

Student's Name:

# SmartSteps Preschool Program Student Registration Form

Chéck one	School Location
□ 2 days	
Tuesday / Thursday	
☐ 3 days	□ Fletcher Hills
Monday / Wednesday / Friday	□ Mendend A
<b>〕</b> 5 days	□ Maryland Avenue
Physical examination within one year of tweeks of the first day of attendance.	Preschool the school start date and it must be returned within three
Physical examination within one year of tweeks of the first day of attendance. Immunization Record Birth Certificate  Proof of address is not needed for Sma	he school start date and it must be returned within three
weeks of the first day of attendance. Immunization Record Birth Certificate Proof of address is not needed for Sma Students must be potty trained.	he school start date and it must be returned within three

A space in the program is not guaranteed until your registration fee is confirmed with

our billing department.



### SMARTSTEPS PRESCHOOL PARENT AGREEMENT

Please initial every box in front of each statement and sign the bottom of the agreement. Your initials and signature indicate that you have read, understood, and will abide by the SMARTSTEPS PRESCHOOL policies stated below.

Tuition is based on a flat rate fee, not actual atte pre-paid one week in advance. Fees are non-ref	ndance, is billed on a bi-weekly basis, and must be undable.
Tuition payments may NOT be left at the site or giv payments.	en to the staff. Only the District Office may accept
	Request Form (available at the school site or District hanging schedules to add more days, or withdrawing vided, you will be charged corresponding fees
A fee of one (\$1.00) per minute will be charged for will be due along with your regular tuition fee. The	a late pickup and will be added to your next invoice and time is according to the clock in the classroom.
A two week notice in writing for a <b>one time</b> scheattendance is allowed per year.	dule change to decrease the number of days for
You will be charged a \$20.00 late fee if your payments be paid with the next payment.	ent is not received by the invoice due date. Late fees
If your account is not fully paid by the first day of th program. Existing charges will be left on account.	e next billing cycle, your child will be excluded from the
	r any reason, you must pay a \$25 re-enrollment fee (on e reinstated. Continuous non-payment of fees is cause
If your account is sent to collections, a \$15.00 fee vaccount with the collection agency and SmartSteps	vill be added to your account. You must clear up the before re-entering the program.
Checks returned for NSF must be replaced immedifiee will be charged to the account.	ately with cash, credit card, or money order. A \$25.00
SmartSteps Preschool program will assess a trans- transfer transactions. Families making payment by	action fee on all credit/debit card/ACH (electronic check) cash or check will not incur this fee.
Print Child's Name	School/Account #
Parent/Guardian Signature	Date



# La Mesa-Spring Valley Schools STUDENT REGISTRATION FORM

School	

STUDENT INFORMATION	Boy	Girl	Grade Preso	chool
310DENT IN ONWATION	□ БОУ		Grade	
Last Name (Legal)	First Name (Legal)		Middle Name (Legal)	
	ls studen	t in the Foster	Care System?	Yes $\square$ No
Other Name Student Goes By (if any)			? Yes, Branch	
Street Address (Dwelling) Apt / Ur	nit # City	Sta	te Zip Code	
				<del></del>
Birth Date Birth City Birth	th State/Country Pri	mary Telepho	ne for phone calls	☐ Unlisted
Parent/Guardian at Primary Residence			Resides with s	tudent
│ │	dian 🗌 Foster 🔲 C	ther		□ No
☐ Male ☐ Female		_		
1.)				
Last Name	First Name		Middle Name	
Work:	Cell:			
Other:	Emai	l:		
Parent/Guardian Not a high School High Sc Education Level Grad (14) grad/GE	hool Some	College	_	ecline to answer
Parent/Guardian at Primary Residence			Resides with s	tudent
☐ Parent ☐ Step-Parent ☐ Legal Guar ☐ Male ☐ Female	rdian 🗌 Foster 🔲 O	ther	☐ Yes	□ No
2.)				
Last Name	First Name		Middle Name	:
Work:	Cell:	·		
Other:	Ema	il:		
Parent/Guardian Not a high School High School			Graduate School/ De	ecline to answer
Education Level Grad (14) grad/GE	ED (13) College (12)	Grad (11) F	Post Grad Trng (10) (15	5)
Student Program/Discipline/Attendance	IZ describe (EAIX)O		(	
Has your child attended an Early Admission Has your child attended a Transitional Kinde		☐ Yes ☐ No \		
Has your child ever qualified for the Special Has your child ever Qualified Police Garden	Algator Pres	CHOOP A	/earSchool	
Has student been referred to School Attend			foon Ook ool	
School Attendance Review Team (SAR Has student been referred to an Administrat	,	☐ Yes ☐ No N	/earSchool	<u>.                                    </u>
or an Expulsion Hearing?	ive review raner (Arti	/ ☐ Yes ☐ No Y	/earSchool	
Student Transportation & Before/After So	chool Services			
Bus Rider?   YAONAPAIGA		chool	Parent picks up? 🔲 🕽	∕es □ No
This section is to be filled in by the school: <b>Includes</b>	Perm ID # . Teach	er/Counselor I	Enter Date Inter (Dist)	Intra (Sch)
☐ Birth Certificate ☐ Shots ☐ Physical ☐ Denta ☐ 2 proofs address ☐ IEP Y/N? ☐ Lang Assess Y/N?				

