



La Mesa-Spring Valley Schools
Personnel Commission

Regular Meeting

Thursday, February 15, 2018, 12:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting

Thursday, February 15, 2018, 12:30 p.m.

When there is a need for the Chairman to pass the gavel to a Commission Member, this action shall be automatic without need for a formal motion.

OPENING PROCEDURE

1. **Call to Order**
2. **Commissioner Roll Call/Establishment of a Quorum**

Arashmidos Monjazebe, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Patricia Ridenour	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Steve Babbit	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
3. **Pledge of Allegiance**
4. **Introductions**

ACTION SESSION

5. **Approve the Agenda of the February 15, 2018 Regular Meeting** **ACTION**
6. **Approve Minutes of the January 18, 2018 Regular Meeting** **ACTION**
7. **Approve the Following Examination Announcements** **ACTION**
 - Office Assistant II
 - School Office Assistant
 - Student Data Technician
8. **Approve the Following Eligibility Lists** **ACTION**
 - Extended School Services Program Aide
9. **Approval to update the job description Instructional Media Technician to Instructional Media Specialist with a recommended salary Range 60 of \$20.18/hour (Step A) - \$25.73/hour(Step F) on the Classified Salary Schedule from The Comprehensive Classification and Compensation Study.** **ACTION**
10. **Approval to update the job description Interpreter for the Deaf.** **ACTION**
11. **Approval to update the job description Child Nutrition Services I.** **ACTION**
12. **Approval to update the job description Child Nutrition Services II.** **ACTION**
13. **Approval of the new job description Library Services Liaison, with a recommended salary range 54 of \$19.01/hour (Step A) - \$24.27/hour (Step F) on the Classified Salary Schedule.** **ACTION**
14. **Approval of the new job description School Bus Driver/Assistant Trainer, with a recommended salary range 52 of \$18.64/hour (Step A) - \$23.78/hour (Step F) on Classified Salary Schedule.** **ACTION**

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INFORMATION SESSION

15. Training and Development Update

INFORMATION

16. Items from the Floor

INFORMATION

Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five [5] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.

17. Information Items

- District Update – Assistant Superintendent, Human Resources, Tina Sardina
Assistant Superintendent, Business Services, David Feliciano
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Update – Director, Classified Personnel, C. Xavier Thomas
- Personnel Commissioner Update – Personnel Commissioners

18. Regular Personnel Commission Meeting Schedule

INFORMATION

March 15, 2018	12:30 p.m.
April 19, 2018	4:30 p.m.
May 17, 2018	12:30 p.m.
June 21, 2018	12:30 p.m.

19. The Personnel Commission will Adjourn to Closed Session Pursuant to Government Code 54957(b)

- Employment of the Director, Classified Personnel.

20. Reconvene to Open Session

- Report of Action, if any, from Closed Session

21. Adjournment

ACTION