



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, May 22, 2025 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, May 22, 2025 3:30 p.m.**

OPENING PROCEDURE

1. **The meeting of October 17, 2024 was called to order at 3:32 p.m. by Commission Chair, Barbara Pratt**
2. **Pledge of Allegiance was led by Commission Chair Pratt**
3. **Roll Call/Establishment of a Quorum**

Barbara Pratt, Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jeremy Martinson, Vice Chair	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Steve Babbitt, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

HEARING SESSION

4. **Hearing of Proposed 2025 – 2026 Personnel Commission Budget**
5. **Public Comment**
 - None

INFORMATION SESSION

6. **Items from the Floor**
 - No items
7. **Information Items**
 - **Personnel Update – Director, Classified Personnel, Andrea Rivera reported:**
 - Rivera reported her team is moving forward with the Paraprofessional – Special Education recruitment. Her team is still in a relatively good place with Paraprofessional – Special Education vacancies but they have started to receive new vacant positions for the new year, which means they have to stay vigilant to ensure they keep steadily filling vacancies.
 - Rivera also stated her team has recently opened the Director, Child Nutrition Services recruitment and she hopes to fill the upcoming vacancy in early July. Rivera stated that she is sorry to see the current director, Anne Hippe, depart LMSV but is happy for the opportunity she has been offered.
 - Rivera mentioned she bargained the remaining job descriptions in the child nutrition family and is excited to have this family checked off of her list. Rivera also stated that she and Ali Junker, Human Resources Analyst, will soon begin the work of tying out the Custodial and Grounds family next.
 - Rivera reminded the commissioners that her team had one reclassification request that was held up due to multiple extenuating circumstances. She was happy to say that she and Junker have concluded their work on this request and she anticipates they will be notifying all parties of the results in the next few weeks.

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- **District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen reported:**
 - Jacobsen thanked Rivera for her work on the job descriptions.
 - Jacobsen briefly talked about the Retirement and Recognition Celebration. She mentioned there were 60 retirees this year.
 - Jacobsen expressed her gratitude to the employees of the district as the school year comes to an end.
- **CSEA Update – CSEA Representative:**
 - Shane Muller, CSEA Chapter 419 Communications Officer, reported that CSEA has finished interviews for the CSEA Appointee for Commission Chair.
 - Muller mentioned that they will announce the decision at the next CSEA Chapter meeting.
- **Personnel Commissioner Update – Personnel Commissioners reported:**
 - Pratt wished everyone a happy Classified Employee Week.

8. Next Meeting Date: June 12, 2025 – 3:30 p.m.

REPORT OF STAFF

9. Proposed 2025 – 2026 Personnel Commission Budget

ACTION SESSION

10. Approval to Adopt the Proposed 2025 – 2026 Personnel Commission Budget
It was moved by Babbitt, seconded by Martinson, motion passed unanimously

CONSENT AGENDA ACTION SESSION

11. Approve the Agenda of the May 22, 2025 Regular Meeting

12. Approve the Minutes of the May 1, 2025 Regular Meeting

13. Approve the Following Examination Announcement

- Campus Attendant – Elementary Schools
- Campus Attendant – Middle Schools
- Heavy Equipment Technician
- School Bus Attendant

14. Approve the Following Eligibility Lists

- Child Nutrition Services II
- Community Service Facilitator
- Custodian
- Extended School Services Program Aide
- Extended School Services Paraprofessional – Special Education
- Paraprofessional – Special Education
- Senior Custodian

It was moved by Babbitt, seconded by Mar, motion passed unanimously

15. Adjournment

Pratt adjourned the meeting at 3:40 p.m.

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In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org