting matters covered by this Agreement, shall be made available for examination during normal business hours, at District's place of business, as District may deem necessary. Contractor hereby agrees to perform the professional services specified below; or, set forth in Exhibit A, attached hereto and incorporated herein by reference, to the satisfaction of the District.
To perform air sampling, monitoring and testing and provide a written report of results as needed.

13036

2013-2014
La Mesa-Spring Valley School District

HUMAN RESOURCES

REQUISITION FOR SHORT-TERM EMPLOYMENT

To be completed by school/department and approved prior to service (Submit all copies to Human Resources) AUG 27 2013

Print Name Tamara Fitzgerald Date August 26, 2013

Describe service performed/Program Objective C.O.T.A. - assisting district O.T. with student caseload

Date(s) of Service August 28, 2013 - October 31, 2013 Location of Service Various school sites

| Program to be charged | Fund | Sub | Resource | Sub | Goal | Function | Object | Sub | School | Loc | % | Split |
|-----------------------|------|-----|----------|-----|------|----------|--------|-----|--------|-----|-----|-------|
| Special Ed | 06 | 00 | 6500 | 000 | 6001 | 1110 | 2100 | 064 | 536 | | 100 | \$ |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

Hourly or Daily Rate (circle one) \$ 26.38 Total Not to Exceed \$ 5,000.00

Expenditure Approved by: [Signature] Date 8/27/13
Principal/Department Head

Accounting Budget Review: [Signature] Date 8/27/13
Assistant Superintendent, Human Resources

Spec. Education/Spec. Programs (if required) Date 8/29/13
Asst. Supl., Business or Asst. Supl., Instruction

BOARD APPROVAL DATE
No service to be rendered until after Board approval.

APPLICATION FOR SHORT-TERM EMPLOYMENT

(To be completed by applicant only if not completed previously.)

Please Type
Name Fitzgerald Tamara Soc. Sec. No. _____
First Middle
Address _____
Street City State/Zip
Telephone _____ Cell phone _____

Are you a citizen of the United States? ☒ Yes ☐ No If No, do you have a legal right to work in the U.S.? ☐ Yes ☐ No
Have you ever been employed by this district? ☒ Yes ☐ No If Yes, when? _____ Under what name? Same
Are you currently a member of a California retirement system? ☒ Yes ☐ No If Yes, which system: ☐ STRS ☒ PERS
Have you ever been convicted of any criminal offenses? ☐ Yes ☒ No If Yes, please give date of each offense and sentence below:

(The District reserves the right to fingerprint all applicants.)

Background qualifications for assignment Previously worked as at C.O.T.A. for the district

Professional references (include those who know of your ability and experience):
Name Occupation Complete Mailing Address Telephone
Christina Bell O.T. 4750 Date Avenue, La Mesa, CA 91942 619-668-5700
Andrew Smith Director Special Ed. 4750 Date Avenue, La Mesa, CA 91942 619-668-5700

I understand that any false or misleading information given on this application may be cause for rejection of application and/or removal from employment. I hereby authorize the District to conduct work history, reference, or police record inquiries to determine my acceptability for employment.

Signature Tamara Fitzgerald Date 08/26/13

Rev. 9/06 09973 Distribution: White: Human Resources Yellow: Payroll Pink: Accounting Goldenrod: Originator
Form Subject To Change - Revised 2/4/10 I:\Data\shared\IE-Forms\IE-Form Short-Term Employment Req.doc

13052

REQUISITION FOR SHORT-TERM EMPLOYMENT

AUG 29 2013

To be completed by school/department and approved prior to service (Submit all copies to Human Resources)

Print Name Dina Levin

Date August 7, 2013

Describe service performed/Program Objective Provide CELDT testing services for English Learner students.

Date(s) of Service 07/01/2013 - 10/31/2013

Location of Service Various School Sites

| Program to be charged | Fund | Sub | Resource | Sub | Goal | Function | Object | Sub | School | Loc | % | Split \$ |
|-----------------------|------|-----|----------|-----|------|----------|--------|-----|--------|-----|---|----------|
| | 03 | 00 | 0000 | 000 | 4760 | 4000 | 1900 | 099 | 513 | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

Hourly or Daily Rate (circle one) \$ 145./Daily Total Not to Exceed \$ 11,000.

Expenditure Approved by:

Principal/Department Head

Date

Spec/Education/Spec. Programs (if required)

Date

Accounting Budget Review

Date

Asst. Supt., Business or Asst. Supt., Instruction

Date

Lina L. Fardina
Assistant Superintendent, Human Resources

8/29/13
Date

BOARD APPROVAL DATE

No service to be rendered until after Board approval.

APPLICATION FOR SHORT-TERM EMPLOYMENT

(To be completed by applicant only if not completed previously.)