STUDENT HISTORY		School	Grade Preschool
Student Last Name (Legal)	First Name (Legal)	Middle Name (Le	egal)
Student Birth Date	Parent Name		
SCHOOLS STUDENT HAS	ATTENDED		
Last School Attended	Address	City State Zip Co	de Phone
When was your child fir	st enrolled in a <b>U.S. and/or Calif</b> o	ornia School?	
U.S. school month /	California scho	month / day / year	
What was the most recer	nt <u>California</u> school attended?	School and/or District	
Lies your shild attended a	La Mesa-Spring Valley school before		
Has your crind attended a	La Mesa-Spring Valley school belon	school(s)	year(s) grade(s)
School Use Only-FAX th on the New Home Langua (668-6671) Date faxed	is Student History page if the answer	not English, to the LAD ID#	
HOME LANGUAGE SUR Language Survey.	VEY (Separate Document): If <u>new</u>	to La Mesa-Spring Valley Schoo	ls, please complete Home
Corresponding Langu In what language do yo	uage (CorrLng) ou prefer to receive phone calls ar	nd notices?	☐ Spanish
ETHNICITY/RACE			
Part A. Is this student His  No, not Hispanic of Yes, Hispanic or I		The definition of Hispanic/Latino ethr Mexican, Puerto Rican, South or Ce culture or origin, regardless of race." —From www.cde.ca.gov/ds/td/lo/refa	ntral American, or other Spanish
The above part of the que	estion is about ethnicity, not race. No	matter what you selected above,	olease continue to answer
	one or more boxes to indicate what ent's race? (Select one or more)	you consider the student's race to	
Asian:  Chinese (2-01)  Japanese (2-02)  Korean (2-03)  Vietnamese (2-04)  Asian Indian (2-05)  Laotian (2-06)  Cambodian (2-07)  Hmong (2-08)  Other Asian (2-99)  Filipino (4)	Black or African American (6) White (7) American Indian or Alaska Native (1)  Native Hawaiian or Other Pacific Islander: Hawaiian (3-01) Guamanian (3-02) Samoan (3-03) Tahitian (3-04) Other Pacific Islander (3-99)	What are the federal definitions of "American Indian or Alaska Native of the original peoples of North and Samerica), and who maintains a tribal attachment.  Asian: A person having origins in an Far East, Southeast Asia, or the Indiexample, Cambodia, China, India, Jathe Philippine Islands, Thailand, and Black or African American: A person Black racial groups of Africa.  Native Hawaiian or Other Pacific Is in any of the original peoples of Haw Pacific Islands.  White: A person having origins in an Europe, the Middle East, or North Afrom www.cde.ca.gov/ds/td/lo/refa	e: A person having origins in any South America (including Central I affiliation or community by of the original peoples of the ian subcontinent including, for apan, Korea, Malaysia, Pakistan, I Vietnam.  on having origins in any of the slander: A person having origins vaii, Guam, Samoa, or other by of the original peoples of frica."
	ou now engaged in migrant work, or		

SUPPLEMENTAL S	TUDENT INFORMA	FION School		Grade_Prescho	ool	
Last Name (Legal)		First Name (Legal)		Middle Nar	ne (Legal)	
SECOND RESIDEN	CE AND/OR MAILIN	G ADDRESS FOR	STUDENT			
Complete if additiona	al mailings of report ca	ards, etc. are needed	ſ	☐ Male	Female	
Last Name		First Nan	ne	N	fiddle Initial	
Mailing Address		Apt / Unit	t # City		State Zip	o Code
Reason for additional i	mailing	Relationship t	o Student	E-mail Address		
Primary Phone numbe	r Unlisted	Work Phone		Cell		Other
EMERGENCY CONTA	ACTS—Education Cod case of an emergency	e 49408 requires tha	t you provide e	emergency contac	ct names of peo	ple to whom we may
EMERGENCY CONTA		, ii we are unable to		CY CONTACT #2		
First Name	Last Name		First Name		Last Name	
Address	City	State	Address	City	State	
	Data	tionabin to Ctudent	Home Phon		Polo	tionship to Student
Home Phone	Kela	tionship to Student	Home Phon	е	neia	donship to Student
Work Phone	Cell Phone		Work Phone	<u> </u>	Cell Phone	
EMERGENCY CONTA	ACT #3		EMERGENO	CY CONTACT #4		
First Name	Last Name		First Name		Last Name	
Address	City St	ate	Address	City	State	
Home Phone	Rela	tionship to Student	Home Phon	е	Relati	ionship to Student
Work Phone	Cell Phone		Work Phone	<del>)</del>	Cell Phone	
VOIRTHONE	- Con Thomas					
PARENT/GUARDIAN	CERTIFICATION					
I certify, under per presented accurat	nalty of perjury, that the lely represent the resident	e statements made of lence of the student	on this form are I am registerin	e true and correct g.	t and that the do	cuments that I have
Parent/Guardian S	Signature		Date		<del></del>	
	<b>J</b>		3			

Last Name (Legal)  First Name (Legal)  Middle Name (Legal)  OTHER CHILDREN & ADULTS—List other children AND adults (not parents) that live with the student Name  Birth Date Relationship to student Attends a La Mesa-Spring Valley School?	dent.
OTHER CHILDREN & ADULTS—List other children AND adults (not parents) that live with the student Name  Birth Date Relationship to student Attends a La Mesa-Spring Valley School?	dent.
Name Birth Date Relationship to student Attends a La Mesa-Spring Valley School?	
1 Yes	I
2 Yes	
3	
4 Yes No	
CUSTODY INFORMATION	
Custodial Parent(s)/Legal Guardian(s) Name(s)	
☐ Child lives with both parent/guardian(s) in the same residence. There are no custody issues.	
☐ Child lives with one or both parent/guardian(s) in separate residences. There are no custody issue	es.
OR	
☐ There are Legal Custody Issues – Please provide information below:	
Who has legal custody:	
Restraining Order (Current)   No   Yes If yes, expiration date	
Court Order on file in the school office	
Date on Court Order	
The School has the responsibility for the welfare of the child during the school day, but can only function acc to the law when properly informed. If parents of a child are separated, the school district must be informed (has custody of the child and, (2) what person or persons are approved to see the child or to transport the ch away from school. If there is a restraining order in effect denying either of the parents the right to see or cor the child, there <b>must</b> be a court order on file in the school office. The courts must handle custody disputes. <b>school has no legal jurisdiction to refuse a biological parent access to their child and/or their school records.</b> The only exception is when a signed restraining order or proper divorce or custody papers specifically stating ordered visitation limitations are on file in the school office. Should any such situation become a disruption to school, the Sheriff's Office will be contacted and an Officer will be requested to intervene.  The school will attempt to contact the custodial parent when another parent or person not listed as an emergence of the school	1) who ild htact The I
contact attempts to pick up your child.	
I have read and understand the above statement.	
Parent/Guardian Signature Date	

### La Mesa-Spring Valley School District Enforcement of the Attendance Laws Established by the California Education Code

Proof of residency is required before student attends class.
Falsification of any information or documents required for this verification will result in immediate revocation of registration for the student(s). Residence subject to verification.

registration for the student(s). Residence subject to remote	
Print Parent Name Home Phor	ne Cell Phone Work Phone
Please complete either Part I or Part II verifying residency.	
PART I—Residence Verification	
Please circle one: I am the parent/legal guardian/foster paren	
I affirm that my child	, resides at the following address:
Not Applicable for S	SmartStepsPreschool
I wish to enroll student in:	
Signature	
Attached are copies of two documents from the list below, verifying re	esidency at the above address.
PART II—Affidavit of Residence and Responsibi	
I/we own or rent our own home/apartment:	es No
	Parents/Guardian(s)
Not Applicable for	SmartSteps Preschool —
Street Address 10171001100010 100hit #	(Name of school)
I certify under penalty of perjury that the above child and/or pa	
Residence Owner/Renter	
Signature	Date
Attached are copies of two documents from the list below, verifying re	esidency at the above address in the name of owner or renter.
Documents for Residency Verification:	
a. Parent/guardian's valid California Driver's License.	g. Receipt from moving company for moving household goods or receipt
<ul> <li>b. Parent/guardian's Department of Motor Vehicles Personal Identification Card.</li> </ul>	showing delivery of newly purchased major appliance or furniture.  h. Military housing orders.
c. Deed to a home or closing escrow papers.	i. Paystub with address.
d. Copy of receipt of current San Diego County property tax bill. e. Rental agreement including registered owner and renter's signatures.	<ul><li>j. Voter registration.</li><li>k. Correspondence from a government agency.</li></ul>
<ul> <li>f. Copies of current month's bills or installation receipts for gas, electric, cable TV, water/sewer, trash and/or telephone.</li> </ul>	
FOR OFFICE USE ONLY	
Residence Verification—In order to verify school area/residence, parents or	guardians must provide <i>two</i> of the following documents. Check and attach
those provided. If an Affidavit of Residency and Responsibility has been submarne of owner/renter. Falsification of any information or documents required	or verification will result in immediate revocation of registration for the
student(s). Residence subject to verification.	
Check documents presented for residency verification  a. Parent/guardian/s valid California Driver's License.	g. Receipt from moving company for moving household goods or receipt showing delivery of newly purchased major appliance or furniture.
☐ b. Parent/guardian's Department of Motor Vehicles Personal	☐ h. Military housing orders. ☐ i, Paystub with address.
Identification Card.  ☐ c.Deed to a home or closing escrow papers.	☐ j. Voter registration.
☐ d. Copy of receipt of current San Diego County property tax bill. ☐ e. Rental agreement including registered owner and renter's signatures.	k. Correspondence from a government agency.
f. Copies of current month's bills or installation receipts for gas, electric,	Date.
cable TV, water/sewer, trash, and/or telephone.	Signature of verifying party Date

9440

### La Mesa-Spring Valley School District

### TRANSITIONAL RESIDENCY AFFIDAVIT

(SITE: PLEASE IMMEDIATELY FAX COMPLETED FORM TO STUDENT SERVICES AT 668-8398 AND CHILD NUTRITION 668-5859)

This affidavit is intended to address requirements of the McKinney-Vento, Title X, Part C of the Elementary & Secondary Education Act.

The information below is to assist in determining if the student meets the definition "in transition" (no permanent nighttime residence)

STUDENT INFORMATIO	N School		Grade	Preschool <b>pER</b>	M ID
Last Name (Legal)	Fire	st Name (Legal	)	Middle Name	(Legal)
TRANSITIONAL RESIDE	NCY INFORMAT	ΓΙΟΝ			
School			ate:		4
- Contool					
1. Presently, are you and/o  In a shelter  Living with another per Living in a hotel/mote  Unsheltered (car, RV) Foster care placemen	erson or family due I park, campground	to loss of housing	ng etc.		☐ I have a permanent residence (skip to the bottom and sign and date this form)
Living alone as a mine			companied youth)		
2. Please list all children of					
Last Name	First Nan	ne M/	F Birthdate	Grade	School Name
Your child has the right Continue to attend th Receive transportatio Enroll in school witho immunization records Receive the same sp programs. Have enrollment disp	e school attended in to the school of out giving a perman in, or other document ecial programs and	origin. (Eligibility lent address and nts required for e d services, if nee	determined by Board attend classes while enrollment.	d Policy). the school arr	anges for school transfer, n served in these
Parent/Legal Guardian Nan					
		Last Name		F	irst Name
We are currently residing a	t (address or loca				
Phone		Address Alternate phone	- 4	nit# City	State Zip Code
Correspondence may be se	ent to	Address	Unit #	City	State Zip Code
l declare under penalty of ।					
and correct.				ie my mieme	age, the reigenig is true
Parent/Legal Guardian	Signature			Date	
SCHOOL USE ONLY: School Required Actions	in the second	Initiale			
☐ COPY to site CN Lead + Fax to C☐ Tagged in Aeries (add special pro☐ ORIGINAL emailed or faxed to Lia☐ COPY in cum file with other regist	gram 191 and start dat aison in SS @ Fax 668-	e) ——	Contact person hand SchoolAdditional needs far		Phone S-26 Ed. Services (Rev. 6/11)

### La Mesa-Spring Valley School District

### RECORD OF PREVIOUS SPECIAL EDUCATION ENROLLMENT

Student Name		School
		Grade Preschool
It is important that at previous school with the most app	t we be aware of any Specia ols. Please give us the follow propriate placement.	al Education Services your student may have received ing information to assist us in providing your student
☐ My sor	n/daughter has not participat	ed in any special education programs
. —	• •	e or more special education programs or services at
		VED AT OTHER SCHOOL DISTRICTS
Year/Grade	Teacher's Name	Type of Class/Service
		Special Day Class (SDC)
		Resource Specialist Program (RSP)
		Speech/Language Services (SLP)
		Adapted Physical Education (APE)
		Services for Hearing Impaired (HI)
		Services for Orthopedically Impaired (OI)
		Services for Visually Impaired (VI)
Additiona Information	l .	
Parent/Guardian	Signature	Date

East County SELPA LMSV 9850

#### La Mesa-Spring Valley School District

## LANGUAGE, SPEECH, AND HEARING SURVEY

Adequate use of oral language is fundamental to the school curriculum. Difficulty with language, speech or hearing often makes reading-readiness skills difficult for a child and can affect his/her learning, reading, following directions and written language. For this reason, the language and speech skills of students enrolling in our District are checked. Our District Language, Speech, and Hearing Survey form is used for this purpose. We request your permission to perform this service.

Student's Na	ame		Parent's Name
Birthdate			AgeGrade _Preschool
Your observ	ation of you respond to	r child's the che	s language, speech and hearing will be most helpful to us. Will you please take a few ecklist below? Check any of the following which consistently apply to your child.
			SPEECH AND LANGUAGE INFORMATION
☐ YES	□ NO	1.	Received speech therapy previously. When Where
YES	□ NO	2.	Always quiet.
☐ YES	□ NO	3.	Seldom makes much sense.
☐ YES	☐ NO	4.	Difficulty understanding and following or remembering verbal directions.
☐ YES	☐ NO	5	Difficulty expressing one's ideas.
☐ YES	☐ NO	6	Mispronunciation of sounds.
☐ YES	☐ NO	7.	Voice difficulty, i.e., excessive nasality, hoarse quality.
☐ YES	☐ NO	8.	Fluency or stuttering difficulty.
☐ YES	☐ NO	9.	Hearing difficulty.
			HEARING INFORMATION
☐ YES	□ NO	1.	Ear infections. If yes, please explain:
☐ YES	□ NO	2.	Frequent earaches. If yes, please explain:
☐ YES	□ NO	3.	Frequent colds and stuffy nose. If yes, please explain:
☐ YES	□ NO	4.	Known hearing loss. If yes, please explain:
Soon by D	r		
Seen by D	Doctor	's nam	e / address
Additional	Comments a	about a	any of your answers above
Parent/Gu	ardian Gives	Perm	ission for consultation by School District Nurse or other LMSVSD Staff?
L 1E3			
D	andian Ciara	+ 1 1 2	Date
Parent/Gu	ardian Signa	ure	Date

