LA MESA-SPRING VALLEY SCHOOL DISTRICT

ANNUAL NOTIFICATION

The La Mesa-Spring Valley School District is required to annually notify pupils, parents, and guardians of their rights and responsibilities, pursuant to California Education Code (EC) 48980.

An acknowledgment of receipt of this notice must be signed by the parent or guardian and returned to the school as required by EC 48982.

2020-2021 School Year
La Mesa-Spring Valley School District
4750 Date Ave, La Mesa, CA 91942
(619) 668-5700 · www.lmsvschools.org
Dear Students, Parents and Guardians,

State law requires the La Mesa-Spring Valley School District to provide annual notification to students, parents and guardians of their rights and responsibilities pertaining to their child’s education. Please read this Annual Notification. The parent or guardian is required to acknowledge their receipt of this notice by signing and returning the signature page to their child’s school. The parent’s or guardian’s signature is an acknowledgment that they have been informed of their rights and does not indicate the parent’s or guardian’s consent for their child to participate or not participate in any particular program listed within the Annual Notification.

Some legislation requires additional notification to the parents or guardians during the school term prior to a specific activity. A separate letter will be sent to the parents or guardians prior to any of these specified activities or classes, and the student will be excused whenever the parents or guardians file with the principal of the school a statement in writing requesting that their child not participate. Other legislation grants certain rights that are to be spelled out in this Annual Notification.

The La Mesa-Spring Valley School District recognizes that parent or guardian involvement in their child’s education promotes student achievement and contributes greatly to the student’s success. This Annual Notification contains information on the various ways parental involvement is both permitted and encouraged by federal and state laws, as well as district policies. LMSV commits to providing a quality education to all of its students in a safe and healthy environment, and looks forward to a successful and positive school year, made possible by the dedicated efforts of its administrators, teachers, paraeducators, support staff, students, and parents and guardians.

Please read this Annual Notification carefully and return the signed forms to your student’s school as soon as possible.

Sincerely,

[Signature]

David Feliciano, Superintendent
La Mesa-Spring Valley School District
Dear Parent/Guardian:

The La Mesa-Spring Valley School District is required to annually notify the parents and guardians of rights and responsibilities in accordance with Education Code section 48980.

If you have any questions, or if you would like to review specific documents mentioned in the notice, please contact an administrator at your child’s school. They will be able to give you more detailed information and assist you in obtaining copies of any materials you wish to review.

Please complete the “Acknowledgment of Receipt and Review” form below, and return it to your child’s school.

This annual notification is also available in an electronic format and can be provided to you upon request. If the notice is provided in an electronic format, the parent or guardian shall submit to the school this signed acknowledgement of receipt of the notice. Signature of the notice is an acknowledgment by the parent or guardian that they have been informed of his or her rights but does not indicate that consent to participate in any particular program has either been given or withheld.

**ACKNOWLEDGMENT OF RECEIPT AND REVIEW**

Pursuant to Education Code section 48982, the parent/guardian shall sign this notice and return it to the school. Signature on the notice is an acknowledgment by the parent or guardian that they have been informed of his or her rights but does not necessarily indicate that consent to participate in any particular program or activity has been given or withheld.

Student Name: ___________________________________________

School: ____________________________ Grade: ______________

Parent/Guardian Name: ____________________________________

Address: ________________________________________________

________________________________________________________

Home Telephone Number: __________________________________

________________________________________________________

Signature of Parent/Guardian ____________________________ Date

THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED TO YOUR CHILD’S SCHOOL.
LA MESA-SPRING VALLEY SCHOOL DISTRICT
2020 – 2021 RELEASE FORM FOR DIRECTORY INFORMATION
(Applicable Only for the Current School Year)

PARENTS: PLEASE READ AND COMPLETE THE INFORMATION BELOW AND RETURN IT TO YOUR SCHOOL PRINCIPAL

Student Name: ___________________________ Date of Birth: ___________________________
Address: __________________________________________
City: ___________________________ Zip Code: ___________________________
Telephone No.: ___________________________ Grade: ___________________________
School: _________________________________________

The primary purpose of directory information is to allow the La Mesa-Spring Valley School District to include this type of information from your child’s education records in certain school publications. Directory information includes the pupil’s name, address, telephone number, date of birth, e-mail address, major field of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, and the most recent previous public or private school attended by the pupil, or height and weight of athletes, information that is generally not considered harmful or an invasion of privacy released.

The Family Education Rights and Privacy Act (FERPA) and Education Code section 49073 permits the La Mesa-Spring Valley School District to disclose appropriately designated “directory information” without written consent, unless you have advised the La Mesa-Spring Valley School District that you do not want your student’s directory information disclosed without your prior written consent.

**Student Directory Information**

☐ I do not wish to have any directory information released to any individual or organization.

☐ I do not wish to release the name, address and telephone number of the student names above to the agencies I check below.

☐ PTA

☐ Health Department

☐ Third Party Providers of Online Educational Tools (Used within the classroom for educational purposes only.)

☐ Military Recruiters (grades 7 and 8 only)

☐ I am a homeless and unaccompanied youth over the age of 14, or am a parent of a homeless and unaccompanied youth and authorize the release of my directory information in accordance with the law and La Mesa-Spring Valley School District policy.

**Media Release**

☐ The student may be interviewed, photographed, or filmed by members of the media.

☐ The student may NOT be interviewed, photographed, or filmed by members of the media.

__________________________  ___________________________
Signature of Parent/Guardian  Date

THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED TO YOUR CHILD’S SCHOOL.
PARENTS: PLEASE READ AND COMPLETE THE INFORMATION BELOW AND RETURN IT TO YOUR SCHOOL PRINCIPAL

Parents/guardians can register with the school to receive notification or individual pesticide applications. Persons who register for this notification shall be notified at least seventy-two (72) hours prior to the application, except in emergencies, and will be provided the name and active ingredient(s) of the pesticide as well as the intended date of application.

Parents/guardians seeking access to information on pesticides and pesticide use reduction developed by the Department of Pesticide Regulation pursuant to California Food and Agricultural Code section 13184, can do so by accessing the Department’s web-site at www.cdpr.ca.gov.

DISTRICT’s Integrated Pest Management Plan may be viewed at www.lmsvschools.org

Student Name: ___________________________ Date of Birth: ________________
Address: ________________________________
City: ___________________________ Zip Code: ________________
Telephone No.: ___________________________ Grade: ________________
School: ________________________________

☐ I would like to be pre-notified every time a pesticide application is to take place at the school. I understand that the notification will be provided at least 72 hours before the application.
☐ I do not need to be notified every time a pesticide application is to take place at the school. I understand that the notification will be posted at least 24 hours before the application.

_____________________________________
Signature of Parent/Guardian
Parent and Student Rights

Absence for Confidential Medical Services-EC 46010.1
3
Absence for Religious Instruction-EC 46014
3
Excused Absence; Justifiable Personal Reasons; Credit (EC 48205);
3
Intradistrict Choice Policy (EC 35160.5(b));
3
Interdistrict Attendance (EC 46600, et seq.);
3
Residency Requirements-EC 48200, 48204, 48204.3, 48204.4, 48204.6, 48204.7
4
Truancy (EC 48260, et seq.)
4

Rules and Procedures on School Discipline

Suspension-EC 48900
4
Expulsion
6
Suspension/Expulsion: Alternative and Other Means of Correction-EC 48900, 48900.5, 48911
6
Bullying and Harassment Prevention Information-EC 234.6
6
Dress Code Gang Apparel-EC 35183
6
Harassment, Intimidation or Threats-EC 48900.4
6
Hate Violence-EC 48900.3
7
Homework Assignments for Suspended Students-EC 48913.5
7
Parent Attendance of Suspended Students During School Day-EC 48900.1
7
Sexual Harassment Policy-EC 231.5, 48900(g), 48900.2
7
Terroristic Threats Against School Officials, School Property or Both-EC 48900.7
7
Transfer of Pupils Convicted of Violent Felony or Misdemeanor-EC 48929, 48980(m)
7

Medical & Safety Information

Access to Student Mental Health Services-EC 49428
7
Asbestos-40 C.F.R. 763.93
8
Child Health and Disabilities Prevention Program-HSC 124085, 124105
8
Continuing Medication Regimen-EC 49480
8
Immunization and Communicable Diseases-EC 48216, 49403
8
Medical and Hospital Services for Pupils-EC 49471, 49472
8
Medication-EC 49423
8
Physical Examination; Parent Refusal to Consent-EC 49451
8
Pupil Health-Oral Health Assessment-EC 49452.8
8
Pupil Suicide Prevention Policies-EC 215
9
School Bus and Passenger Safety-EC 39831.5
9
Use of Pesticides-EC 17612, 48980.3
9

