



**La Mesa-Spring Valley Schools**  
**Personnel Commission**

**Regular Meeting**

**Thursday, July 19, 2018, 12:30 p.m.**

**Education Service Center**

**Board Room**

**4750 Date Avenue, La Mesa, CA 91942**

# La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting

## Thursday, July 19, 2018 12:30 p.m.

*When there is a need for the Chairman to pass the gavel to a Commission Member, this action shall be automatic without need for a formal motion.*

### **OPENING PROCEDURE**

**1. Call to Order**

**2. Commissioner Roll Call/Establishment of a Quorum**

Patricia Ridenour, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Arashmidos Monjazebe	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Steve Babbitt	<input type="checkbox"/>	present	<input type="checkbox"/>	absent

**3. Pledge of Allegiance**

**4. Introductions**

### **ACTION SESSION**

**5. Approve the Agenda of the July 19, 2018 Regular Meeting** **ACTION**

**6. Approve Minutes of the June 21, 2018 Regular Meeting** **ACTION**

**7. Approval of the new job description Executive Assistant I, Student Supports with a recommended salary range of \$26.47/hour (Step A) - \$33.49/hour (Step F) on the Confidential Salary Schedule.** **ACTION**

**8. Approval to update the job description Executive Assistant I, Learning Support.** **ACTION**

**9. Approval to update the job description Interpreter for the Deaf** **ACTION**

**10. Approve the Following Examination Announcements** **ACTION**

- Child Nutrition Services II
- Elementary Kitchen Manager I (Promotional Only)
- Executive Assistant I, Student Supports
- Extended School Services Program Aide
- Interpreter for the Deaf
- Paraprofessional-Special Education

**11. Approve the Following Eligibility Lists** **ACTION**

- Health/Attendance Technician
- Occupational Therapist
- Special Education-Bilingual Testing Facilitator/Interpreter

**12. Approve the Regular Personnel Commission Meeting Schedule** **ACTION**

~~August 16, 2018 (Cancel) 12:30 p.m.~~  
September 20, 2018 12:30 p.m.  
October 18, 2018 12:30 p.m.  
November 15, 2018 12:30 p.m.  
December 20, 2018 12:30 p.m.

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**INFORMATION SESSION**

**13. Training and Learning Cooperative Update** **INFORMATION**  
(TLC – formerly known as C-TAC)

**14. Recruitment and Selection Update** **INFORMATION**

**15. Items from the Floor** **INFORMATION**  
*Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five [5] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.*

**16. Information Items**

- District Update – Assistant Superintendent, Human Resources, Tina Sardina  
Assistant Superintendent, Business Services, David Feliciano
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Update – Director, Classified Personnel, C. Xavier Thomas
- Personnel Commissioner Update – Personnel Commissioners

**17. Regular Personnel Commission Meeting Schedule** **INFORMATION**

September 20, 2018	12:30 p.m.
October 18, 2018	12:30 p.m.
November 15, 2018	12:30 p.m.
December 20, 2018	12:30 p.m.

**18. The Personnel Commission will Adjourn to Closed Session Pursuant to Government Code 54957(b)**

- Employment of the Director, Classified Personnel.

**19. Reconvene to Open Session**

- Report of Action, if any, from Closed Session

**20. Adjournment** **ACTION**