



# **La Mesa-Spring Valley Schools**

## **Personnel Commission**

### **Regular Meeting**

**Tuesday, May 21, 2024 3:30 p.m.**

**Education Service Center**

**West Conference Room**

**4750 Date Avenue, La Mesa, CA 91942**

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting  
Tuesday, May 21, 2024 3:30 p.m.**

**OPENING PROCEDURE**

1. The meeting of Tuesday, May 21, 2024, was called to order at 3:30 p.m. by Commission Chair Steve Babbitt
2. Pledge of Allegiance was led by Commissioner Barbara Pratt
3. Roll Call/Establishment of a Quorum

Steve Babbitt, Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jeremy Martinson, Vice Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Barbara Pratt, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**HEARING SESSION**

4. Public Hearing: 2024 – 2025 Personnel Commission Budget
5. Public Comment
  - No comments

**INFORMATION SESSION**

6. Items from the Floor
  - No items
7. Information Items
  - **Personnel Update – Director, Classified Personnel, Andrea Rivera reported:**
    - Rivera stated her team has a handful of recruitments underway right now, namely Supervisor, Transportation and Supervisor, Budget & Accounting. Additionally, Rivera stated that her team has the continuous recruitments, with Ali Junker, Human Resources Analyst, prioritizing filling Paraprofessional – Special Education vacancies at the middle school sites. Rivera stated that she recently pulled some data for the Fiscal department regarding number of vacancies filled since returning from winter break and she noted that 31 new Paraprofessional – Special Education positions that have started working between then and now. Rivera stated that that's a pretty significant number and Rivera hopes to fill a handful more vacancies before closing out this school year.
    - Rivera stated that she anticipates bringing three more job families to the steering committee the week of May 28, 2024 and bargaining the week after. Those families are Technology, Trades, and Transportation. As mentioned in previous updates, Rivera stated that she is working through receiving information from the consultant and are now down to missing 1.5 job families for the represented positions. Rivera asked to stay tuned for more information on this in the coming months as she continues to work through the data and bring job descriptions for approval.
    - Rivera stated that the classified employee of the year celebration is scheduled to follow the June 6th Personnel Commission meeting. Rivera

## La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting Tuesday, May 21, 2024 3:30 p.m.

has received approximately 50 RSVPs and, although it will not account for all of the honored employees of the year and their managers, she expects to have a pretty full house.

- **District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen reported:**
  - Jacobsen expressed her appreciation to Rivera and the Personnel Commission staff for their work on the classification study.
  - Jacobsen stated she will be attending the May Revise Workshop with the California Teachers Association and California School Employees Association to talk about the governor's budget.
  - Jacobsen talked about the Retirement and Recognition Ceremony and how wonderful it was to recognize honored employees.
  - Jacobsen reported that many the district and schools are working on steps that follows the transition of six grade to middle school.
  - Jacobsen mentioned that the district was gifted with the community day schools grant of \$17 million. Jacobsen stated that the grant is to be used for community partnerships allowing access to better food, medical and dental services, and an increase in Community Liaisons who are bilingual or multilingual.
- **CSEA Update – Chapter 419 President, Ahmad Swinton reported:**
  - Not present
- **Personnel Commissioner Update – Personnel Commissioners reported:**
  - No updates

8. **Next Meeting Date: June 6, 2024 – 3:30 p.m.**

### **REPORTS OF STAFF**

9. **Proposed 2024 – 2025 Personnel Commission Budget**

- Rivera advised there were no changes to the proposed budget since the first reading.

### **ACTION SESSION**

10. **Approval to Adopt the Proposed 2024 – 2025 Personnel Commission Budget**

*It was moved by Pratt, seconded by Martinson, motion passed unanimously*

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting  
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**CONSENT AGENDA ACTION SESSION**

*The Commission considers all matters listed under the Consent Agenda to be routine and will adopt them in one motion. There will be no discussion on these items before the Commission votes on the motion unless a commissioner requests that a specific item(s) be discussed and/or removed from the Consent Agenda.*

**11. Approve the Agenda of the Tuesday, May 21, 2024 Regular Meeting**

**12. Approve the Minutes of the April 11, 2024 Regular Meeting**

**13. Approve the Following Examination Announcement**

- Behavior Intervention Technician
- Campus Attendant – Avondale
- Campus Attendant – STEAM Academy
- Child Nutrition Service Worker II
- Extended School Services Assistant Lead
- Extended School Services Program Aide
- Extended School Services Site Lead
- Gardener
- Library and Learning Resources Technician
- Supervisor, Budget and Accounting
- Supervisor, Transportation

**14. Approve the Following Eligibility Lists**

- Campus Attendant – Avondale
- Campus Attendant – Lemon Ave
- Campus Attendant – Maryland Ave
- Campus Attendant – STEAM Academy
- Campus Attendant – Spring Valley Academy
- Dispatcher
- District Translator/Interpreter
- Extended School Services Assistant Lead
- Extended School Services Paraprofessional – Special Education
- Extended School Services Program Aide
- Extended School Services Recreation Attendant
- Gardener
- Licensed Vocational Nurse
- Paraprofessional – Special Education
- Senior Custodian
- School Office Assistant – Bilingual

*It was moved by Pratt, seconded by Martinson, motion passed unanimously*

**15. Adjournment**

*Babbitt adjourned the meeting at 3:43 p.m.*

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**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting  
Tuesday, May 21, 2024 3:30 p.m.**

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at [andrea.rivera@lmsvschools.org](mailto:andrea.rivera@lmsvschools.org)

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