Curriculum & Testing

Availability of Prospectus-EC 49091.14
9
California Assessment of Student Performance and Progress-EC 52052, 60640
9
California Healthy Youth Act-EC 51934, 51938
9
English Immersion Program-EC 310
10
Grade Reduction/Loss of Academic Credit-EC 48980(j)
10
Migrant Education-EC 54444.2
10
PACE Program-5 C.C.R. 3831
10
Pupil Safety: Human Trafficking Prevention Resources-EC 49381
10
Right to Refrain from Harmful Use of Animals-EC 32255-32255.6
10
Sex Equity in Career Counseling and Course Selection-EC 221.5(d)
10
Title I-20 U.S.C. 6311
10
Disabled Pupils - Section 504 of the Rehabilitation Act of 1973
11
Pupils with Temporary Disabilities; Individual Instruction-EC 48206.3, 48207, 48207.3, 48207.5, 48208
12
Special Education: Child Find System-IDEA; EC 56301
12

Teacher Qualifications & Employee Conduct

Teacher Qualifications
12
Employee Interactions with Pupils-EC 44050
12
Inappropriate Conduct:
12
Teacher Qualifications
12

Parent and Student Rights

Access by Military Recruiters-20 U.S.C. 7908
12
Children of Military Families and Other Protected Pupils-EC 49701, 51225.1, 51225.2
12
Directory Information-EC 49073
13
Electronic Products or Services that Disseminate Advertising-EC 35182.5
13
Fingerprinting Program-EC 32390
13
Foster Youth Bill of Rights-EC 48853; 48853.5; 49069.5; 51225.1; 51225.2
13
Marketing: Disclosure of Student Information-20 U.S.C. 1232g
15
Notice of Alternative Schools-EC 58501
15
Notification of Minimum Days and Pupil Free Staff Development Day-EC 48980(c)
15
Pupil Collection of Debt-EC 49014
15
Pupil Fees-EC 49010
15
Attendance - EC 48980
Absence for Confidential Medical Services-EC 46010.1
Students in grades 7 to 8 may be excused for the purpose of obtaining confidential medical services without consent of the pupil’s parent or guardian.

Absence for Religious Instruction-EC 46014
Permissive absence may be granted for governing board approved religious exercises or instruction if a pupil has attended at least the minimum school day and for not more than four days per school month.

Excused Absence; Justifiable Personal Reasons; Credit (EC 48205):
State law permits students to be absent for justifiable reasons and allows for completion of missed assignments. Students who are absent without valid excuse, and their parents/guardians, may be subject to truancy and/or criminal proceedings under Education Code section 48260, et seq.

Excused Absences:
1. Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
   a. Due to the pupil’s illness.
   b. Due to quarantine under the direction of a county or city health officer.
   c. For the purpose of having medical, dental, optometric, or chiropractic services rendered.
   d. For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
   e. For the purpose of jury duty in the manner provided for by law.
   f. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a note from a doctor.
   g. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
   h. For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
   i. For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in EC § 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
   j. For the purpose of attending the pupil’s naturalization ceremony to become a United States citizen.
   k. Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.
2. A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
3. For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
4. Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

"Immediate family," as used in this section, means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

Intradistrict Choice Policy (EC 35160.5(b)):
Residents of the school district may apply to other schools within the school district for their child to attend on a space available basis.

Interdistrict Attendance (EC 46600, et seq.):
The parent or guardian of a pupil may seek release from the home district to attend a school in any other school district. Each school district of resident and school district of proposed enrollment shall post on its Internet Web site the procedures and timelines, including a link to the policy of the governing board of the school district, regarding a request for an interdistrict transfer permit in a manner that is accessible to the public without a password. The information posted on the Internet Web site shall include, but need not be limited to, the following:
1. The date upon which the school district will begin accepting and processing interdistrict transfer requests for the subsequent school year.
2. The reasons for which the school district may approve or deny a request, and any information or documents that must be submitted as...
supporting evidence.

- If applicable, the process and timelines by which denial of a request may be appealed within the school district before the
  school district renders a final decision.
- That failure of the parent to meet any timelines established by the school district shall be deemed an abandonment of the request.
- Applicable timelines for processing a request, including statements that the school district shall do both of the following:
  1. Notify a parent submitting a current year request, as defined in Section 46600.1, of its final decision within 30
     calendar days from the date the request was received.
  2. Notify a parent submitting a future year request, as defined in Section 46600.1, of its final decision as soon as
     possible, but not later than 14 calendar days after the commencement of instruction in the school year for which
     interdistrict transfer is sought.
- The conditions under which an existing interdistrict transfer permit may be revoked or rescinded.

Residency Requirements-EC 48200, 48204, 48204.3, 48204.4, 48204.6, 48204.7
Each person between the ages of 6 and 18 years (and not exempted) is subject to compulsory full-time education. Each person subject to
compulsory full-time education and not exempted shall attend the public full-time day school or continuation school or classes and for the full time
designated as the length of the school day by the governing board of the school district in which the residency of either the parent or legal guardian
is located.

A pupil may alternatively comply with the residency requirements for school attendance in a school district, if they meet any of the following:
1. Placed within the boundaries of the school district in a foster home or licensed children's institution as defined in Section 56155.5 or a
   family home within the boundaries of the school district pursuant to a commitment or a placement under the Welfare and Institutions
   Code;
2. A pupil who is in foster care who remains in their school of origin.
3. A pupil for whom interdistrict transfer has been approved;
4. An emancipated pupil who resides within the boundaries of the school district;
5. A pupil who lives in the home of a care giving adult that is located within the boundaries of the school district;
6. A pupil residing in a state hospital located within the boundaries of the school district.
7. A pupil whose parent or legal guardian resides outside of the boundaries of that school district but is employed and lives with the pupil at
   the place of their employment within the boundaries of the school district for a minimum of three days during the school week;
8. A school district shall allow a pupil who is a child of a military family to continue their education in the school of origin, regardless of
   any changes of residence of the military family during that school year, for the duration of the pupil’s status as a child of a military
   family;
9. A school district shall allow a pupil who is a migratory child to continue attending their school of origin, or a school within the school
   district of origin regardless of any change of residence of the pupil; and
10. A pupil whose parent or parents were residents of this state and have departed California against their will, and if the pupil seeks
    admission to a school of a school district, shall be admitted, regardless of their current residency, provided the pupil has:
    a. Official documentation evidencing the departure of their parent or legal guardian;
    b. Moved outside of California as a result of their parent or legal guardian departing against their will and the pupil lived in
       California immediately before moving outside of California; and,
    c. Provides documentation that the pupil was enrolled in a California public school immediately before moving outside of
       California.

Residency Investigations: The governing board of La Mesa-Spring Valley School District has adopted a board policy regarding the process it
follows for conducting investigations to determine whether a pupil meets residency requirements for school attendance in the school district. A
copy of the La Mesa-Spring Valley School District Board Policy 5111.1 is located at www.lmsvschools.org.

Truancy (EC 48260, et seq.)
1. The first time a truancy report is issued, the pupil and, as appropriate, the parent or legal guardian, may be requested to attend a meeting
   with a school designee to discuss attendance issue and develop plan to improve attendance
2. The second time a truancy report is issued within the same school year, the pupil may be given a warning by a peace officer pursuant to
   Penal Code section 830.1. The pupil may also be assigned to an afterschool or weekend study program located within the same county as
   the pupil’s school.
3. The third time a truancy report is issued within the same school year, the pupil shall be classified as a habitual truant and may be required
   to attend an attendance review board or a truancy mediation program pursuant to EC 48263.
4. The fourth time truancy is issued within the same school year, the pupil may be within jurisdiction of the Juvenile Court that may adjudge
   the pupil to be a ward of the court pursuant to Welfare and Institutions Code section 601.

Rules and Procedures on School Discipline
Suspension-EC 48900
A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or principal of the school
in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r) inclusive:
- Caused, attempted to cause or threatened to cause physical injury to another person; (2) Willfully used force or violence upon the person
  of another, except in self-defense.
- Possessed, sold or otherwise furnished a firearm, knife, explosive or other dangerous object, unless in the case of possession of an object
  of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by
  the principal or designee of the principal.
Engaged in an act of bullying. For purposes of this subdivision, the following:

- Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

- Unlawfully offered, arranged to sell, negotiated to sell or sold the prescription drug Soma.

Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:

a. “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
   - Placing a reasonable pupil or pupils in fear of harm to that pupil’s or those pupils’ person or property.
   - Causing a reasonable pupil to experience substantially detrimental effect on the pupil’s physical or mental health.
   - Causing a reasonable pupil to experience substantial interference with the pupil’s academic performance.
   - Causing a reasonable pupil to experience substantial interference with the pupil’s ability to participate in or benefit from the services, activities, or privileges provided by a school.

b. (A) “Electronic act” means the creation or transmission originated on or off the school site, by means of an electronic device, including but not limited to, a telephone, wireless telephone or other wireless communication device, computer, pager, or a communication including, but not limited to, any of the following:
   - A message, text, sound, video, or image.
   - A post on a social network Internet website, including but not limited to: a) Posting to or creating a burn page. “Burn page” means an Internet website created for the purpose of having one or more of the effects listed in paragraph (i); b) creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (i). “Credible impersonation” means to knowingly and without consent impersonate a pupil for the purposes of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated; c) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (i). “False profile” means a profile of a fictitious pupil or a profile using the likeness of an actual pupil other than the pupil who created the false profile.
   - An act of cyber sexual bullying. For purposes of this clause, “cyber sexual bullying” means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (1)-(4), inclusive of paragraph (i). A photograph or other visual recording, as described in this subclause, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording, or other electronic act. For purposes of this clause, “cyber sexual bullying” does not include a depiction, portrait, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned events.

   - A reasonable pupil” means a pupil, including, but not limited to, a pupil with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of that age, or for a person of that age with the pupil’s

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c. Notwithstanding paragraph (i) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the internet or is currently posted on the internet.

i. “Reasonable pupil” means a pupil, including, but not limited to, a pupil with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of that age, or for a person of that age with the pupil’s
A pupil enrolled in any of grades 4 to 8, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the

### Expulsion

A student may be recommended for expulsion for any of the reasons enumerated in Education Code section 48915, and pursuant to the expulsion procedures identified in Education Code sections 48918 and 48918.5.

### Suspension/Expulsion: Alternative and Other Means of Correction—EC 48900, 48900.5, 48911

Generally, suspension shall be imposed only when other means of correction fail to bring about proper conduct. La Mesa-Spring Valley School District may document other means of correction short of suspension and expulsion and place the documentation in the pupil’s record. Other means of correction may include: a conference between school personnel, the pupil’s parent or guardian and the pupil; referrals to the school counselor or psychologist; study teams, guidance teams or other intervention-related teams that assess behavior and develop and implement behavior plans; referral for psycho-educational assessment; after-school programs that address specific behavioral issues; and community service on school grounds during non-school hours. A pupil may be suspended, for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil’s presence causes a danger to persons. A suspension shall be preceded by an informal conference between the principal, the principal’s designee or the district’s superintendent of schools and the pupil, and whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At this conference, the pupil shall be informed of the reason for the disciplinary action and other means of correction that were attempted before the suspension.

### Bullying and Harassment Prevention Information—EC 234.6

Commencing with the 2020-21 academic year, each county office of education, school district, and charter school – or LEA (“local education agency”) for the purpose of this section – shall ensure that all of the following information is readily accessible in a prominent location on the local educational agency’s existing website in a manner that is easily accessible to parents or guardians and pupils:

1. The LEA’s policy on pupil suicide prevention in grades 7 to 8
2. The LEA’s policy on pupil suicide prevention in kindergarten and grades 1 to 6, including reference to the age appropriateness of that policy
3. The definition of discrimination and harassment based on sex, and the rights derived from the Sex Equity in Education Act
4. The Title IX information included on a LEA’s internet website
5. A link to the Title IX information included on the department’s internet website
6. The LEA’s written policy on sexual harassment, as it pertains to pupils
7. The LEA’s policy, if it exists, on preventing and responding to hate violence
8. The LEA’s anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies
9. The LEA’s anti-cyberbullying procedures
10. A section on social media bullying that includes all of the following references to possible forums for social media bullying:
   a. Internet websites with free registration and ease of registration
   b. Internet websites offering peer-to-peer instant messaging
   c. Internet websites offering comment forums or sections
   d. Internet websites offering image or video posting platforms
11. A link to statewide resources, including community-based organizations, compiled by the department

Any additional information the LEA deems important for preventing bullying and harassment

### Dress Code Gang Apparel—EC 35183

Students are expected to come to school appropriately dressed. Students failing to dress appropriately will be asked to change. LMSV’s dress code is available online at www.lmsvschools.org.

### Harassment, Intimidation or Threats—EC 48900.4

A pupil enrolled in any of grades 4 to 8, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the
principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

Hate Violence-EC 48900.3
A pupil in any of grades 4 to 8, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, or threatened to cause, or participated in an act of, hate violence, as defined in EC 233(e).

Homework Assignments for Suspended Students-EC 48913.5
Upon request of a parent, a legal guardian, or other person holding the right to make educational decisions for the pupil, a teacher shall provide to a pupil in any of grades 1 to 8 who has been suspended from school or two or more schooldays the homework that the pupil would otherwise have been assigned. If a pupil turns in a homework assignment requested in the above manner to the teacher upon the pupil’s return to school from suspension, or within the timeframe originally prescribe by the teacher (whichever is later), and it is not graded before the end of the academic term, then that assignment shall not be included in the calculation for that pupil’s overall grade.

Parent Attendance of Suspended Students During School Day-EC 48900.1
Pursuant to board policy, a teacher may require a parent or guardian of a pupil who has been suspended by a teacher pursuant to Section 48910 for either committing an obscene act, engaging in habitual profanity or vulgarity or disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties, to attend a portion of a school day in the classroom of his or her child or ward. More information can be found online at www.lmsvschools.org.

Sexual Harassment Policy-EC 231.5, 48980(g), 48900.2
La Mesa-Spring Valley School District will not tolerate sexual harassment by anyone participating in any LMSVSD program or activity. This includes student-to-student or peer sexual harassment as well as harassment between a student and any District participant. LMSVSD takes all complaints of sexual harassment seriously, investigates and addresses identified sexual harassment, and if the investigation results in the determination that sexual harassment has occurred, takes reasonable, immediate corrective action to stop the harassment, eliminate a hostile environment, and prevent future sexual harassment. Alleged pupil sexual harassment in violation of the District policy or federal or state law will be handled pursuant to LMSVSD policy and procedures which can be found online at www.lmsvschools.org A pupil in grades 4 to 8, inclusive, may be suspended from school or recommended for expulsion if the superintendent or principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined below.

California Education Code section 212.5 defines sexual harassment as any unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature made by someone from or in the work or educational setting, under any of the following conditions:
1. Submission to the conduct is explicitly or implicitly made a term or a condition of an individual’s employment, academic status, or progress.
2. Submission to, or rejection of, the conduct by the individual is used as the basis of employment or academic decisions affecting the individual.
3. The conduct has the purpose or effect of having a negative impact upon the individual’s work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.
4. Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

Terroristic Threats Against School Officials, School Property or Both-EC 48900.7
A pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terrorist threats against school officials or school property, or both. A “terroristic threat” includes any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars ($1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family’s safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

Transfer of Pupils Convicted of Violent Felony or Misdemeanor-EC 48929, 48980(m)
The governing board of La Mesa-Spring Valley School District has adopted a policy to allowing the governing board of LMSVSD to transfer students convicted of violent felonies or misdemeanors to other schools in the district if the pupil to be transferred and the victim of the crime for which the pupil was convicted are enrolled at the same school. A copy of the district Board Policy 5116.2 is available at www.lmsvschools.org

Medical & Safety Information
Access to Student Mental Health Services-EC 49428
The District shall notify pupils and parents or guardians of pupils no less than twice during the school year on how to initiate access to available pupil mental health services on campus or in the community, or both.
To notify parents or guardians, a school shall use at least two of the following methods:
- Distribute the information in a letter (electronic or hardcopy)
- Include the information in the annual parent notification
Post the information on the school’s Internet Web site or page. If a school decides to notify parents through distributing the information in a letter and posting the information on the school’s Internet Web site or page, then it need not also include the information in the annual parent notification. To access mental health services in LMSV, please contact your child’s principal. A referral for support will be made to school staff or as appropriate, community partners.

**Asbestos-40 C.F.R. 763.93**
La Mesa-Spring Valley School District has a current management plan for asbestos containing materials for all district facilities. The plan is available for inspection at the Facilities Office at the Operations Center or in the main office at any of our schools during normal business hours.

