



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Tuesday, March 15, 2022 3:30 p.m.

Due to the COVID-19 pandemic and California's continued state of emergency, this meeting of the La Mesa-Spring Valley School District Personnel Commission will be held virtually using the Zoom application. Members of the public can attend the meeting on Zoom or over the phone per the instructions below:

*Via a computer or mobile device: [Join video conference](#)
Meeting ID: 865 3123 6606*

To join by telephone (instead of computer or mobile device): (669) 900-9128

Live, spoken public comments may be made during the allotted time on the personnel commission agenda. Please use the Raise Hand feature in Zoom to indicate that you would like to address the commission. Individual comments are limited to five (5) minutes. The time allotted for all public comments is fifteen (15) minutes.

The public may access our agenda material by visiting our Personnel Commission webpage under the Public PC Meeting Agenda Packets link.

When there is a need for the Chairman to pass the gavel to a Commission Member, this action shall be automatic without need for a formal motion.

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Tuesday, March 15, 2022 3:30 p.m.**

OPENING PROCEDURE

1. Call to Order
2. Pledge of Allegiance
3. Roll Call/Establishment of a Quorum

Jeremy Martinson, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Steve Babbitt, Vice Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Patricia Ridenour, Member	<input type="checkbox"/>	present	<input type="checkbox"/>	absent

ACTION SESSION

4. Approve the Agenda of the March 15, 2022 Regular Meeting
5. Approve the Minutes of the February 15, 2022 Regular Meeting
6. Adoption – Resolution 21 – 22 – 06 to Permit Temporary Teleconference Meetings During Identified State of Emergency Pursuant to AB 361 and Government Code 54953 (e)

INFORMATION SESSION

7. Items from the Floor

Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to five [5] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.

8. Information Items

- District Update –
 - Assistant Superintendent, Human Resources, Dr. Meg Jacobsen
 - Assistant Superintendent, Business Services, Jennifer Nerat
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Update – Director, Classified Personnel, Andrea Rivera
- Personnel Commissioner Update – Personnel Commissioners

9. Information Items

- Tina Cano, HR Specialist
- Ali Junker, HR Analyst

10. Next Meeting Date: Tuesday, April 19, 2022 – 3:30 p.m.

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Tuesday, March 15, 2022 3:30 p.m.**

ACTION SESSION

11. Approval of Revision to Executive Assistant I, Business Services Job Description

12. Approval of Revision to Executive Assistant I, Student Supports Job Description, to Include a Revised Classification Title:

**From: Executive Assistant I, Student Supports
To: Executive Assistant I, Educational Services**

13. Approve the Following Examination Announcements

- **Extended School Services Lead Program Assistant**

14. Approve the Following Eligibility Lists

- **Campus Attendant- Maryland Avenue**
- **Campus Attendant- STEAM**
- **Executive Director, Facilities Management**
- **Extended School Services Paraprofessional-Special Education**
- **Extended School Services Program Aide**
- **Extended School Services Recreation Attendant**
- **IT Help Desk Technician**
- **Licensed Vocational Nurse**
- **Paraprofessional for the Visually Impaired**
- **Paraprofessional-Special Education**
- **School Bus Attendant**
- **School Bus Driver**
- **Supervisor, Facilities & Custodial Services**

15. Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org