

LA MESA-SPRING VALLEY SCHOOL DISTRICT
CERTIFICATED – SUPPORT SERVICES

MENTAL HEALTH PROVIDER

PRIMARY FUNCTION:

The School-Based Mental Health Provider delivers direct mental health and social-emotional supports to students in grades TK–8, with a focus on Tier 2 supports (targeted interventions) and Tier 3 supports (intensive interventions) to include classroom supports, group and individual counseling, and Educationally Related Mental Health Services (ERMHS). This role collaborates closely with school staff, families, and community resources to promote student well-being, resilience, and academic success

Professional Responsibilities

- Comply with state and federal regulations regarding Child Protective Services, 504 Plans, and IDEA.
- Maintain accurate records for students assigned to caseload; collect and analyze data as required.
- Maintain awareness and understanding of current educational and school-based mental health trends and developments through professional literature, site, District, and SDCOE meetings, and school social worker conferences.
- Maintain personal standards of grooming compatible with the contract.
- Meet obligations as specified by Education Code and Board Policy.
- Meet professional standards required of all school social workers and/or school counselors.
- Participate in Professional Learning Community work, as appropriate.
- Participate in school and community-related activities.
- Perform basic accounting and business services as required.
- Share responsibility for the effective operation of the school program.

ESSENTIAL FUNCTIONS:

- Provide individual and small group counseling to students experiencing social, emotional, or behavioral challenges (Tier 2 and Tier 3).
- Provide training for school staff and families regarding proactive pre-referral activities and behavior support systems.
- Serve as school district liaison between students and their families, outside agencies, and other community organizations to create a continuum of support.

- Conduct comprehensive assessments and develop intervention plans and make recommendations for students in collaboration with teachers, IEP teams, counselors, and families to support students with significant social emotional and/or behavior needs.
- Provide Educationally Related Mental Health Services (ERMHS)
- Provide social emotional learning support for students attending Expanded Learning/ESS
- Create and present social/emotional lessons to deliver to students during their participation in Extended School Services (ESS).
- Develop, maintain, and review 504 Accommodation Plans per legal requirements.
- Collaborate with school staff to implement evidence-based strategies that support student mental health and positive behavior in collaboration with other team members.
- Monitor student progress and adjust interventions as needed including documentation of progress and goals.
- Participate in multi-tiered systems of support (MTSS) teams and IEP teams and provide consultation to staff regarding social-emotional and behavioral strategies.
- Serve as a liaison between the school and external mental health agencies and community resources.
- Maintain accurate and timely documentation of services provided, following district and legal requirements regarding confidentiality.
- Support crisis intervention and response when necessary.
- Engage families in promoting student mental health and provide parent education as appropriate.
- Attend professional development and team meetings to remain current in best practices for school-based mental health.
- Provide a continuum of counseling interventions for students enrolled in both general education and special education settings including residential treatment facilities and Non Public schools as assigned.
- Complete Medi-Cal, Private Insurance, and LEA billing in a timely manner.

Other Duties and Responsibilities

- Supervise students in classroom and out-of-classroom activities.
- Cooperate with District offices in distributing and collecting paperwork, e.g., notices, forms, surveys, to facilitate communication and adhere to laws and policies.
- Consult and cooperate with special education personnel and participate in department and Professional Learning Community Meetings.

- Perform related duties as assigned.

EXPERIENCE/CREDENTIALS:

- Pupil Personnel Services (PPS) Credential with specialization in School Social Work.
- Licensed Clinical Social Worker (LCSW) or complete required hours and obtain licensure within six months of employment date

WORKING CONDITIONS:

Environment:

- Indoor and outdoor work environment.
- Driving between sites.

Physical Abilities:

- Bending at the waist, kneeling, or crouching to assist students.
- Hearing and speaking to exchange information and facilitate presentations.
- Lifting books, materials, and equipment to execute lessons and presentations.
- Dexterity of hands and fingers to operate a computer keyboard.
- Seeing to read, prepare, review a variety of activities and monitor student activities.
- Sitting or standing for extended periods of time.
- Walking extended lengths to move around campus.

Hazards:

- Potential exposure to communicable diseases and contact with blood and other bodily fluids.
- Potential exposure to physical injury from aggressive behavior.