Please Type

Name Levin
Last

Dina
First

Middle

Soc. Sec. No. _____

Address _____

Street

City

State/Zip

Telephone (____) _____

Cell phone _____

Are you a citizen of the United States? ☐ Yes ☐ No If No, do you have a legal right to work in the U.S.? ☐ Yes ☐ No

Have you ever been employed by this district? ☐ Yes ☐ No If Yes, when? _____ Under what name? _____

Are you currently a member of a California retirement system? ☐ Yes ☐ No If Yes, which system: ☐ STRS ☐ PERS

Have you ever been convicted of any criminal offense? ☐ Yes ☐ No If Yes, please give date of each offense and sentence below:

(The District reserves the right to fingerprint all applicants.)

Background qualifications for assignment _____

Professional references (include those who know of your ability and experience):

Name

Occupation

Complete Mailing Address

Telephone

I understand that any false or misleading information given on this application may be cause for rejection of application and/or removal from employment. I hereby authorize the District to conduct work history, reference, or police record inquiries to determine my acceptability for employment.

Signature

Date

Rev. 9/06

09973

Distribution: White: Human Resources

Yellow: Payroll

Pink: Accounting

Goldenrod: Originator

Form Subject To Change - Revised 2/4/10

13054

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2013 - 2014

HUMAN RESOURCES

La Mesa-Spring Valley School District

AUG 26 2013

REQUISITION FOR SHORT-TERM EMPLOYMENT

To be completed by school/department and approved prior to service (Submit all copies to Human Resources)

Print Name Barbara Montfort Date August 20, 2013Describe service performed/Program Objective Professional Development - Common Core State StandardsDate(s) of Service Sept. 5, 2013 - June 30, 2014 Location of Service District Office

| Program to be charged | Fund | Sub | Resource | Sub | Goal | Function | Object | Sub | School | Loc | Split | |
|-----------------------|------|-----|----------|-----|------|----------|--------|-----|--------|-----|-------|----|
| | | | | | | | | | | | % | \$ |
| CCSS | 06 | 00 | 7405 | 000 | 110 | 2140 | 1900 | 099 | 521 | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

Hourly or Daily Rate (circle one) \$ 600.00/day Total Not to Exceed \$ 6,000.00

Expenditure Approved by:

Principal/Department Head _____ Date _____ Spec. Education/Spec. Programs (if required) _____ Date 8/23/13Accounting Budget Review Ima S. Haudins Date 8/29/13 Asst. Supt., Business or Asst. Supt., Instruction _____ Date _____

Assistant Superintendent, Human Resources _____ Date _____ BOARD APPROVAL DATE _____ No service to be rendered until after Board approval.

APPLICATION FOR SHORT-TERM EMPLOYMENT

(To be completed by applicant only if not completed previously.)

Please Type

Name Montfort Barbara Soc. Sec. _____
Last First MiddleAddress _____
Street City State/Zip

Telephone _____ Cell phone _____

Are you a citizen of the United States? ☒ Yes ☐ No If No, do you have a legal right to work in the U.S.? ☐ Yes ☐ NoHave you ever been employed by this district? ☒ Yes ☐ No If Yes, when? 1988-2012Under what name? sameAre you currently a member of a California retirement system? ☒ Yes ☐ No If Yes, which system: ☒ STRS ☐ PERSHave you ever been convicted of any criminal offense? ☐ Yes ☒ No If Yes, please give date of each offense and sentence below:

(The District reserves the right to fingerprint all applicants.)

Background qualifications for assignment Current Coordinator, Education Services, South Bay School District

Professional references (include those who know of your ability and experience):

| Name | Occupation | Complete Mailing Address | Telephone |
|---------------------|--------------------|--------------------------|-----------|
| <u>Karen Walker</u> | <u>Asst. Supt.</u> | | |

I understand that any false or misleading information given on this application may be cause for rejection of application and/or removal from employment. I hereby authorize the District to conduct work history, reference, or police record inquiries to determine my acceptability for employment.

Signature Barbara Montfort Date 8/20/13

Rev. 9/06

09973

Distribution: White: Human Resources

Yellow: Payroll

Pink: Accounting

Goldenrod: Originator

13050

2013-2014

La Mesa-Spring Valley School District

HUMAN RESOURCES

AUG 26 2013

CONTRACT FOR CONSULTANT OR LECTURER/PRESENTER SERVICES

CONTRACT MUST BE COMPLETED AND SIGNED BY CONSULTANT OR LECTURER/PRESENTER, APPROPRIATE APPROVAL SIGNATURES MUST BE OBTAINED, AND MUST BE SUBMITTED TO HUMAN RESOURCES FOR BUDGET APPROVAL THREE (3) WEEKS PRIOR TO NEXT REGULAR BOARD MEETING. THIS FORM MUST BE TYPED.