# La Mesa-Spring Valley School District HEALTH REGISTRATION FORM

Legal name of student: Last Name			First Name:		
Date of Birth:		Age:	Sex: Grade: Preschool School		
Parent/Guardian: Last Name			First Name		
Doctor					
	he sch		my child's health condition changes. Ilment assistance contact: www.coveredca.com or c	>all 800-	ALL AND ADDRESS OF THE ADDRESS OF TH
300-1506 English or 800-300-0213 Español.		id enic	illifient assistance contact. www.covercaca.com	7411 <u>000</u>	ļ
Please list current diagnoses/significant pa	T	<del></del>			No.
Health Concerns	Yes	No	Health Concerns	Yes	No
Asthma	H		Bone/joint/muscle disorders or injuries*  P.E. Limitations*		
Activity restrictions/limitations*	片		Immune System Disorder*		
Other Lung/Pulmonary/Respiratory problems*	┼┼-	┼∺-	Bleeding disorder*		뭄
Heart Problems* Activity restrictions/limitations*	믐	<del>                                      </del>	Stomach/GI/Bowel Problems*		뭄
	╁╬╌	片	Kidney/Bladder problems*		Ħ
ADHD/ADD (circle one) Medication at school	<del>  -</del>	<del>                                     </del>	Allergies (Including Food Allergies)		一
Diabetes Type 1 / Type 2 (circle one)	H-	描	☐ Allergy is <b>MILD</b> . No emergency medication		, —
Mental Health Diagnoses/Concerns*	一	뒴	Allergy is SEVERE. Emergency Medication		
Vision Problems*	T		☐ Epinephrine (Epi-Pen) ☐ Antihistamine		
Contacts/Glasses	百	T	What is your child allergic to?		
Hearing Problems*			☐ Food: (please list)		
Hearing Aid/Special Seating			Describe reaction:		
Neurological problems*			☐ Insect: (please list)		
Seizures*			Describe reaction:		
Headaches/Migraines*			Other: (please list)		
Significant Head Injury/Concussion*			Describe reaction:		
plain Health Concerns with an asterisk (*):					
pecial equipment/procedures/arrangements:					
evious Hospitalizations: 🗌 Yes 🗌 No 🏻 Da	tes:		Reason:		
<u>edications</u>					
king medication for a long-term condition	] Yes	□ N	0		
agnosis for which medication is being taken_					
ame and dosage of all medication(s)					
medication taken during school hours?					
mes taken at home		a	nd at school		
			T MAKE PRIOR ARRANGEMENTS WITH THE HE		
nderstand that district staff may share the information health and educational needs of the student. This wint this information shared, I must request this in write the student of the st	n providill be do	ded in the	is report with appropriate members of the educational team on a "need to know" basis, in a confidential manner. I under the a District Nurse at the La Mesa-Spring Valley School Dist nit information to the LEA billing option vendor regarding so bursement. This reimbursement helps to defray the cost of p	for use in rstand that rict Educat chool heali	meeti t if I de tion th
rent/Guardian Signature			Relationship to Student Date		

Parent/Guardian Signature



3838 Conrad Drive Spring Valley, CA 91977 619 668-5764 www.lmsvschools.org

Dear Parent/Guardian(s):

Your child's safety and welfare are our first priorities. To ensure your child's safety in the cafeteria, we are asking you to inform us of any food allergies your child might have.

We are now serving individually-wrapped whole grain peanut butter and jelly sandwiches as a vegetarian protein lunch option.

We want to reassure you of the many safeguards in place at all La Mesa-Spring Valley District schools to help prevent an allergic reaction:

- Sandwiches are individually wrapped and identified, which reduces food safety risks and prevents crosscontact with other foods.
- A large sign with pictures of peanuts and the package will be posted in front of the packaged sandwiches.
- An alert will flash on the cafeteria computer when a child with a food allergy lunch card is scanned. This alerts the cashier to stop and look at the child's plate.

You can assist the Child Nutrition Department by filling out the following Allergy Information Form and returning it to your child's school cafeteria. If your child requires a milk substitution, please fill out the Parental Request for a Fluid Milk Substitution for School-Age Children. If your child needs specific dietary restrictions, please fill out the Medical Statement to Request Special Meals and/or Accommodations form. This form requires a physician's signature.

If you have any questions or concerns, please feel free to call me at (619) 668-5764.

Sincerely,

Jill Whittenberg
Director, Child Nutrition

ALLERGY INFORMATION FORM
—RETURN TO YOUR CHILD'S SCHOOL CAFETERIA—

Student's Name:

School: Preschool

Teacher's Name:

Please list all food allergies:

Parent/Guardian Signature

Date

## HOME LANGUAGE SURVEY Only to be completed for students <u>new</u> to La Mesa-Spring Valley Schools

### STUDENT INFORMATION

Last Name (Legal)	First Given Name (Legal)	Middle Name (Legal)
Date of Birth	Grade Level: Preschool	School
	Parent/Guardian Name	e(s)
	Tarong Guardian Hami	5(5)
Directions to Parents and Guard	lians:	
proficiency of students. The proresponses to the home language	ocess begins with determining the langu	ct schools to assess the English language age(s) spoken in the home of each student. The tudent's proficiency in English should be tested. e instructional programs and services.
the four questions listed below apply in the space provided. Pl	as accurately as possible. For each ques	ith these requirements. Please respond to each of stion, write the name(s) of the language(s) that ered. If an error is made completing this home this proficiency is assessed.
1. Which language did yo	ur child learn when he/she first began to	o talk?
2. Which language does y	our child most frequently speak at home	e?
3. Which language do you when speaking with you	the parents or guardians) most frequency that the parents or guardians is the parents or guardians) is the parents or guardians.	ntly use
	t often spoken by adults in the home? ndparents, or any other adults)	
Please sign and date this form in	n the spaces provided below. Thank you	for your cooperation.
Signature of Parent or Guardian	ı	Date
	FOR SCHOOL OFFICE USE	ONLY
		DATE FAXED

