La Mesa-Spring Valley Schools

Board of Education

August 16, 2016

Our Purpose

To Inspire Learning and Respect

Our Vision

La Mesa-Spring Valley Schools are a
Community of life-long learners who engage in
Continuous improvement and contribute positively to
A global society, within a safe learning environment

4750 Date Avenue
La Mesa, California 91942-9293
Phone: 619-668-5700
Fax: 619-668-4619

AGENDA
BOARD OF EDUCATION MEETING
LA MESA-SPRING VALLEY SCHOOLS
REGULAR SESSION: Tuesday, August 16, 2016 - 7:00 P.M.
PLACE: Education Service Center, 4750 Date Avenue, La Mesa, CA

OPENING PROCEDURE

1. Call to Order
2. Pledge of Allegiance
3. Establishment of Quorum

MINUTES OF PREVIOUS MEETING — Action

COMMUNICATIONS

APPROVAL OF AGENDA — Action

HEARING

1. Public Hearing – General Matters Regarding Education

REPORTS OF OFFICERS OF THE BOARD

1. 2016-17 Leadership Symposium Update – Restorative Practices — Information

NEW BUSINESS

SUPERINTENDENT

1. Nominations for California School Boards Association (CSBA) Directors-at-Large, Asian/Pacific Islander and Hispanic — Action
2. Adoption of Board Policy Updates — Action

BUSINESS SERVICES

1. Consent Calendar* — Action
   a. Ratification of Purchase Orders, Warrants and Revolving Cash Fund Reimbursements
   b. Approval of Auction Sale of Surplus Items
   c. Authorization and Ratification of the California Multiple Award Schedules FieldTurf Contract #4-06-78-0031A for the Purchase of Turf and Infill Material

d. Authorization to Contract with Hollandia Dairy, Inc. for the Purchase of Milk, Dairy, Fruit Juice and Ice Cream Products as Awarded by North County Educational Consortium, Bid #CNS1617-1004

LEARNING SUPPORT

1. Authorization to Enter into a Special Education Master Contract with Vista Hill for Assessment Services for 2016-17 — Action

HUMAN RESOURCES RECOMMENDATIONS

1. Standard Human Resources Recommendations — Action

2. Authorization to Enter into a Memorandum of Understanding with Grossmont-Cuyamaca Community College District — Action

3. Authorization to Establish the Position of Coordinator, Preschool — Action

ANNOUNCEMENTS, REPORTS, COMMUNICATIONS FROM THE BOARD

RECESS

CLOSED SESSION (Government Code 54957)

1. Negotiations Update – LMSV Teachers Association (GC 54957)

2. Negotiations Update – California School Employees Association (CSEA), Chapter 419 (GC 54957)

3. Negotiations Update – Administrators Association and Other Unrepresented Bargaining Groups (GC 54957)

4. Conference with Legal Counsel – Existing Litigation (LMSVSD v Mountain Empire Unified School District; and College Preparatory Middle School (GC 54956.9)

5. Conference with Legal Counsel – Existing Litigation (Nawal Darwish, Guardian, on behalf of Student v LMSVSD) (GC 54956.9)

6. Conference with Legal Counsel – Existing Litigation (Alma Meza, Parent, on behalf of Student v LMSVSD) (GC 54956.9)

ADJOURNMENT

* Items may be removed from the Consent Calendar for separate action.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at 619-668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated

with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Education in advance of their meetings may be viewed at the Education Service Center located at 4750 Date Avenue, La Mesa, California 91941. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dori Guzman, Board Recording Secretary, at 619-668-5700, Ext. 6383 or e-mail: dori.guzman@lmsvsd.net.

Board of Education agendas and minutes are, by law, public documents. Please note the La Mesa-Spring Valley Schools post Board agendas and minutes on the Internet.

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 2016

PREPARED BY: **Brian Marshall**
Superintendent

ITEM NUMBER: **H-1 Public Hearing**
General Matters Regarding Education

A hearing session will be announced for anyone who wishes to address the Board on any topic related to public education.

Each speaker who wishes to address the Board must complete a *Request to be Heard* card (located on the table near the entrance) and submit it to the President of the Board of Education or the Recorder prior to the opening of the meeting. Speakers shall be allotted no more than three (3) minutes each for their remarks. A yellow card will be shown when the speaker has one minute remaining and a red card when time is up.

Please note that Government Code 54952.2 prohibits the Board from taking action or discussing anything that is not on this agenda. Therefore, the Board will not be able to comment on any topic that is not on this evening's agenda.

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 2016

PREPARED BY: **Guido Magliato**
Assistant Superintendent, Learning Support

ITEM NUMBER: **R-1 Reports of Officers of the Board**
2016-17 Leadership Symposium Update – Restorative Practices

Restorative practice is an educational philosophy that focuses on the development of strong relationships and ensuring a climate that maximizes student success. Within the restorative practice model the response to student misbehavior focuses on restoring relationships, repairing harm, and equipping students with the skills for improved behavior.

Restorative practice recognizes that children sometimes act in negative ways and that adults can choose to focus on punishment or can choose to allow the child to learn from the actions and consequences that result and be given the opportunity to repair the harm and restore the relationships.

District principals spent two days developing a deep understanding of how restorative practices help to ensure a learning-centered culture throughout our schools.

Guido Magliato, Assistant Superintendent, Learning Support, will provide an overview of restorative practices and respond to clarifying questions.

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 2016

PREPARED BY: **Brian Marshall**
Superintendent

ITEM NUMBER: **S-1 New Business**
Nominations for California School Boards Association (CSBA) for Directors-at-Large Asian/Pacific Islander and Hispanic

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Nominations for the CSBA's Directors-at-Large Asian/Pacific Islander and Hispanic are being accepted until September 30, 2016. The attached information provides details on the roles and responsibilities of a Director-at-Large. School boards, which are CSBA members, are eligible to nominate board members from CSBA member districts or county offices of education for this position. Each board may nominate as many individuals as it chooses.