Originating School or Department Special Education Date August 8, 2013
 Consultant/Lecturer/Presenter Name Sheila Doctors Soc Sec No _____
 Name of Firm or Business MSD Professional Consultants, Inc. Taxpayer ID No (for 1099) _____
 Address _____
 Background and qualifications of Consultant/Lecturer/Presenter Deafhard of hearing/cochlear implant specialist

| Program to be charged | Fund | Sub | Resource | Sub | Goal | Function | Object | Sub | School | Loc | Split | |
|-----------------------|------|-----|----------|-----|------|----------|--------|-----|--------|-----|-------|----|
| | | | | | | | | | | | % | \$ |
| Special Ed | 06 | 00 | 6500 | 000 | 5001 | 3150 | 5800 | 095 | 536 | | 100 | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

☒ Consultant ☐ Lecturer/Presenter
 Signature, Principal or Department Head [Signature] Date 8/8/13
 Additional Approval (If needed) Date _____ Signature of Assistant Superintendent [Signature] Date 8/23/13
 APPROVED FOR BOARD SUBMISSION: Lina [Signature] Assistant Superintendent, Human Resources Date 8/29/13 Board Approval Date _____

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 21st day of August, 2013, by and between the LA MESA-SPRING VALLEY SCHOOL DISTRICT, 4750 Date Avenue, La Mesa, California 91942, (hereafter "District"), and Sheila Doctors (hereafter "Contractor").

WHEREAS, Contractor represents that he or she is specially trained, experienced, and competent to provide the special services and to give the advice called for by this Agreement; and

WHEREAS, District has determined that it has a need to enter into this Agreement with Contractor for the special services and advice described herein.

NOW THEREFORE, it is mutually agreed by the parties hereto as follows:

- EMPLOYMENT OF CONTRACTOR.** The District hereby engages Contractor, and Contractor agrees to perform the professional services as hereinafter set forth.
- TERM OF AGREEMENT.** The term of this Agreement shall be for the period commencing 8/21/13, through 6/30/14, inclusive; or, services shall be provided on the following dates _____.
- COMPENSATION.** The District agrees to pay Contractor the amount of \$150/hr consultant services; \$200/hr expert testimony (not to exceed \$1,500.00) for the performance of all services rendered pursuant to this Agreement. Payments shall be made upon receipt and verification of Contractor's invoice for services delivered. Invoices shall not exceed one per month and should be submitted to the District's Administrator, as stated in provision 5 below, for verification.
- SCOPE OF SERVICES AND AUDIT OF RECORDS.** Contractor shall keep designated District representatives fully informed as to the progress of the work and shall submit to District such oral and written reports as District may specify. Contractor will maintain such records as may be necessary to support hours worked, activities, and expenses in the performance of this contract. These records and other data, reports, or materials respecting matters covered by this Agreement, shall be made available for examination during normal business hours, at District's place of business, as District may deem necessary. Contractor hereby agrees to perform the professional services specified below; or, set forth in Exhibit A, attached hereto and incorporated herein by reference, to the satisfaction of the District.

Consultant services and/or expert testimony regarding language and communication options for students

13048

2013-2014

La Mesa-Spring Valley School District

HUMAN RESOURCES

CONTRACT FOR CONSULTANT OR LECTURER/PRESENTER SERVICES

CONTRACT MUST BE COMPLETED AND SIGNED BY CONSULTANT OR LECTURER/PRESENTER, APPROPRIATE APPROVAL SIGNATURES MUST BE OBTAINED AND MUST BE SUBMITTED TO HUMAN RESOURCES FOR BUDGET APPROVAL THREE (3) WEEKS PRIOR TO NEXT REGULAR BOARD MEETING. THIS FORM MUST BE TYPED.

Originating School or Department Special Education Date August 7, 2013
 Consultant/Lecturer/Presenter Name Becky Riedel, MA-CCC Soc Sec No _____
 Name of Firm or Business _____ Taxpayer ID No (for 1099) _____
 Address _____
 Background and qualifications of Consultant/Lecturer/Presenter Licensed speech pathologist

| Program to be charged | Fund | Sub | Resource | Sub | Goal | Function | Object | Sub | School | Loc | Split | |
|-----------------------|------|-----|----------|-----|------|----------|--------|-----|--------|-----|-------|----|
| | | | | | | | | | | | % | \$ |
| Special Ed | 06 | 00 | 6500 | 000 | 5001 | 3150 | 5800 | 095 | 536 | | 100 | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

☒ Consultant ☐ Lecturer/Presenter _____ Date 8/7/13
 Signature, Principal or Department Head _____

Additional Approval (If needed) _____ Date _____ Signature of Assistant Superintendent _____ Date 8/16/13
 APPROVED FOR BOARD SUBMISSION: Trina L. Steudtner _____ Date 8/29/13 Board Approval Date _____
 Assistant Superintendent, Human Resources

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 21st day of August, 2013, by and between the LA MESA-SPRING VALLEY SCHOOL DISTRICT, 4750 Date Avenue, La Mesa, California 91942, (hereafter "District"), and Becky Riedel, MA-CCC (hereafter "Contractor").

WHEREAS, Contractor represents that he or she is specially trained, experienced, and competent to provide the special services and to give the advice called for by this Agreement; and

WHEREAS, District has determined that it has a need to enter into this Agreement with Contractor for the special services and advice described herein.

