

**La Mesa Spring Valley Schools, Personnel Commission Regular Meeting
Thursday September 21, 2017, 12:30 p.m.
Board Room, 4750 Date Avenue, La Mesa, CA 91942**

When there is a need for the Chairman to pass the gavel to a Commission Member, this action shall be automatic without need for a formal motion.

1. Call to Order **INFORMATION**

2. Commissioner Roll Call **INFORMATION**

Arashmidos Monjazeb, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
David Gillespie, Vice Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Patricia Ridenour	<input type="checkbox"/>	present	<input type="checkbox"/>	absent

3. Pledge of Allegiance

4. Introductions **INFORMATION**

5. Approve the Agenda of the Sept. 21, 2017, Meeting **ACTION**

Moved:

Seconded:

Monjazeb Gillespie Ridenour

Aye: *Aye:* *Aye:*

No: *No:* *No:*

Abstention: *Abstention:* *Abstention:*

6. Approve Minutes of the August 17, 2017, Meeting **ACTION**

Moved:

Seconded:

Monjazeb Gillespie Ridenour

Aye: *Aye:* *Aye:*

No: *No:* *No:*

Abstention: *Abstention:* *Abstention:*

7. Approve the Following Examination Announcements **ACTION**

- Gardener
- Health Technician

Moved:

Seconded:

Monjazeb Gillespie Ridenour

Aye: *Aye:* *Aye:*

No: *No:* *No:*

Abstention: *Abstention:* *Abstention:*

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8. Approve the Following Eligibility Lists **ACTION**

- Extended School Services Program Aide (continuous)
- Human Resources Manager
- Paraprofessional-Preschool
- Paraprofessional-Special Education
- Supervisor, Transportation

Moved:

Seconded:

Monjazeb

Gillespie

Ridenour

Aye:

Aye:

Aye:

No:

No:

No:

Abstention:

Abstention:

Abstention:

9. Working Out of Classification for Eva Munoz Office Assistant II to Secretary **ACTION**
(Per Ed. Code 45110 and PC Rules and Regulations 30.200.7)

When an employee is required to work out of classification for any period of time which exceeds five working days within a 15-calendar day period (ECS 45110), the fact shall be reported to the Personnel Director, who shall immediately investigate and take action as necessary. The action taken and the facts upon which the action was predicated shall be reported to the Commission...

Moved:

Seconded:

Monjazeb

Gillespie

Ridenour

Aye:

Aye:

Aye:

No:

No:

No:

Abstention:

Abstention:

Abstention:

10. Request for the Director, Classified Personnel to attend the NeoGOV **ACTION**
Annual Conference in Las Vegas, NV from October 25-27, 2017.

Moved:

Seconded:

Monjazeb

Gillespie

Ridenour

Aye:

Aye:

Aye:

No:

No:

No:

Abstention:

Abstention:

Abstention:

11. Training and Developing Update **INFORMATION**

12. Boards appointment to the Personnel Commission **INFORMATION**
(appointment procedures and timeline)

13. Items from the Floor **INFORMATION**

Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five [5] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.

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14. Information Items

- District Update – Assistant Superintendent, Human Resources, Tina Sardina
Assistant Superintendent, Business Services, David Feliciano
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Update –Director, Classified Personnel, C. Xavier Thomas,
- Personnel Commissioner Update – Personnel Commissioners

15. Revise Regular Personnel Commission Meeting Schedule for 2017-2018

ACTION

Oct. 26, 2017	4:30 PM (4th Thursday)
Nov. 16, 2017	12:30 PM
Dec 21, 2017	12:30 PM
Jan. 18, 2018	4:30 PM
Feb. 15, 2018	12:30 PM
March 15, 2018	12:30 PM
April 19, 2018	4:30 PM
May 17, 2018	12:30 PM
June 21, 2018	12:30 PM

Moved:

Seconded:

Monjaze

Gillespie

Ridenour

Aye:

Aye:

Aye:

No:

No:

No:

Abstention:

Abstention:

Abstention:

16. The Personnel Commission will Adjourn to Closed Session Pursuant to Government Code 54957(b)

- Employment of the Director, Classified Personnel.

17. Reconvene to Open Session

- Report of Action, if any, from Closed Session

18. Adjournment

Moved:

Seconded:

Monjaze

Gillespie

Ridenour

Aye:

Aye:

Aye:

No:

No:

No:

Abstention:

Abstention:

Abstention: