



La Mesa-Spring Valley Schools
Personnel Commission

Regular Meeting

Thursday, April 11, 2019 5:00 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting Thursday, April 11, 2019 5:00 p.m.

When there is a need for the Chairman to pass the gavel to a Commission Member, this action shall be automatic without need for a formal motion.

OPENING PROCEDURE

1. The meeting of April 11, 2019 was called to order at 5:06 p.m. by Commissioner Arashmidos Monjazeab

2. Commissioner Roll Call/Establishment of a Quorum

Arashmidos Monjazeab, Chair	x	present	<input type="checkbox"/>	absent
Steve Babbitt, Vice Chair	x	present	<input type="checkbox"/>	absent
Patricia Ridenour	x	present	<input type="checkbox"/>	absent

3. Pledge of Allegiance was led by Commissioner Babbitt

ACTION SESSION

4. Approve the Agenda of the April 11, 2019 Regular Meeting

Motioned by Babbitt, seconded by Ridenour. Motion passed unanimously.

5. Approve the Minutes of the March 21, 2019 Regular Meeting

Motioned by Babbitt, seconded by Ridenour. Motion passed unanimously.

6. Approve the Following Examination Announcements

- Child Nutrition Services Cook (promotional-only)
- Extended School Services Site Lead (promotional-only)
- Middle School Kitchen Manager (promotional-only)

Motioned by Babbitt, seconded by Ridenour. Motion passed unanimously.

7. Approve the Following Eligibility Lists

- Business Services & Budget Analyst
- Campus Attendant
- Director, Fiscal Services
- Extended School Services Program Aide
- Gardener
- School Bus Driver

Motioned by Babbitt, seconded by Ridenour. Motion passed unanimously.

INFORMATION SESSION

8. Recruitment and Selection Update

Tina Cano, Human Resources Specialist, advised she is busy working on many promotional only exams as well as several Campus Attendant recruitments. Xavier Thomas, Director, Classified Personnel, acknowledged the hard work of Cano and Ali Junker, Human Resources Analyst. Thomas thanked Tina Sardina, Assistant Superintendent, Human Resources, and her staff for meeting with him to discuss the many aspects of the merit systems so that all are on the same page. Babbitt asked for some clarification on how a recruitment is determined to be "promotional only" or "open". Thomas advised that in light of the recent layoffs, the Personnel Commission collaborates with the District and Union to determine if a recruitment deemed "promotional only" would benefit those being laid off. In

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addition, PC staff works with the hiring manager to determine if there are a sufficient amount of qualified internal candidates to yield at least three ranks at the conclusion of recruitment.

9. Training and Learning Cooperative Update

Alison Junker, Human Resources Analyst, advised the most recently offered financial security training series is underway and was well attended. In addition, Junker mentioned she is collaborating with the district to develop a new employee evaluation protocol that will tie-in employee growth and development which will utilize the Training and Learning Cooperative.

10. First Reading of proposed budget for Personnel Commission for 2019-2020. Item will appear under Action Session at regular meeting in May 2019.

Thomas advised that there are a few changes and increases to the budget from last year, such as annual salary increases, cost of dues and memberships, and staff conferences.

11. Items from the Floor

No update

12. Information Items

- District Update –
 - Assistant Superintendent, Human Resources, Tina Sardina, thanked Personnel Commission staff for the wonderful Classified Employee of the year celebration. Sardina acknowledged TR Lin, former LMSV Schools Director, Classified Personnel who was in attendance and thanked him for his service to La Mesa-Spring Valley Schools. Sardina also thanked the Personnel Commission for allowing Junker to serve on the classified evaluation committee as she has been instrumental in gathering information and feedback from the employees.
 - Assistant Superintendent, Business Services, Jennifer Nerat, thanked Personnel Commission staff for their hard work on a recent challenging recruitment for her department.
- CSEA Update – Chapter 419 President, Ahmad Swinton, expressed his gratitude for being on the evaluation committee. Swinton thanked the Personnel Commission for recognizing the Classified Employee of the year.
- Personnel Update –Director, Classified Personnel, C. Xavier Thomas, acknowledged and thanked Personnel Commission staff for their hard work on the Classified Employee of the Year celebration.
- Personnel Commissioner Update – Personnel Commissioner, Ridenour, advised the most recent meeting for the San Diego Personnel Commissioner's Association meeting was cancelled. Ridenour stated that she is pleased to see classified staff honored and would like to see more ways in which classified staffs are shown appreciation. Ridenour encouraged merit system training for all employees. Commissioner Babbitt stated that he was at the Education Center last week and was pleased to see so many people attend the most recent financial security training session.

13. Regular Personnel Commission Meeting Schedule

May 16, 2019	4:30 p.m.
June 20, 2019	4:30 p.m.

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14. The Personnel Commission will Adjourn to Closed Session Pursuant to Government Code 54957(b)

- Employment of the Director, Classified Personnel.

15. Reconvene to Open Session

- No Action

16. *Motioned by Babbitt, seconded by Ridenour. Motion passed unanimously.* ACTION
Meeting adjourned at 6:15 p.m.