NOW THEREFORE, it is mutually agreed by the parties hereto as follows:

- EMPLOYMENT OF CONTRACTOR.** The District hereby engages Contractor, and Contractor agrees to perform the professional services as hereinafter set forth.
- TERM OF AGREEMENT.** The term of this Agreement shall be for the period commencing 8/21/13, through 6/30/14, inclusive; or, services shall be provided on the following dates _____.
- COMPENSATION.** The District agrees to pay Contractor the amount of \$750 per evaluation (not to exceed \$3,000.00) for the performance of all services rendered pursuant to this Agreement. Payments shall be made upon receipt and verification of Contractor's invoice for services delivered. Invoices shall not exceed one per month and should be submitted to the District's Administrator, as stated in provision 5 below, for verification.
- SCOPE OF SERVICES AND AUDIT OF RECORDS.** Contractor shall keep designated District representatives fully informed as to the progress of the work and shall submit to District such oral and written reports as District may specify. Contractor will maintain such records as may be necessary to support hours worked, activities, and expenses in the performance of this contract. These records and other data, reports, or materials respecting matters covered by this Agreement, shall be made available for examination during normal business hours, at District's place of business, as District may deem necessary. Contractor hereby agrees to perform the professional services specified below; or, set forth in Exhibit A, attached hereto and incorporated herein by reference, to the satisfaction of the District.

Independent speech evaluations

13037

2013-2014

AUG 26 2013

La Mesa-Spring Valley School District

CONTRACT FOR CONSULTANT OR LECTURER/PRESENTER SERVICES

CONTRACT MUST BE COMPLETED AND SIGNED BY CONSULTANT OR LECTURER/PRESENTER. APPROPRIATE APPROVAL SIGNATURES MUST BE OBTAINED. AND MUST BE SUBMITTED TO HUMAN RESOURCES FOR BUDGET APPROVAL THREE (3) WEEKS PRIOR TO NEXT REGULAR BOARD MEETING. THIS FORM MUST BE TYPED.

Originating School or Department Learning Support Date 8/16/2013
 Consultant/Lecturer/Presenter Name San Diego Audobon Society Soc Sec No _____
 Name of Firm or Business San Diego Audobon Society Taxpayer ID No (for 1099) _____
 Address _____
 Background and qualifications of Consultant/Lecturer/Presenter _____

| Program to be charged | Fund | Sub | Resource | Sub | Goal | Function | Object | Sub | School | Loc | Split | |
|-----------------------|------|-----|----------|-----|------|----------|--------|-----|--------|-----|-------|----|
| No charge | | | | | | | | | | | % | \$ |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

☐ Consultant ☒ Lecturer/Presenter

Signature, Principal or Department Head

Date

Additional Approval (If needed)

Date

Signature of Assistant Superintendent

Date

APPROVED FOR BOARD
SUBMISSION:

Lina S. Audina
 Assistant Superintendent, Human Resources

Date

Board Approval Date

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 16 day of August, 2013, by and between the LA MESA-SPRING VALLEY SCHOOL DISTRICT, 4750 Date Avenue, La Mesa, California 91942, (hereafter -District*), and San Diego Audobon Society (hereafter

"Contractor").

WHEREAS, Contractor represents that he or she is specially trained, experienced, and competent to provide the special services and to give the advice called for by this Agreement; and

WHEREAS, District has determined that it has a need to enter into this Agreement with Contractor for the special services and advice described herein.

NOW THEREFORE, it is mutually agreed by the parties hereto as follows:

1. **EMPLOYMENT OF CONTRACTOR.** The District hereby engages Contractor, and Contractor agrees to perform the professional services as hereinafter set forth.
2. **TERM OF AGREEMENT.** The term of this Agreement shall be for the period commencing 8/20/13, through 8/30/14 inclusive; or, services shall be provided on the following dates _____.
3. **COMPENSATION.** The District agrees to pay Contractor the amount of no charge for the performance of all services rendered pursuant to this Agreement. Payments shall be made upon receipt and verification of Contractor's invoice for services delivered. Invoices shall not exceed one per month and should be submitted to the District's Administrator, as stated in provision 5 below, for verification.
4. **SCOPE OF SERVICES AND AUDIT OF RECORDS.** Contractor shall keep designated District representatives fully informed as to the progress of the work and shall submit to District such oral and written reports as District may specify. Contractor will maintain such records as may be necessary to support hours worked, activities, and expenses in the performance of this contract. These records and other data, reports, or materials respecting matters covered by this Agreement, shall be made available for examination during normal business hours, at District's place of business, as District may deem necessary. Contractor hereby agrees to perform the professional services specified below; or, set forth in Exhibit A, attached hereto and incorporated herein by reference, to the satisfaction of the District.

In-class and auditorium presentations on Life Sciences as part of a field trip program.

13049

2013-14

La Mesa-Spring Valley School District

HUMAN RESOURCES

REQUISITION FOR SHORT-TERM EMPLOYMENT

AUG 29 2013

To be completed by school/department and approved prior to service (Submit all copies to Human Resources)

Print Name Fran SurberDate August 7, 2013Describe service performed/Program Objective Oversee CELDT TestingDate(s) of Service 07/01/2013 - 06/30/2014Location of Service Various School Sites

| Program to be charged | Fund | Sub | Resource | Sub | Goal | Function | Object | Sub | School | Loc | Split | |
|-----------------------|------|-----|----------|-----|------|----------|--------|-----|--------|-----|-------|----|
| | | | | | | | | | | | % | \$ |
| | 03 | 00 | 0000 | 000 | 4760 | 4000 | 1900 | 099 | 513 | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

Hourly or Daily Rate (circle one) \$ 56.40/Hour + MileageTotal Not to Exceed \$ 36,000.