**Child Health and Disabilities Prevention Program-HSC 124085, 124105**
Before a child enters first grade, his or her parents must obtain a waiver or health screening for the child and complete the provided certificate or sign a waiver. The screening should take place before (within the prior 6 months) or during the kindergarten year. Parents are encouraged to obtain health screening simultaneously with required immunizations. Parents may inquire in the school office about free health screenings for low-income children provided under the Child Health and Disabilities Prevention Program.

**Continuing Medication Regimen-EC 49480**
The parent or legal guardian of any pupil on a continuing medication regimen for a non-episodic condition shall inform the school nurse or other contact person of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian of the pupil, the school nurse may communicate with the physician and may counsel with the school personnel regarding the possible effects of the drug on the child’s physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

**Immunization and Communicable Diseases-EC 48216, 49403**
La Mesa-Spring Valley School District shall follow all laws, rules, and regulations regarding immunizations required for students to enroll. LMSVSD shall not admit any student until the student is properly immunized as required by law. If there is good cause to believe a student has been exposed to a disease and his or her proof of immunization does not show proof of immunization against that disease, LMSVSD may temporarily exclude the child from school until the local health officer is satisfied that the child is no longer at risk of developing or transmitting the disease.

If the parent or guardian files with the governing authority a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization, that child shall be exempt from the immunization requirements.

Effective January 1, 2016: The California Legislature eliminated the exemption from specified immunization requirements based upon personal beliefs. A pupil who, prior to January 1, 2016, submitted a letter or affidavit on file with the District stating beliefs opposed to immunization shall be allowed enrollment to any LMSVSD school until the pupil enrolls in the next grade span. Grade span means (1) from birth to preschool; (2) Kindergarten and grades 1 to 6, inclusive, including transitional kindergarten; and (3) grades 7 to 8 inclusive.

**Medical and Hospital Services for Pupils-EC 49471, 49472**
La Mesa-Spring Valley School District does not provide medical, accident or dental insurance for pupils injured on school premises or during school activities; however, the District does offer an optional pupil medical or hospital insurance to parents wishing to purchase coverage for injuries arising from school programs or activities. Information regarding the coverage offered will be sent home with each pupil at the beginning of the school year.

Some pupils may qualify to enroll in Covered California. **Covered California** is a no-cost or low-cost health insurance program. For information on health care coverage options and enrollment assistance, contact [www.coveredca.com](http://www.coveredca.com) or call 1800-300-1506.

**Medication-EC 49423**
Any student who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instructions from the physician or physician assistant and a parental request for assistance in administering the medications. Any student may carry and self-administer prescription auto-injectable epinephrine only if the student submits a written statement of instructions from the physician or physician assistant and written parental consent authorizing the self-administration of medication, providing a release for the school nurse or other personnel to consult with the child’s health care provider as questions arise, and releasing the district and personnel from civil liability if the child suffers any adverse reaction as a result of the self-administration of medication.

**Physical Examination; Parent Refusal to Consent-EC 49451**
A parent or guardian may, by written statement filed annually, refuse to consent to the physical examination, including the vision, and hearing, of his/her child; however, a child may be sent home if, for good reasons, the child is believed to be suffering from a recognized contagious or infectious disease. Schoolchildren are examined for vision, and hearing.

Education Code section 49455 requires a pupil’s vision to be appraised by the school nurse or other authorized person during kindergarten or upon first enrollment or entry in a California school district of a pupil at an elementary school, and in grades 2, 5, and 8, unless a pupil’s first entry or enrollment occurs in grade 4 or 7.

**Pupil Health-Oral Health Assessment-EC 49452.8**
By May 31 of the school year, pupils when first enrolled in public school are required to provide proof of an oral health assessment (conducted within 12 months before enrollment) by a licensed dentist or other licensed or registered dental health professional or provide written notice why an
oral health assessment by a licensed dentist or other registered dental health professional cannot be completed. Additional information regarding the importance of oral health is included within this Annual Notification and may also be found online at lmsvschools.org.

**Pupil Suicide Prevention Policies-EC 215**
Before the beginning of the 2020-21 school year, the governing board or body of a local educational agency that serves pupils in kindergarten and grades 1 to 6 shall adopt a policy on pupil suicide prevention for the above grade levels. The age appropriate policy shall be developed in consultation with school and community stakeholders, the county mental health plan, school-employed mental health professionals, and suicide prevention experts. The policy shall also, at minimum, address procedures relating to suicide prevention, intervention, and postvention.

**School Bus and Passenger Safety-EC 39831.5**
Bus safety regulations, including a list of school bus stops near each pupil’s home, general rules of conduct at school bus loading zones, red light crossing instructions, school bus danger zone, and walking to and from school bus stops, can be found at www.lmsvschools.org.

**Use of Pesticides-EC 17612, 48980.3**
The name of all pesticides products expected to be applied at the school facilities during the upcoming year can be found at www.lmsvschools.org. Persons wishing to be notified in advance of individual pesticide applications may register with La Mesa-Spring Valley School District for that purpose. To register, contact: Daniel.Bradley@lmsvschools.org. Additional information on pesticides is made available by the Department of Pesticide Regulation at www.cdpr.ca.gov.

La Mesa-Spring Valley School District has developed an integrated pest management plan to provide a safe and low-risk approach to manage pest problems while protecting the environment, people and property. La Mesa-Spring Valley School District’s integrated pest management plan can be found on www.lmsvschools.org and parents or guardians may also view the integrated pest management plan at the Facilities Office at the Operations Center during normal business hours.

**Curriculum & Testing**

**Availability of Prospectus-EC 49091.14**
If requested, the La Mesa-Spring Valley School District will provide a prospectus of the curriculum for any of the schools within the District, which includes titles, descriptions and instructional goals for each course offered by the school. Please contact the Learning Support Department at 619-668-5700 for a copy of the prospectus.

**California Assessment of Student Performance and Progress-EC 52052, 60640**
The California Assessment of Student Performance and Progress (“CAASPP”) System was established on June 1, 2014. Commencing with the 2014-2015 school year, the CAASPP System includes Smarter Balanced Summative assessments in English Language Arts and Math in grades three through eight and California Alternate Assessments (“CAA”) in English Language Arts and Math in grades three through eight for students with significant cognitive disabilities. The California Science Test (“CAST”) for science is required for all students in grades five and eight unless the student’s IEP indicates administration of the CAA. La Mesa-Spring Valley School District may administer a standards based test in Spanish for reading/language arts in grades two through five to Kempton Literacy Academy’s dual immersion students. A parent or guardian may make a written request to excuse his or her child from any or all parts of the assessment.

**California Healthy Youth Act-EC 51934, 51938**
Students enrolled in La Mesa-Spring Valley School District programs or activities may receive instruction in personal health and public safety, which may include accident prevention, first aid, fire prevention, conservation of resources, and health education including comprehensive sexual health education and HIV prevention.

LMSVSD plans to provide comprehensive sexual health education and/or HIV prevention education during the 2020-2021 school year. The instruction shall include, among other things, information about sexual harassment, sexual abuse, and human trafficking. Information on human trafficking shall include both of the following:

- Information on the prevalence, nature, and strategies to reduce the risk of human trafficking, techniques to set healthy boundaries, and how to safely seek assistance; and
- Information on how social media and mobile device applications are used for human trafficking.

Students will be taught by District personnel. If LMSVSD decides to arrange for an outside consultant to provide comprehensive sexual health education and/or HIV prevention education, LMSVSD will provide notice to parents no fewer than 14 days before the instruction is delivered by mail or another form of communication. A pupil's parent or guardian has the right to request from the District, a copy of the California Healthy Youth Act, Education Code section 51930, et. seq. A pupil's parent or guardian also has the right to inspect and review the written and audiovisual educational materials used in comprehensive sexual health education and HIV prevention education. A pupil's parent or guardian may submit a written request to excuse the pupil from participation in any class involving comprehensive sexual health education or HIV prevention education by submitting their request in writing to La Mesa-Spring Valley School District.

LMSVSD may administer for pupils in grades 5, 7-8 inclusive, anonymous, voluntary, and confidential research and evaluation tools to measure pupils’ health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the pupil’s attitudes concerning or practices relating to sex. A parent or guardian may excuse their child from the test, questionnaire, or survey by opting out of their student’s participation in the tests, questionnaires or surveys. An opt-out form is provided within these notifications. Parents or guardians have a right to review the test, questionnaire, or survey if they wish. The excused pupil shall not be subject to disciplinary action, academic penalty, or other sanction if the pupil's parent or guardian declines to permit the pupil to receive comprehensive sexual health education or HIV prevention education or to participate in anonymous, voluntary, and confidential tests, questionnaires, or surveys on pupil health behaviors and risks. While comprehensive sexual health education, HIV prevention education, or anonymous, voluntary, and confidential test, questionnaire, or survey
on pupil health behaviors and risks is being administered, an alternative educational activity shall be made available to pupils whose parents or guardians have requested that they not receive the instruction or participate in the test, questionnaire, or survey. More information can be found online at www.lmsvschools.org

**English Immersion Program-EC 310**
In order to facilitate parental choice of program, La Mesa-Spring Valley School District will inform any parent or guardian of a pupil who is to be placed in a structured English immersion program and will notify the parent or guardian of an opportunity to apply for a parental exception waiver.