## CHILD CARE CENTER NOTIFICATION OF PARENTS' RIGHTS

#### PARENTS' RIGHTS

As a Parent/Authorized Representative, you have the right to:

- 1. Enter and inspect the child care center without advance notice whenever children are in care.
- File a complaint against the licensee with the licensing office and review the licensee's public file kept by the licensing office.
- 3. Review, at the child care center, reports of licensing visits and substantiated complaints against the licensee made during the last three years.
- Complain to the licensing office and inspect the child care center without discrimination or retaliation against you or your child.
- Request in writing that a parent not be allowed to visit your child or take your child from the child care center, provided you have shown a certified copy of a court order.
- 6. Receive from the licensee the name, address and telephone number of the local licensing office.

Licensing Office Name: Community Care Licensing

Licensing Office Address: 7575 Metropolitan Dr Ste 110 San Diego, CA 92108

Licensing Office Telephone #: (619) 767-2200

- 7. Be informed by the licensee, upon request, of the name and type of association to the child care center for any adult who has been granted a criminal record exemption, and that the name of the person may also be obtained by contacting the local licensing office.
- Receive, from the licensee, the Caregiver Background Check Process form.
- NOTE: CALIFORNIA STATE LAW PROVIDES THAT THE LICENSEE MAY DENY ACCESS TO THE CHILD CARE CENTER TO A PARENT/AUTHORIZED REPRESENTATIVE IF THE BEHAVIOR OF THE PARENT/AUTHORIZED REPRESENTATIVE POSES A RISK TO CHILDREN IN CARE.

For the Department of Justice "Registered Sex Offender" database, go to www.meganslaw.ca.gov

		-	•
LIC 995 (9/08)	(Detach Here - Give Upper Portion to Parents)		
	(Social Field Give opport Orion to Farents)		

# ACKNOWLEDGEMENT OF NOTIFICATION OF PARENTS' RIGHTS (Parent/Authorized Representative Signature Required)

I, the parent/authorized representative of have	·/^
received a copy of the "CHILD CARE CENTER NOTIFICATION OF PARENTS' RIGHTS" and the CAREGIVER BACKGROUND CHECK PROCESS form from the licensee.	ie
La Mesa-Spring Valley SmartSteps Preschool	

Name of Child Care Center

Signature (Parent/Authorized Representative)

Date

NOTE: This Acknowledgement must be kept in child's file and a copy of the Notification given to parent/authorized representative.

For the Department of Justice "Registered Sex Offender" database go to www.meganslaw.ca.gov

(DATE)

#### **PERSONAL RIGHTS**

#### **Child Care Centers**

Personal Rights, See Section 101223 for waiver conditions applicable to Child Care Centers.

- (a) Child Care Centers. Each child receiving services from a Child Care Center shall have rights which include, but are not limited to, the following:
  - (1) To be accorded dignity in his/her personal relationships with staff and other persons.
  - (2) To be accorded safe, healthful and comfortable accommodations, furnishings and equipment to meet his/her needs.
  - (3) To be free from corporal or unusual punishment, infliction of pain, humiliation, intimidation, ridicule, coercion, threat, mental abuse, or other actions of a punitive nature, including but not limited to: interference with daily living functions, including eating, sleeping, or toileting; or withholding of shelter, clothing, medication or aids to physical functioning.
  - (4) To be informed, and to have his/her authorized representative, if any, informed by the licensee of the provisions of law regarding complaints including, but not limited to, the address and telephone number of the complaint receiving unit of the licensing agency and of information regarding confidentiality.
  - (5) To be free to attend religious services or activities of his/her choice and to have visits from the spiritual advisor of his/her choice. Attendance at religious services, either in or outside the facility, shall be on a completely voluntary basis. In Child Care Centers, decisions concerning attendance at religious services or visits from spiritual advisors shall be made by the parent(s), or guardian(s) of the child.
  - (6) Not to be locked in any room, building, or facility premises by day or night.
  - (7) Not to be placed in any restraining device, except a supportive restraint approved in advance by the licensing agency.