ADMINISTRATIVE RECOMMENDATION

Board members are urged to review the material and be prepared to discuss potential nominations for CSBA's Directors-at-Large positions.

csba
California School Boards Association

August 1, 2016

TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE: Friday, September 30, 2016
(Please deliver to all members of the governing board.)

MEMORANDUM

TO: All Board Presidents and Superintendents
CSBA Member Districts and County Offices of Education

FROM: Chris Ungar, President

SUBJECT: Call for Nominations for Directors-at-Large Asian/Pacific Islander and Hispanic

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Nominations for CSBA Director-at-Large Directors-at-Large Asian/Pacific Islander and Hispanic are currently being accepted until **Friday, September 30, 2016**. Nomination forms and all information related to the election process are available online, please visit www.csba.org.

The elections will take place at CSBA's Delegate Assembly meeting at the San Francisco Marriott Marquis on November 30 and December 1. Directors-at-Large serve two-year terms and take office immediately upon the close of the Association's Annual Education Conference.

The nominations for Director-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education.

The U.S. Postal Service postmark or email nominations@csba.org **deadline for the nomination form and the required two letters of recommendation is Friday, September 30.**

A valid nomination includes the following:

- **Nomination form**: A completed, signed and dated nomination form. *It is the responsibility of the nominating board to first obtain permission from the nominee prior to submitting his or her name.*
- **Two letters of recommendation:** (one page, single-sided)
  1) CSBA member district or county office of education (COE) board
     A letter submitted by a member board, if signed by the Superintendent, must state in the letter ***"On behalf of the board…."***
  2) Individual board member from a CSBA member district or COE
  3) Board member organization

Candidate Form: A signed and dated candidate form completed by the nominee is due to CSBA by Friday, October 7. *(The candidate form and two letters of recommendation will be in the Delegate Assembly agenda packet exactly as submitted.)*

For further information, please contact the Executive Office at 800-266-3382.

csba
California School Boards Association

Board of Directors
Roles and responsibilities

Members of the Board of Directors establish the vision, mission and goals for the association, and ensure that association activities and programs remain focused on those goals and the issues identified in CSBA's Policy Platform. The Board of Directors has the following powers and duties:

Statewide leadership

- Adopts the vision, mission and goals of the association, and annually reviews progress toward achieving them.
- Adopts final positions and policies that are consistent with the Policy Platform. Interim positions on statewide initiatives may also be adopted when the Policy Platform is silent on the issues but only after a reasonable effort has been made to obtain input from the Delegates between Delegate Assembly meetings.
- Adopts final positions on legislation that are consistent with the Policy Platform. Final positions on legislation may also be adopted when the Policy Platform is silent on the issues but only after a reasonable effort has been made to obtain input from the Delegates between Delegate Assembly meetings.
- Provides advocacy on behalf of children, public education, local boards and the association.
- Serves on Board of Directors and other standing committees, councils, task forces and focus groups.
- Receives reports and updates on major programs, consistent with the vision, mission and goals of the association.

Regional and constituency leadership

- Provides two-way communication with Delegate Assembly members and local board members.
- Supports and participates in the association's activities and events.

Corporate responsibilities

- Adopts the association's budget.
- Adopts the association's Standing Rules.
- Receives reports on corporate operations.
- Approves the hiring and terms of employment of the executive director, upon recommendation of the Executive Committee.
- Comments annually on the performance, and acts on the contract of the executive director, upon recommendation of the Executive Committee.
- Abides by the Code of Ethics, Conflict of Interest Policy, and Whistleblower Policy as adopted by the Board of Directors and included in the association's Policy Statements.

Source: CSBA Bylaws, Article IV, Section 1. 11/12

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 2016

PREPARED BY: **Brian Marshall**
Superintendent

ITEM NUMBER: **S-2 New Business** **Action Item**
Adoption of Board Policy Updates

Attached are charts showing the latest policy updates and noting any substantial changes.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board adopt the policy updates as noted.

Board Policy Comparisons
August 2016

Policy Number	Significant Changes
E 0420.41 (E revised)	**Charter School Oversight** Exhibit updated to reflect **NEW LAWS** (2015) which add requirements for charter schools to adopt a math placement policy (SB 359), provide lactation accommodations for students (AB 302), comply with law pertaining to the education of foster youth (SB 445), and retroactively grant a diploma to students who met all graduation requirements except the high school exit examination (SB 172). Item also added to reflect requirement of California Constitution to annually issue a school accountability report card, applicable to charter schools pursuant to Education Code 47612(c). Exhibit deletes items related to the qualifications of teachers and paraprofessionals under the No Child Left Behind Act, repealed by **NEW FEDERAL LAW** (Every Student Succeeds Act, P.L. 114-95), and revises item related to student assessment to reflect the suspension of the high school exit examination through the 2017-18 school year (SB 172).
BP/AR 1230 (BP/AR revised)	**School-Connected Organizations** Policy and regulation updated to clarify the relationship between the district and a school-connected organization, such as a booster club, parent-teacher organization, or other nonstudent organization. Policy adds material regarding the establishment of such organizations as separate legal entities subject to their own bylaws and rules, delegates the responsibility to approve organizations' fundraisers to the superintendent or designee, and reflects legal requirement that donations and participation in fundraising activities be voluntary. Regulation adds authority of the district to revoke an organization's authorization to conduct activities in the district when necessary, and adds rules designed to maintain the organization's status as a separate entity from the district based on recommendations in the Fiscal Crisis and Management Assistance Team's guidebook updated in 2015.
E 5145.6 (E revised)	**Parental Notifications** Exhibit updated to delete parental notification related to the high school exit examination, suspended through the 2017-18 school year pursuant to **NEW LAW** (SB 172), and notifications repealed by **NEW FEDERAL LAW** (P.L. 114-95) including notices related to the identification of a school or district for program improvement, availability of supplemental educational services to eligible students in schools identified for program improvement, and failure to make "adequate yearly progress." Item revised to reflect P.L. 114-95 requirement to notify parents/guardians when their child is taught for four or more weeks by a teacher who does not meet state certification requirements. Exhibit also adds notices related to a breach of security of district records containing personal information, exemption of a homeless student from local graduation requirements, and child care and development program operations including approval/denial of subsidized services, a change in the level of service, and fees.
BP/AR 3311 (BP/AR revised)	**Bids** Policy and regulation updated to include requirements for districts that choose to use the alternative Uniform Public Construction Cost Accounting Act (UPCCAA) for contracting for public works projects. Policy and regulation also updated to reflect **NEW LAW** (AB 1358, 2015) which authorizes a district to award a design-build contract for a public works project in excess of $1 million on the basis of either low bid or "best value," as defined. Regulation also reflects new 2016 bid limit established by the Superintendent of Public Instruction for specified projects, and adds new section on "Lease-Leaseback Contract" reflecting legal requirements and **NEW COURT DECISION** (McGee v. Balfour Beatty Construction LLC).
BP/AR 3541.2 (BP revised; AR deleted)	**Transportation for Students with Disabilities** Policy updated to clarify the policy's applicability to students receiving services pursuant to Section 504 of the federal Rehabilitation Act of 1973, add sample criteria for individualized education program (IEP) teams to use when determining a student's transportation needs,

