



**CITIZENS' BOND OVERSIGHT COMMITTEE MEASURE V
MINUTES
REGULAR MEETING: August 4, 2021**

The meeting was called to order at 5:50 pm by Chair, Jay Steiger

CALL TO ORDER

CBOC Members Present: Jay Steiger, Chair and Member-at-Large
Antionette Davis, Parent
Jim Long, Business Association
Ann Ravitch, Senior Citizens' Association
Dave Suydam, Member-at-Large
Krista Trimlett, Member-at-Large

**ESTABLISHMENT OF
QUORUM**

CBOC Members Absent: Jim Taylor, Vice Chair and Parent – PTO
Gerry Saucedo, Member-at-Large
Katie Simpson, Member-at-Large
Glen Sparrow, Taxpayers' Association

Staff Members Present On Assignment: Jennifer Nerat, Assistant Superintendent, Business Services
Seth Boomgarden, Director, Fiscal Services
Jason Brust, Director, Maintenance, Operations, and Facilities
Valerie Ranum, Director, Business Services

District Consultants Present On Assignment: Sarah Garrett, Program Advisor, Group Garrett Inc.
Miles Phippen, Program Manager, Kitchell CEM
Heather Skaife, Program Manager, Kitchell CEM

PUBLIC COMMENTS

No comments were submitted.

DISCUSSION / APPROVAL OF CBOC BYLAWS

Janet Mueller, Attorney, reviewed with the members some of the key elements of the proposed Bylaws. She also shared with the members section 6 of the Bylaws along with the code of conduct.

The Bylaws were motioned for approval by Dave Suydam and seconded by Ann Ravich and carried unanimously 6-0.

APPROVED

REPORT – PROGRESS ON MEASURE V BOND PROGRAM

Jason Brust, Director, Maintenance, Operations and Facilities introduced Miles Phippen & Heather Skaife, Program Managers from Kitchell CEM who outlined Kitchell's role in working with Measure V Program. The role of Kitchell CEM is providing a professional program, projects and construction oversight along with scope, schedule and fiscal management.

DISTRICT COMMUNICATIONS

Jennifer Nerat, Assistant Superintendent, Business Services shared with the committee of its first Measure V bond sale that occurred on July 29, 2021. The district will alert members of any CBOC updates and communication via email.

CBOC COMMUNICATIONS

Jay Steiger informed the Committee that he will wait for communication from the District regarding in person meeting vs Zoom meeting.

Next meeting date will be November 3, 2021 at 5:30 pm.

ADJOURNMENT

The meeting was adjourned at 6:30 pm.

Jennifer Nerat, Assistant Superintendent,
Business Services

Approved and ordered into the proceedings of the District at the next regular meeting of the Citizens' Bond Oversight Committee to be held on November 3, 2021.

Jay Steiger, Citizens' Bond Oversight
Committee Chair