



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, November 9, 2023 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, November 9, 2023 3:30 p.m.**

OPENING PROCEDURE

1. Call to Order – 3:30 p.m.
2. Pledge of Allegiance
3. Roll Call/Establishment of a Quorum

Steve Babbitt, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Jeremy Martinson, Vice Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Barbara Pratt, Member	<input type="checkbox"/>	present	<input type="checkbox"/>	absent

ACTION SESSION

4. Approve the Agenda of the November 9, 2023 Regular Meeting
5. Approve the Minutes of the September 14, 2023 Regular Meeting

INFORMATION SESSION

6. Items from the Floor

Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to three [3] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.

7. Information Items

- Personnel Update – Director, Classified Personnel, Andrea Rivera
- District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Commissioner Update – Personnel Commissioners

8. Next Meeting Date: December 14, 2023 – 3:30 p.m.

REPORTS OF STAFF

9. 2022 – 2023 Personnel Commission Annual Report

ACTION SESSION

10. Approval of 2022 – 2023 Annual Report for Submission to Board of Education
11. Approval of Proposed New Job Classification: Maintenance & Operations Manager with Salary Recommendation Step A \$48.50 per hour to Step F \$61.41 per hour

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12. Approval of the 2024 Personnel Commission Regular Meeting Schedule

January 18, 2024	3:30 p.m.
February 15, 2024	3:30 p.m.
March 14, 2024	3:30 p.m.
April 11, 2024	3:30 p.m.
May 9, 2024	3:30 p.m.
June 6, 2024	3:30 p.m.
July 18, 2024	3:30 p.m.
August 15, 2024	3:30 p.m.
September 12, 2024	3:30 p.m.
October 17, 2024	3:30 p.m.
November 14, 2024	3:30 p.m.
December 12, 2024	3:30 p.m.

13. Approve the Following Examination Announcements

- Campus Attendant – Casa De Oro
- Campus Attendant – Highlands
- Campus Attendant – Lemon Ave
- Custodian
- Dispatcher
- Gardener
- Health/Attendance Technician
- IT Help Desk Technician
- Paraprofessional
- Paraprofessional-Preschool
- Paraprofessional Special Education-Communication Facilitator
- Purchasing Manager
- School Bus Attendant
- School Office Assistant
- School Office Manager
- School Office Manager - Bilingual
- Supervisor, Facilities & Custodial Services
- Supervisor, Gardening & Groundskeeping
- Transportation Scheduler/School Bus Driver

14. Approve the Following Eligibility Lists

- Assistant Superintendent, Business Services
- Campus Attendant – Casa De Oro
- Campus Attendant – Fletcher Hills
- Campus Attendant – Highlands
- Campus Attendant – Kempton
- Campus Attendant – Lemon Ave
- Campus Attendant – Loma
- Campus Attendant – Maryland Ave

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- Campus Attendant – Northmont
- Campus Attendant – Rolando
- Campus Attendant – STEAM Academy
- Extended School Services Assistant Lead
- Extended School Services Paraprofessional-Special Education
- Extended School Services Program Aide
- Extended School Services Recreation Attendant
- Gardener
- Human Resources Technician
- Information Technology Support Specialist
- Information Technology Support Technician
- Paraprofessional
- Paraprofessional – Preschool
- Paraprofessional – Special Education
- Parent/Community Liaison
- Purchasing Manager
- School Bus Attendant
- School Office Manager – Bilingual
- Supervisor, Gardening & Groundskeeping
- Supervisor, Facilities & Custodial Services
- Transportation Scheduler/School Bus Driver

15. Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org