



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, April 16, 2020 4:30 p.m.

This meeting is being held pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020, and Executive Order N-29-20 issued by the Governor on March 17, 2020. All commission members will attend the meeting by phone. Members of the public may participate via teleconference. The call in instructions for the public to attend the meeting are as follows:

Join Zoom Meeting

<https://us04web.zoom.us/j/493408494?pwd=Mk9PSk9RTTRweWtaVmNXLOtvd28wUT09>

Meeting ID: 493 408 494

Password: 9DSKVk

At the start of the meeting, the Commission Chair will ask if any attending members of the public wish to participate in the public comment section. The Chair will establish the order for public comments and enforce applicable time limits. The Chair will also explain how the technology will be used to enable each public comment participant to be heard by the Commission and other meeting attendees during his/her public comments.

La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting

Thursday, April 16, 2020 4:30 p.m.

When there is a need for the Chairman to pass the gavel to a Commission Member, this action shall be automatic without need for a formal motion.

OPENING PROCEDURE

1. Call to Order
2. Pledge of Allegiance
3. Roll Call/Establishment of a Quorum

Steve Babbitt, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Patricia Ridenour, Vice Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Jeremy Martinson	<input type="checkbox"/>	present	<input type="checkbox"/>	absent

ACTION SESSION

4. Approve the Agenda of the April 16, 2020 Regular Meeting
5. Approve the Minutes of the February 18, 2020 Regular Meeting
6. Approve the Minutes of the March 10, 2020 Special Meeting
7. Approve the Minutes of the March 23, 2020 Special Meeting

INFORMATION SESSION

8. Please note that due to the remote nature of this meeting, any communications can be requested after the conclusion of the meeting by emailing Andrea Rivera.

9. Items from the Floor

Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five [5] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.

10. Information Items

- District Update -
 - Assistant Superintendent, Human Resources, Tina Sardina
 - Assistant Superintendent, Business Services, Jennifer Nerat
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Update – Emergency Interim Director, Classified Personnel, Andrea Rivera
- Personnel Commissioner Update - Personnel Commissioners

11. Job Family Studies Update – Ali Junker, HR Analyst

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, April 16, 2020 4:30 p.m.**

12. Recruitment Update – Tina Cano, HR Specialist

13. First Reading of proposed budget for Personnel Commission for 2020-2021. Item will appear under Action Session at regular meeting in May 2020

14. Discussion of Recent Survey Results of Personnel Commission Services

ACTION SESSION

Approval of the Technology Job Family Study

15. Approve IT Help Desk Technician Job Salary Recommendation to Step A \$23.50 per hour to Sept F \$29.96 per hour, along same time lines as approvals from February meeting

16. Approve the Following Examination Announcements

- Cook
- Head Custodian
- Licensed Vocational Nurse
- Middle School Kitchen Manager
- School Office Assistant – Bilingual
- School Office Manager – Bilingual

17. Approve the Following Eligibility Lists

- Campus Attendant
- Extended School Services Lead Program Assistant
- Extended School Services Paraprofessional – Special Education
- Extended School Services Program Aide
- Human Resources Technician
- Paraprofessional-Special Education
- Senior Custodian

18. Approval to Extend the Following Eligibility Lists

- Extended School Services Site Lead
- Extended School Services Assistant Site Lead
- Warehouse Worker/Delivery Driver
- Storekeeper
- Human Resources Technician
- Human Resources Specialist

19. Approval of Resolution 19-20-01 to Establish Shared Funding Model for Director, Classified Personnel Position and Approval of Job Description

20. Approval to announce the open and promotional examination of Director, Classified Personnel

CLOSED SESSION

1. The Personnel Commission will adjourn to Closed Session pursuant to Government Code 54957(b)

La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting Thursday, April 16, 2020 4:30 p.m.

- Public Employee Discipline/Dismissal/Release
- Conference with Legal Counsel - Anticipated Litigation (one case) (GC 54956.9)

ACTION SESSION

2. Reconvene to Open Session

- Report of Action, if any, from Closed Session

3. Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Emergency Interim Director, Classified Personnel, at 619-668-5700, Ext. 6368 or email at Andrea.Rivera@lmsvschools.org