	and add material re: the provision of information to IEP teams. Regulation deleted and material moved to BP re: provision of alternative transportation when a student is excluded from school bus transportation for a disciplinary or other reason, assurance that a contract with a nonpublic, nonsectarian school or agency addresses transportation as necessary, and transportation of service animals.
BP 3580 (BP revised)	**District Records** Policy updated to reflect legal requirement to disclose any breach of security of district records that contain personal information, as defined, by providing a written or electronic notification that meets the content and formatting requirements specified in law.
BP/AR/E(1)/E(2) 4112.24 (BP/AR/E deleted)	**Teacher Qualifications Under the No Child Left Behind Act** Policy, regulation, and exhibits deleted since **NEW FEDERAL LAW** (P.L. 114-95) repealed requirements that teachers meet criteria of "highly qualified" teachers, as defined.
AR 4217.11 (AR revised)	**Preretirement Part-Time Employment** Regulation updated to clarify that the regulation is mandated for districts that choose to offer a reduced workload program, which allows classified employees who are members of the Public Employees' Retirement System to reduce their workload to part time while continuing to receive the service credit and other benefits they would have received as full-time employees. Eligibility criteria revised to more directly reflect law. New material reflects requirements re: verification of employee's eligibility, and clarifies that other employees may be allowed to work part time without the benefits of the reduced workload program.
BB 9222 (BB revised)	**Resignation** Bylaw updated to clarify the effective date of a resignation of a member of the board, the need for the board to fill the vacancy by ordering an election or making a provisional appointment as appropriate, and the need for the resigning member to file a revised Statement of Economic Interest/Form 700.
BB/E 9270 (BB/E revised)	**Conflict of Interest** Bylaw reorganized and updated to reflect requirement to submit the conflict of interest code to the code reviewing body (i.e., county board of supervisors or Fair Political Practices Commission, as appropriate) by the deadline established by the code reviewing body, merge material on the "rule of necessity" into the section "Conflict of Interest under the Political Reform Act," expand material on "noninterests" in the section "Conflict of Interest under Government Code 1090 - Financial Interest in a Contract" to include additional examples of noninterests, and include the exceptions to the gift limitation. Exhibit revised to update legal citations.

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 2016

PREPARED BY: **David Feliciano**
Assistant Superintendent, Business Services

ITEM NUMBER: **B-1a New Business (Consent Calendar)** **Action Item**

Ratification of Purchase Orders, Warrants and Revolving Cash Fund Reimbursements

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Purchase orders, warrants and revolving cash fund reimbursements issued since the last Board meeting will be available at the meeting for review by the Board.

The following are submitted for ratification:

I. Purchase Orders: 229 purchase orders have been processed, dated July 20, 2016 through August 2, 2016, totaling $3,079,556.35.

II. Warrants: 169 warrants have been issued, dated July 20, 2016 through August 2, 2016, totaling $693,355.73.

III. Revolving Cash Fund Reimbursements: Two (2) checks have been processed, totaling $1,993.29.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board ratify these purchase orders, warrants, and revolving cash fund reimbursements.

LA MESA-SPRING VALLEY SCHOOLS
REVOLVING CASH FUND REIMBURSEMENTS

In accordance with Education Code Sections 42800-42806, approval is requested for expenditures from the Revolving Cash Fund as listed:

Check Number	Date Issued	Payee	Purpose	Amount
RC1820	08/01/16	U.S. Postmaster	Stamps	$1235.38
RC1821	08/01/16	Guido Magliato	Reimbursement	$757.91

REVOLVING CASH FUND REIMBURSEMENTS
A TOTAL OF (2) CHECKS PROCESSED TOTALING $ 1,993.29

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 2016

PREPARED BY: **David Feliciano**
Assistant Superintendent, Business Services

ITEM NUMBER: **B-1b New Business (Consent Calendar)** **Action Item**
Approval of Auction Sale of Surplus Items

Attached is a list of items that are surplus to the District. The items have been surveyed and are no longer used. These items will be sold at an auction conducted by Public Surplus in accordance with Education Code 17545.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the auction sale of the attached list of surplus items under the provisions of the Education Code.

AUCTION LIST
AUGUST 2016

9 EACH	METAL FILING CABINETS
165 EACH	STUDENT CHAIRS
88 EACH	STUDENT DESKS
240 EACH	HVAC FAN BELTS

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 2016

PREPARED BY: **David Feliciano**
Assistant Superintendent, Business Services

ITEM NUMBER: **B-1c New Business (Consent Calendar)** **Action Item**

Authorization and Ratification of the California Multiple Award Schedules FieldTurf Contract #4-06-78-0031A for the Purchase of Turf and Infill Material

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Pursuant to Public Contract Codes 20118 and 20652, public agencies may purchase (piggyback) from a contract of another public agency under the same price, terms, and conditions of the bidding agency.

