

## LA MESA-SPRING VALLEY SCHOOLS

### CLASS TITLE: GARDENER

#### **BASIC FUNCTION:**

Under the direction of the Supervisor, Gardening and Groundskeeping, performs a variety of grounds maintenance and gardening duties in the beautification of assigned grounds and landscaped areas; maintains grounds for events and recreational activities as assigned; provides support to other grounds personnel in the performance of work assignments.

#### **REPRESENTATIVE DUTIES:**

##### **ESSENTIAL DUTIES:**

Applies pest control methods to eradicate weeds and other pests according to established procedures and under the guidance of IPM coordinator.

Communicates with various personnel and outside agencies to exchange information, coordinate activities and resolve issues or concerns; coordinates with various personnel to adjust irrigation schedules as assigned.

Install and maintain storm drain systems.

Maintains grounds maintenance equipment in safe operating condition; performs minor maintenance on equipment such as changing blades, greasing and changing oil.

Maintains routine records related to assigned activities.

Mows, edges, trims, and waters lawns, fields and other turf grounds; prepares and fertilizes soil; waters various grounds areas by hand or by operating the irrigation systems.

Operates a variety of power-driven equipment such as tractors, mowers, edgers, sweeper, skidsteer and attachments, blowers, chain saws, hedge trimmers and other equipment used in grounds work; utilizes standard gardening hand tools; drives a vehicle to conduct work as assigned by the position; assists with submitting orders for supplies as assigned by the position.

Performs duties in the maintenance and repair of irrigation systems as assigned by the position; assists with installing new irrigation system components as assigned.

Performs duties of other grounds maintenance staff and provides support to other grounds personnel in the performance of work assignments; assists with maintaining campus grounds in accordance with established standards.

Performs general grounds cleanup, including picking up paper, trash and debris on grounds areas, parking lots, playgrounds, athletic fields and other assigned areas; unclogs storm drains and performs related duties as assigned.

Performs various duties in maintaining grounds for events and recreational activities as assigned; performs routine work in the preparation, and dragging of athletic fields and related areas as assigned.

Plants, cultivates, prunes, sprays, fertilizes and irrigates flowers, trees, grass and shrubs; hoes and pull weeds and rake leaves; edges walkways; sweeps litter from walks and driveways.

Repairs small sections and areas of concrete, pavers, block wall to maintain safe and attractive grounds.

Responds to emergency situations related to assigned functions accordingly.

Use best management practices for erosion control installation.

#### **OTHER DUTIES:**

Attends and participates in meetings, in-service trainings, workshops and conferences.

Performs related duties as assigned.

#### **KNOWLEDGE AND ABILITIES:**

##### **KNOWLEDGE OF:**

Basic grounds maintenance procedures including mowing, edging, raking and weeding.

Basic record-keeping techniques.

Cultivating, fertilizing, watering and spraying of flowers, trees and shrubs.

Health and safety regulations.

Methods, equipment and materials used in gardening and grounds maintenance work.

Operation and maintenance of hand and power tools and equipment used in grounds maintenance.

**ABILITY TO:**

- Assist other grounds maintenance personnel in various work assignments.
- Learn methods and materials used in controlling weeds and other pests.
- Maintain athletic areas in a safe condition.
- Maintain routine records.
- Mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, athletic fields and other landscaped areas.
- Observe health and safety regulations.
- Operate hand and power tools and other equipment used in grounds maintenance.
- Perform a variety of grounds maintenance and gardening duties in the beautification of assigned grounds and landscaped areas.
- Understand and follow oral and written instructions.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: graduation from high school or equivalent GED and one year of experience in gardening, nursery, or grounds-maintenance work.

**LICENSES AND OTHER REQUIREMENTS:**

- Successful passage of District’s job related proficiency test.
- Some incumbents may be required to possess a valid California Class C driver’s license.
- Valid Qualified Applicator’s Certificate (within 1 year of employment)

**WORKING CONDITIONS:**

**ENVIRONMENT:**

- Outdoor work environment.
- Seasonal heat and cold or adverse weather conditions.
- Exposure to fumes, dust, odors, oil, grease and gases.
- Driving a vehicle to conduct work.

**PHYSICAL DEMANDS:**

- Dexterity of hands and fingers to operate grounds maintenance equipment.
- Walking or standing for extended periods of time.
- Seeing to perform gardening and grounds work.
- Lifting, carrying, pushing or pulling heavy objects as assigned by position.
- Sitting to operate tractors, mowers and other machines.
- Bending at the waist, kneeling or crouching.
- Reaching overhead, above the shoulders and horizontally.
- Heavy physical labor.
- Climbing ladders.

**HAZARDS:**

- Exposure to chemicals used in pest control and weed abatement.
- Potential traffic hazards.
- Working around and with machinery having moving parts.
- Working at heights.

**FLSA Status**

Non Exempt

**Approval Date**

3/01/08, 9/28/17

**Salary Range**

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