



**La Mesa-Spring Valley Schools**  
**Personnel Commission**

**Regular Meeting**

**Thursday, March 21, 2019 2:00 p.m.**

**Education Service Center**

**Board Room**

**4750 Date Avenue, La Mesa, CA 91942**

# La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting

## Thursday, March 21, 2019 2:00 p.m.

*When there is a need for the Chairman to pass the gavel to a Commission Member, this action shall be automatic without need for a formal motion.*

### **OPENING PROCEDURE**

#### **1. Call to Order**

#### **2. Commissioner Roll Call/Establishment of a Quorum**

|                             |                          |         |                          |        |
|-----------------------------|--------------------------|---------|--------------------------|--------|
| Arashmidos Monjazebe, Chair | <input type="checkbox"/> | present | <input type="checkbox"/> | absent |
| Steve Babbitt, Vice Chair   | <input type="checkbox"/> | present | <input type="checkbox"/> | absent |
| Patricia Ridenour           | <input type="checkbox"/> | present | <input type="checkbox"/> | absent |

#### **3. Pledge of Allegiance**

### **ACTION SESSION**

#### **4. Approve the Agenda of the March 21, 2019 Regular Meeting**

#### **5. Approve the Minutes of the February 21, 2019 Regular Meeting**

#### **6. Approve the Minutes of the September 21, 2017 Regular Meeting as Amended**

#### **7. Approve the Following Examination Announcements**

**Business Services & Budget Analyst**  
**Director, Fiscal Services**  
**District Translator/Interpreter**  
**Maintenance, Operations & Facilities Assistant**  
**Office Assistant II**

#### **8. Approve the Following Eligibility Lists**

**Campus Attendant**  
**Extended School Services Program Aide**  
**Extended School Services Recreation Attendant**

#### **9. Request approval to send Xavier Thomas, Director, Classified Personnel to the 2019 CSEA Annual Conference from July 28, 2019 – August 2, 2019**

#### **10. Approve to Update May and June Personnel Commission Regular Meeting times.**

### **INFORMATION SESSION**

#### **11. Recruitment and Selection Update**

#### **12. Training and Learning Cooperative Update**

#### **13. Items from the Floor**

*Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five [5] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item. Comments should follow proper protocol. Following proper protocol includes directing all questions or concerns related to Personnel Commission work first to the Personnel Commission staff, then Director, prior to addressing the Commissioners.*

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**14. Information Items**

- District Update –
  - Assistant Superintendent, Human Resources, Tina Sardina
  - Assistant Superintendent, Business Services, Jennifer Nerat
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Update –Director, Classified Personnel, C. Xavier Thomas
- Personnel Commissioner Update – Personnel Commissioners

**15. Regular Personnel Commission Meeting Schedule**

|                |                              |
|----------------|------------------------------|
| April 11, 2019 | 5:00 p.m.                    |
| May 16, 2019   | X:XX p.m. (pending approval) |
| June 20, 2019  | X:XX p.m. (pending approval) |

**16. The Personnel Commission will Adjourn to Closed Session Pursuant to Government Code 54957(b)**

- Employment of the Director, Classified Personnel.

**17. Reconvene to Open Session**

- Report of Action, if any, from Closed Session

**18. Adjournment**

**ACTION**