**Grade Reduction/Loss of Academic Credit-EC 48980(j)**
No pupil shall have his/her grade reduced or lose academic credit for any excused absence pursuant to EC 48205 for missed assignments/tests that can reasonably be provided/completed.

**Migrant Education-EC 54444.2**
When the La Mesa-Spring Valley School District receives migrant education funds and services it will actively solicit parental involvement in the planning operation and evaluation of its programs through the establishment of a parent advisory council. Parents have the sole authority to determine the composition of the council.

**PACE Program-5 C.C.R. 3831**
The La Mesa-Spring Valley School District’s written plan for its PACE program includes procedures to inform parents or guardians of their pupil’s participation or non-participation in the PACE program. The written plan is available at www.lmsvschools.org.

**Pupil Safety: Human Trafficking Prevention Resources-EC 49381**
The governing board of La Mesa-Spring Valley School District will work with their schools that maintain any grades 6 to 8, inclusive, to identify the most appropriate methods of informing parents and guardians of pupils in those grades of human trafficking prevention resources and to implement the identified methods in those schools effective January 1, 2020.

**Right to Refrain from Harmful Use of Animals-EC 32255-32255.6**
Pupils may choose to refrain from participating in educational projects involving the harmful or destructive use of animals based on moral objections, and may complete an alternative educational project acceptable to the teacher. In order to refrain from participation, a parent or guardian must submit a written note of the objections to participating in an educational project involving the harmful or destructive use of animals. An opt-out form is provided within this notice.

**Sex Equity in Career Counseling and Course Selection-EC 221.5(d)**
Commencing in Grade 7, school personnel shall assist pupils with course selection or career counseling, affirmatively exploring the possibility of careers, or courses leading to careers based on the interest and ability of the pupil and not on the pupil’s gender. Parents or legal guardians are notified so that they may participate in such counseling sessions and decisions.

**Title I -20 U.S.C. 6311**
In a school designated as Title I, parents are permitted to request information regarding the professional qualifications of the student's classroom teachers, including the following:
- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request regarding their child’s teacher, parents may also request:
- Information on the level of achievement of the parent's child in each of the State academic assessments, and
- Timely notice that the parent's child has been assigned, or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified.

Parents may obtain this information by logging on to www.ctc.ca.gov and looking up the child’s teacher’s credentials by entering the first and last name. The law also requires that parents be notified when a teacher who is not highly qualified is hired and teaches the child four (4) consecutive weeks or more.

**Board Policy 6020: Parent Involvement**
The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with parents/guardians and family members to jointly develop and agree upon policy and strategies to meaningfully involve parents/guardians and family members in district and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The district's local control and accountability plan (LCAP) shall include goals and strategies for parent/guardian involvement and family
engagement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/guardian and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of involvement opportunities and on barriers that may inhibit participation.

**Title I Schools**

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318)

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities and shall distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined in 20 USC 6631. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities. (20 USC 6318)

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following: (20 USC 6318)

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members
2. Support for programs that reach parents/guardians and family members at home, in the community, and at school
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members
4. Collaboration, or the provision of subgrants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent/guardian and family engagement
5. Any other activities and strategies that the district determines are appropriate and consistent with this policy

If the district also receives funds under federal Title IV, Part E, to coordinate and enhance family engagement programs, the Superintendent or designee shall inform parents/guardians and organizations of the existence of Title IV. (20 USC 6318)

The district's Board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the district's LCAP in accordance with 20 USC 6312. (20 USC 6318)

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

District and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

**Non-Title I Schools**

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

**Disabled Pupils - Section 504 of the Rehabilitation Act of 1973**

Section 504 of the federal Rehabilitation Act of 1973, and the Americans with Disabilities Act (42 USC 12101, et seq.) prohibits discrimination on the basis of disability. Section 504 requires school districts to identify and evaluate children with disabilities in order to provide them a free, appropriate public education. Individuals with a physical or mental impairment that substantially limits one or more major life activities, including seeing, hearing, walking, breathing, working, performing manual tasks, learning, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, speaking, are eligible to receive services and aids designed to meet their needs as adequately as the needs of non-disabled students are met.

- Name and contact information of La Mesa-Spring Valley School District’s designated individual for implementing Section 504: Jennifer Coronel, Program Manager, Student Supports.
- Screening and evaluation procedures used by La Mesa-Spring Valley School District when there is a reason to believe a student has a
disability under Section 504: Contact Jennifer Coronel, Program Manager, Student Supports.

- A student has the right to a written accommodation plan if the student qualifies for services under Section 504.
- A student has the right to be educated with non-disabled students to the maximum extent appropriate based on the student’s needs.
- A copy of the parents or guardians legal safeguard can be obtained by contacting Jennifer Coronel, Program Manager, Student Supports.

Pupils with Temporary Disabilities; Individual Instruction-EC 48206.3, 48207, 48207.3, 48207.5, 48208
Special individual instruction (as distinct from independent study) is available for students with temporary disabilities that make attendance at school impossible or advisable. Parents or guardians should first contact the principal to determine services.

Special Education: Child Find System-IDEA; EC 56301
Federal and state law require that a free and appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years. Any parent suspecting a child has exceptional needs due to a disability may request an assessment for eligibility for special education services. La Mesa-Spring Valley School District’s child find policy and procedures are available at www.lmsschools.org.

Teacher Qualifications & Employee Conduct
Employee Interactions with Pupils-EC 44050
La Mesa-Spring Valley School District Board Policies 4119.21/4219.21/4319.21 detail the professional standards to which all District employees are held.

Inappropriate Conduct:
Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee’s own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity
   a. Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voicemail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee’s consent.
13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire

This information may also be accessed at www.lmsschools.org

Teacher Qualifications
Parents or guardian of all pupils may request specified professional qualifications of the student's classroom teacher(s) and assigned paraprofessional(s).

Parent and Student Rights
Access by Military Recruiters-20 U.S.C. 7908
The La Mesa-Spring Valley School District provides military recruiters access to secondary school students’ names, addresses and telephone listings upon request by the military recruiters. A pupil or parent may request that this information not be released to military recruiters without prior written parental consent.

Children of Military Families and Other Protected Pupils-EC 49701, 51225.1, 51225.2
A pupil who is a “child of a military family” is defined as school-aged child or children, enrolled in kindergarten through eighth grade, in the household of an active duty member. “Active duty” means full-time status in the active uniformed service of the United States, including member of the National Guard and Reserve on active duty orders pursuant to 10 U.S.C. sections 1209 and 1211. A complaint of noncompliance with the requirements of this section may be filed with the local educational agency under the Uniform Complaint Procedures set forth in Chapter 5.1
(commencing with Section 4600) of Division 1 of Title V of the California Code of Regulations. A complainant not satisfied with the decision of a local educational agency may appeal the decision to the CDE and shall receive a written decision regarding the appeal within 60 days of the CDE’s receipt of the appeal. If a local educational agency finds merit in a complaint, or the Superintendent finds merit in an appeal, the local educational agency shall provide a remedy to the affected pupil.

The above protections shall also apply to pupils in foster care, pupils who are homeless, former juvenile court school pupils, migratory children, and pupils participating in a newcomer program, as defined in Education Code section 51225.2(a).

**Directory Information—EC 49073**

“Directory Information” includes one or more of the following items: student’s name, address, telephone number, email address, date of birth, dates of attendance, awards, and the most recent public or private school attended by the student. The La Mesa-Spring Valley School District has determined that the following individuals, officials, or organizations may receive directory information:

- PTA
- Health Department (regarding immunization and communicable diseases)
- Third Party Providers of Online Education Tools (used within the classroom for educational purposes only)
- Military Recruiters (grade 7 and 8 only)

No information may be released to a private profit-making entity other than employers, prospective employers and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. Directory information may be disclosed without prior consent from the parent or legal guardian unless the parent or legal guardian submits a written notice to the school to deny access to his/her pupil’s directory information. However, directory information related to homeless and unaccompanied youth will not be released without the express written consent for its release by the eligible pupil, his/her parent or guardian.

