



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, January 18, 2024 3:30 p.m.

Education Service Center

West Conference Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, January 18, 2024 3:30 p.m.**

OPENING PROCEDURE

1. Call to Order – 3:30 p.m.
2. Pledge of Allegiance
3. Roll Call/Establishment of a Quorum

Steve Babbitt, Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Jeremy Martinson, Vice Chair	<input type="checkbox"/>	present	<input type="checkbox"/>	absent
Barbara Pratt, Member	<input type="checkbox"/>	present	<input type="checkbox"/>	absent

ACTION SESSION

4. Approve the Agenda of the January 18, 2024 Regular Meeting
5. Approve the Minutes of the December 14, 2023 Regular Meeting

INFORMATION SESSION

6. Items from the Floor

Persons may comment at this time on items not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to three [3] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.

7. Information Items

- Personnel Update – Director, Classified Personnel, Andrea Rivera
- District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen
- CSEA Update – Chapter 419 President, Ahmad Swinton
- Personnel Commissioner Update – Personnel Commissioners

8. Next Meeting Date: February 15, 2024 – 3:30 p.m.

ACTION SESSION

9. Approval of Revision to School Bus Attendant Job Description
10. Approval of Revision to Dispatcher Job Description
11. Approve the Following Examination Announcements

- Campus Attendant – Casa De Oro
- Campus Attendant – Kempton
- Campus Attendant – Loma
- Campus Attendant – Sweetwater Springs
- ESS Site Lead

La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting

Thursday, January 18, 2023 3:30 p.m.

12. Approve the Following Eligibility Lists

- Campus Attendant – Highlands
- Campus Attendant – La Mesa Arts Academy
- Custodian
- Gardener
- Extended School Services Recreation Attendant
- Extended School Services Program Aide
- Health/Attendance Technician
- Paraprofessional
- Paraprofessional – Preschool
- Paraprofessional – Special Education
- School Office Assistant
- School Office Manager

13. Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org