

LA MESA-SPRING VALLEY SCHOOL DISTRICT
CERTIFICATED – SUPPORT SERVICES

SCHOOL SOCIAL WORKER

PRIMARY FUNCTION:

Under the immediate supervision of the site administrator, and the technical supervision of the Coordinator of Student Interventions, shall be responsible for providing direct social services to students, families, and staff, as well as identifying resources within the community and making appropriate referrals for support services to students and families.

Professional Responsibilities

- Comply with state and federal regulations regarding Child Protective Services, 504 Plans, and IDEA.
- Maintain accurate records for students assigned to caseload; collect and analyze data as required.
- Maintain awareness and understanding of current social service and educational trends and developments through professional literature, site, District, and SDCOE meetings, and school social worker conferences.
- Maintain personal standards of grooming compatible with the contract.
- Meet obligations as specified by Education Code and Board Policy.
- Meet professional standards required of all school social workers.
- Participate in Professional Learning Community work, as appropriate.
- Participate in school and community-related activities.
- Perform basic accounting and business services as required.
- Share responsibility for the effective operation of the school program.

ESSENTIAL FUNCTIONS:

Social Services

- Assess home, school, personal and community factors that effect a student's learning.
- Work directly with families, school staff members and representatives of community agencies in child abuse and neglect cases.
- Coordinate social services resources within and outside the school system for use by students, their families and school personnel.
- Identify and provide intervention strategies for children and their families.
- Consult with teachers, administrators and other school staff regarding social and emotional needs of students.
- Assist school sites in developing a safe predictable learning environment, which promotes social comfort and focuses on student success.
- Attend Student Study Team meetings, when appropriate.

- Develop, submit, and implement an annual social services plan based on identified needs.
- Participate, as appropriate, in the development of training programs for staff and families related to the social services and mental health needs of students.
- Serve as a member of the site and district crisis team.
- Participate with school staff in altering situations adversely affecting the personal, social-emotional and academic development of students.
- Maintain effective records of student behavior in order to follow through with needed services.
- Participate in program planning, including needs assessment and evaluation.
- Attend meetings and conferences to stay current on the biological, psychological, sociological, and environmental factors which effect student learning.
- Share social work knowledge and skills with parents, students, and staff in the areas of mental health, human behavior and child management.
- Identify and develop social services resources within and outside the District.

Other Duties and Responsibilities

Under the direction of his/her supervisor, the school social worker may be assigned to:

- Supervise students in classroom and out-of-classroom activities during the assigned work day.
- Cooperate with District offices in distributing and collecting paperwork, e.g., notices, forms, surveys, to facilitate communication and adhere to laws and policies.

QUALIFICATION STANDARDS:

Ability - Above average recommendations from internship supervisors or other professionals who have observed the social worker's personal characteristics, scholastic attainment and work performance.

EXPERIENCE/CREDENTIALS:

Master's Degree in Social Work from a school accredited by the council on Social Work Education.

Pupil Personnel Services (PPS) Credential with School Social Worker Specialization.

WORKING CONDITIONS:

Indoor and outdoor work environment.
Driving between sites.

Physical Abilities:

Bending at the waist, kneeling, or crouching to assist students.
Dexterity of hands and fingers to operate a computer keyboard.
Hearing and speaking to exchange information in person and on the telephone.
Seeing to read, prepare, review and monitor students at student activities.
Sit or stand for extended periods of time.
Walking extended lengths to move around campus.

This credential authorizes the holder to perform the following services in grades 12 and below, including preschool, and in programs organized primarily for adults: assess home, school, personal and community factors that may affect a student's learning; identify and provide intervention strategies for children and their families, including counseling, case management, and crisis intervention; consult with teachers, administrators and other school staff regarding social and emotional needs of students; and coordinate family, school and community resources on behalf of students.