



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, February 15, 2024 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, February 15, 2024 3:30 p.m.**

OPENING PROCEDURE

1. **The meeting of February 15, 2024 was called to order at 3:32 by Commission Chair Steve Babbitt**
2. **Pledge of Allegiance was led by Steve Babbitt**
3. **Roll Call/Establishment of a Quorum**

Steve Babbitt, Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jeremy Martinson, Vice Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Barbara Pratt, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

ACTION SESSION

4. **Approve the Agenda of the February 15, 2024 Regular Meeting**
It was moved by Pratt, seconded by Martinson, motion passed unanimously
5. **Approve the Minutes of the January 18, 2024 Regular Meeting**
It was moved by Pratt, seconded by Martinson, motion passed unanimously

INFORMATION SESSION

6. **Items from the Floor - None**
7. **Information Items**

- **Personnel Update – Director, Classified Personnel, Andrea Rivera reported:**
 - Rivera reported her team has many new recruitments in the works in addition to the continuous recruitments. Rivera’s team will be very busy in the next couple of weeks with various exams. The Paraprofessional and Paraprofessional-Preschool recruitments have closed but they are still testing weekly for Paraprofessional – Special Education.
 - Rivera stated that she has finally received an updated wage survey from the consultants and she completed a secondary analysis with recommendations. Ali Junker, Human Resources Analyst, and Rivera will continue working through job descriptions. They have worked through one family and are currently in the middle of the child nutrition family. They expect they may need to schedule a time to meet with Jill Whittenberg, Director, Child Nutrition Services, in the next couple of weeks because the job descriptions are a bit more convoluted and have a lot of cross over.
 - Rivera stated her team has done the legwork to coordinate all site/department nominees and have a district Classified Employee of the Year (CEOY) selected by the CSEA awards committee. She has not received guidance from SDCOE yet but she is trying to get the paperwork piece determined in order to ensure the site has enough time to complete all requisite documents to compete at the county level.
- **District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen reported:**

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- Jacobsen reported bargaining with teachers resulted in a 4% salary increase ongoing and one time 1% raise, both retroactive to July 1, 2023. LMSVSD has a “Me too” clause means CSEA will also get raise. The MOU has been signed by Ahmad Swinton, CSEA Chapter 419 President. Proposal will be taken to the March School Board meeting. New salary should be reflected on April check and retro payment on June paycheck.
- Jacobsen reported the district is getting ready for next school year. Taking transfers and checking numbers for enrollment. Sixth grade is going back to middle school and Transitional kindergarten (TK) is expanding. Teachers are getting adjusted assignments. It is a large undertaking to move sixth grade students, IEPs, paraprofessionals, and teachers to middle schools. TK age is expanding, which affects sites as appropriate classrooms are prepared.
- Jacobsen stated that a mindfulness instructor has been hired through UCSD to help employees with stress.
- Jacobsen reported that floods seriously affected school sites. Some sites experienced significant damage. The city of Spring Valley has outdated infrastructure. Bancroft was moved to Spring Valley Academy in one day. Maintenance, transportation, warehouse, and information systems made the move possible. Eighty five percent of students were present the first day of the school transition to Spring Valley Academy. Food for 200 families was collected from the food bank and distributed at Bancroft to families. Bancroft will reopen February 26, 2024.
- **CSEA Update – Chapter 419 President, Ahmad Swinton reported:**
 - Not present
- **Personnel Commissioner Update – Personnel Commissioners reported:**
 - No updates

8. Next Meeting Date: March 14, 2024 – 3:30 p.m.

ACTION SESSION

9. Approve the Following Examination Announcement

- Campus Attendant – La Mesa Arts Academy
- Campus Attendant – Northmont
- Campus Attendant – Rancho
- Child Nutrition Services II
- Dispatcher
- District Translator/Interpreter
- Instructional Media Specialist
- Payroll and Benefits Technician
- School Bus Attendant

It was moved by Pratt, seconded by Martinson, motion passed unanimously

10. Approve the Following Eligibility Lists

- Campus Attendant – Casa De Oro
- Campus Attendant – Kempton

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- Campus Attendant – La Mesa Dale
- Campus Attendant – Loma
- Campus Attendant – Maryland Ave
- Campus Attendant – Sweetwater Springs
- Extended School Services Program Aide
- Extended School Services Recreation Attendant
- Paraprofessional
- Paraprofessional – Preschool
- Paraprofessional – Special Education
- Payroll and Benefits Specialist
- School Bus Driver
- Skilled Maintenance Worker II

It was moved by Pratt, seconded by Martinson, motion passed unanimously

CLOSED SESSION

11. The Personnel Commission will adjourn to Closed Session pursuant to Government Code §54954.5

- Public Employee Discipline/Dismissal/Release (Gov. Code §54957; Educ. Code §45302, et seq.)
- Public Employee Performance Evaluation (Gov. Code §54957), Director, Classified Personnel

ACTION SESSION

12. Reconvene to Open Session

Nothing to report out from closed session.

13. Adjournment

Steve Babbitt adjourned the meeting at 4:12pm.

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In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org