

## **EDUCATIONALLY RELATED MENTAL HEALTH SERVICES (ERMHS) PROVIDER**

### **PRIMARY FUNCTION:**

Under the immediate supervision of the Director, Special Education/Student Services, the Educationally Related Mental Health Services (ERMHS) Provider will provide consultation services, conduct evaluations, and provide counseling for students and their families. The ERMHS Provider will provide intensive assessments and interventions for students with mental health needs. The ERMHS Provider will assist IEP teams in determining appropriate services, supports, and placement to address the mental health needs of eligible students.

### Professional Responsibilities

1. Compile and analyze data as required for documentation and program planning.
2. Comply with state and federal guidelines regarding implementation of Individualized Education Plans (IEPs) and 504 plans.
3. Maintain awareness and understanding of current educational trends and developments through professional literature, by attending conferences, site and District meetings.
4. Maintain personal standards of grooming compatible with the contract.
5. Maintain standards of promptness in carrying out assignments.
6. Meet obligations as specified by the Education Code and Board Policy.

### **ESSENTIAL FUNCTIONS:**

#### Areas of Responsibility

1. Conduct comprehensive assessments and make recommendations for educationally-related mental health services for students with significant social emotional and/or behavior needs.
2. Develop and maintain behavioral health programs in collaboration with the IEP team process.
3. Engage diverse families in the coordination process and engage access to services.
4. Make recommendations to IEP teams for educationally related mental health counseling services.
5. Participate in special assessments, individual counseling plans, and other student progress meetings.
6. Provide clinical consultation, supervision, and support to schools as necessary.
7. Provide complex case or exceptional needs consultation and support coordination.
8. Provide continuum of counseling interventions for students enrolled in general and special education including residential treatment facilities.
9. Provide individual and group counseling services.

10. Provide technical assistance, consultation and training to schools regarding community resources and other mental health issues as necessary.
11. Support District in supervision of the monitoring of student progress by school personnel, visit school facilities, attend school meetings, and advise District regarding additional services as needs arise.
12. Provide training for school staff regarding proactive pre-referral activities and behavioral support systems.
13. Serve as District liaison between students and their families, treatment centers, non-public schools, Department of Social Services and other community agencies.
14. Travel from site to site (including treatment centers or non-public schools) and/or perform necessary home visits for the purpose of providing direct treatment, program monitoring, and collaboration.

#### Other Duties and Responsibilities

Under the direction of his/her supervisor, the ERMHS Provider may be assigned to:

1. Consult and cooperate with special education personnel and participate in department and Professional Learning Community meetings.
2. Complete Medi-Cal and LEA billing in a timely manner.
3. Perform related duties as assigned.

#### **QUALIFICATION STANDARDS:**

Ability – Above average recommendations from supervisors or other professionals who have observed the candidate's personal characteristics, scholastic attainment and professional performance.

#### **EXPERIENCE/EDUCATION/CREDENTIALS**

1. Pupil Personnel Services (PPS) credential issued by the California Commission on Teacher Credentialing (CTC) is required.
2. Valid licensure through the California Board of Behavioral Sciences as a Licensed Marriage and Family Therapist (LMFT), Licensed Clinical Social Worker (LCSW), or Licensed Educational Psychologist (LEP).
3. Two years experience in the behavioral health plan process (i.e., direct services, treatment plans, monitoring of progress, and termination of services), including experience providing mental health services to adolescents or special education students, preferably in a school setting.
4. Administrative Services Credential and/or BCBA certification or training in behavioral analysis is desirable.
5. Valid California driver's license and the availability of private transportation or the ability to obtain transportation between job sites is required.

**KNOWLEDGE AND ABILITIES:**

Ability to establish and maintain cooperative and effective working relationships with others.  
Ability to maintain confidentiality and use discretion with sensitive matters.  
Knowledge of oral and written English communications skills.

**WORKING CONDITIONS:**

Environment:

Indoor and outdoor work environment.  
Driving between sites.

Physical Abilities:

Bending at the waist, kneeling or crouching to assist students.  
Demonstrate manual dexterity necessary to operate calculator, typewriter, and/or computer keyboard at the required speed and accuracy for legal reports.  
Following training, restrain students who become physically aggressive.  
Hearing and speaking to exchange information and make presentations.  
Lifting to assist students; lifting to move equipment and materials.  
Seeing to read, prepare and review a variety of activities and to monitor student health and activities.  
Sitting or standing for extended periods of time.  
Walking extended lengths to move around offices, campuses, and community.

Hazards:

Potential exposure to communicable diseases and contact with blood and other body fluids.  
Potential exposure to physical injury from aggressive behavior.