



La Mesa-Spring Valley Schools

Personnel Commission

Regular Meeting

Thursday, September 18, 2025 3:30 p.m.

Education Service Center

Board Room

4750 Date Avenue, La Mesa, CA 91942

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, September 18, 2025 4:00 p.m.**

OPENING PROCEDURE

1. The meeting of September 18, 2025 was called to order at 4:00 p.m. by Commission Chair, Barbara Pratt
2. Pledge of Allegiance was led by Dena Muller, Paraprofessional – Special Education, Fletcher Hills Elementary.
3. Roll Call/Establishment of a Quorum

| | | |
|------------------------------|---------------------------------------------|---------------------------------|
| Barbara Pratt, Chair | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Jeremy Martinson, Vice Chair | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Steve Babbitt, Member | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

INFORMATION SESSION

4. Items from the Floor

- No items

5. Information Items

- **Personnel Update – Director, Classified Personnel, Andrea Rivera reported:**
 - Rivera reported that her team is currently juggling 14 recruitments with one more on the horizon. This keeps everyone very busy with all the moving pieces associated. Rivera states that among the open recruitments is Paraprofessional – Special Education as the previous list was exhausted. Rivera’s team have filled a total of 22 positions so far this year but the number of vacancies is continuously growing so they still have a lot of work to do on this front. Rivera continued that centralizing hiring for this classification has been instrumental in aiding them in keeping on top of staffing. Rivera stated that her team is looking at the possibility of expanding centralized hiring to the campus attendant classification.
- **District Update – Assistant Superintendent, Human Resources, Dr. Meg Jacobsen reported:**
 - Jacobsen commented that the Annual report that Rivera created showcases the Personnel Commission’s work and how it ties to the work in Human Resources.
 - Jacobsen mentioned that the district will be hold in a Benefits Fair, both virtual and in-person.
 - Jacobsen briefly mentioned that the district recently held the CSEA Bargaining and she commented on some upcoming Memorandum of Understandings.
- **CSEA Update – CSEA Representative reported:**
 - Jasmine Griffin, CSEA Secretary, congratulated Pratt on her reelection for another term as a Personnel Commissioner.
 - Griffin reported that the CSEA has created a new group, Member Unit Program (MUP), with the purpose to increase recruitment and member participation.
- **Personnel Commissioner Update – Personnel Commissioners reported:**
 - No Update

**La Mesa-Spring Valley Schools, Personnel Commission Regular Meeting
Thursday, September 18, 2025 4:00 p.m.**

6. Next Meeting Date: November 20, 2025 – 4:00 p.m.

REPORTS OF STAFF

7. 2024-2025 Personnel Commission Annual Report

- Rivera discussed the Annual Report.

CONSENT AGENDA ACTION SESSION

8. Approve the Agenda of the September 18, 2025 Regular Meeting

9. Approve the Minutes of the August 21, 2025 Regular Meeting

10. Approve the Following Examination Announcements

- Behavior Support Specialist
- Construction Project Manager
- Elementary School Kitchen Manager II
- ESS Program Aide
- Health/Attendance Technician
- Human Resources Technician
- Senior Custodian

11. Approve the Following Eligibility Lists

- Custodian
- ESS Account Technician
- ESS Recreation Attendant
- Gardener
- Library & Learning Resources Technician
- Licensed Vocational Nurse
- Paraprofessional & Paraprofessional-Preschool
- School Bus Attendant
- School Bus Driver

It was moved by Babbitt, seconded by Martinson, motion passed unanimously

12. Adjournment

Pratt adjourned the meeting at 4:12 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact the Personnel Commission Office at (619) 668-5700. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 4750 Date Avenue, La Mesa, California 91942. In addition, if you would like a copy of any record related to an item on the agenda, please contact Andrea Rivera, Director, Classified Personnel, at 619-668-5700, Ext. 6483 or email at andrea.rivera@lmsvschools.org