



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, December 14, 2023 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting Thursday, December 14, 2023 3:30 p.m.

OPENING PROCEDURE

1. The meeting of December 14, 2023 was called to order at 3:31pm by Commission Chair Steve Babbitt
2. Pledge of Allegiance was led by Commissioner Barbara Pratt
3. Roll Call/Establishment of a Quorum

Steve Babbitt, Chair	x	present	<input type="checkbox"/>	absent
Jeremy Martinson, Vice Chair	x	present	<input type="checkbox"/>	absent
Barbara Pratt, Member	x	present	<input type="checkbox"/>	absent

ACTION SESSION

4. Approve the Agenda of the November 9, 2023 Regular Meeting
It was moved by Barbara Pratt, seconded by Jeremy Martinson, motion passed unanimously
5. Approve the Minutes of the October 26, 2023 Regular Meeting
It was moved by Barbara Pratt, seconded by Jeremy Martinson, motion passed unanimously

INFORMATION SESSION

6. Items from the Floor
No items on the floor

7. Information Items

- **Personnel Update – Director, Classified Personnel, Andrea Rivera reported:**
 - Recruitment
 - Working through several recruitments, trying our best to close as many out before winter break.
 - Para recruitments are still open and are slow moving through the holiday season. This is not uncommon but hoping the application flow increases in January.
 - Classification/Compensation Study
 - Rivera is working through reviewing the consultant's wage survey data and piecing the puzzle together for classifications not benchmarked. Rivera is still awaiting data for three classifications but once received, will tie out the recommendations.
 - Rivera reported that after very little communication with the consultants through the month of November, she has begun receiving a trickle of job descriptions from the consultants. They are reviewing the job descriptions very thoroughly and while these versions are considerably better than what we received before, they still require a significant amount of additional analysis.
 - Staffing
 - Rivera reported that our analyst, Ali Junker, has returned. She stated they are happy to have her back and look forward to closing out the year on a high note.
 - Wishing everyone Happy Holidays to everyone and hope you take some time to rest and recharge.
- **District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen reported:**
 - Jacobsen reported the district hired a CBO, Tina Douglas. Joining us from San Dieguito. Commended Rivera on her leadership regarding the Classification and Compensation Study. Rivera is working closely with the consultant working on our project, Rick Labib-Wood. Meeting in January with CSEA to discuss the outcomes at bargaining. School services training. COLA and fiscal projections for the next year.

La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting

Thursday, December 14, 2023 3:30 p.m.

- **CSEA Update – Chapter 419 President, Ahmad Swinton reported:**
 - Swinton reported he is excited to gather the steering committee and present the results for the classification and compensation study. Two e-board members are attending CSPCA conference.
- **Personnel Commissioner Update – Personnel Commissioners reported:**
 - None

8. Next Meeting Date: January 18, 2024 – 3:30 p.m.

ACTION SESSION

9. Swearing in of the Board Appointed Commissioner

10. Election of Officers

Election and Approval of Steve Babbitt to be Chairperson of the Personnel Commission for the 2024 term.

It was moved by Barbara Pratt, seconded by Jeremy Martinson, motion passed, SB Abstained from vote

11. Election of Officers

Election and Approval of Jeremy Martinson to be Vice-Chairperson of the Personnel Commission for the 2024 term.

It was moved by Barbara Pratt, seconded by Jeremy Martinson, motion passed unanimously

12. Approve the Following Examination Announcements

- Campus Attendant – Highlands
- Campus Attendant – La Mesa Arts Academy
- Campus Attendant – La Mesa Dale
- Campus Attendant – STEAM Academy
- Gardener
- Maintenance & Operations Manager
- Payroll & Benefits Specialist
- Skilled Maintenance Worker II
- Network Engineer

It was moved by Barbara Pratt, seconded by Jeremy Martinson, motion passed unanimously

13. Approve the Following Eligibility Lists

- Campus Attendant – Casa De Oro
- Campus Attendant – Northmont
- Campus Attendant – STEAM Academy
- Extended School Services Recreation Attendant
- Information Technology Help Desk Technician
- Paraprofessional
- Paraprofessional – Preschool
- Paraprofessional – Special Education
- School Bus Attendant

It was moved by Barbara Pratt, seconded by Jeremy Martinson, motion passed unanimously

14. Adjournment

It was moved by Barbara Pratt, seconded by Jeremy Martinson, motion passed unanimously to adjourn at 3:41 p.m.

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, December 14, 2023 3:30 p.m.**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org