Expenditure Approved by:

Principal/Department Head

Date

Spec. Education/Spec. Programs (if required)

Date

Accounting Budget Review

Date

Asst. Supt., Business or Asst. Supt., Instruction

Date

Assistant Superintendent, Human Resources

Date

BOARD APPROVAL DATE

No service to be rendered until after Board approval.

APPLICATION FOR SHORT-TERM EMPLOYMENT

(To be completed by applicant only if not completed previously.)

Please Type

Name Surber
LastFran
First
MiddleSoc. Sec. No.

Address

Street

City

State/Zip

Telephone ()

Cell phone

Are you a citizen of the United States? ☐ Yes ☐ No If No, do you have a legal right to work in the U.S.? ☐ Yes ☐ NoHave you ever been employed by this district? ☐ Yes ☐ No If Yes, when? Under what name?Are you currently a member of a California retirement system? ☐ Yes ☐ No If Yes, which system: ☐ STRS ☐ PERSHave you ever been convicted of any criminal offense? ☐ Yes ☐ No If Yes, please give date of each offense and sentence below:

(The District reserves the right to fingerprint all applicants.)

Background qualifications for assignment

Professional references (include those who know of your ability and experience):

Name

Occupation

Complete Mailing Address

Telephone

I understand that any false or misleading information given on this application may be cause for rejection of application and/or removal from employment. I hereby authorize the District to conduct work history, reference, or police record inquiries to determine my acceptability for employment.

Signature Fran SurberDate 8/21/13

Rev. 9/06

09973

Distribution: White: Human Resources

Yellow: Payroll

Pink: Accounting

Goldenrod: Originator

Form Subject To Change - Revised 2/4/10

13055

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2013-14

La Mesa-Spring Valley School District

HUMAN RESOURCES

REQUISITION FOR SHORT-TERM EMPLOYMENT

AUG 29 2013

To be completed by school/department and approved prior to service (Submit all copies to Human Resources)

Print Name Fran SurberDate August 7, 2013Describe service performed/Program Objective Provide CELDT testing services for English Learner students.Date(s) of Service 07/01/2013 - 06/30/2014Location of Service Various School Sites

| Program to be charged | Fund | Sub | Resource | Sub | Goal | Function | Object | Sub | School | Loc | Split | |
|-----------------------|------|-----|----------|-----|------|----------|--------|-----|--------|-----|-------|----|
| | | | | | | | | | | | % | \$ |
| | 03 | 00 | 0000 | 000 | 4760 | 4000 | 1900 | 099 | 513 | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

Hourly or Daily Rate (circle one) \$ 115.00 DayTotal Not to Exceed \$ 6,000.

Expenditure Approved by:

Principal/Department Head

Date

Spec. Education/Spec. Programs (if required)

Date

Accounting Budget Review

Date

Asst. Supt., Business or Asst. Supt., Instruction

Date

Assistant Superintendent, Human Resources

Date

BOARD APPROVAL DATE

No service to be rendered until after Board approval.

APPLICATION FOR SHORT-TERM EMPLOYMENT

(To be completed by applicant only if not completed previously.)

Please Type

Name Surber

Fran

Soc. Sec. No. _____

Last

First

Middle

Address _____

Street

City

State/Zip

Telephone _____

Cell phone _____

Are you a citizen of the United States? ☐ Yes ☐ No If No, do you have a legal right to work in the U.S.? ☐ Yes ☐ NoHave you ever been employed by this district? ☐ Yes ☐ No If Yes, when? _____ Under what name? _____Are you currently a member of a California retirement system? ☐ Yes ☐ No If Yes, which system: ☐ STRS ☐ PERSHave you ever been convicted of any criminal offense? ☐ Yes ☐ No If Yes, please give date of each offense and sentence below:

(The District reserves the right to fingerprint all applicants.)

Background qualifications for assignment _____

Professional references (include those who know of your ability and experience):

Name

Occupation

Complete Mailing Address

Telephone

I understand that any false or misleading information given on this application may be cause for rejection of application and/or removal from employment. I hereby authorize the District to conduct work history, reference, or police record inquiries to determine my acceptability for employment.

Signature

Date

Rev. 9/06

09973

Distribution: White: Human Resources

Yellow: Payroll

Pink: Accounting

Goldenrod: Originator

Form Subject To Change - Revised 2/4/10

13056

I:\Data\shared\IE-Forms\IE-Form Short-Term Employment Req.doc

2013-2014

La Mesa-Spring Valley School District

HUMAN RESOURCES

CONTRACT FOR CONSULTANT OR LECTURER/PRESENTER SERVICES

AUG 26 2013

CONTRACT MUST BE COMPLETED AND SIGNED BY CONSULTANT OR LECTURER/PRESENTER, APPROPRIATE APPROVAL SIGNATURES MUST BE OBTAINED, AND MUST BE SUBMITTED TO HUMAN RESOURCES FOR BUDGET APPROVAL THREE (3) WEEKS PRIOR TO NEXT REGULAR BOARD MEETING. THIS FORM MUST BE TYPED.

