



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting Minutes

Tuesday, April 19, 2022 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Minutes**

Tuesday, April 19, 2022 3:30 p.m.

OPENING PROCEDURE

1. **The meeting of April 19, 2022, was called to order at 3:31 p.m. by Commission Chair Jeremy Martinson.**
2. **The Pledge of Allegiance was led by Commissioner Pat Ridenour.**
3. **Roll Call/Establishment of a Quorum**

Jeremy Martinson, Chair	X	present	<input type="checkbox"/>	absent
Steve Babbitt, Vice Chair	X	present	<input type="checkbox"/>	absent
Patricia Ridenour, Member	X	present	<input type="checkbox"/>	absent

ACTION SESSION

4. **Approve the Agenda of the April 19, 2022 Regular Meeting**
It was moved by Babbitt, seconded by Ridenour, to approve the agenda of the April 19, 2022 Regular meeting.
Steve Babbitt-Aye
Patricia Ridenour-Aye
Jeremy Martinson-Aye
Passed with three Ayes
5. **Approve the Minutes of the March 15, 2022 Regular Meeting**
It was moved by Ridenour, seconded by Babbitt, to approve the minutes of the March 15, 2022 regular meeting.
Patricia Ridenour-Aye
Steve Babbitt-Aye
Jeremy Martinson-Aye
Passed with three Ayes

INFORMATION SESSION

6. Items from the Floor

None

7. Information Items

- District Update –
 - Assistant Superintendent, Human Resources, Dr. Meg Jacobsen, advised the following-
 - As a result of retirements and restructuring, they recently hired eleven certificated managers. Ten of the eleven new managers are internal candidates.
 - They will have seven new principals next school year.
 - HR and PC are running a monthly job fair which has been successful the last two months.

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- Over the spring break, HR partnered with VEBA and Optum to provided training to eleven Child Nutrition Kitchen Managers.
 - Assistant Superintendent, Business Services, Jennifer Nerat. Dr. Jacobson spoke on behalf of Nerat-
 - Nerat is working closely with Christina Becker, Executive Director, Facilities Management on doing some analysis for the Bond.
 - Nerat is working with transportation doing some analysis with tracking ridership and school bus routes.
- CSEA Update – Chapter 419 President, Ahmad Swinton. John Sullivan, CSEA Job Steward spoke on behalf of Swinton-
 - Negotiation has been going very well with the new interest-based bargaining style.
 - The team will be meeting tomorrow to determine what to sunshine the district with as well as to discuss the global study.
- Personnel Update – Director, Classified Personnel, Andrea Rivera advised the following-
 - They are in the midst of two Executive Assistant recruitments and Director, Maintenance, Operations and Facilities.
 - They are experiencing unprecedented low number of applicants, even for higher level recruitments
 - PC staff is working on carving time out in their calendar to make site visits to check in with office staff at many of the school sites.
 - Discussed Classified Employee of the Year recognition which is typically before the May PC meeting.
- Personnel Commissioner Update – Personnel Commissioners
 - Commissioner Ridenour mentioned the upcoming CSPCA zoom meeting that will discuss the AB 2045.

8. First Reading of the Proposed Personnel Commission Budget for 2022 – 2023

Rivera presented a spreadsheet and justification document detailing the proposed Personnel Commission budget for 2022-2023. She detailed and discussed with the Commissioners any changes from last year's budget. Commissioner Ridenour expressed concerns about shared HR staff and the Lynwood decision.

9. Next Meeting Date: Tuesday, May 17, 2022 – 3:30 p.m.

ACTION SESSION

10. Approval of the Reclassification of Heather Telliard, Child Nutrition Services I, to Elementary Kitchen Manager I, per Ed Code Section 45285 and PC Rules and Regulations 30.300.2 to 30.300.4, to be Effective February 8, 2022.

It was moved by Babbitt, seconded by Ridenour, to approve the Reclassification of Heather Telliard, Child Nutrition Services I, to Elementary Kitchen Manager I.

Steve Babbitt-Aye

Patricia Ridenour-Aye

Jeremy Martinson-Aye

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Passed with three Ayes

11. Approval of Revision to Paraprofessional Job Description

It was moved by Ridenour, seconded by Babbitt, to approve the Revision to the Paraprofessional Job Description.

Patricia Ridenour-Aye

Steve Babbitt-Aye

Jeremy Martinson-Aye

Passed with three Ayes

12. Approve the Following Examination Announcements

- **Director, Maintenance, Operations & Facilities**
- **Executive Assistant I, Business Services**
- **Executive Assistant I, Human Resources**
- **Human Resources Technician-Substitutes**

It was moved by Babbitt, seconded by Ridenour, to approve the Examination Announcements.

Steve Babbitt-Aye

Patricia Ridenour- Aye

Jeremy Martinson-Aye

Passed with three Ayes

13. Approve the Following Eligibility Lists

- **Child Nutrition Services I**
- **Extended School Services Lead Program Assistant**
- **Extended School Services Program Aide**
- **Extended School Services Recreation Attendant**
- **Human Resources Technician-Substitutes**
- **Library & Learning Resources Technician**
- **Paraprofessional-Special Education**
- **School Office Assistant-Bilingual**

It was moved by Ridenour, seconded by Babbitt, to approve the Eligibility Lists.

Patricia Ridenour-Aye

Steve Babbitt-Aye

Jeremy Martinson-Aye

Passed with three Ayes

14. Approve to Extend the Following Eligibility Lists

- **Extended School Services Assistant Lead**

It was moved by Babbitt, seconded by Ridenour, to approve to Extend the Eligibility Lists.

Steve Babbitt-Aye

Patricia Ridenour-Aye

Jeremy Martinson-Aye

Passed with three Ayes

15. Adjournment

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*It was moved by Ridenour, seconded by Babbitt, to adjourn the meeting at 4:23 p.m.,
Patricia Ridenour-Aye
Steve Babbitt-Aye
Jeremy Martinson-Aye
Passed with three Ayes*

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