THE REPRESENTATIVE/PARENT/GUARDIAN HAS THE RIGHT TO BE INFORMED OF THE APPROPRIATE

LICENSING AGENCY TO CONTACT REGARDING COMPLAINTS, WHICH IS: NAME Community Care Licensing ADDRESS 7575 Metropolitan Dr Suite 110 CITY ZIP CODE AREA CODE/TELEPHONE NUMBER San Diego, CA 92108 (619) 767-2200 **DETACH HERE** TO: PARENT/GUARDIAN/CHILD OR AUTHORIZED REPRESENTATIVE: PLACE IN CHILD'S FILE Upon satisfactory and full disclosure of the personal rights as explained, complete the following acknowledgment: ACKNOWLEDGMENT: I/We have been personally advised of, and have received a copy of the personal rights contained in the California Code of Regulations, Title 22, at the time of admission to: (PRINT THE NAME OF THE FACILITY) (PRINT THE ADDRESS OF THE FACILITY) La Mesa-Spring Valley SmartSteps Preschool 4750 Date Ave La Mesa, CA 91942 (PRINT THE NAME OF THE CHILD)

(SIGNATURE OF THE REPRESENTATIVE/PARENT/GUARDIAN)

(TITLE OF THE REPRESENTATIVE/PARENT/GUARDIAN)

# **CONSENT FOR EMERGENCY MEDICAL TREATMENT- Child Care Centers Or Family Child Care Homes**

A:	S THE PARENT OR AUTHORIZED REPRESENTATIVE, I HEREBY GIVE CONSENT TO
	/ SmartSteps TO OBTAIN ALL EMERGENCY MEDICAL OR DENTAL CARE
ÞI	· ACILITI NAME
1 1	RESCRIBED BY A DULY LICENSED PHYSICIAN (M.D.) OSTEOPATH (D.O.) OR DENTIST (D.D.S.) FOR
	NAME . THIS CARE MAY BE GIVEN UNDER
W	HATEVER CONDITIONS ARE NECESSARY TO PRESERVE THE LIFE, LIMB OR WELL BEING OF THE CHILD
NA	AMED ABOVE.
CHIL	D HAS THE FOLLOWING MEDICATION ALLERGIES:
-	DATE PARENT OR AUTHORIZED REPRESENTATIVE SIGNATURE
IOME ADI	DRESS
OME PHO	ONE WORK PHONE

LIC 627 (9/08) (CONFIDENTIAL)

# CHILD'S PREADMISSION HEALTH HISTORY - PARENT/AUTHORIZED REPRESENTATIVE REPORT

CHILD'S NAME		SEX			BIRTHDATE		
PARENT / AUTHORIZED REPRESENTATIVE NAME					DOES PARENT / AUTHORIZED REPRESENTATIVE LIVE IN HOME WITH CHILD?		
PARENT / AUTHORIZED REPRESENTATIVE NAME					DOES PARENT / AUTHORIZED REPRESENTATIVE LIVE IN HOME WITH CHILD?		
IS / HAS CHILD BEEN UNDER R PHYSICIAN?		EGULAR SUPERVISION OF			DATE OF LAST PHYSICAL/ MEDICAL EXAMINATION		
DEVELOPMEN <sup>-</sup>	TAL HISTORY (	*For infants and preschool-age ch			:hildren only)		
WALKED AT*		BEGAN TALKIN	G AT*	T	TOILET TRAINING STARTED AT*		
MONTHS		MONTHS			MONTHS		
PAST ILLNESSI illnesses:	ES — Check illn	esses that child	has had an	nd spe	ecify approxima	ate dates of	
	DATES		DATES			DATES	
☐ Chicken Pox		□ Diabetes			□ Poliomyelitis		
☐ Asthma ☐ Rheumatic Fever		☐ Epilepsy ☐ Whooping Cough			□ Ten-Day Measles (Rubeola)		
□ Hay Fever		☐ Mumps			☐ Three-Day Measles (Rubella)		
SPECIFY ANY OTHER SERIOUS OR SEVERE ILLNESSES OR ACCIDENTS							
DOES CHILD HAVE FREQUENT COLDS? 🗆 YES 🗆 NO				ľ	LIST ANY ALLERGIES STAFF SHOULD BE AWARE OF		

DAILY ROUTINES (*For infa	ants and preschool-a	ge d	children only)				
WHAT TIME DOES CHILD GE UP?*		WHAT TIME DOES CHILD GO		DOES CHILD SLEEP WELL?*			
DOES CHILD SLEEP DURING THE DAY?*	WHEN?*	WHEN?*		HOW LONG?*			
DIET PATTERN: (What does child usually eat for these meals?)	BREAKFAST	BREAKFAST					
urese mears :)	LUNCH	LUNCH					
	DINNER						
WHAT ARE USUAL EATING HOURS?	BREAKFAST	_					
	LUNCH	LUNCH					
	DINNER	DINNER					
ANY FOOD DISLIKES?			ANY EATING PROBLEMS?				
IS CHILD TOILET TRAINED?*	IF YES, AT WHAT STAGE:*		ARE BOWEL MOVEMENTS WHAT IS USUAREGULAR?*  TIME?*			WHAT IS USUAL TIME?*	
WORD USED FOR "BOWEL M	OVEMENT"*	WO	RD USED FOR	URINAT	ION*		
PARENT / AUTHORIZED REPRE	ESENTATIVE EVALUA	TION	N OF CHILD'S	HEALTH	,		
IS CHILD PRESENTLY UNDER A DOCTOR'S CARE? □ YES □ NO	IF YES, NAME OF DOCTOR:	PF ME	DES CHILD TA RESCRIBED EDICATION(S) YES □ NO			S, WHAT KIND ANY SIDE CTS:	
SPECIAL DEVICE(S): □ YES □ NO	IF YES, WHAT KIND:	SP HC	DES CHILD US PECIAL DEVICE DME? YES 🗆 NO	E(S) AT		S, WHAT KIND:	
PARENT/ AUTHORIZED REPRES	SENTATIVE EVALUAT	ION	OF CHILD'S P	<b>ERSONA</b>	LITY		