The District may disclose appropriately designated "directory information" as specified herein without written consent unless advised to the contrary in accordance with procedures. Parents/guardians must notify the District in writing every year if they do not want LMSV to disclose directory information from their child's education records without prior written consent.

Also, in accordance with Section 49073.2, the LEA shall not include the directory information or the personal information of a pupil or of a parent or guardian of a pupil in the minutes of a meeting of its governing body, except as required by judicial order or federal law, if a pupil who is 18 years of age or older or a parent or guardian of a pupil has provided a written request to the secretary or clerk of the governing body to exclude his or her personal information or the name of his or her minor child from the minutes of a meeting of the governing body. Personal information includes a person's address, telephone number, date of birth, and email address.

**Electronic Products or Services that Disseminate Advertising—EC 35182.5**

If the La Mesa-Spring Valley School District enters into a contract for electronic products or services that requires the dissemination of advertising to students, the district must provide written notice to the parents or guardians of the students that the advertising will be used in the classroom or other learning centers.

**Fingerprinting Program—EC 32390**

La Mesa-Spring Valley School District does not offer a voluntary fingerprinting program. Fingerprinting requires written parental consent as well as payment by the parent or guardian of any applicable fees.

**Foster Youth Bill of Rights—EC 48853; 48853.5; 49069.5; 51225.1; 51225.2**

“Pupil in foster care” means a child who has been removed from their home pursuant to Section 309 of the Welfare and Institutions Code (“WIC”), the subject of a petition filed under Section 300 or 602 of the WIC, or has been removed from their home and is the subject of a petition filed under WIC section 300 or 602.

A pupil in foster care who is placed in a licensed children's institution or foster family home shall attend programs operated by the local educational agency in which that licensed children’s institution or foster family home is located, unless one of the following applies:

1. The pupil is entitled to remain in their school of origin;
2. The pupil has an individualized education program requiring placement in a nonpublic, nonsectarian school, or in another local educational agency.
3. The parent or guardian, or other person holding the right to make educational decisions for the pupil pursuant to Section 361 or 726 of the WIC or Section 56055 (“educational rights holder”), determines that it is in the best interests of the pupil to be placed in another educational program and has submitted a written statement to the local educational agency that they have made that determination. This statement shall include a declaration that the parent, guardian, or educational rights holder is aware of all of the following:
   a. The pupil has a right to attend a regular public school in the least restrictive environment.
   b. The alternate education program is a special education program, if applicable.
   c. The decision to unilaterally remove the pupil from the regular public school and to place the pupil in an alternate education program may not be financed by the local educational agency.
   d. Any attempt to seek reimbursement for the alternate education program may be at the expense of the parent, guardian, or educational rights holder.

The parent or guardian, or educational rights holder shall first consider placement in the regular public school before deciding to place the pupil in foster care in a juvenile court school, a community school, or another alternative educational setting. A pupil in foster care may still be subject to expulsion under applicable law and board policy. Pupils in foster care are subject to other laws governing the educational placement in a juvenile court school, of a pupil detained in a county juvenile hall, or committed to a county juvenile ranch, camp, forestry camp, or regional facility, notwithstanding the rights contained in this notice. Children in foster care living in emergency shelters (as referenced in the federal McKinney-
Vento Homeless Assistance Act (42 U.S.C. Sec. 11301, et seq.), may receive educational services at the emergency shelter as necessary for short periods of time for either of the following reasons:

1. For health and safety emergencies.
2. To provide temporary, special, and supplementary services to meet the child's unique needs if a decision regarding whether it is in the child's best interests to attend the school of origin cannot be made promptly, it is not practical to transport the child to the school of origin, and the child would otherwise not receive educational services.

The educational services may be provided at the shelter pending a determination by the educational rights holder regarding the educational placement of the child. All educational and school placement decisions shall be made to ensure that the child is placed in the least restrictive educational programs and has access to academic resources, services, and extracurricular and enrichment activities that are available to all pupils. In all instances, educational and school placement decisions shall be based on the best interests of the child.

La Mesa-Spring Valley School District has designated Jennifer Coronel, Program Manager, Student Supports, as the educational liaison for pupils in foster care. The role of educational liaison is advisory with respect to placement decisions and determination of school of origin and does not supersede the role of the parent or guardian retaining educational rights, a responsible adult appointed by the court, a surrogate parent or a foster parent exercising their legal rights with respect to the education of the child in foster care. The educational liaison serves the following roles:

1. Ensures and facilitates proper educational placement, enrollment in school, and checkout from school for children in foster care;
2. Assists children in foster care when transferring from one school to another school or from one school district to another school district in ensuring proper transfer of credits, records and grades.
3. When designated by the Superintendent, notifies a child in foster care’s attorney and child welfare agency representative(s) of pending disciplinary proceedings and pending manifestation determination proceedings if they are also eligible to receive special education and related services under the IDEA.

At the initial detention or placement by the Juvenile Court, or any subsequent change in placement of a child in foster care by the Court, the local educational agency serving the child shall allow them to continue their education in the school of origin for the duration of the jurisdiction of the court. If the jurisdiction of the court is terminated prior to the end of the academic year:

1. Former children in foster care in grades kindergarten, or 1 to 8, inclusive, shall be allowed to continue their education in the school of origin through the duration of the academic year;
2. Transportation is not required unless the former child in foster care has an IEP and the IEP team determines transportation is a necessary related service, required by the unique educational needs of the pupil in order to benefit from their special education program. Transportation may be provided at the local educational agency’s discretion. The rights of these youth do not supersede any other law governing special education for eligible children in foster care.
3. To ensure that children in foster care have the benefit of matriculating with their peers in accordance with the established feeder patterns of school districts, if a child in foster care is transitioning between school grade levels, they shall be allowed to continue in the school district of origin in the same attendance area, or, if they are transitioning to a middle school or high school, and the school designated for matriculation is in another school district, to the school designated for matriculation in that school district.

In consultation with the child in foster care and educational rights holder, the educational liaison may recommend that they waive their right to attend the school of origin and enroll in a public school within their attendance area. The educational liaison’s recommendation must be accompanied by a written explanation for the basis of the recommendation and how it serves the child in foster care’s best interests.

1. If the educational liaison, child in foster care, and educational rights holder agree it is in the best interest of the child to waive their right to attend the school of origin and attend the recommended school, the child in foster care shall immediately be enrolled within the recommended school.
2. The recommended school shall immediately enroll the child in foster care regardless of any outstanding fees, fines, textbooks or moneys due to any previous schools of attendance or if the child in foster care is unable to produce clothing or records normally required for enrollment, such as previous academic records, medical records, including proof of immunization, proof of residency or other documentation.
3. Within two business days of the request for enrollment, the educational liaison for the new school shall contact the school last attended by the child in foster care to obtain all academic and other records. The last school attended by the child in foster care shall provide all required records to the new school regardless of any outstanding fees, fines, textbooks, or other items or moneys owed to the school last attended. The educational liaison for the school last attended shall provide a complete copy of their education record to the new school within two business days of receiving the request.

If any dispute arises as to the school placement of a pupil under this section, the pupil has the right to remain in their school of origin, pending resolution of the dispute.

“School of origin" means the school that the child in foster care attended when permanently housed or the school in which the child in foster care was last enrolled. If the school the child in foster care attended when permanently housed is different from the school in which they were last enrolled, or if there is some other school that they attended with which they are connected and that the they attended within the immediately preceding 15 months, the educational liaison, in consultation with, and with the agreement of, the child and the educational rights holder, shall determine, in the best interests of the child, the school that shall be deemed the school of origin.

If the child in foster care is absent from school due to a decision by a court or placing agency to change their placement, the grades and credits of the child in foster care will be calculated as of the date they left school and no lowering of grades will occur as a result of the absence of the child under these circumstances. If the child in foster care is absent from school due to a verified court appearance or related court ordered activity, no lowering of their grades will occur as a result of the absence of the pupil under these circumstances.

A complaint of noncompliance with the requirements of this section may be filed with the local educational agency under the Uniform Complaint
Procedures set forth in Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California Code of Regulations. A complainant not satisfied with the decision of a local educational agency may appeal the decision to the CDE and shall receive a written decision regarding the appeal within 60 days of the CDE’s receipt of the appeal. If a local educational agency finds merit in a complaint, or the Superintendent finds merit in an appeal, the local educational agency shall provide a remedy to the affected pupil.

Marketing: Disclosure of Student Information-20 U.S.C. 1232g
The La Mesa Spring Valley school District makes student directory information available in accordance with state and federal laws. This means that each student’s name, birthday, address, telephone number, major course of study, participation in school activities, dates of attendance, awards, and the previous school’s name may be released to agencies such as the local PTA or Parent Club, or the military services. If you do not wish this information released, sign and return the attached form provided for this purpose to the school or county office program.

