La Mesa-Spring Valley Schools
Personnel Commission

Regular Meeting
Thursday, January 18, 2018, 12:30 p.m.
Education Service Center
Board Room
4750 Date Avenue, La Mesa, CA 91942
When there is a need for the Chairman to pass the gavel to a Commission Member, this action shall be automatic without need for a formal motion.

OPENING PROCEDURE

1. Call to Order

2. Commissioner Roll Call/Establishment of a Quorum
   Arashmidos Monjazeb, Chair ☐ present ☐ absent
   Patricia Ridenour ☐ present ☐ absent
   Steve Babbit ☐ present ☐ absent

3. Pledge of Allegiance

4. Introductions

5. Recognition of Recipient for the California Classified School Employee Teacher Credentialing Program Grant.

ACTION SESSION

6. Approve the Agenda of the January 18, 2018 Regular Meeting ACTION

7. Approve Minutes of the December 14, 2017 Regular Meeting ACTION

8. Approve the Following Examination Announcements ACTION
   - Administrative Assistant II
   - Extended School Services Site Lead
   - School Bus Attendant
   - Skilled Maintenance Worker II
   - Supervisor, Information Technology (Promotional Only)

9. Approve the Following Eligibility Lists ACTION
   - Extended School Services Program Aide
   - Licensed Vocational Nurse
   - School Office Manager

10. Approval of the reclassification of the Technology Manager to the Director, Information Technology, as a result of gradual accretion of duties over two years; retroactive to December 15, 2017. ACTION

11. Approval of Database Administrator to be assigned as Supervisor, Information Technology, as a 60-working day provisional assignment effective January 19, 2017. ACTION

INFORMATION SESSION

12. Training and Development Update INFORMATION
13. Items from the Floor  
Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five (5) minutes per person, not to exceed a total of fifteen (15) minutes for this agenda item.

14. Information Items
- District Update – Assistant Superintendent, Human Resources, Tina Sardina  
  Assistant Superintendent, Business Services, David Feliciano
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Update – Director, Classified Personnel, C. Xavier Thomas
- Personnel Commissioner Update – Personnel Commissioners

15. Regular Personnel Commission Meeting Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>February 15, 2018</td>
<td>4:30 p.m.</td>
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<tr>
<td>March 15, 2018</td>
<td>12:30 p.m.</td>
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<tr>
<td>April 19, 2018</td>
<td>4:30 p.m.</td>
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<tr>
<td>May 17, 2018</td>
<td>12:30 p.m.</td>
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<tr>
<td>June 21, 2018</td>
<td>4:30 p.m.</td>
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16. The Personnel Commission will Adjourn to Closed Session Pursuant to Government Code 54957(b)
- Employment of the Director, Classified Personnel.

17. Reconvene to Open Session
- Report of Action, if any, from Closed Session

18. Adjournment