Staff determined that the California Multiple Award Schedules FieldTurf, Contract #4-06-78-0031A, best met the needs of the District for the purchase of turf and infill material. Purchase order #9512 for turf and infill material was ratified by the Board on July 19, 2016. The contract utilized is now being recommended for authorization and ratification.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board authorize and ratify the use of the California Multiple Award Schedules (CMAS) FieldTurf Contract #4-06-78-0031A for the purchase of turf and infill material.

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 2016

PREPARED BY: **David Feliciano**
Assistant Superintendent, Business Services

ITEM NUMBER: **B-1d New Business (Consent Calendar)** **Action Item**

Authorization to Contract with Hollandia Dairy, Inc. for the Purchase of Milk, Dairy, Fruit Juice, and Ice Cream Products as Awarded by North County Educational Purchasing Consortium, Bid #CNS1617-1004

Pursuant to Public Contract Codes 20118 and 20652, public agencies may purchase (piggyback) from a contract of another public agency under the same price, terms, and conditions of the bidding agency.

Staff has determined that the North County Educational Purchasing Consortium (NCEPC) contract with Hollandia Dairy, Inc., Bid #CNS1617-1004, best meets the needs of the District for the purchase of milk, dairy, fruit juice, and ice cream products.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board authorize the District to contract with Hollandia Dairy, Inc., for the purchase of products as awarded by the North County Educational Purchasing Consortium (NCEPC), Bid #CNS1617-1004.

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 2016

PREPARED BY: **Guido Magliato**
Assistant Superintendent, Learning Support

ITEM NUMBER: **LS-1 New Business** **Action Item**

Authorization to Enter into Special Education Master Contract with Vista Hill for the 2016-17 School Year

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The District contracts with California-certified nonpublic schools/agencies to provide services to a student when the District is unable to provide an appropriate special education program. At this time a number of students require the services of nonpublic schools or agencies.

San Diego County Mental Health will no longer provide AB2726 assessments due to budget cuts. The District will need to contract with Vista Hill, a nonpublic agency, to provide these services in a not-to-exceed amount of $40,000.00:

Agency Name	Amount
Current encumbered cost for all nonpublic schools/agencies	$ 377,000.00
Vista Hill	Not-to-exceed $ 40,000.00
Total encumbered cost for all nonpublic schools/agencies	$ 417,000.00

ADMINISTRATIVE RECOMMENDATION

It is recommended authorization be granted to enter into a special education master contract with Vista Hill for the 2016-17 school year.

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 2016

PREPARED BY: **Tina Sardina**
Assistant Superintendent, Human Resources

ITEM NUMBER: **HR-1 Human Resources Recommendations** **Action Item**
Standard Recommendations

The Human Resources recommendations which are attached for consideration at the August 16, 2016, Board of Education meeting are standard.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the attached standard Human Resources recommendations as presented.

1. Standard Human Resources Recommendations – August 16, 2016

CERTIFICATED:

Approval of Contract:

Barnette, Chelsea	Teacher (temporary)	I-1	08/11/16
Bristol, Nicole	Teacher (temporary)	I-1	08/11/16
Cowley, Jason	Special Education Teacher (temporary)	I-1	08/11/16
Finegersh, Alison	Special Education Teacher (temporary)	IV-1	08/11/16
Halsell, Austin	Special Education Teacher (temporary)	I-1	08/11/16
LaMar, Marissa	Teacher (temporary)	IV-1	08/11/16
Montgomery, Laraine	Special Education Teacher (temporary)	I-1	08/11/16

Approval of Acceptance of Resignation:

Diaz de Leon, Angelica	Teacher (employment elsewhere)	I-1	08/01/16

Approval of Adjustment of Initial Salary Placement:

Agpalza, Diajaira	From: I-1	To: VI-2	08/01/2016
Brown, Rhonda	From: I-1	To: V-11	08/01/2016
Hart, Michelle	From: I-1	To: IV-2	08/01/2016
Korovec, Lori	From: I-1	To: V-11	08/01/2016
Prather, Rachael	From: I-1	To: V-1 + 3%	08/01/2016
Rossiter, Molly	From: I-1	To: VI- 8	08/01/2016
Schneeberger, Brenda	From: I-1	To: VI-10	08/01/2016
Willingham, Kaitlin	From: IV-5	To: V-5	08/01/2016
Winchester, Jeffery	From: I-1	To: VI-5	08/01/2016

CLASSIFIED:

Approval of Employment – Merit System:

Flores, Yael	Paraprofessional-Special Education	21-A	08/12/16
Goldworm, Max	Paraprofessional-Special Education	21-A	08/12/16
Gonzalez Salas, Jaime	Custodian	26-A	08/08/16
Hardwick, Daleanne	Licensed Vocational Nurse	56-B	08/12/16
Hooper, Cathi	Paraprofessional-Preschool	14-A	08/12/16
Iniguez, Stephanie	Paraprofessional-Preschool	14-A	08/12/16
Martinez, Michelle	Paraprofessional-Special Education	21-B	08/12/16
Mills, Ella	Paraprofessional-Preschool	14-A	08/12/16
Mills, Nettie	Buyer	62-B	08/08/16
Montgomery, Zachary	Paraprofessional-Preschool	14-A	08/12/16
Morrow, Jeffrey	Warehouse Worker/Delivery Driver	39-A	07/27/16
Nieves-Perry, Margarita	Paraprofessional-Preschool	21-A	08/12/16
Putzbach, Monica	Buyer	62-B	08/11/16
Scanlon, Elizabeth	Occupational Therapist	111-F	08/12/16

Approval of Termination of Employment – Merit System:

