



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, November 20, 2025 4:00 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, November 20, 2025 4:00 p.m.

OPENING PROCEDURE

1. Call to Order – 4:00 p.m.
2. Pledge of Allegiance
3. Roll Call/Establishment of a Quorum

Barbara Pratt, Chair	☐	present	☐	absent
Jeremy Martinson, Vice Chair	☐	present	☐	absent
Steve Babbitt, Member	☐	present	☐	absent

ACTION SESSION

4. Approve the Agenda of the November 20, 2025 Regular Meeting

INFORMATION SESSION

5. Items from the Floor

Persons may comment at this time on items listed and not listed on the agenda. The Commissioners will hear such comments but may not discuss nor act upon them until they appear on the posted agenda. Comments will be limited to three [3] minutes per person, not to exceed a total of fifteen [15] minutes for this agenda item.

6. Information Items

- Personnel Update – Director, Classified Personnel, Andrea Rivera
- District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen
- CSEA Update – CSEA Representative
- Personnel Commissioner Update – Personnel Commissioners

7. Next Meeting Date: December 11, 2025 – 4:00 p.m.

CONSENT AGENDA ACTION SESSION

8. Approve the Minutes of the October 23, 2025 Regular Meeting
9. Approval of Revision to Supervisor, Information Technology Job Description
10. Approval of the 2026 Personnel Commission Regular Meeting Schedule

January 22, 2026	4:00 p.m.
February 26, 2026	4:00 p.m.
March 26, 2026	4:00 p.m.
April 16, 2026	4:00 p.m.
May 21, 2026	4:00 p.m.
June 11, 2026	4:00 p.m.
July 16, 2026	4:00 p.m.
August 20, 2026	4:00 p.m.

La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
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September 17, 2026	4:00 p.m.
October 22, 2026	4:00 p.m.
November 19, 2026	4:00 p.m.
December 17, 2026	4:00 p.m.

11. Approve the Following Examination Announcements

- Buyer
- Campus Attendant – Elementary School
- ESS Program Aide
- Health/Attendance Technician – Bilingual
- Head Custodian
- Lead Maintenance Worker
- Office Assistant II – Bilingual

12. Approve the Following Eligibility Lists

- Campus Attendant – Elementary Schools
- Child Nutrition Services Worker
- Human Resources Technician
- School Bus Attendant
- Paraprofessional – Special Education

13. Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org