Originating School or Department Special Education Date August 13, 2013
 Consultant/Lecturer/Presenter Name Jill Weckerly, Ph.D. Soc Sec No _____
 Name of Firm or Business _____ Taxpayer ID No (for 1099) _____
 Address _____
 Background and qualifications of Consultant/Lecturer/Presenter Qualified neuropsychologist

| Program to be charged | Fund | Sub | Resource | Sub | Goal | Function | Object | Sub | School | Loc | Split | |
|-----------------------|------|-----|----------|-----|------|----------|--------|-----|--------|-----|-------|----|
| | | | | | | | | | | | % | \$ |
| Special Ed | 06 | 00 | 6500 | 000 | 5001 | 3110 | 5800 | 095 | 536 | | 100 | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

☒ Consultant ☐ Lecturer/Presenter _____ 8/13/13
 Signature, Principal or Department Head _____ Date _____
 Additional Approval (if needed) _____ Date _____ Signature of Assistant Superintendent _____ Date 8/23/13
 APPROVED FOR BOARD _____ 8/29/13
 SUBMISSION: Assistant Superintendent _____ Date _____ Board Approval Date _____

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 21st day of August, 2013, by and between the LA MESA-SPRING VALLEY SCHOOL DISTRICT, 4750 Date Avenue, La Mesa, California 91942, (hereafter -District*), and Jill Weckerly, Ph.D. (hereafter "Contractor").

WHEREAS, Contractor represents that he or she is specially trained, experienced, and competent to provide the special services and to give the advice called for by this Agreement; and

WHEREAS, District has determined that it has a need to enter into this Agreement with Contractor for the special services and advice described herein.

NOW THEREFORE, it is mutually agreed by the parties hereto as follows:

1. **EMPLOYMENT OF CONTRACTOR.** The District hereby engages Contractor, and Contractor agrees to perform the professional services as hereinafter set forth.
2. **TERM OF AGREEMENT.** The term of this Agreement shall be for the period commencing 8/21/13, through 6/30/14, inclusive; or, services shall be provided on the following dates _____.
3. **COMPENSATION.** The District agrees to pay Contractor the amount of \$150/hr (not to exceed \$3,500.00) for the performance of all services rendered pursuant to this Agreement. Payments shall be made upon receipt and verification of Contractor's invoice for services delivered. Invoices shall not exceed one per month and should be submitted to the District's Administrator, as stated in provision 5 below, for verification.
4. **SCOPE OF SERVICES AND AUDIT OF RECORDS.** Contractor shall keep designated District representatives fully informed as to the progress of the work and shall submit to District such oral and written reports as District may specify. Contractor will maintain such records as may be necessary to support hours worked, activities, and expenses in the performance of this contract. These records and other data, reports, or materials respecting matters covered by this Agreement, shall be made available for examination during normal business hours, at District's place of business, as District may deem necessary. Contractor hereby agrees to perform the professional services specified below; or, set forth in Exhibit A, attached hereto and incorporated herein by reference, to the satisfaction of the District.

Independent educational evaluations

13047

**La Mesa-Spring Valley School District
GOVERNING BOARD AGENDA
September 3, 2013**

PREPARED BY: Tina Sardina
Assistant Superintendent, Human Resources

ITEM NUMBER: HR-2 Human Resources Recommendations
Approval of Certificated Job Description

| |
|--------------------|
| Action Item |
|--------------------|

The Human Resources department periodically reviews certificated job descriptions in order to comply with state and federal laws and to ensure all positions are appropriately documented. The following job description has been reviewed and approved by the La Mesa-Spring Valley Teachers Association:

- English Learner Resource Teacher

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the certificated job description for English Learner Resource Teacher and the typical duties set forth in the attached job description.

ENGLISH LEARNER RESOURCE TEACHER

PRIMARY FUNCTION:

Under the immediate supervision of the Assistant Superintendent of Learning Support, shall be responsible for the planning and implementation of the District's instructional program for English learners.

Professional Responsibilities:

1. Compile and analyze data, perform basic accounting and audit services as required for documentation and program planning.
2. Comply with state and federal guidelines regarding implementation of English Learner Services.
3. Implement District and other mandated policies, procedures and/or processes for the purpose of providing direction and/or complying with mandated requirements.
4. Maintain awareness and understanding of current educational trends and developments through professional literature, by attending conferences, site and District meetings.
5. Maintain personal standards of grooming and professionalism.
6. Maintain standard of promptness in carrying out assignments.

ESSENTIAL FUNCTIONS:

1. Collect and analyze data to facilitate the development of Strategic, Measurable, Attainable, Results-oriented, Time-bound (SMART) goals and evaluate pupil progress and program effectiveness.
2. Communicate effectively with parents through various committees and task forces, including District English Learner Advisory Council.
3. Coordinate with school sites in the redesignation of students from Limited English Proficient (LEP) status to Fluent English Proficient (FEP) status and monitor their academic progress for two years.
4. Assist Learning Support administrator in ensuring compliance with all state and federal requirements for English learners.
5. Assist Learning Support administrator to implement and evaluate programs for English learners districtwide.
6. Oversee the CELDT assessment program.
7. Provide staff development at the district and site level for teachers of English learners.
8. Provide assistance and direction to school sites regarding research-based programs to increase student learning.
9. Work closely with Principals to ensure appropriate programs and placement of students, and adherence to the District's English Learner's Master Plan.