Notice of Alternative Schools-EC 58501
“California State law authorizes all school districts to provide for alternative schools. The Education Code defines alternative school as a school or separate class group within a school, which is operated in a manner designed to:
• Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
• Recognize that the best learning takes place when the student learns because of his desire to learn.
• Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may result in whole or in part from a presentation by his teachers of choices of learning projects.
• Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
• Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the County Superintendent of Schools, the administrative office of this district, and the principal’s office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.”

Notification of Minimum Days and Pupil Free Staff Development Day-EC 48980(c)
A schedule of minimum days and pupil-free staff development days will be made available online at www.lmsvschools.org at the beginning of the school year or as early as possible, but no later than one month prior to the scheduled minimum or pupil-free day.

Pupil Collection of Debt-EC 49014
A pupil or former pupil, unless emancipated at the time the debt is incurred, shall not owe or be billed for a debt owed to an LEA. An LEA cannot take negative action against a pupil or former pupil for a debt owed, including, but not limited to, all of the following:
• Denying full credit for any assignments for a class;
• Denying full and equal participation in classroom activity;
• Denying access to on-campus educational facilities, including, but not limited to, the library;
• Denying or withholding grades or transcripts;
• Denying or withholding a diploma;
• Limiting or barring participation in an extracurricular activity, club, or sport; and
• Limiting or excluding from participation in an educational activity, field trip, or school ceremony.

Pupil Fees-EC 49010
The La Mesa-Spring Valley School District maintains a policy concerning the provision of a free education to pupils and for filing a complaint of non-compliance pursuant to the Uniform Complaint Procedures with the principal of the school alleged to be in non-compliance. More information is available online at www.lmsvschools.org.

Pupil Nutrition-EC 49510-49520; 49564-49564.5, 49557.5
Free or reduced-priced meals are available for pupils in receipt of public assistance. The federal National School Lunch Program and the federal School Breakfast Program ensure that pupils whose parents or guardians have unpaid school meal fees are not shamed, treated differently, or served a meal different from the pupil’s choice because of the fact that the pupil’s parent or guardian has unpaid meal fees. Meal program details are provided at the pupil’s school site. All parents and guardians receive a letter with the application form upon enrollment. To apply for free or reduced-price meals, households must fill out the application and return it to the school or apply online at www.lmsvschools.org. Some schools operated by La Mesa-Spring Valley School District may provide breakfast and lunch to all students free of charge pursuant to a universal meal program. A list of the participating schools is available at www.lmsvschools.org.

Pupil Protections Relating to Immigration and Citizenship Status-EC 234.7
Except as required by state or federal law or as required to administer a state or federally supported educational program, the La Mesa-Spring Valley School District shall not collect information or documents regarding citizenship or immigration status of pupils or their family members.

Should any request be made for information or access to a school-site by an officer or employee of a law enforcement agency for the purpose of enforcing immigration laws, the District’s Superintendent shall report to the governing board any such requests in a timely manner that ensures the confidentiality and privacy of any potentially identifying information.

If the District becomes aware that a pupil’s parent or guardian is not available to care for the pupil, District staff shall first exhaust any parental
professionals to assist California’s K-12 Schools in Responding to Immigration Issues (https://oag.ca.gov/sites/all/files/agweb/pdfs/bci/school-guidance-model-k12.pdf). These policies include, but are not limited to, refraining from collecting national origin information during the school enrollment process, accepting all forms of evidence listed in California Education Code section 48002 for the purpose of verifying student age, and not including citizenship status, immigration status, place of birth, or any other information indicative of national origin as directory information. Please visit the State of California’s Attorney General’s “Know Your Rights” page for more information at https://oag.ca.gov/immigrant/rights.

Pupil Records: Notification of Rights-20 U.S.C. 1232g; EC 49063, 49068, 49069.7, 49073

Parents, pupils 18 and over, pupils 14 and over that are both homeless and an unaccompanied youth, and individuals who have completed and signed a Caregiver’s Authorization Affidavit, have rights concerning pupil records under Education Code section 49063. These rights include:

- The right to inspect and review the student's education records within five (5) business days of the day the school receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The principal will forward requests to the Custodian of Records. The Custodian of Records will make arrangements for access and notify the parent or eligible student.
- The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the school to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request from officials of another school district in which a student seeks or intends to enroll, La Mesa-Spring Valley School District shall disclose education records without parental consent.
- When a student moves to a new district, La Mesa-Spring Valley School District will forward the student’s records upon the request of the new school district within 10 school days.

A foster family agency with jurisdiction over a currently enrolled or former pupil, a short-term residential treatment program staff responsible for the education or case management of a student, and a caregiver who has direct responsibility for the care of a pupil may access the current or most recent records of grades, transcripts, attendance, discipline, online communications on school platforms, any IEPs or Section 504 plans maintained by the responsible LEA of that pupil. The above-referenced individuals may access the pupil records listed above solely for the purpose of monitoring the pupil’s educational progress, updating and maintaining the pupil’s education records as required by Welfare and Institutions Code section 16010, and to ensure the pupil has access to educational services, supports and activities, including enrolling the pupil in school, assisting the pupil with homework, class assignments, and college and scholarship applications, and enrolling the pupil in extracurricular activities, tutoring and other after-school or summer enrichment programs.

“Student Records” do not include:

- Instructional, supervisory or administrative notes by La Mesa-Spring Valley School District staff that are made only for that staff member or his/her substitute
- Records of a law enforcement unit that were created for use by the law enforcement unit
- Employee records made for personnel use
- Records of a doctor, psychologist, psychiatrist or other treatment provider and/or assistant regarding a student who is 18 or older or who is attending a postsecondary educational institution. In this case, “treatment” does not include remedial instructional measures.

Parents have a right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Pupils: Use of Smartphones-EC 48901.7

A student cannot be prohibited from possessing or using a smartphone at school in the following situations:

1. During an emergency situation or as a response to a perceived threat of danger;
2. When a teacher or administrator gives permission to a student to possess or use a cell phone, subject to reasonable limitations imposed by the person giving permission;
3. When necessary for the health or well-being of a student, as determined by a licensed physician and surgeon; and
4. When possession or use of the cell phone is required pursuant to a student’s individualized education program.
Rights and Options Available to Pregnant and Parenting Pupils-EC 46015
A pregnant or parenting pupil is defined as any pupil who gives or expects to give birth, or any parenting pupil who identifies as the parent of an infant. Pregnant and parenting pupils are entitled to at least eight weeks of parental leave, which can be taken before birth of the pupil's infant if there is a medical necessity, or after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. The pupil is neither required to take time off nor notify their school that they are doing so; this is a guaranteed minimum right that can be expanded if deemed medically necessary. Parental leave will be considered an excused absence, and the pregnant or parenting pupil is not required to complete any academic work during this period.

A pregnant or parenting pupil may return to their previous school and course of study, and is entitled to make up opportunities for any work missed during the leave. These students are allowed to enroll in a fifth year of high school in order to complete any state or local graduation requirements, except when the school finds that the pupil is reasonably able to complete these requirements in time to graduate high school by the end of their fourth year.

A pregnant or parenting pupil who does not wish to reenroll in his or her previous school is entitled to alternative education options offered by the local education agency. If so enrolled, the pupil shall be given educational programs, activities, and courses equal to those they would have been in if participating in the regular program. Furthermore, a school may not penalize a student for using any of the accommodations mentioned above.

If a student believes that his or her school is discriminating on the basis of sex in opposition to the rights and entitlements listed above, that student can file a complaint through the standard Uniform Complaint Procedures of California Code of Regulations, Title 5 Sections 4600, et. seq.