Andersen, Renee	Library and Learning Resources Technician (employment elsewhere)	37-A	07/22/16
Bahur, Nazik	Child Nutrition Worker II (employment elsewhere in District)	14-F	06/18/16
Harris, Margaret	Paraprofessional-Special Education (retiring)	21-J	08/31/16
Mills, Spencer	Extended School Services Site Lead (employment elsewhere)	28-F	08/02/16
Rodgers, Raymond	Custodian (retiring)	26-G+	09/01/16
Sue, Joan	Programmer/Analyst (retiring)	98-G+	09/11/16
Villareal, Susan	Paraprofessional-Special Education (employment elsewhere)	21-A	06/17/16

Approval of Employment:

Allmann, Amber	Extended School Services Attendant	$10.65/hr	08/02/16
Barriga, Shannon	Playground Attendant	$10.00/hr	08/05/16
Bauman, Luke	Extended School Services Attendant	$10.65/hr	08/02/16
Cabarga, Alexis	Extended School Services Assistant Leader	$14.00/hr	08/02/16
Diego, Michael	Extended School Services Attendant	$10.65/hr	08/02/16
Dykes, Jessica	Extended School Services Attendant	$10.65/hr	08/02/16
Fick, Bryan	Extended School Services Attendant	$10.65/hr	08/02/16
Garza Lerma, Sergio	Extended School Services Attendant	$10.65/hr	08/02/16
Green, Marissa	Extended School Services Attendant	$10.65/hr	08/08/16
Hinojosa, Kimbherly	Extended School Services Attendant	$10.65/hr	08/02/16
Hull, Marshall	Extended School Services Attendant	$10.65/hr	08/09/16
Inurriaga, Luis	Extended School Services Attendant	$10.65/hr	08/02/16
Johnson, Teya	Playground Attendant	$10.00/hr	07/27/16
La Madrid, Savannah	Extended School Services Attendant	$10.65/hr	08/02/16
Little Leon, Yajaira	Playground Attendant	$10.00/hr	08/09/16
McGhee, Madison	Extended School Services Attendant	$10.65/hr	08/02/16
Monroe, Aysia	Extended School Services Attendant	$10.65/hr	08/09/16
Nelissen, Martha	Playground Attendant	$10.00/hr	08/05/16
Painter, Chloe	Extended School Services Attendant	$10.65/hr	08/05/16
Payton, Savannah	Extended School Services Attendant	$10.65/hr	08/02/16
Pearson, Chance	Extended School Services Attendant	$10.65/hr	08/02/16
Pearson, Chance	Playground Attendant	$10.00/hr	08/02/16
Poe, Mckenna	Student Helper	$10.63/hr	08/05/16
Redfield, Jared	Extended School Services Attendant	$10.65/hr	08/02/16
Santangelo, Briana	Extended School Services Attendant	$10.65/hr	08/02/16
Sass, Kevin	Extended School Services Attendant	$10.65/hr	08/02/16
Sauceda Bone, Zoe	Extended School Services Attendant	$10.65/hr	08/02/16
Serrano, Giovanna	Extended School Services Attendant	$10.65/hr	08/02/16
Serrano, Samantha	Extended School Services Attendant	$10.65/hr	08/02/16
Taylor, Gregory	Playground Attendant	$10.00/hr	08/10/16

Approval of Termination of Employment:

Afkhami, Joanna	Playground Attendant (employment elsewhere)	06/17/16
Browne, Bryan	Student Helper (further education)	06/17/16
Hurst, Kevin	Playground Attendant (further education)	06/17/16
Mueller, Jordan	Student Helper (end of temporary assignment)	06/17/16

Russell, Tena	Playground Attendant (moving from area)	06/17/16
Simon, Traneaya	Student Helper (end of temporary assignment)	06/17/16
Urena Jr., Angel	Playground Attendant (dismissed)	07/27/16

LECTURER/PRESENTER:

Organization/Name	Site/Department	NTE	Effective
Boys to Men	BAN	N/A	07/29/16-06/30/17
Boys to Men	LMAAC	N/A	07/29/16-06/30/17

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 1016

PREPARED BY: **Tina Sardina**
Assistant Superintendent, Human Resources

ITEM NUMBER: **HR-2 Human Resources Recommendation** **Action Item**

Authorization to Enter into an Agreement with Grossmont-Cuyamaca Community College District

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Each year, various institutions of higher education request assistance with professional training for various certificated positions including teachers, interns, counselors, psychologists, speech-language pathologists and school nurses.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board grant authorization to enter into the attached Agreement with Grossmont-Cuyamaca Community College District for preschool student teaching.

MEMORANDUM OF UNDERSTANDING
Between
Grossmont-Cuyamaca Community College District
And
La Mesa Spring Valley School District

This Memorandum of Understanding ("MOU") is entered into on the 16th day of August, 2016 (8/16/16) ("Effective Date"), by and between Grossmont-Cuyamaca Community College District ("GCCCD"), a California public entity, and La Mesa Spring Valley School District ("LMSVSD"), a California public entity, with reference to the following facts.

RECITALS

WHEREAS, LMSVSD is a local school district, operating various California State Preschools pursuant to California Education Code § 8235, et seq., in the County of San Diego; and

WHEREAS, GCCCD is a community college district located in the County of San Diego; and

WHEREAS, GCCCD operates a governing board-approved program of Cooperative Work Experience Education pursuant to Section 55250, et seq., of Title 5 of the California Code of Regulations for students enrolled at Grossmont College or Cuyamaca College ("College"); and

WHEREAS, both LMSVSD and GCCCD desire to have College Students placed with the California State Preschools operated by LMSVSD as part of a Work Experience Program during the 2016-2017 academic year;

THEREFORE, it is agreed between the parties as follows:

1. RESPONSIBILITIES OF LMSVSD

A. Supervision. LMSVSD will provide work experience to College Child Development Students during the 2016-2017 academic year. LMSVSD will provide adequate personnel to supervise College Students at LMSVSD who have been trained in child supervision by the California Department of Education Child Development Division Mentor Program, to assure an acceptable Student-teacher ratio for a safe and valuable work experience for both College Students and Preschool children.

