



**CITIZENS' BOND
OVERSIGHT COMMITTEE
MEASURE V
REGULAR MEETING: March 13, 2024 Meeting held
at Highlands Elementary School**

The meeting was called to order at 5:17 pm by Jay Steiger, Chair and Member-at-Large **CALL TO ORDER**

CBOC Members Present: Jay Steiger, Chair and Member-at-Large
Antionette Davis, Parent
Glen Sparrow, Taxpayers' Association
Dave Suydam, Senior Citizens' Association
Gerry Saucedo, Member-at-Large
Krista Trimlett, Member-at-Large **ESTABLISHMENT OF QUORUM**

CBOC Members Absent: Jim Long, Business Assosication
Jim Taylor, Vice Chair and Member-at-Large

Staff Members Present On: Tina Douglas, Assistant Superintendent, Business Services
Robert Cochran, Director, Business Services
Assignment: Jennifer Jacobs, Executive Assistant, Business Services

District Consultants Present On: Mark Claussen, Program Manager, Kitchell
Isaac Ruiz, Program Controls Manager, Kitchell
Assignment: Paul Cristilli, Senior Project Manager, Kitchell

APPROVAL OF MINUTES FROM NOVEMBER 15, 2023 CBOC MEETING

Motioned by Dr. Glenn Sparrow and seconded by Dave Suydam and carried unanimously 6-0.

ACTION

PUBLIC COMMENTS

No comments were submitted

REPORT – MEASURE V BOND PROGRAM

The audit report was presented to the committee by Kyle Montgomery from Christy White Certified Public Accounts. Recommendation for Board approval by all CBOC members.

Robert Cochran introduced Tina Douglas, Assistant Superintendent, Business Services to the committee. Tina comes from San Dieguito Union High School District and is the current sitting President for California Association of School Business Officials (CASBO).

Robert Cochran and Mark Claussen along with the Kitchell team presented to the committee current projects, schedule, finance and budget. Presentation covered Bundles B,C,D and E projects. Updates on operations center site and student drop off improvements, infrastructure and fencing projects.

Robert Cochran led the CBOC committee members on a tour of the improvements that have been completed at Highlands Elementary School.

CBOC COMMUNICATIONS

Jay shared with the committee that he'll present the CBOC Annual report at the upcoming Board meeting.

DISTRICT COMMUNICATION

Terms of service has expired for for Krista Trimlett and Jim Taylor. Both would like to continue to complete an additional term.

Next meeting date will be May 15, 2024 at 5:00pm.

ADJOURNMENT

The meeting was adjourned at 6:30pm.

Tina Douglas, Assistant Superintendent,
Business Services

Approved and ordered into the proceedings of the District at the next regular meeting of the Citizens' Bond Oversight Committee to be held on March 13, 2024.

Jay Steiger, Citizens' Bond Oversight
Committee Chair