



# **La Mesa-Spring Valley Schools**

## **Personnel Commission**

### **Regular Meeting**

**Thursday, April 13, 2023 3:30 p.m.**

**Education Service Center**

**Board Room**

**4750 Date Avenue, La Mesa, CA 91942**

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting  
Thursday, April 13, 2023 3:30 p.m.**

**OPENING PROCEDURE**

1. Call to Order – 2:30 p.m.
2. Roll Call/Establishment of a Quorum

Steve Babbitt, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Jeremy Martinson, Vice Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Barbara Pratt, Member	<input type="checkbox"/>	present	<input type="checkbox"/>	absent

**CLOSED SESSION**

3. The Personnel Commission will adjourn to Closed Session
  - Public Employee Discipline/Dismissal/Release (Gov. Code §54957)
  - Conference with Legal Counsel – Anticipated Litigation
    - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code section 54956.9 (one case)
4. Recess Until Regular Session at 3:30 p.m.

**ACTION SESSION**

5. Reconvene Meeting – 3:30 p.m.
6. Pledge of Allegiance
7. Approve the Agenda of the April 13, 2023 Regular Meeting
8. Approve the Minutes of the March 9, 2023 Regular Meeting

**INFORMATION SESSION**

9. Items from the Floor

*Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to three [3] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.*
10. Information Items
  - District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen
  - CSEA Update – Chapter 419 President, Ahmad Swinton
  - Personnel Update – Director, Classified Personnel, Andrea Rivera
  - Personnel Commissioner Update – Personnel Commissioners
11. First Reading of the Proposed Personnel Commission Budget for 2023 – 2024

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## **ACTION SESSION**

### **12. Approval of Revision to Contracts Analyst Job Description**

### **13. Approval of Revision to Parent/Community Liaison Job Description**

### **14. Approve the Following Examination Announcements**

- Business Services/Budget Analyst
- Campus Attendant – Murdock
- Campus Attendant – Rancho
- Campus Attendant – Spring Valley Academy
- Extended School Services Assistant Lead
- Gardener
- School Office Manager

### **15. Approve the Following Eligibility Lists**

- Campus Attendant – Rancho
- Campus Attendant – Rolando
- Campus Attendant – STEAM Academy
- Campus Attendant – Northmont
- Campus Attendant – Spring Valley Academy
- Human Resources Technician – Substitutes
- Extended School Services Recreation Attendant
- Paraprofessional – Special Education

### **16. Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at [andrea.rivera@lmsvschools.org](mailto:andrea.rivera@lmsvschools.org)