B. Confidentiality of College Student Records. No agent, employee, or representative of LMSVSD shall have access to or have the right to review any College Student records, except where necessary in the regular course of the Work Experience Program LMSVSD shall instruct its agents, employees, and representatives to maintain the confidentiality of any and all College Student records and other information received about said Students, which

includes not discussing, disclosing, or transmitting any such information, in accordance with the requirements of the federal Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, and comparable California statutes.

C. Removal of College Students. LMSVSD shall have the absolute right to determine who will supervise and instruct its Preschool children. In the event that any College Student, in the sole discretion of, fails to perform satisfactorily, fails to follow LMSVSD policies, procedures and regulations, or fails to meet LMSVSD standards for health, safety, security, cooperation, or ethical behavior, LMSVSD shall have the right to request that GCCCD withdraw such College Student from LMSVSD. GCCCD shall comply with LMSVSD's request within five (5) days of receipt of notice from LMSVSD. Notwithstanding the foregoing, in the event of any emergency or if any College Student represents a threat to Preschool child safety or personnel, LMSVSD may immediately exclude such College Student from LMSVSD until final resolution of the matter with GCCCD.

D. School Sites to be Utilized. LMSVSD may offer the Work Experience Program to College Students at any of the following school sites located within its District boundaries: Avondale Elementary, Bancroft Elementary, Fletcher Hills Elementary, Kempton Literacy Academy, La Mesa Dale Elementary, La Presa Elementary, Maryland Elementary, Rancho Elementary, and Sweetwater Springs Elementary.

2. RESPONSIBILITIES OF GCCCD

A. Supervision. A GCCCD Program Coordinator will visit each Preschool site hosting Work Experience Program Students two (2) times during the term of this MOU to observe College Students and meet with each such Student's mentor teacher and/or administrator.

B. Number of College Students. GCCCD shall designate and notify LMSVSD of the College Students who are enrolled and in good standing in the Work Experience Program to be assigned for work experience at LMSVSD Preschools in such numbers as are mutually agreed upon between LMSVSD and GCCCD.

C. Orientation. GCCCD shall provide orientation to all College Students and ensure that all such Students receive appropriate instruction and have necessary basic skills to have an effective and safe Work Experience Program at LMSVSD for both College Students and Preschool children, prior to the College Students commencing the Work Experience Program at LMSVSD.

D. Health and Background Clearance. LMSVSD shall provide written notice to GCCCD as to any requirements for College Student proof of health clearance. GCCCD shall use its best efforts to assure that each College Student complies with LMSVSD's requirements for immunizations and health screening tests. Prior to beginning an assignment, all students must be fingerprinted and cleared by the appropriate agencies. Students working pursuant to this MOU shall bear the cost of the fingerprinting and DOJ clearance.

E. LMSVSD Policies and Procedures. GCCCD shall ensure that each College Student has been given a copy of LMSVSD's applicable rules, regulations, policies and procedures prior to commencing the Work Experience Program at LMSVSD.

F. Confidentiality of College Student Records. No agent, employee, representative or College Student of GCCCD shall have access to or have the right to review any LMSVSD Preschool children records, except where necessary in the regular course of the Work Experience Program. GCCCD shall instruct its agents, employees, representatives and College Students to maintain the confidentiality of any and all Preschool child records and other information received about Preschool children, which includes not discussing, disclosing, or transmitting any such information, in accordance with the requirements of the federal Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, and comparable California statutes.

G. Workers Compensation Coverage. GCCCD shall provide Workers Compensation Insurance coverage for all College Students assigned to LMSVSD's Preschools.

H. Liability Insurance. College shall maintain at all times during the term of this MOU commercial general liability insurance acceptable to LMSVSD in the minimum amounts of $1,000,000 combined single limit and $3,000,000 general aggregate, and shall furnish LMSVSD with proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Agreement.

3. COSTS OF PROGRAM

A. Since placement of College's work experience students in LMSVSD's State Preschools benefits both parties to this MOU, no payment shall be required of either party.

4. RELATIONSHIP OF THE PARTIES

A, Term. This MOU shall commence on the Effective Date stated above and shall remain in full force and effect up to and including June 21, 2017, unless otherwise terminated as provided in this Section.

B. Termination. Either party may terminate this MOU, with or without cause, upon thirty (30) days prior written notice to the other party. However, to the extent reasonably possible, LMSVSD shall schedule its termination to minimize interference with a College Student's Work Experience Program and to allow completion of any College Student's Program who, as of the date of any notice of termination by LMSVSD, was satisfactorily participating in the Work Experience Program at LMSVSD.

C. Relationship of the Parties. Nothing in this MOU is intended nor shall be construed to create between LMSVSD and GCCCD an employer/employee relationship or a joint venture relationship. College Students shall maintain the status of learners, and neither this MOU nor any acts pursuant to it shall be deemed to create an employment or agency relationship between LMSVSD and any College Student. Therefore, the parties understand and agree that

LMSVSD is not responsible in any way, directly or indirectly, for any employment-related benefits for College Students. Such benefits not covered include, but are not limited to, salaries, vacation time, sick leave, Workers Compensation insurance, and health benefits. The sole interest of LMSVSD is to use its best efforts to assure that services are performed in a competent and satisfactory manner.

D. Indemnification. Each party will indemnify, defend, and hold harmless the other party (including officers, employees, and agents) against all claims, liabilities, damages, and costs (including attorneys' fees) arising from or in any way related to this MOU caused by that party's breach of this MOU, inaccuracy of representations, or conduct, whether negligent, reckless, or intentional. Neither termination of this MOU nor completion of the acts to be performed pursuant to it shall release GCCCD and/or LMSVSD from their obligations to indemnify as to any claim or cause of action asserted, so long as the event upon which such claim or cause of action is predicated shall have occurred prior to the effective date of any such termination or completion.

E. Role of College Students. It is not the intention of GCCCD or LMSVSD that any College Student occupy the position of third-party beneficiary of any obligations assumed by LMSVSD or GCCCD pursuant to this MOU.