QUALIFICATION STANDARDS:

Ability – Above average recommendations from supervisors or other professionals who have observed

the teacher's personal characteristics, scholastic attainment and professional performance.

EXPERIENCE:

Successful completion of student teaching program; three years of successful teaching of EL students preferred.

EDUCATION/CREDENTIALS:

Bachelor's degree, including all courses to meet credential requirements. Credential(s) to meet the requirement of the assignment as established by state and local governing boards. BCLAD preferred.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Oral and written English communication skills.
- Interpersonal skills using tact, patience and courtesy.

Ability to:

- Establish and maintain cooperative and effective working relationships with others.
- Maintain confidentiality and use discretion.

WORKING CONDITIONS:

Environment:

- Indoor and outdoor work environment.
- Driving between sites.

Physical Abilities:

- Bending at the waist, kneeling or crouching to assist students.
- Following training, restrain students who are physically aggressive.
- Hearing and speaking to exchange information and make presentations.
- Hearing to respond to discrete differences in sounds.
- Lifting books, materials and equipment to execute lessons and presentations.
- Seeing to read, prepare and review a variety of activities and to monitor student activities.
- Sitting or standing for extended periods of time.
- Walking extended lengths to move around campus.

Hazards:

- Potential exposure to communicable diseases and contact with blood and other body fluids.
- Potential exposure to physical injury from aggressive behavior.

**MINUTES
BOARD OF EDUCATION MEETING
LA MESA-SPRING VALLEY SCHOOL DISTRICT
REGULAR MEETING: August 20, 2013**

The meeting was called to order at 7:00 p.m. at the Education Service Center by the President, Mr. Duff.

The President led the Pledge of Allegiance to the Flag.

Board members present: Baber, Duff, Lecko, Turner, Winet

Board members absent: None

Staff members present on assignment: Marshall, Martinez, Sardina, Walker, Wigg

It was moved by Turner, seconded by Winet, and carried unanimously to approve the minutes of the regular meeting of August 6, 2013, as presented.

COMMUNICATIONS

Memo from Karen Walker, Assistant Superintendent, Learning Support, regarding the Spring 2013 STAR Test Results

PowerPoint for the Human Resources Update

Memo from Barbara Martinez, Superintendent's Office regarding principal pictures

Memo from the Superintendent regarding a Quest Academy Success Story

AGENDA

It was moved by Lecko, seconded by Turner, and carried unanimously to approve the agenda as presented.

HEARING SESSION

The President announced a hearing for anyone who wished to address the Board on any topic relating to public education. There being no one wishing to address the Board, the session was closed.

REPORTS OF OFFICERS OF THE BOARD

The Human Resources Division is responsible for the functions of recruitment, selection and orientation of employees; substitute services for certificated and classified positions; assistance with evaluations, due process and discipline of employees; labor relations and staff training; employee benefits and payroll; employee recognition, assistance and counseling; records management and state and federal compliance procedures. Tina Sardina, Assistant Superintendent, Human Resources,

CALL TO ORDER

PLEDGE OF ALLEGIANCE

**ESTABLISHMENT OF
QUORUM**

**MINUTES
Approved 8/6/13**

COMMUNICATIONS

K. Walker, Asst. Supt., LS
Spring 2013 STAR Results

PPT for HR Update

B. Martinez, Supt's Ofc.
Principal pictures

B. Marshall, Superintendent
Quest Academy success story

AGENDA

Approved as presented

HEARING

REPORTS

Human Resources Update

presented information about the goals and services of the Human Resources Department and responded to clarifying questions.

NEW BUSINESS

It was moved by Winet, seconded by Lecko, and carried unanimously to adopt Board Policy Updates related to compliance with Federal Program Monitoring.

It was moved by Winet, seconded by Baber, and carried unanimously to appoint Members Baber and Winet, with Duff as alternate, as Board representatives to the Superintendent's LMSV 20/20 Working Group.

It was moved by Baber, seconded by Turner, and carried unanimously to approve the following:

Purchase Orders H50448 through H50616 totaling \$796,561.01

Warrants dated July 25 through August 7, 2013 totaling \$237,073.51

Expenditures in the amount of \$8,800.74

Ratify travel of the person listed as attached.

It was moved by Winet, seconded by Turner, and carried unanimously to approve the District utilizing A Plus Surplus, Inc. for E-waste disposal under the provisions of the Education Code.

It was moved by Turner, seconded by Lecko, and carried unanimously to accept the following gift with thanks: \$900.00 from Kent Coston, a community supporter, to Murdock Elementary School to purchase Friday folders for Murdock students.

It was moved by Turner, seconded by Winet, and carried unanimously to authorize staff to enter into an Agreement with San Diego County Office of Education for Audiovisual Educational Services for Quest Academy for the 2012-13 School Year.