HOW DOES CHILD GET ALONG WITH PARENT / AUTHORIZED SISTERS AND OTHER CHILDREN?	REPRESENTATIVE, BROTHERS,
HAS THE CHILD HAD GROUP PLAY EXPERIENCES?	
DOES THE CHILD HAVE ANY SPECIAL PROBLEMS/FEARS/NEE	DS? (EXPLAIN.)
WHAT IS THE PLAN FOR CARE WHEN THE CHILD IS ILL?	
REASON FOR REQUESTING DAY CARE PLACEMENT	
PARENT/AUTHORIZED REPRESENTATIVE SIGNATURE	DATE

## **IMPORTANT INFORMATION FOR PARENTS**

# CAREGIVER BACKGROUND CHECK PROCESS CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

The California Department of Social Services works to protect the safety of children in child care by licensing child care centers and family child care homes. Our highest priority is to be sure that children are in safe and healthy child care settings. California law requires a background check for any adult who owns, lives in, or works in a licensed child care home or center. Each of these adults must submit fingerprints so that a background check can be done to see if they have any history of crime. If we find that a person has been convicted of a crime other than a minor traffic violation or a marijuana-related offense covered by the marijuana reform legislation codified at Health and Safety Code sections 11361.5 and 11361.7, he/she cannot work or live in the licensed child care home or center unless approved by the Department. This approval is called an exemption.

A person convicted of a crime such as murder, rape, torture, kidnapping, crimes of sexual violence or molestation against children <u>cannot by law be given an exemption that would allow them to own, live in or work in</u> a licensed child care home or center. If the crime was a felony or a serious misdemeanor, the person must leave the facility while the request is being reviewed. If the crime is less serious, he/she may be allowed to remain in the licensed child care home or center while the exemption request is being reviewed.

### How the Exemption Request is Reviewed

We request information from police departments, the FBI and the courts about the person's record. We consider the type of crime, how many crimes there were, how long ago the crime happened and whether the person has been honest in what they told us.

The person who needs the exemption must provide information about:

- · The crime
- What they have done to change their life and obey the law
- · Whether they are working, going to school, or receiving training
- · Whether they have successfully completed a counseling or rehabilitation program

The person also gives us reference letters from people who aren't related to them who know about their history and their life now.

We look at all these things very carefully in making our decision on exemptions. By law this information cannot be shared with the public.

#### How to Obtain More Information

As a parent or authorized representative of a child in licensed child care, you have the right to ask the licensed child care home or center whether anyone working or living there has an exemption. If you request this information, and there is a person with an exemption, the child care home or center must tell you the person's name and how he or she is involved with the home or center and give you the name, address, and telephone number of the local licensing office. You may also get the person's name by contacting the local licensing office. You may find the address and phone number on our website. The website address is <a href="http://ccld.ca.gov/contact.htm">http://ccld.ca.gov/contact.htm</a>.

### **School Entry Health Exam Requirement**

Early and regular health check-ups can prevent, find, and treat many health problems before they become serious. That is why California has a law that says all children must have a health checkup within 18 months before first grade or up to 90 days after starting first grade. Your child must also have certain immunizations, or shots, for school. Your doctor will be able to check your child's immunization record and see what shots are needed during the health checkup. Your doctor will complete this form. You must return this completed form to your child's school.

If you are not able to pay for this check-up, please call the County of San Diego Maternal Child and Family Health Services (MCFHS) to find out if your child is eligible for a health check-up at no-cost. MCFHS can also provide information on medical and dental insurance.

619-692-8808

PART I – TO BE I	FILLED OUT BY THE	PARENT/GU	ARDIAN
Child's Last Name:	First Name:		Middle Initial:
Birth Date (mm/dd/yyyy):	rth Date (mm/dd/yyyy): School Name:		
Home Address (Number, Street):	City:		Zip:
☐ I want the medical provider to complete Part II	only.		
PART II – TO BE I	FILLED OUT BY THE	MEDICAL PI	ROVIDER
Tests and Evaluations			
Height Weightlbsozs	BMI Percentile%	Date of Exam	MEDICAL PROVIDER INFORMATION
Health/Development History			Name, Address, and Telephone Number:
Physical Examination		· ·	
Nutritional Evaluation			1
Vision Screening			1
Audiometric Screening			1
Blood Test for Anemia			1
Oral Health Screening			/
Tuberculin (TB) Risk Assessment /Skin Test			Signature of Medical Professional / Date
DOES CHILD HAVE A COMPLETED AND UPDA			
PART III – TO BE I	FILLED OUT BY THE	MEDICAL PI	ROVIDER
Other health information (optional): For child's welfare health information be shared with the school. Please contour Parent requests Part III not to be filled out The examination revealed no conditions of importation Conditions that need further evaluation or that can	act the school nurse if child no ance to school or physical activation affect school or physical activation	eeds help with me vity. vity are (please ex	dication at school.
I have been told about the medical examination recommen on no-cost medical examinations that my child may be eligated a not want my child to receive medical examination.  I do want my child to receive a medical examination.	gible for, if such assistance is	nd required by St	
Signature of Parent or Guardian	Date		