F. College Student Hours. College Students will participate in the Work Experience Program at LMSVSD eight (8) hours per week, if volunteering, and ten (10) hours per week, if paid. The total possible number of hours a College Student may participate in the Program per semester will be one hundred twenty (120) hours, if volunteering, and one hundred fifty (150) hours, if paid.

IN WITNESS WHEREOF, GCCCD and LMSVSD have executed this MOU by and through their respective representatives as of the date first above written.

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT	LA MESA SPRING VALLEY SCHOOL DISTRICT
By_____	By_____
Linda Bertolucci	Tina Sardina
Director, Purchasing and Contracts	Assistant Superintendent, Human Resources
Date:_____	Date:_____

La Mesa-Spring Valley Schools
GOVERNING BOARD AGENDA
August 16, 2016

PREPARED BY: **Tina Sardina**
Assistant Superintendent, Human Resources

ITEM NUMBER: **HR-3 Human Resources Recommendations** **Action Item**

Authorization to Establish the Position of Coordinator, Early Childhood Education

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In order to better serve the needs of our preschool program and employees and in turn the needs of our students and families, the position of Coordinator, Early Childhood Education would be established. The focus of the new position is to support the Assistant Superintendent of Learning Support with the administration and coordination of the District's Early Childhood Education Programs.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board approve the certificated management position of Coordinator, Early Childhood Education, and the typical duties set forth in the attached job description.

COORDINATOR, EARLY CHILDHOOD EDUCATION

PRIMARY FUNCTION:

Under the immediate supervision of the Assistant Superintendent of Learning Support, shall research, plan, develop, administer and supervise The District's early childhood education programs.

Professional Responsibilities

1. Compile and analyze data, perform basic accounting and audit services as required for documentation and program planning.
2. Comply with all state and federal guidelines regarding human resources functions.
3. Implement District and other mandated policies, procedures and/or processes for the purpose of providing direction and/or complying with mandated requirements.
4. Maintain awareness and understanding of current human resources and educational trends and developments through professional literature, by attending conferences, site and District meetings.
5. Maintain personal standards of grooming and professionalism.
6. Maintain standard of promptness in carrying out assignments.
7. Meet professional standards required of all administrators as described in the California Professional Standards for Educational Leaders.
8. Participate in Instructional Leaders' Professional Learning Community work.

ESSENTIAL FUNCTIONS:

1. Responsible for the overall operation and implementation of the Preschool programs at multiple sites within the district.
2. Performs intake, enrollment, parent outreach, and other direct services to families.
3. Maintains records, master calendars, completes and files reports as required by the program/state.
4. Develops, monitors, and maintains program budgets.
5. Prepares program site visits and audits under the direction of California Department of Education.
6. Recruits, supervises, and meets regularly with staff within the program.
7. Provides ongoing professional learning for program instructors and support staff.
8. Collaborates with site administrators to evaluate the performance and effectiveness of programs and staff.
9. Maintains positive relationships with parents, parent groups, school volunteers, and outside agencies to develop community awareness and support for the preschool program.
10. Facilitates communication and collaboration with special education and regular education preschool/kindergarten teachers and administrators.

11. Develops and maintains program components that allow preschool students with special needs access to typical peers in the least restrictive setting.
12. Establishes priorities for educational materials that provide foundation for kindergarten readiness.
13. Attends trainings and meetings as required by the program and district administration.
14. Other related duties as assigned.
15. Maintains state accreditation and/or licensing standards for the district's early childhood programs.
16. Provides leadership in developing the necessary climate for change and growth within the school.
17. Manages resources, personnel, and time in order to provide for effective and efficient day-by-day operation of the District's early childhood education programs.

Other Duties and Responsibilities

1. Function as a member of the District Management Team, performing any and all other duties as assigned by the Superintendent and Assistant Superintendent of Learning Support.
2. Promote good health and wellness practices.

QUALIFICATION STANDARDS:

Ability – Above average recommendations from administrative supervisors or other professionals who have observed the candidate's personal characteristics, scholastic attainment, ability to communicate effectively and performance.

EXPERIENCE:

Minimum five years teaching experience in a public school setting. Supervisory experience preferred. Early childhood experience preferred.

EDUCATION/CREDENTIALS:

Valid teaching and/or Pupil Personnel Services and/or Education Specialist credential. Master's degree required, in Educational Administration or Educational Leadership preferred, and a Tier 1 Administrative Services credential.

KNOWLEDGE AND ABILITES:

Knowledge of:
Oral and written English communication skills.
Interpersonal skills using tact, patience and courtesy.

Ability to:

Establish and maintain cooperative and effective working relationships with others.
Work with a significant diversity of individuals and/or groups.
Maintain confidentiality and use discretion.

WORKING CONDITIONS:

Environment:

Indoor and outdoor work environment.

Physical Abilities:

Hearing and speaking to exchange information and make presentations.
Lifting books, materials, equipment to execute lessons and presentations.
Seeing to read, prepare and review a variety of activities and to monitor student activities.

MINUTES
BOARD OF EDUCATION MEETING
LA MESA-SPRING VALLEY SCHOOL DISTRICT
REGULAR MEETING: August 2, 2016

The meeting was called to order at 7:02 p.m. at the Education Service Center by the President, Mr. Duff.

CALL TO ORDER

The President led the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Board members present:	Babbitt, Duff, Turner, Winet
Board members absent:	Chong
Staff members present on assignment:	Feliciano, Guzman, Magliato, Marshall, Sardina

ESTABLISHMENT OF QUORUM

It was noted that Member Chong was absent due to family reasons.

It was moved by Babbitt, seconded by Winet, and carried unanimously with the following votes: Ayes: Babbitt, Duff, Turner, Winet; Noes: None; Absent: Chong, to approve the minutes of the regular meeting of July 19, 2016, as presented.

