La Mesa-Spring Valley Schools
Personnel Commission

Regular Meeting
Thursday, July 19, 2018, 12:30 p.m.
Education Service Center
Board Room
4750 Date Avenue, La Mesa, CA 91942
When there is a need for the Chairman to pass the gavel to a Commission Member, this action shall be automatic without need for a formal motion.

OPENING PROCEDURE

1. Call to Order

2. Commissioner Roll Call/Establishment of a Quorum

   Patricia Ridenour, Chair  □ present □ absent
   Arashmidos Monjazeb   □ present □ absent
   Steve Babbitt         □ present □ absent

3. Pledge of Allegiance

4. Introductions

ACTION SESSION

5. Approve the Agenda of the July 19, 2018 Regular Meeting

6. Approve Minutes of the June 21, 2018 Regular Meeting

7. Approval of the new job description Executive Assistant I, Student Supports with a recommended salary range of $26.47/hour (Step A) - $33.49/hour (Step F) on the Confidential Salary Schedule.

8. Approval to update the job description Executive Assistant I, Learning Support.

9. Approval to update the job description Interpreter for the Deaf

10. Approve the Following Examination Announcements

    • Child Nutrition Services II
    • Elementary Kitchen Manager I (Promotional Only)
    • Executive Assistant I, Student Supports
    • Extended School Services Program Aide
    • Interpreter for the Deaf
    • Paraprofessional-Special Education

11. Approve the Following Eligibility Lists

    • Health/Attendance Technician
    • Occupational Therapist
    • Special Education-Bilingual Testing Facilitator/Interpreter

12. Approve the Regular Personnel Commission Meeting Schedule

    August 16, 2018 (Cancel) 12:30 p.m.
    September 20, 2018        12:30 p.m.
    October 18, 2018          12:30 p.m.
    November 15, 2018         12:30 p.m.
    December 20, 2018         12:30 p.m.
INFORMATION SESSION

13. Training and Learning Cooperative Update (TLC – formerly known as C-TAC)

14. Recruitment and Selection Update

15. Items from the Floor
   Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five [5] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.

16. Information Items
   • District Update – Assistant Superintendent, Human Resources, Tina Sardina
   • Assistant Superintendent, Business Services, David Feliciano
   • CSEA Update – Chapter 419 President, Ahmad Swinton
   • Personnel Update – Director, Classified Personnel, C. Xavier Thomas
   • Personnel Commissioner Update – Personnel Commissioners

17. Regular Personnel Commission Meeting Schedule

   September 20, 2018 12:30 p.m.
   October 18, 2018 12:30 p.m.
   November 15, 2018 12:30 p.m.
   December 20, 2018 12:30 p.m.

18. The Personnel Commission will Adjourn to Closed Session Pursuant to Government Code 54957(b)
   • Employment of the Director, Classified Personnel.

19. Reconvene to Open Session
   • Report of Action, if any, from Closed Session

20. Adjournment