It was moved by Baber, seconded by Lecko, and carried unanimously to authorize staff to enter into contracts with State-Approved Supplemental Educational Service Providers.

It was moved by Baber, seconded by Winet, and carried unanimously to authorize staff to enter into a Special Education Master Contract with Center for Autism Research Evaluation and Service (C.A.R.E.S.) for the 2013-14 School Year.

NEW BUSINESS

Board Policy Updates
Adopted

**Board reps for Supt's LMSV
20/20 Working Group**
Appointed Baber, Winet w/Duff
as alternate

Consent Calendar
Approved

Purchase Orders

Warrants

Revolving Cash Fund
Reimbursements from the
General Fund

Ratification of Travel

Sale of Surplus Items
Approved

Gift – Murdock
Accepted with thanks

**SDCOE Agrmt. for
audiovisual services for
Quest Academy**
Authorized

SES Contracts
Authorized

**Sp.Ed. Master Contract with
CARES**
Authorized

Ratification of travel of the person listed as attached.

Ratification of Travel

Acceptance of SB 564 Financial Disclosure

SB 564 Financial Disclosure

It was moved by Baber, seconded by Turner, and carried unanimously to adopt Resolution 13-14-05, Authorizing Contracting Pursuant to Cooperative Bid and Award Documents from the Grossmont Union High School District for Pizza & Breadsticks.

**Res. 05, Authorizing
contracting/cooperative bid
from Grossmont UHSD for
pizza & breadsticks
Adopted**

It was moved by Baber, seconded by Turner, and carried unanimously to adopt Resolution 13-14-06, Authorizing Contracting Pursuant to Cooperative Bid and Award Documents from the Grossmont Union High School District for Produce.

**Res. 06, Authorizing
contracting/cooperative bid
from Grossmont UHSD for
produce
Adopted**

It was moved by Winet, seconded by Lecko, and carried unanimously to reject claim – Student at Casa de Oro Elementary School.

**Claim – CDO Student
Rejected**

It was moved by Baber, seconded by Winet, and carried unanimously to authorize staff to enter into an Agreement with Demsey, Filliger & Associates to Provide Actuarial Valuation Services.

**Agrmt. w/Demsey, Filliger &
Assoc. for actuarial
valuation services
Authorized**

It was moved by Baber, seconded by Winet, and carried unanimously to authorize staff to enter into a Contract with San Diego County Office of Education for English Language Arts Common Core Grade Level Academics.

**SDCOE contract for ELA
Common Core Academies
Authorized**

It was moved by Baber, seconded by Winet, and carried unanimously to authorize staff to enter into a Contract with San Diego County Office of Education for Mathematics Common Core Professional Development for Elementary Teachers.

**SDCOE contract for Math
Common Core Academies
Authorized**

It was moved by Baber, seconded by Lecko, and carried unanimously to accept the following gift with thanks: Whacker jumping jack trench compactor, valued at \$1,400.00, donated to the District by Chris Benker, Director, Maintenance, Operations & Facilities.

**Gift – District
Accepted with thanks**

It was moved by Turner, seconded by Winet, and carried unanimously to authorize staff to enter into an Agreement with Grossmont Union High School District, Grossmont Adult School, to Conduct Adult Education Services.

**Agrmt. w/Grossmont UHSD,
Grossmnt Adult School, for
Adult Ed Services
Authorized**

HUMAN RESOURCES RECOMMENDATIONS

It was moved by Winet, seconded by Lecko, and carried unanimously to approve standard Human Resources recommendations as amended to include one additional Lecturer/Presenter and/or Short-Term Employment form.

**Human Resources
Recommendations
Approved as amended**

It was moved by Lecko, seconded by Winet, and carried unanimously to authorize staff to implement adjustment to Substitute Teacher Rate of Pay.

Sub Teacher Rate of Pay
Adjustment authorized

ANNOUNCEMENTS, REPORTS, COMMUNICATIONS FROM THE BOARD

Mr. Winet announced the Boys & Girls Clubs Foundation fund-raising efforts for the Clubhouse on the La Mesa Middle campus have reached \$3 million.

The Superintendent announced he would like to get 1-2 Board members to serve on the Superintendent's LMSV 20/20 Visioning Committee. He will place this item on the August 20 agenda.

Mr. Lecko announced the Proposition M field work has been completed after ten years.

At 9:30 p.m. the President announced a recess.

CLOSED SESSION

At 9:34 p.m. the President called for a closed session to discuss negotiations update – LMSV Teachers Association; negotiations update – California School Employees Association (CSEA), Chapter 419; negotiations update – Administrators Association and other Unrepresented Bargaining Groups. The Superintendent; Board; and Assistant Superintendents Business, Human Resources and Learning Support adjourned to the session, which was held in the Boardroom.

The meeting was adjourned at 10:26 p.m.

Brian Marshall, Secretary to the Board of Education

Approved and ordered into the proceedings of the District at the next regular meeting of the Board of Education to be held August 20, 2013.

Rick Winet, Clerk of the Board of Education