MINUTES
Approved as Presented

COMMUNICATIONS

COMMUNICATIONS

Land Use Analysis for Bancroft Elementary Campus, prepared by Dutra Cerro Graden

Land Use Analysis for Rolando Elementary Campus, prepared by Dutra Cerro Graden

Letter from North Inland Special Education Region, expressing appreciation of Tamara Massie, Speech Language Pathologist, for her participation in the San Diego County Communication Severity Scales Workgroup

Letter from North Inland Special Education Region, expressing appreciation of Julie Malone, Speech Language Pathologist, for her participation in the San Diego County Communication Severity Scales Workgroup

Human Resources Standard Recommendations Walk Thru's

Spreadsheet with decrease in hours for Classified employees

PowerPoint for Development Feasibility Report, prepared and presented by Dutra Cerro Graden

AGENDA

AGENDA

It was moved by Turner, seconded by Babbitt, and carried unanimously with the following votes: Ayes: Babbitt, Duff, Turner, Winet; Noes: None; Absent: Chong, to approve the agenda as presented.

Approved as presented

HEARING SESSION

HEARING

The President announced a hearing for anyone who wished to address the Board on any topic relating to public education. There being no one wishing to address the Board, the session was closed.

REPORTS OF OFFICERS OF THE BOARD

REPORTS

Development Feasibility Report- Dutra Cerro Graden

In an effort to provide steady income using vacant land owned by the District, administration has engaged the services of Dutra Cerro Graden (DCG) to analyze the Bancroft Elementary and Rolando Elementary campuses. The resulting feasibility study provided numerous options for each campus. Dominic Dutra and Angie Williams from DCG offered four possible scenarios for Bancroft, yielding estimated one-time funds of between $200,000. - $800,000. Six possibilities were presented for Rolando, which would yield estimated one-time funds of between $1,200,000. - $4,000.000. Two of these options would provide estimated monthly income of between $22,000. - $34,000. via a ground lease, also known as a land lease. Land lease terms are typically between 50 and 99 years. Initial studies indicate the Bancroft Campus would not be a viable source of steady income. The recommendations for highest and best use at the Rolando Campus would be to lease the land to a developer, who would construct medium to high-density duplex/townhomes or apartment buildings on the vacant lot. There was discussion regarding Sunshine Park and the existing baseball fields at Rolando, as well as the District's intent to continue to be a good neighbor in the community. The Board approved administration to continue working with DCG to create a plan that will create a source of income, while also meeting the goals and objectives of the District, the City of La Mesa and other key stakeholders.

Mr. Dutra and Ms. Williams presented a detailed PowerPoint and responded to clarifying questions.

NEW BUSINESS

NEW BUSINESS

Approved

It was moved by Turner, seconded by Winet, and carried unanimously with the following votes: Ayes: Babbitt, Duff, Turner, Winet; Noes: None; Absent: Chong, to approve the following:

Purchase Orders

Purchase Orders dated July 6, 2016 through July 19, 2016 totaling $2,281,682.92

Warrants

Warrants dated July 6, 2016 through July 19, 2016 totaling $444,882.98

Revolving Cash Fund Reimbursement from the General Fund

Expenditure in the amount of $481.24

Completion of Work – Playground at Kempton Elem

Acceptance of work for completion of playground installation at Kempton Elementary, Bid #FB 8-15/16

Special Education Master

It was moved by Turner, seconded by Winet, and carried unanimously

with the following votes: Ayes: Babbitt, Duff, Turner, Winet; Noes: None; Absent: Chong, to authorize administration to enter into Special Education Master Contracts for the 2016-17 school year

Contract for 2016-17
Authorized

HUMAN RESOURCES RECOMMENDATIONS

It was moved by Babbitt, seconded by Winet, and carried unanimously with the following votes: Ayes: Babbitt, Duff, Turner, Winet; Noes: None; Absent: Chong, to approve standard Human Resources recommendations as amended to include two additional Lecturer/Presenter and/or Short-Term Employment forms.

Human Resources Recommendations
Approved as amended

It was moved by Babbitt, seconded by Winet, and carried unanimously with the following votes: Ayes: Babbitt, Duff, Turner, Winet; Noes: None; Absent: Chong, to authorize administration to reduce the hours of certain classified employees.

Roll Call Vote: Reduction of Hours for Classified Employees
Adopted

It was moved by Turner, seconded by Winet, and carried unanimously with the following votes: Ayes: Babbitt, Duff, Turner, Winet; Noes: None; Absent: Chong, to authorize administration to enter into an agreement with the San Diego County Superintendent of Schools for participation in the Clear Administrative Service Credential Program

Agreement with SD Supt. of Schools for Clear Admin Service Credential Program
Approved

It was moved by Turner, seconded by Babbitt, and carried unanimously with the following votes: Ayes: Babbitt, Duff, Turner, Winet; Noes: None; Absent: Chong, to authorize administration to enter in contracts with colleges, universities and local high school districts for student teaching and professional training programs, including work-study programs.

Contract with Colleges, Universities, HS Districts for Student Teaching/ Professional Development
Approved

It was moved by Winet, seconded by Turner, and carried unanimously with the following votes: Ayes: Babbitt, Duff, Turner, Winet; Noes: None; Absent: Chong, to certify managers as competent to evaluate teachers

Certify Managers- Competent to Evaluate Teachers
Approved

ANNOUNCEMENTS, REPORTS, COMMUNICATIONS FROM THE BOARD

Member Babbitt announced he attended funeral services for employee Jim Omahen. He was touched by the service, and pleased to see so many members of the La Mesa-Spring Valley School District. Mr. Babbitt expressed his appreciation for the sense of family within the District.

Member Winet expressed his appreciation for the generosity of San Diego resident and philanthropist Conrad Prebys, who recently passed away. Mr. Prebys donated millions of dollars to various organizations including San Diego State University, Scripps Health Research, Boys and Girls Clubs of San Diego, and Boys and Girls Clubs of East County.

Superintendent Marshall announced there was no business to discuss in closed session.

There being no business to discuss in closed session, the President

announced the meeting was adjourned at 8:00 p.m.

Brian Marshall, Secretary to the Board of Education

Approved and ordered into the proceedings of the District at the next regular meeting of the Board of Education to be held

David Chong, Clerk of the Board of Education