



La Mesa-Spring Valley Schools

Personnel Commission

Special Meeting Minutes

Monday, June 15, 2020 2:00 p.m.

This meeting is being held pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020, and Executive Order N-29-20 issued by the Governor on March 17, 2020. All commission members will attend the meeting by phone. Members of the public may participate via teleconference. The call-in instructions for the public to attend the meeting are as follows:

Join Zoom Meeting

<https://us02web.zoom.us/j/84497563520?pwd=Y2lnTUVQMnp3UDRwaCt0TUk5ZXE5QT09>

Meeting ID: 844 9756 3520

Password: 4zk0NN

Telephonic Password: 458701

Dial by your location

+1 669 900 9128 US (San Jose)

**La Mesa-Spring Valley Schools, Personnel Commission Special Meeting
Minutes**

Monday, June 15, 2020 2:00 p.m.

When there is a need for the Chairman to pass the gavel to a Commission Member, this action shall be automatic without need for a formal motion.

OPENING PROCEDURE

- 1. The special meeting of June 15, 2020 was called to order at 2:01 p.m. by Commission Chair Babbitt.**
- 2. The Pledge of Allegiance was led by Commissioner Martinson.**
- 3. Roll Call/Establishment of a Quorum**

Steve Babbitt, Chair	X	present	<input type="checkbox"/>	absent
Patricia Ridenour, Vice Chair	X	present	<input type="checkbox"/>	absent
Jeremy Martinson	X	present	<input type="checkbox"/>	absent

ACTION SESSION

- 4. Approve the Agenda of the June 15, 2020 Special Meeting**
Motion by Ridenour, second by Martinson. Motion passed

INFORMATION SESSION

- 5. Please note that due to the remote nature of this meeting, any communications can be requested after the conclusion of the meeting by emailing Andrea Rivera at andrea.rivera@lmsvschools.org**
- 6. Discussion of the recruitment and exam process for Director, Classified Personnel.**
Babbitt detailed the recruitment process and timeline for Director, Classified Personnel. He expressed his appreciation to Human Resources Specialists, Tina Cano and Katie Kenley for their hard work on the recruitment. Ridenour asked what the criteria was for the screening of the applications. Babbitt advised that Rick Labib-Wood, recruitment consultant, and Cano's screening for minimum qualifications was rigorous and appropriate. Ridenour and Babbitt discussed panel members and possible changes. Ridenour requested three current Directors on the technical panel. Ridenour advised she would prefer to conduct the hiring interviews in person versus Zoom. She expressed her concerns with the designated scoring method as she preferred scoring each panel separately instead of a combined total. Commissioner Martinson advised he is pleased with the diversity of panel members chosen for each panel. Babbitt advised there will be sufficient objectivity with the panel members and questions asked in order to determine candidates who are qualified technically. The commissioners discussed the logistics of in-person interviews versus Zoom.

CLOSED SESSION

- 7. The Personnel Commission will adjourn to Closed Session pursuant to Government Code 54957(b)(1)**
 - Public Employee Appointment
Title: Director, Classified Personnel

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8. Reconvene to Open Session

- No Report

9. Motion by Ridenour, second by Martinson. Motion passed unanimously. Meeting adjourned at 3:01 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Interim Director, Classified Personnel, at 619-668-5700, Ext. 6368 or email at Andrea.Rivera@lmsvschools.org

Unapproved