

TEACHER - HEALTH AND SAFETY

PRIMARY FUNCTION:

Under the direct supervision of the site administrator, the Teacher – Health and Safety shall assume the regular duties of a classroom teacher and be a member of the school staff for which he/she accepts additional duties as health and safety designee.

Professional Responsibilities

1. Compile and analyze data as required to determine effectiveness of safety programs.
2. Maintain personal standards of grooming compatible with the contract.
3. Maintain standard of promptness in carrying out assignments.
4. Share responsibility for effective operation of the school program.

ESSENTIAL FUNCTIONS:

1. Assist the principal in case of a disaster or emergency.
2. Assist the principal in developing the school disaster preparedness plan.
3. Attend District health and safety meetings and serve as a liaison between the District and site.
4. Develop and implement a communication plan between the site, parents and community regarding procedures and parent responsibilities.
5. Prepare inventory of emergency supplies and equipment.
6. Provide staff in-service and training in disaster procedures and readiness.
7. Schedule and supervise disaster drills in accordance with District, state and federal regulations.
8. Serve as the first aid and CPR facilitator in the absence of the health clerk or school nurse.
Augment services during circumstances where first aid or CPR services are required.

Other Duties:

1. In the absence of the principal, shall have the authority to contact paramedics, the police department, and the fire department in emergency situations.
2. In the absence of the principal, should direct and supervise staff in appropriate procedures in response to emergencies threatening the health and safety of students and staff.

QUALIFICATION STANDARDS:

Current First Aid and CPR certificate.

EXPERIENCE:

Two years experience at the site.

EDUCATION/CREDENTIALS:

Must be a credentialed teacher.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Oral and written English communication skills.
- Interpersonal skills using tact, patience and courtesy.

Ability to:

- Communicate effectively in difficult situations.
- Establish and maintain cooperative and effective working relationships with others.
- Maintain confidentiality and use discretion.
- Supervise others in stressful situations.

WORKING CONDITIONS:

Environment:

- Indoor and outdoor work environment.
- Driving between sites.

Physical Abilities:

- Bending at the waist, kneeling or crouching to assist students.
- Following training, restrain students who are physically aggressive.
- Hearing and speaking to exchange information and make presentations.
- Hearing to respond to discrete differences in sounds.
- Lifting books, materials and equipment to execute lessons and presentations.
- Seeing to read, prepare and review a variety of activities and to monitor student activities.
- Sitting or standing for extended periods of time.
- Walking extended lengths to move around campus.

Hazards:

- Potential exposure to communicable diseases and contact with blood and other body fluids.
- Potential exposure to physical injury from aggressive behavior.