Rights of Parents or Guardians to Information-EC 51101
Parents/guardians of pupils enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children within the public schools, to be informed by the school, and to participate in the education of their children, as follows:

- Within a reasonable period of time following making the request, to observe the classroom or classrooms in which their child is enrolled or for the purpose of selecting the school in which their child will attend pursuant to intra-district or inter-district pupil attendance policies or programs.
- Within a reasonable time of their request, to meet with their child's teacher or teachers and the principal of the school in which their child is enrolled.
- To volunteer their time and resources for the improvement of school facilities and school programs under the supervision of district employees, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher. Although volunteer parents may assist with instruction, primary instructional responsibility shall remain with the teacher.
- To be notified on a timely basis if their child is absent from school without permission.
- To receive the results of their child's performance on standardized tests and statewide tests and information on the performance of the school that their child attends on standardized statewide tests.
- To request a particular school for their child, and to receive a response from the school district. This paragraph does not obligate the school district to grant the parent's request.
- To have a school environment for their child that is safe and supportive of learning.
- To examine the curriculum materials of the class or classes in which their child is enrolled.
- To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child.
- To have access to the school records of their child.
- To receive information concerning the academic performance standards, proficiencies, or skills their child is expected to accomplish.
- To be informed in advance about school rules, including disciplinary rules and procedures, attendance policies, dress codes, and procedures for visiting the school.
- To receive information about any psychological testing the school does involving their child and to deny permission to give the test.
- To participate as a member of a parent advisory committee, school-site council, or site-based management leadership team, in accordance with any rules and regulations governing membership in these organizations. In order to facilitate parental participation, school-site councils are encouraged to schedule a biannual open forum for the purpose of informing parents about current school issues and activities and answering parents’ questions. The meetings should be scheduled on weekends, and prior notice should be provided to parents.
- To question anything in their child's record that the parent feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school.
- To be notified, as early in the school year as practicable pursuant to EC 48070.5, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal a decision to retain or promote their child. Parents and guardians of pupils, including those parents and guardians whose primary language is not English, shall have the opportunity to work together in a mutually supportive and respectful partnership with schools, and to help their children succeed in school. Each governing board of a school district shall develop jointly with parents and guardians, and shall adopt, a policy that outlines the manner in which parents or guardians of pupils, school staff, and pupils may share the responsibility for continuing the intellectual, physical, emotional, and social development and well-being of pupils at each school-site.
- The policy shall include, but is not necessarily limited to, the following:
  1. The means by which the school and parents or guardians of pupils may help pupils to achieve academic and other standards of the school.
  2. A description of the school's responsibility to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all pupils to meet the academic expectations of the school.
  3. The manner in which the parents and guardians of pupils may support the learning environment of their children, including, but not limited to, the following:
     a. Monitoring attendance of their children.
b. Ensuring that homework is completed and turned in on a timely basis.
c. Participation of the children in extracurricular activities.
d. Monitoring and regulating the television viewed by their children.
e. Working with their children at home in learning activities that extend learning in the classroom.
f. Volunteering in their children's classrooms, or for other activities at the school.
g. Participating, as appropriate, in decisions relating to the education of their own child or the total school program.

Safe Place to Learn Act-EC 234, 234.1
The La Mesa-Spring Valley School District has adopted policies pertaining to the following:
- Prohibition of discrimination and harassment based on characteristics set forth in EC § 220 and Penal Code 422.55;
- Process for receiving and investigating complaints of discrimination and harassment;
- Maintenance of documentation of complaints and their resolution;
- Process to ensure complainants are protected from retaliation and the identity of a complainant is kept confidential if appropriate; and
- Identification of a responsible LEA officer to ensure compliance.

The District’s antidiscrimination and anti-harassment policies are posted in schools and offices and available online at www.lmsvschools.org.

Statement of Non-Discrimination
Discrimination in education programs is prohibited by state and federal law. Education Code section 200, et seq. requires school district to afford all pupils regardless of gender, gender identity, gender expression, sex, race, color, religion, natural origin, immigration status, ethnic group identification, mental or physical disability, sexual orientation, or the perception of one or more of such characteristics, equal rights and opportunities in accessing educational programs, activities and facilities.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin. Title IX prohibits discrimination on the basis of sex. The Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 prohibit discrimination on the basis of disability. Also, pursuant to EC 212.1, “race” is inclusive of traits historically associated with race, including, but not limited to, protective hairstyles and textures.

La Mesa-Spring Valley School District will take the required steps to assure that the lack of English will not be a barrier to admission and participation in district programs. This policy applies to all students insofar as participation in programs and activities is concerned, with few exceptions such as contact sports. In accordance with federal law, complaints alleging non-compliance with this policy are investigated through the Uniform Complaint Process.

Surveys-EC 51513; 20 U.S.C. 1232h
The La Mesa-Spring Valley School District will notify parents or guardians of the need for their written permission before any test, questionnaire, survey or examination containing any questions about their child’s personal beliefs or practices (or the pupil’s family’s beliefs or practices) in sex, family life, morality and religion, may be administered to any pupil in kindergarten, or grades 1-8, inclusive. Notification will include specific or approximate dates of when any survey containing sensitive, personal information is to be administered and provide an opportunity for parents to opt pupils out of participating in the survey. Upon request, parents or guardians will be given the opportunity to inspect any third-party survey.

Tobacco-Free Campus-HSC 104420, 104495
Health and Safety Code section 104495 prohibits smoking and use of any tobacco-related products and disposal of any tobacco-related waste within 25 feet of a school playground. The prohibition does not apply to a public sidewalk located within 25 feet of a playground.

Uniform Complaint Procedures-5 C.C.R. 4622
La Mesa-Spring Valley School District has adopted a Uniform Complaint Procedure. La Mesa-Spring Valley School District shall follow uniform complaint procedures when addressing complaints involving adult education programs, categorical aid programs, migrant child education, career technical education training programs, child care and development programs, allegations of unlawful discrimination, harassment, intimidation, or bullying, lactation accommodations, non-compliance with school safety planning requirements, pupil fees, courses of study, instructional minutes for physical education, local control accountability plans, any deficiencies related to preschool health and safety issues for a California state preschool program, and matters pertaining to the right of foster youth, homeless youth, former juvenile court school pupils, and children of military families. Information regarding the Uniform Complaint Procedure, including the individual responsible for processing a Uniform Complaint can be found online at www.lmsvschools.org

Unsafe School Choice-5 C.C.R. 11993(k); 20 U.S.C. 7912
Students shall be allowed to attend a safe school. The La Mesa-Spring Valley School District shall notify parents or guardians of pupils in elementary and/or secondary schools considered to be "persistently dangerous" pursuant to California Department of Education guidelines and of available options for attendance at a safe school. “Any firearms violations” is an event which must be considered in determining whether a school site is at risk of being classified as persistently dangerous.

Williams Complaint Policy and Procedures-EC 35186
La Mesa-Spring Valley School District has adopted a uniform complaint process to help identify and resolve deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or mis-assignment. Notice of the complaint process and the location at which to obtain a complaint form is posted in classrooms.

End of document, English
Uniform Complaint Procedures (UCP)  
2020-21 Annual Notice  
August 2020  
La Mesa-Spring Valley School District

The La Mesa-Spring Valley School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The La Mesa-Spring Valley School District is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

Programs and Activities Subject to the UCP

• Accommodations for Pregnant and Parenting Pupils
• Adult Education
• After School Education and Safety
• Agricultural Career Technical Education
• Career Technical Education
• Child Care and Development
• Compensatory Education
• Consolidated Application
• Course Periods without Educational Content
• Education of Pupils in Foster Care, Pupils who are Homeless, former Juvenile Court Pupils now enrolled in a school district and Children of Military Families
• Every Student Succeeds Act
• Local Control and Accountability Plans (LCAP)
• Migrant Education
• Physical Education Instructional Minutes
• Pupil Fees
• Reasonable Accommodations to a Lactating Pupil
• Regional Occupational Centers and Programs
• School Plans for Student Achievement
• School Safety Plans
• Schoolsite Councils
• State Preschool
• State Preschool Health and Safety Issues in LEAs Exempt from Licensing

Pupil Fees

A pupil fee includes, but is not limited to, all of the following:

A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.

A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or our superintendent or his or her designee. A pupil fees and/or an LCAP complaint may be filed anonymously, however, the complainant must provide evidence or information leading to evidence to support the complaint.

A pupil enrolled in a school in our district shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

Additional Information

We shall post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, former juvenile court pupils now enrolled in a school district, and pupils in military families as specified in Education Code Sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

We shall post a notice to identify appropriate subjects of state preschool health and safety issues in each California state preschool program classroom in each school notifying parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California Code of Regulations that apply to California state preschool programs pursuant to HSC section 1596.7925 and (2) where to get a form for a state preschool health and safety issues complaint.

Contact Information

The staff member, position, or unit responsible to receive UCP complaints in our agency is:

Jennifer Coronel, Program Manager
Student Supports
4750 Date Avenue, La Mesa CA  91942
619-668-5700, ext. 6306
jennifer.coronel@lmsvschools.org

Complaints will be investigated and a written report with a Decision will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with our UCP policies and procedures.

The complainant has a right to appeal our Decision of complaints regarding specific programs and activities subject to the UCP, pupil fees and the LCAP to CDE by filing a written appeal within 15 days of receiving our Decision. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our Decision.

We advise any complainant of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our Uniform Complaint Procedures process shall be available free of charge.